TOWN OF VINTON, VIRGINIA
FY 2012-2013 BUDGET

Providing Service to our Citizens
For over 125 Years

THE TOWN *OF*
VINTON
VIRGINIA

THE TOWN OF
VINTON
VIRGINIA

311 S. Pollard Street
VINTON, VIRGINIA 24179

FY 2012-2013 Adopted Budget
June 5, 2012

Council Members

Bradley E. Grose
Mayor

Carolyn D. Fidler
Vice Mayor

Robert R. Altice
Council Member

Matthew S. Hare
Council Member

William W. Nance
Council Member

Town Department Staff

Christopher S. Lawrence, Town Manager
Barry W. Thompson, Treasurer/Finance Director
Susan N. Johnson, Executive Assistant/Town Clerk
Benjamin L. Cook, Chief of Police
Stephanie A. Dearing, Human Resource Manager
Gary W. Woodson, Director of Public Works
Anita J. McMillan, Director of Planning/Zoning
Christopher L. Linkous, Fire/EMS Captain
Lauren A. Hodges, War Memorial Facilities Manager
Mary Beth Layman, Special Programs Director

Budget for Fiscal Year
July 1, 2012 – June 30, 2013

Table of Contents

Town Manager's Budget Letter iv

Introduction to the Town of Vinton 1

Organizational Chart 4

The Budget Overview 5

Budget Calendar 8

Budget Public Hearing Notice and Adopted Budget Ordinance 9

General Fund Revenues Total and Graph 12

General Fund Revenues Details 14

General Fund Expenditures Total and Graph 21

General Fund Expenditures Breakdown by Department and Function..... 22

General Fund – Town Council 23

General Fund – Town Manager 25

General Fund – Human Resources Department 29

General Fund – Legal Services 33

General Fund – Treasurer/Finance Department 35

General Fund – Police Department 40

General Fund – Communication Services 45

General Fund – Emergency Services 48

General Fund – Police Grants 50

General Fund – Fire and EMS Department 52

General Fund – Animal and Pest Control 56

General Fund – Public Works Department..... 58

General Fund – Public Works Administration 60

General Fund – Highway, Streets & Bridges..... 63

General Fund – Snow & Ice Removal 66

General Fund – Traffic Signs & Street Lights 68

General Fund – Street & Road Cleaning 70

General Fund – Refuse Collection 72

General Fund – Recycling Collection..... 74

General Fund – Building & Grounds 76

General Fund – Special Programs 78

General Fund – War Memorial 82

General Fund – Swimming Pools & Parks 86

General Fund – Senior Citizen Program 90

General Fund – Planning & Zoning Department 94

General Fund – Economic Development 99

General Fund – Public Transportation 103

General Fund – Vinton Business Center 105

General Fund – Debt Retirement 107

General Fund – Contingency for Reserve..... 109

General Fund – Transfers..... 111

Utility/Enterprise Fund Revenues Totals and Graph 114

Utility Fund/Enterprise Expenditures Total and Graph 118

Utility Fund/Enterprise – Water & Wastewater Administration 119

Utility Fund/Enterprise – Water System Maintenance 122

Utility Fund/Enterprise – Purchased Water 125

Utility Fund/Enterprise – Wastewater System Maintenance 127

Utility Fund/Enterprise – Debt Retirement 130

Utility Fund/Enterprise – Contingency 132

Utility Fund/Enterprise – Transfer 134

Capital Improvement Program 137

Contributions to Organizations 140

Pay and Classification Plan 141

General Fund Taxes and Fee Schedule..... 143

Water and Wastewater Rates and Charges Schedule Effective April 1, 2011 148

Water and Wastewater System Development Charges Effective March 4, 2009.. 150

Town of Vinton
311 S. Pollard Street
Vinton, VA 24179
Phone (540) 983-0607
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Christopher S. Lawrence
Town Manager

March 30, 2012

TO: MAYOR AND MEMBERS OF COUNCIL

FROM: CHRISTOPHER S. LAWRENCE, TOWN MANAGER

SUBJECT: PROPOSED BUDGET FY2012/2013

DATE: March 30, 2012

I am pleased to submit the *Proposed FY2012/2013* Budget to the Town Council and the Town of Vinton citizens. This year's budget is balanced and was developed under difficult circumstances due to the economic downturn. The purpose of our budget is to plan necessary operating and capital expenditures for the next fiscal year to meet Council and citizen expectations while servicing the Town's debt. Quality community services such as police, public works, fire and EMS, special programs, War Memorial facility, planning and financial services will continue to be offered at a reasonable cost. The *Proposed FY2012/2013 Budget* for all funds totals $10,497,263. Allocation by fund, as well as a comparison to the FY2011/2012 budget are as follows:

	Adopted FY 11/12	**Proposed FY 12/13**	**Dollar Difference To FY 11/12**	**Percentage Increase**
General Fund	$ 7,388,452	$ 7,396,898	$ 8,446	.11%
Utility Fund	3,081,849	3,100,365	18,516	.60 %
Capital Fund	0	0	0	0%
Total	$10,470,301	$10,497,263	$26,962	.25%

RECOMMENDED BUDGET ALLOCATION BY FUND

While the budget by its very nature must contain numbers, the message we want to communicate in this budget document is one of commitment to outstanding service delivery and progressiveness in local governance. The *Proposed Budget* before you supports hundreds of services that are delivered by the four operating departments and four administrative offices. We encourage you to focus your attention on the objectives in each department that are supported with the funding proposed for FY2012/2013. With the continuing partnership between Town employees and individual and corporate citizens alike, we will continue to search for ways to be innovative in delivering services to the deserving citizens of the Town of Vinton.

BUDGET FOCUS

The review and adoption of the Annual Operating and Capital Budget represents one of the most important policy-making responsibilities of the Mayor and Town Council. The budget is more than just the legal document appropriating funds; it establishes priorities among competing governmental services, all of which have dedicated constituencies. The Town Council must also establish service levels based on the priorities and within the fiscal capacity of the Town.

Preparation of the *Proposed FY2012/2013 Budget* was guided by the following policies:

- Maintain the overall quality of life for residents
- Maintain the quality and variety of services provided
- Evaluate functions, activities, personnel levels, and determine whether cost savings or service level improvements can be achieved
- Replace equipment and vehicles when it is most cost effective
- Identify alternative revenue sources

The current uncertainty of the economic climate challenged the management team in preparing the *Proposed FY2012/2013 Budget*. The budget reflects the Town's growing costs of providing services and minimal revenue growth. In an effort to control expenditures selective positions were eliminated in the *Proposed FY2012/2013 Budget*. Expenditures have also been carefully reviewed to identify areas of potential savings.

BUDGET OVERVIEW

Council's commitment to sound fiscal decision-making is again reflected in this budget. The citizens of Vinton expect quality services, prompt snow removal, professional law enforcement, professional land use and development guidance, quality community and recreation facilities, clean and well-maintained streets, quality neighborhoods, dependable water and sewer service, responsive solid waste and recycling collection and many other quality municipal services. Our citizens expect that these services be provided with minimal reliance on real estate taxes. Real estate tax revenue only accounts for 1.89% of the Town's total general fund revenues with a tax rate of $.03/$100 of assessment value. The town did see real estate assessments decline by approximately .68% with the 2012 reassessment.

Revenues:
The economic recession has negatively impacted our revenues over the past several budgets including Virginia General Assembly changes in funding, general personal property values, sales tax, investment income, limited new development, and reduced consumption of water by our customers.

Real Estate and Personal Property Tax:
The proposed budget maintains the current rate of tax on real estate at $0.03 per $100 and the current rate on personal property tax at $1.00 per $100.

Meals Tax:
The meals tax continues to be a strong revenue source for the Town. This year the estimated revenue is $864,500 which is up slightly from past years as a result of the economic downturn stabilizing and may also be reflective of the value our restaurants are able to offer their

customers. I am optimistic that this revenue source will maintain at this level or may actually increase more with several downtown restaurants keeping later evening hours and new ones opening.

Cigarette Tax:
Three years ago during the budget process, Town Council adopted a $.20 per pack cigarette tax which has added over $600,000 to the last two fiscal budgets. The proposed budget estimates this tax revenue to be reduced slightly by $25,000 to a total of $300,000.

This tax represents a new revenue source for the town. In the short term, this revenue is intended to bridge the gap between the operational and capital reductions we have recommended and the needed expenditures to operate the town services. Over time, as the economy begins to improve, it is intended that this revenue will be part of the overall revenue sources to fund the significant amount of capital improvements that have been deferred during this economic recession as well as supplement the cost of operations to provide enhanced services to our citizens.

Expenditures:
Each department was asked to critically evaluate their budget and identify budget reductions while maintaining the core government functions of their respective departments. This was a very difficult and arduous task, which was successfully completed to generate the final *Proposed FY2012/2013* budget. These budget reductions have resulted in a balanced General Fund Budget that does not use any unreserved fund balance. The major cuts over the past three years have been to the capital projects funding. The town facilities and equipment are aging and our buildings not only need to be maintained but are going to require significant investment over the next 5-10 years to major mechanical systems and roofs. Additionally, major equipment such as dump trucks, fire trucks, and similar items need to replaced in the next five years.

Personnel:
The Town has an excellent reputation for being a desired employer as well as having outstanding employees who are committed to providing the best possible service to the community on a day-in and day-out basis. When establishing budget priorities, it is important to remember this even in light of other employers who are not providing pay increases and are considering layoffs.

Funding is included in the *Proposed FY2012-2013 Budget* to provide the following:

- A 2% pay increase effective July 1, 2012 is included in the budget for all employees that met their performance goals and who were employed with the town as of January 1, 2012.
- The town will continue to encourage employee professional development through funding of higher education tuition reimbursement.
- The town's insurance premiums had a 0.7% increase effective July 1, 2012. Last year we received a 0% increase and made modifications to the insurance premium cost structure to town employees. This year we will maintain the outstanding insurance policies. Town employees who select the Expanded coverage, will pay $48 per month towards their premium. We will still offer a no cost to the employee option, however, this will be through the Key Care 500 plan, which is a traditional 80/20 plan. The town also includes more affordable options for employees that choose to cover a dependent or the entire family.

- VRS Plan 2 employees began paying the 5% employee contribution towards their retirement program. Plan 2 employees are defined as those employed as of July 1, 2010 or later and not already covered as a plan 1 employee from a previous employer.
- There is a bill before the Governor that could impact our FY2012/2013 Budget regarding VRS funding policy to shift the cost of the 5% employee contribution back to the employee.

Major Funding reductions include:

- Through attrition, three full time positions are recommended to be eliminated:
  - Police Department – (1) Captain position
  - Public Works – (1) Crew Leader position and (1) Equipment Operator II position
- Two part-time police officer positions are being eliminated, which are currently filled
- Limited funding towards capital improvement projects
- Reductions in advertisements and marketing through increasing web presence rather than printed media

Special Programs – Swimming Pool:

As part of the proposed budget, the swimming pool is planned to continue its operation through a partnership with several churches in the Vinton community, including Vinton Baptist and Vinton Wesleyan. This partnership began two years ago with Thrasher Memorial United Methodist Church. The outcomes were very positive through increases in revenue and attendance at the pool. The partnership is structured whereby the town will be responsible for the operation and maintenance of the pool. Community Partners will run programs, concessions, and marketing of the pool. The community partners will not be subsidizing any funding for operating the pool. Long term viability of the pool and needed capital investments are still questions that need to be evaluated.

Capital Improvement Program:

The CIP is intended to be a five year plan for building, equipment, and major purchases for the town. Approximately $2,873,146 worth of needs were identified and submitted by departments for the FY2012/2013 budget year. The proposed budget includes funding of only $137,200 of these needs and in general defers the remaining projects to future years. The capital projects included are (1) the Walnut Avenue Corridor Improvement Project with funding of $4,000 for the VDOT match, (2) the lease of the Police Vehicles with funding of $60,000 (3) the replacement of a 1987 Ford 3910 tractor and a 1986 Ford tractor in Public Works with funding of $40,500 (4) improvements at the Senior citizen Building with funding of $15,000 (5) customer service office improvements for the Planning and Zoning department with funding of $12,000 and (6) a power stretcher for Medic 22 in the Fire and EMS Department with funding of $5,700 (requesting 50/50 grant from VAEMS Board for another $5,700 to fund the total expense).
No capital improvement projects are funded in the Utility Fund. However, additional funding has been recommended in the operating budget to address smaller design projects, replace a pump station motor, and address smaller line replacements.

Although this was a short term strategy to balance the budget, it will continue to create an ever increasing demand on the budget to address the Town's capital improvement needs in the future. These needs include projects or equipment such as community improvement projects, building renovations, Business Center site preparation, and technology improvements.

Water and Sewer Fund:
The maintenance, operations, and investment in our water and sewer system are a fundamental government service. We have recognized the significant needs in our aging utility system and diligently work to keep it functioning. However, in the upcoming 10-15 years, significant investment will be required to replace water and sewer lines, pump stations, and equipment. The *Proposed FY2012/2013* budget as presented is balanced and reflective of the 15% rate increase that became effective April 1, 2011. However, there is still concern that water revenues are not growing because there has been a reduction in water consumption by 13 million gallons and the lack of new construction funding the system development fees.

A comprehensive rate structure analysis was presented to Council in January 2012 and it has prompted further discussion. This study evaluated and determined the future capital investment and operational needs and developed a rate structure to support the financial costs of implementing this plan. The plan is being evaluated further to fine tune the rate structure and develop a clearer connection between the timing of capital projects and rate increase.

CONCLUSION

In conclusion, the fiscal condition of the Town remains sound while services are provided to meet Council's goals. However, Council needs to be aware that the downturn has had an effect on the financial condition of the Town. According to our fund balance positions we have seen a decline over the past four years. Staff has made every effort to reduce our expenditures without disrupting service levels. Members of the Town staff are available to assist and support the Town Council during your deliberation on this *Proposed Budget*. We will provide any additional information or data you may need during your review of the objectives and proposals included in this document. Copies of the *FY2012/2013 Proposed Budget* are available in the Town Manager's Office, as well as the Treasurer's Office and on the Town's web site at www.vintonva.gov. Finally, a document of this size and magnitude is a product of many individuals. Each Town staff member who contributed to the development of this *Proposed Budget* is to be commended. Treasurer, Barry W. Thompson, Assistant Town Manager, Consuella Caudill, and Human Resources Director, Stephanie Dearing led to the development of this budget. In addition, the department heads spent countless hours on all matters contained in this budget. Without these individuals, this budget would not be possible. Lastly, Town Council has spent a significant investment in their time to provide leadership and guidance so that the values and priorities of the community are maintained to the greatest extent possible within our financial means.

The Town of Vinton, Virginia

The **Town of Vinton** provides small town character with urban services and amenities located nearby. The small town atmosphere is characterized by a low crime rate, small locally and regionally owned businesses, and moderately priced homes. Views of the mountains and Blue Ridge Parkway abound. Vinton represents the ideal type of community, small enough to provide a feeling of "belonging", yet progressive enough to provide the facilities, services, and conveniences that are necessary to make a community "home" to its citizens.

HISTORY

The Town of Vinton has a rich history beginning before its charter on March 17, 1884. As far back as the mid-1700's those moving into the Roanoke Valley settled here to take advantage of the fertile land and abundant water supply. Early settlers played a vital part in the establishment of the community, such as the first official name for the area as "Gish's Mill" and ultimately the name Vinton. Perhaps one of the greatest mysteries about Vinton is the unknown origin of the name of Vinton. Many credit B. A. Jones, a local merchant, with deriving the name from two prominent families' in the area, the Vinyard's and the Preston's. Following incorporation, Vinton experienced continued development, much of which resulted from the spin-off of economic growth occurring in Roanoke County. The economic and social linkage formed between Roanoke and Vinton in the late 1800's have continued through to the present.

DEMOGRAPHICS

Vinton is a town in Roanoke County, Virginia, United States. The population was 7,782 at the 2000 census. Vinton is part of the Roanoke Metropolitan Statistical Area and the Roanoke Region of Virginia.

According to the United States Census Bureau, the town has a total area of 3.2 square miles (8.2 km^2), all of it land.

The southern border of Vinton consists of 1.5 miles of lakefront in the Roanoke River Gorge. This lake, however, which was created by the 1904 construction of the hydroelectric Niagara (so-called) dam, is not visible from any inhabited part of the town, is difficult to reach, and is little used.

Vinton has varied topography, considering its small size. The above-mentioned lake is at an elevation of 890'. The Vinton side of the lake consists of a steep, wooded cliff 150' in vertical height. Vinton's highest point is on Olney Rd., at an elevation of 1265', which affords a good view of the adjacent city of Roanoke, at least for people with houses favorably positioned.

The Town of Vinton, Virginia

As of the census of 2010, there were 8,098 people, 3,494 households, and 2,174 families residing in the town. The population density was 2,451.4 people per square mile (947.8/km²). There were 3,774 housing units at an average density of 1,093.4/sq mi (422.8/km²). The racial makeup of the town was 88.8% White, 5.4% African American, 0.10% Native American, 1.0% Asian, 0.05% Pacific Islander, 0.59% from other races, and 0.91% from two or more races. Hispanic or Latino of any race was 1.11% of the population.

There were 3,494 households out of which 29% had children under the age of 18 living with them, 40.8% were married couples living together, 16.3% had a female householder with no husband present, and 37.8% were non-families. 32% of all households were made up of individuals and 25.9% had someone living alone who was 65 years of age or older. The average household size was 2.27 and the average family size was 2.85.

In the town the population is spread out with 25.7% under the age of 19, 6.0% from 20 to 24, 26.7% from 25 to 44, 25.8% from 45 to 64, and 15.9% who were 65 years of age or older. The median age was 39 years. For every 100 females there were 86.3 males. For every 100 females age 19 and over, there were 81.9 males.

The median income for a household in the town was $42,427, and the median income for a family was $60,172. The per capita income for the town was $21,711. About 9.0% of families and 15.2% of the population were below the poverty line, including 27.3% of those under age 18 and 8.3% of those ages 65 or over.

EMPLOYERS

In Vinton, the largest employers include Precision Fabrics (around 400), Berkshire Healthcare Center (157), and Aramark Uniform Services (140), in addition to Kroger Food Center and Roanoke County Schools, The Town of Vinton (115).

In Roanoke County, the Roanoke County School System is the largest provider of jobs, with more than 2300 employees. Other major employers include Wells Fargo/Wachovia, Allstate Insurance, ITT Night Vision, Roanoke County Government, Home Shopping Network (in Bonsack), Kroger, Richfield Recovery & Care Center and Friendship Manor. The town and county have invested in several business parks that are looking for tenants, including the Vinton Business Center, now home to Cardinal Glass.

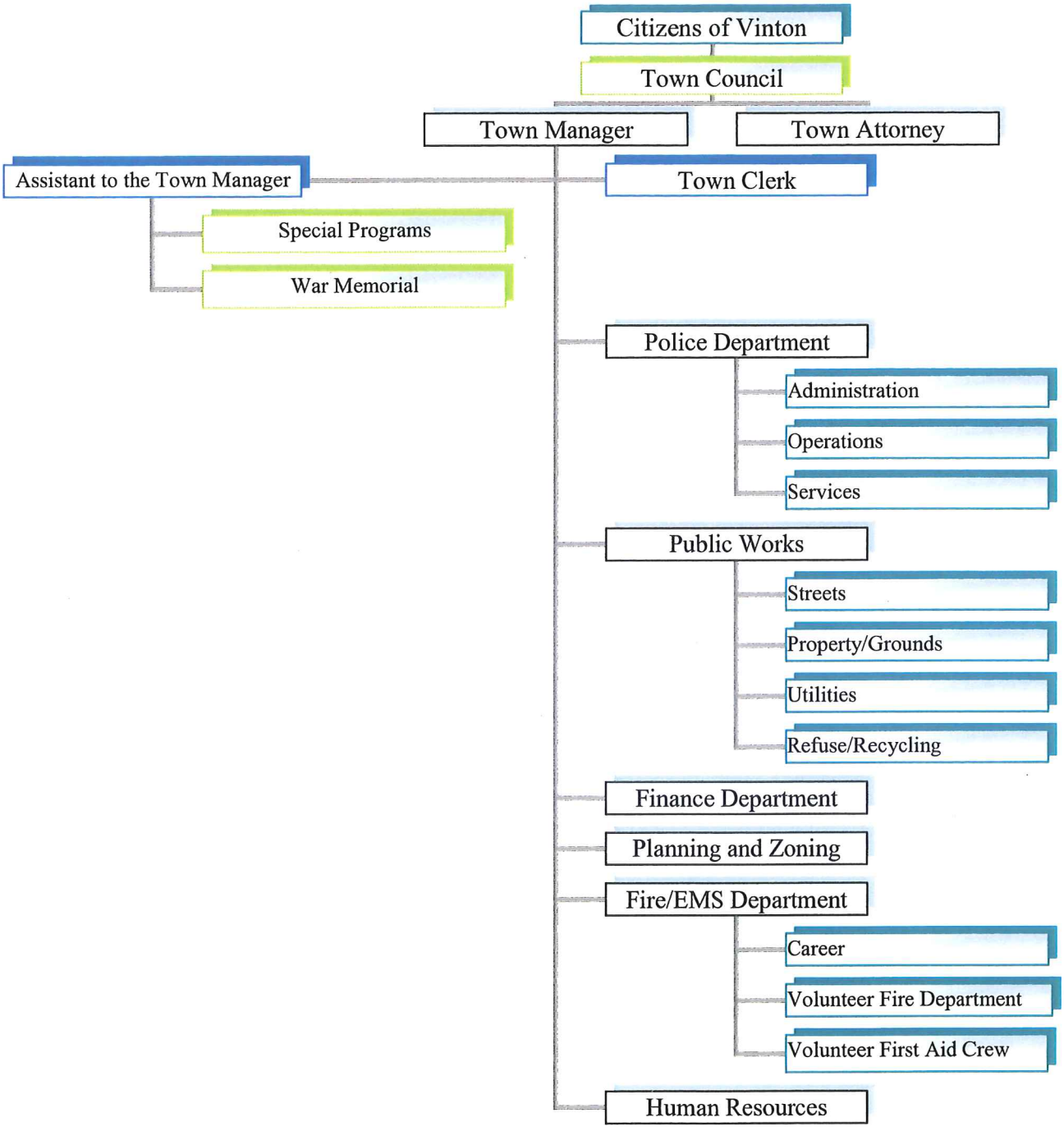
The Town of Vinton, Virginia

EDUCATION

As of one year ago there were more than 14,700 students enrolled in Roanoke County schools from grades kindergarten through High School. With approximately 1,200 students, William Byrd High School is one of the largest in Roanoke County. It is due for a major expansion beginning in 2010. Attendance levels in the Vinton school zone are as follows: Herman L Horn 279, W. E. Cundiff 500, Bonsack 500.

THE TOWN OF VINTON VIRGINIA

Town of Vinton
Organization Chart



The Budget Overview

The budget document is the means of communicating to citizens the activities and goals for the Town in the upcoming fiscal year. It identifies the resources required to meet these goals and details how those requirements will be met. The budget is used as a working plan to assist Town management in ensuring that decisions made as part of day-to-day operations are consistent with the Town's short and long term goals. Considering that the budget is a plan, it may be amended during the year by the Town Council to reflect revised priorities or a changing financial environment.

There are three different budgets presented in this document; the general fund budget, the utility fund budget and the capital improvement budget. The general fund budget provides for the administration of the Town and the delivery of goods and services to the community and the Town departments. The utility fund budget provides for the operation of the Town's water system and regional sewer treatment plant participation. These budgets cover a 12-month period beginning July 1st and ending June 30th. The capital improvement budget provides for the construction, expansion or maintenance of the Town's infrastructure and for purchase of major equipment expenditures above a cost of five thousand dollars for the current year. The program is a five-year program and the Town reviews and updates the CIP on an annual basis.

Document Structure

The general fund budget portion of the document is structured in increasing levels of detail, starting with budget summaries that state the budget in the broadest of terms. Expenditures and revenues are presented for each Fund in total dollars by source and use. The definition of a Fund and the different Funds utilized by the Town are found in the Budgetary Accounting section of this narrative. Following this break down is a Revenue Summary listing each revenue item for the Town. The revenue detail summaries are followed by a full-time personnel summary count by department. Prior year actual amounts, current year revised budget amounts and the upcoming fiscal year approved budget are represented for each level of detail. Finally, the document provides a narrative for each department indicating the function, activities and resources of each department and any changes that are being made to the department for the budgeted fiscal year.

The capital budget portion of the document begins with an overview statement of the five-year plan and then gives a narrative of each project within the plan. The project narrative includes the purpose and scope of the project and notes any impact on the operating budget.

The Budget Process

The operating budget process begins with the distribution of Capital Improvement Request Forms to each Department Head at the beginning of January which is due by the first of February so they can be reviewed and scheduled for a presentation to the Planning Commission Meeting the first of March. Also at the beginning of January the Financial Software budget module is made available to all department personnel that have rights to the module for budget input with instructions that budget submissions are due to the Finance Department by the first of February. Letters to Community Organizations are mailed indicating that their request for funding are due back to the Town Manager's Office by February 15 so they can be reviewed and if necessary these organizations may be invited to make a presentation to Town Council during the two Regular meeting of Council in March.

Departments submit detailed budget requests to the Finance Office the first week of February. Submissions are reviewed and analyzed by the budget team consisting of the Finance Director/Treasurer, Human Resources Director and the Town Manager. Meetings are held with the budget team and department heads and their staff. The budget is balanced. Mid-March the public hearing notices are advertised for the Real Property tax rates in order to set the rates for the new tax year. Beginning in late March to early April the budget is presented to Council. Each Department makes a detail presentation of their budget to Council. After these presentations, Council holds work sessions on the budget to discuss the budget and makes changes.

After careful consideration and deliberation on staff and citizen input, the preliminary budget, as modified for additions and deletions, is advertised for adoption by the Town Council. At a Regular Council Meeting during late May or June, Town Council approves the Budget through an ordinance. The ordinance places legal restrictions on expenditures at the departmental level. A department or category budget in total can only be revised by the Town Council. The Town Manager is authorized to transfer budgeted amounts within general government departments.

Request to amend the budget are presented to Council formally through a written report outlining in detail the purpose of the request. A resolution is adopted in a regular Council Meeting for the actual dollar amount appropriating the amount to the line item in the budget from the revenue source.

Once Council has approved a resolution for a budget amendment, the Clerk provides a copy to the Finance Department and the budget amendment is made in the accounting system.

Budgetary Accounting

The Town's financial operations are budgeted and accounted for by "funds." A fund is a separate and self-balancing accounting unit with its own specific revenues and expenditures. Separate funds established by the Town include:

- General Fund—used to account for general operating expenditures and revenues;
- Capital Projects Fund—used to account for major capital expenditures that extend beyond a single fiscal year;
- Special Revenue Fund—used to account for large, infrequent revenue sources received for special projects.
- Utilities Fund—used to account for operations of the public water and sewer system financed through user charges and other system revenues.

The Town's budget and budget reporting vehicles utilize accrual plus encumbrance basis of accounting. This refers to when revenue and expenditures are recognized. In accrual accounting, revenues are recognized when they are both measurable and available to finance current expenditures. Expenditures are recognized when incurred. Encumbrance basis includes expenditures for which funds have been obligated but not yet expended.

Monthly Financial Reports are prepared for Departments, Administration and Council providing them month-to-date expended, encumbrances, year-to-date expended and remaining balance information. Also at the time of posting of Purchase Orders and Accounts Payable a check on the balances in the expenditures accounts is required.

TOWN OF VINTON
FY 2012- 2013 Budget Calendar

January 6, 2012	Distribute CIP Request Forms to Departments ACS Budget Access made available to Departments Mail Letters to Community Organizations
January 27, 2012	CIP Request forms returned to Finance Department
February 1, 2012	Town Manager reviews CIP Requests
February 3, 2012	Budget Submission due to Finance Department
February 7, 2012	Town Council Meeting – Revenues/Expenditures General Overview
February 13-17, 2012	Town Manager Budget Meetings with Staff
March 1, 2012	Planning Commission holds work session on CIP's at Regular Meeting
March 5-9, 2012	Budget Meetings with Staff balancing of budget
March 6, 2012	Town Council Meeting – Review of Community Contribution Request and Presentations
March 15, 2012	Advertise 1st Notice of Public Hearing for Property Tax Rates
March 23, 2012	Distribution of Budget to Council
March 26-30, 2012	Department Presentations to Council Dates and Times to be determined
March 29, 2012	Advertise 2nd Notice of Public Hearing for Property Tax Rates
April 3, 2012	Council Meeting-Public Hearing and Adoption of Town's Tax Rates Council Work Session on Budget and CIP
April 17, 2012	Council Meeting – Budget Work Session
April 23-26, 2012	Council Work Sessions FY 2013 Budget Town Council authorizes budget for Advertisement
May 1, 2012	Council Meeting – Budget Work Session
May 3, 2012	Advertise 1st Notice of Public Hearing for FY 2013 Proposed Budget
May 10, 2012	Advertise 2nd Notice of Public Hearing for FY 2013 Proposed Budget
May15, 2012	Council Meeting - Public Hearing on FY 2013 Proposed Budget
June 5, 2012	Adoption of FY 2013 Budget

PUBLIC NOTICE-
ADOPTION OF
ORDINANCE FOR BUDGET

PUBLIC NOTICE

A Budget Hearing will be held on Tuesday, May 15, 2012 at 7:00 p.m. in the Vinton Municipal Building for the purpose of discussing the proposed FY2012-2013 Town of Vinton Budget. The following budget is proposed:

Revenues	**Total All Funds**
General Fund	$ 7,397,223
Utility Fund	3,100,515
Capital Improvements Fund	-
Total Revenues	**$ 10,497,738**
Expenditures	
General Fund:	
Town Council	$ 105,355
Town Manager's Office	130,521
Human Resources	74,966
Legal Services	30,000
Finance Department	272,769
Police Department	1,776,674
Communications Services	458,754
Emergency Services	5,000
Police Grants	11,370
Fire & EMS	815,243
Animal Control	93,879
Town Garage	62,078
Street Maintenance	1,080,259
Snow and Ice Removal	30,208
Traffic Signs and Street Lighting	133,057
Street and Road Cleaning	70,540
Refuse Collection	483,468
Recycling	66,133
Municipal Building & Grounds	160,918
Special Programs	126,920
War Memorial	268,003
Swimming Pool/Parks	76,023
Senior Citizens Program	104,171
Planning Department	276,435
Economic Development	115,509
Public Transportation	89,000
Vinton Business Center	13,900
Debt Service - General Fund	465,745
Contingency	-
Transfers - CIP Fund	-
Total General Fund	**$ 7,396,898**
Utility Fund:	
Utilities Administration	$ 538,584
Water Distribution System	899,387
Purchased Water	140,625
Wastewater Collection System	858,251
Debt Service - Utility Fund	663,518
Contingency	-
Transfers - CIP Fund	-
Total Utility Fund	**$ 3,100,365**
Capital Improvement Fund:	
General Fund Transfer	-
Utility Fund Transfer	-
Total Capital Improvement Fund	$ -
Combined Total Expenditures	**$ 10,497,263**

ORDINANCE NO. 925

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, JUNE 5, 2012, AT 6:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

WHEREAS, the Town Charter requires that a budget be adopted by July 1st for the new fiscal year; and

WHEREAS, the Council has reviewed the proposed budget and is of the opinion that the Town government can operate for the twelve month period beginning July 1, 2012 to June 30, 2013, with the revenues and expenditures contained in the attached budget; and

WHEREAS, any funds appropriated in this budget to any Town department may be used as participating funds in any Federal Aid Programs for like purposes, with the prior approval of the Town Council.

NOW, THEREFORE, be it ordained by the Council of the Town of Vinton, Virginia, that the budget for the fiscal year beginning July 1, 2012 and ending June 30, 2013 be set forth herein.

Fund Revenue and Expenses	Adopted Budget
General Fund	$ 7,398,223
Utility Fund	3,100,515
	$10,498,738

BE IT FURTHER ORDAINED that this ordinance provides for the daily operation of the department of law and the department of finance, and in an emergency.

NOW THEREFORE, BE IT ORDAINED that this Ordinance takes effect July 1, 2012.

This Ordinance adopted on motion made by Council Member Altice, and seconded by Council Member Nance.

AYES: Altice, Hare, Nance, Mayor Grose

NAYS: None

ABSENT: Vice Mayor Fidler

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk

Revenues	**Total All Funds**
General Fund	$ 7,398,223
Utility Fund	3,100,515
Capital Improvements Fund	-
Total Revenues	**$ 10,498,738**

Expenditures

General Fund:

Town Council	$ 111,023
Town Manager's Office	128,613
Human Resources	74,296
Legal Services	30,000
Finance Department	273,737
Police Department	1,759,348
Communications Services	458,754
Emergency Services	5,000
Police Grants	11,370
Fire & EMS	819,356
Animal Control	92,989
Public Works Administration	61,580
Street Maintenance	1,067,001
Snow and Ice Removal	30,964
Traffic Signs and Street Lighting	132,205
Street and Road Cleaning	69,578
Refuse Collection	478,722
Recycling	68,427
Municipal Building & Grounds	159,060
Special Programs	127,147
War Memorial	265,233
Swimming Pool/Parks	74,570
Senior Citizens Program	105,017
Planning Department	272,243
Economic Development	114,462
Public Transportation	89,000
Vinton Business Center	13,900
Debt Service - General Fund	465,745
Contingency	38,883
Transfers - CIP Fund	-
Total General Fund	**$ 7,398,223**

Utility Fund:

Utilities Administration	$ 532,018
Water Distribution System	891,810
Purchased Water	140,625
Wastewater Collection System	850,570
Debt Service - Utility Fund	663,518
Contingency	21,974
Transfers - CIP Fund	-
Total Utility Fund	**$ 3,100,515**

Capital Improvement Fund:

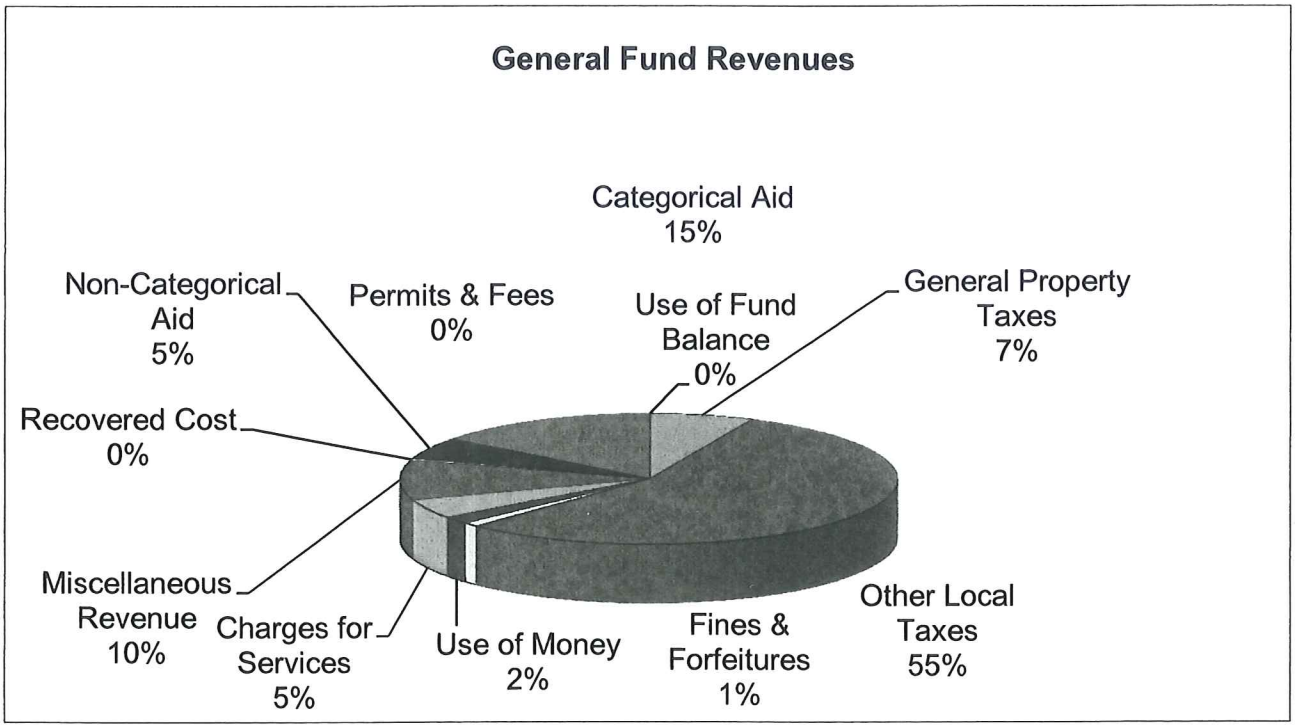
General Fund Transfer	0
Utility Fund Transfer	0
Total Capital Improvement Fund	$ -
Combined Total Expenditures	**$ 10,498,738**

GENERAL FUND
REVENUES

Funding Summary

General Fund Revenues
BY Function Compared to the FY 11-12 Adopted Budget

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
General Property Taxes	431,418	500,179	501,450	501,450	0.25%
Other Local Taxes	4,035,740	4,071,957	4,099,085	4,086,585	0.67%
Permits & Fees	10,242	11,150	11,375	11,375	2.02%
Fines & Forfeitures	102,566	112,000	73,725	73,725	-34.17%
Use of Money	145,980	134,250	131,350	131,350	-2.16%
Charges for Services	330,310	336,500	346,500	359,000	2.97%
Miscellaneous Revenue	666,335	706,020	729,100	729,100	3.27%
Recovered Cost	48,455	32,150	32,150	33,150	0.00%
Non-Categorical Aid	407,876	397,939	400,639	400,639	0.68%
Categorical Aid	1,197,925	1,086,307	1,071,849	1,071,849	-1.33%
Use of Fund Balance	-	-	-	-	0.00%
Total	7,376,846	7,388,452	7,397,223	7,398,223	0.13%



General Fund Revenues		Actual Expenditures FY 10-11	Adopted Budget FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
General Property Taxes						
	Real Property Taxes	136,554	140,954	140,000	140,000	-0.68%
	Pub Service Corp	10,244	12,000	11,725	11,725	-2.29%
	Personal Property Taxes	284,620	347,225	349,725	349,725	0.72%
	Total	431,418	500,179	501,450	501,450	0.25%
Other Local Taxes	Consumer Utility Tax	772,610	761,600	772,610	772,610	1.45%
	Business License Tax	488,703	494,080	502,500	502,500	1.70%
	Franchise License Fee	36,328	31,500	36,300	36,300	15.24%
	Motor Vehicle License Fee	169,197	170,000	170,000	170,000	0.00%
	Bank Stock Taxes	192,610	200,943	172,475	172,475	-14.17%
	Pari-Mutual Tax	24,509	28,000	25,000	25,000	-10.71%
	Admissions Tax	4,878	4,000	4,000	4,000	0.00%
	Transient Occupancy Tax	853	700	700	700	0.00%
	Prepared Food Tax	864,448	856,134	864,500	864,500	0.98%
	Cigarette Tax	306,799	325,000	300,000	300,000	-7.69%
	State Sales Tax	1,174,805	1,200,000	1,251,000	1,238,500	4.25%
		4,035,740	4,071,957	4,099,085	4,086,585	0.67%
Permits & Other Licenses	Animal License	5,632	4,500	5,600	5,600	24.44%
	Zoning/Sign/Misc	4,610	6,650	5,775	5,775	-13.16%
		10,242	11,150	11,375	11,375	2.02%
Fines & Forfeitures	Court Fines/Parking/False	102,566	112,000	73,725	73,725	65.83%
Rev Use of Money/Property	Revenue from Use of Money	1,904	2,500	1,200	1,200	-52.00%
	Revenue from Use of Prop	144,076	131,750	130,150	130,150	-1.21%
		145,980	134,250	131,350	131,350	-2.16%
Charges for Services	Charges for Services	330,310	336,500	346,500	359,000	2.97%
Miscellaneous Revenue	Miscellaneous Rev	666,335	706,020	729,100	729,100	3.27%
Recovered Cost	Recovered Cost	48,455	32,150	32,150	33,150	0.00%
Non-Categorical Aid	Non-Catgorical Aid	407,876	397,939	400,639	400,639	0.68%
Other Categorical Aid	Other Categorical Aid	1,197,925	1,086,307	1,071,849	1,071,849	-1.33%
	Total	7,376,846	7,388,452	7,397,223	7,398,223	0.12%

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
REAL PROPERTY TAXES							
200.1101.001 CURRENT TAXES - REAL ESTAT	135,392.03	136,553.59	123,920.78	140,954.00	140,000.00	140,000.00	140,000.00
REAL PROPERTY TAXES TOTAL	135,392.03	136,553.59	123,920.78	140,954.00	140,000.00	140,000.00	140,000.00
REAL & PERSL. PUB. SVC. CORP							
200.1102.002 DELINQUENT TAXES - R.ESTAT	2,024.60	2,356.53	2,531.58	3,000.00	3,000.00	3,000.00	3,000.00
200.1102.005 PUBLIC SERVICE CORP.	4,870.64	4,688.67	4,726.70	5,000.00	4,725.00	4,725.00	4,725.00
200.1102.006 REAL ESTATE - PENALTIES	2,920.68	2,691.59	2,958.81	3,000.00	3,000.00	3,000.00	3,000.00
200.1102.007 REAL ESTATE - INTEREST	473.83	507.37	881.05	1,000.00	1,000.00	1,000.00	1,000.00
REAL & PERSL. PUB. SVC. CORP TOTAL	10,289.75	10,244.16	11,098.14	12,000.00	11,725.00	11,725.00	11,725.00
PERSONAL PROPERTY TAXES							
200.1103.001 CURRENT PERSONAL PROP. TAX	234,744.28	257,685.13	246,362.43	324,725.00	324,725.00	324,725.00	324,725.00
200.1103.002 DELINQUENT TAXES-PERS. PRO	14,204.66	13,439.96	20,436.44	15,000.00	15,000.00	15,000.00	15,000.00
200.1103.006 PERSONAL PROP. - PENALTIES	5,941.80	7,946.85	7,042.14	5,000.00	6,000.00	6,000.00	6,000.00
200.1103.007 PERSONAL PROP. - INTEREST	2,599.64	5,548.46	6,990.55	2,500.00	4,000.00	4,000.00	4,000.00
PERSONAL PROPERTY TAXES TOTAL	257,490.38	284,620.40	280,831.56	347,225.00	349,725.00	349,725.00	349,725.00
CONSUMER'S UTILITY TAX							
200.1202.001 UTILITY TAX	762,069.53	772,610.13	625,144.98	761,600.00	772,610.00	772,610.00	772,610.00
200.1202.002 E-911 TELEPHONE TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONSUMER'S UTILITY TAX TOTAL	762,069.53	772,610.13	625,144.98	761,600.00	772,610.00	772,610.00	772,610.00
BUSINESS LICENSE TAXES							
200.1203.001 CONTRACTING	16,897.20	15,546.95	16,545.18	17,000.00	17,000.00	17,000.00	17,000.00
200.1203.002 RETAIL SALES	245,181.05	249,835.65	248,958.75	250,000.00	250,000.00	250,000.00	250,000.00
200.1203.003 PROFESSIONAL	71,443.83	66,936.06	68,851.08	70,000.00	70,000.00	70,000.00	70,000.00
200.1203.004 REPAIRS, PERSONAL & BUS. S	100,468.84	107,021.93	107,050.16	115,000.00	115,000.00	115,000.00	115,000.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
BUSINESS LICENSE TAXES							
200.1203.005							
WHOLESALE	8,110.73	5,462.30	4,969.01	6,500.00	6,500.00	6,500.00	6,500.00
200.1203.006							
MISCELLANEOUS	14,434.36	9,833.07	13,256.25	10,000.00	10,000.00	10,000.00	10,000.00
200.1203.007							
TAX ON PUBLIC UTILITIES	35,769.89	34,067.04	29,228.63	25,580.00	34,000.00	34,000.00	34,000.00
BUSINESS LICENSE TAXES							
TOTAL	492,305.90	488,703.00	488,859.06	494,080.00	502,500.00	502,500.00	502,500.00
FRANCHISE LICENSE TAXES							
200.1204.001							
FRANCHISE TAX - R. GAS CO.	3,436.89	3,507.04	3,565.58	3,500.00	3,500.00	3,500.00	3,500.00
200.1204.005							
RIGHTS-OF-WAY USE FEE	34,014.12	32,821.02	21,670.87	28,000.00	32,800.00	32,800.00	32,800.00
FRANCHISE LICENSE TAXES							
TOTAL	37,451.01	36,328.06	25,236.45	31,500.00	36,300.00	36,300.00	36,300.00
MOTOR VEHICLE LICENSES							
200.1205.001							
VEHICLE DECALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1205.002							
VEHICLE LICENSE FEE	141,118.47	169,196.57	157,308.43	170,000.00	170,000.00	170,000.00	170,000.00
MOTOR VEHICLE LICENSES							
TOTAL	141,118.47	169,196.57	157,308.43	170,000.00	170,000.00	170,000.00	170,000.00
BANK STOCK TAXES							
200.1206.001							
BANK STOCK TAXES	177,208.00	192,610.00	161,484.00	200,943.00	200,943.00	172,475.00	172,475.00
BANK STOCK TAXES							
TOTAL	177,208.00	192,610.00	161,484.00	200,943.00	200,943.00	172,475.00	172,475.00
PARI-MUTUEL TAX							
200.1207.001							
PARI-MUTUEL TAX	26,163.17	24,508.77	21,345.84	28,000.00	25,000.00	25,000.00	25,000.00
PARI-MUTUEL TAX							
TOTAL	26,163.17	24,508.77	21,345.84	28,000.00	25,000.00	25,000.00	25,000.00
ADMISSIONS & AMUSEMENT TAXES							
200.1209.001							
ADMISSIONS TAX	4,903.14	4,878.36	3,580.54	4,000.00	4,000.00	4,000.00	4,000.00
ADMISSIONS & AMUSEMENT TAXES							
TOTAL	4,903.14	4,878.36	3,580.54	4,000.00	4,000.00	4,000.00	4,000.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
HOTEL & MOTEL ROOM TAXES							
200.1210.001							
TRANSIENT OCCUPANCY TAX	801.28	852.79	538.10	700.00	700.00	700.00	700.00
HOTEL & MOTEL ROOM TAXES TOTAL	801.28	852.79	538.10	700.00	700.00	700.00	700.00
PREPARED FOOD TAXES							
200.1211.001							
PREPARED FOOD TAX	842,384.17	864,447.89	751,102.39	856,134.00	864,500.00	864,500.00	864,500.00
PREPARED FOOD TAXES TOTAL	842,384.17	864,447.89	751,102.39	856,134.00	864,500.00	864,500.00	864,500.00
CIGARETTE TAX							
200.1212.001							
CIGARETTE TAX	346,885.65	306,798.70	276,359.30	325,000.00	300,000.00	300,000.00	300,000.00
CIGARETTE TAX TOTAL	346,885.65	306,798.70	276,359.30	325,000.00	300,000.00	300,000.00	300,000.00
ANIMAL LICENSES							
200.1301.001							
ANIMAL LICENSES	3,500.50	5,632.00	4,289.00	4,500.00	5,600.00	5,600.00	5,600.00
ANIMAL LICENSES TOTAL	3,500.50	5,632.00	4,289.00	4,500.00	5,600.00	5,600.00	5,600.00
PERMITS & OTHER LICENSES							
200.1303.004							
SITE PLAN & SUBDIVISION FE	3,660.00	490.00	675.00	1,500.00	1,000.00	1,000.00	1,000.00
200.1303.005							
SIGN PERMITS	0.00	620.00	1,025.00	150.00	775.00	775.00	775.00
200.1303.007							
ZONING PERMITS	4,955.00	3,500.00	2,840.00	5,000.00	3,500.00	3,500.00	3,500.00
200.1303.009							
MISCELLANEOUS FEES	0.00	0.00	0.00	0.00	500.00	500.00	500.00
PERMITS & OTHER LICENSES TOTAL	8,615.00	4,610.00	4,540.00	6,650.00	5,775.00	5,775.00	5,775.00
FINES & FORFEITURES							
200.1401.001							
COURT FINES & FORFEITURES	92,992.91	101,145.92	62,802.62	110,000.00	71,600.00	71,600.00	71,600.00
200.1401.002							
PARKING FINES	1,555.00	1,420.00	1,100.00	1,500.00	2,000.00	2,000.00	2,000.00
200.1401.003							
FALSE ALARM FINES	0.00	0.00	0.00	500.00	125.00	125.00	125.00
FINES & FORFEITURES TOTAL	94,547.91	102,565.92	63,902.62	112,000.00	73,725.00	73,725.00	73,725.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
REVENUE FROM USE OF MONEY							
200.1501.001 INTEREST FROM INVESTMENTS	3,187.09	1,903.77	1,147.81	2,500.00	1,200.00	1,200.00	1,200.00
200.1501.004 INTEREST INCOME FROM BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE FROM USE OF MONEY TOTAL	3,187.09	1,903.77	1,147.81	2,500.00	1,200.00	1,200.00	1,200.00
REVENUE FROM USE OF PROPERTY							
200.1502.001 RENTAL OF TOWN PROPERTY	153,345.99	116,656.17	94,006.24	93,750.00	99,650.00	99,650.00	99,650.00
200.1502.002 RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1502.003 RENTAL OF SENIOR CENTER	15,317.00	25,295.75	21,478.25	30,000.00	25,500.00	25,500.00	25,500.00
200.1502.006 SALES OF MATERIAL & SUPPLI	0.00	0.00	8.92	0.00	0.00	0.00	0.00
200.1502.008 SALE OF EQUIPMENT	17,491.18	2,124.38	13,283.82	8,000.00	5,000.00	5,000.00	5,000.00
200.1502.009 SALE/EASEMENT-REAL ESTATE	0.00	0.00	126,205.00	0.00	0.00	0.00	0.00
REVENUE FROM USE OF PROPERTY TOTAL	186,154.17	144,076.30	254,982.23	131,750.00	130,150.00	130,150.00	130,150.00
MAINT./HWYS., BRIDGES, ETC.							
200.1607.002 SIDEWALKS, CURB & GUTTER	0.00	100.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00
MAINT./HWYS., BRIDGES, ETC. TOTAL	0.00	100.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00
SANIT. & WASTE REMOVAL FEES							
200.1608.002 WASTE DUMPING & DISPOSAL C	175.00	280.00	460.00	500.00	500.00	500.00	500.00
SANIT. & WASTE REMOVAL FEES TOTAL	175.00	280.00	460.00	500.00	500.00	500.00	500.00
CHARGES FOR SERVICES							
200.1613.001 SPECIAL PROGRAMS INCOME	579.44	1,000.00	237.93	1,000.00	1,000.00	1,000.00	1,000.00
200.1613.002 SWIMMING POOL ADMISSIONS	30,538.00	37,451.15	20,864.65	33,000.00	33,000.00	33,000.00	33,000.00
200.1613.003 POOL MISC - DONATIONS	0.00	0.00	72.20	0.00	0.00	0.00	0.00
200.1613.005 SWIMMING POOL CONCESSIONS	900.87	86.00	0.00	0.00	0.00	0.00	0.00
200.1613.006 MEMORIAL HALL INCOME	91,768.37	108,719.00	91,358.24	125,000.00	125,000.00	125,000.00	137,500.00
200.1613.007 SWIMMING POOL- SWIM CLASS	150.00	5,403.00	3,360.00	5,000.00	5,000.00	5,000.00	5,000.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
CHARGES FOR SERVICES							
200.1613.009 OTHER SR. CITIZEN RE-IMB.	1,548.00	1,247.75	1,214.00	2,500.00	2,500.00	2,500.00	2,500.00
200.1613.010 FEE FOR TRANSPORT	184,611.32	175,345.42	125,788.56	165,000.00	175,000.00	175,000.00	175,000.00
200.1613.011 MEMORIAL HALL - OTHER DEPT	2,528.25	677.50	0.00	2,500.00	2,500.00	2,500.00	2,500.00
CHARGES FOR SERVICES TOTAL	312,624.25	329,929.82	242,895.58	334,000.00	344,000.00	344,000.00	356,500.00
MISCELLANEOUS INCOME							
200.1899.001 MISCELLANEOUS INCOME	1,907.42	14,759.84	13,948.00	3,500.00	5,000.00	5,000.00	5,000.00
200.1899.003 DONATIONS FIRE DEPT.-COUNT	0.00	1,625.01	3.15	0.00	0.00	0.00	0.00
200.1899.004 FIRE HYDRANTS - RKE CNTY	6,500.04	4,875.03	6,500.04	6,500.00	6,500.00	6,500.00	6,500.00
200.1899.005 MISC. INCOME FROM OTHER GO	0.00	2,840.23	2,840.23-	0.00	0.00	0.00	0.00
200.1899.006 R. CNTY. REFUSE COLLECTION	110,000.00	110,000.00	55,000.00	110,000.00	110,000.00	110,000.00	110,000.00
200.1899.008 RE-APPROPRIATED FUND BALAN	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00
200.1899.009 ROANOKE COUNTY: GAIN SHARI	435,113.00	527,420.00	564,417.00	582,420.00	605,000.00	605,000.00	605,000.00
200.1899.015 WAR MEMORIAL DONATIONS	0.00	100.00	100.00	100.00	100.00	100.00	100.00
200.1899.016 POLICE DEPT DONATIONS	0.00	600.00	0.00	0.00	0.00	0.00	0.00
200.1899.018 GIFTS AND DONATIONS	1,650.00	2,100.00	0.00	500.00	500.00	500.00	500.00
200.1899.025 RKE. CNTY. - VINTON BUS CT	5,806.72	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.029 PROCEEDS FROM POLICE V LEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.030 DUPLICATE REAL ESTATE FEES	2,985.00	2,015.00	575.00	3,000.00	2,000.00	2,000.00	2,000.00
MISCELLANEOUS INCOME TOTAL	563,962.18	666,335.11	637,702.96	806,020.00	729,100.00	729,100.00	729,100.00
RECOVERED COSTS							
200.1901.001 RECOVERIES AND REBATES	27,364.79	41,657.86	54,273.86	25,000.00	25,000.00	25,000.00	25,000.00
200.1901.004 RECOVERED POLICE CONTRACTU	2,127.00	6,797.40	4,163.00	7,150.00	7,150.00	7,150.00	7,150.00
200.1901.005 RECOVERED EMS CONTRACTUAL	1,510.83	0.00	0.00	0.00	0.00	0.00	1,000.00
RECOVERED COSTS TOTAL	31,002.62	48,455.26	58,436.86	32,150.00	32,150.00	32,150.00	33,150.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
NON-CATEGORICAL AID							
200.2201.001 A.B.C. PROFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2201.003 MOTOR VEHICLES CARRIERS TA	4,279.76	8,548.00	8,259.93	5,000.00	8,200.00	8,200.00	8,200.00
200.2201.009 POLICE ASSISTANCE (HB 599)	198,565.00	196,232.00	142,008.00	189,343.00	189,343.00	189,343.00	189,343.00
200.2201.010 PERSONAL PROP TAX FROM STA	203,095.72	203,095.72	0.00	203,096.00	203,096.00	203,096.00	203,096.00
200.2201.020 MISC. NON-CATEGORICAL AID	35.00	0.00	0.00	500.00	0.00	0.00	0.00
NON-CATEGORICAL AID TOTAL	405,975.48	407,875.72	150,267.93	397,939.00	400,639.00	400,639.00	400,639.00
STATE SALES TAXES							
200.2402.001 STATE SALES TAXES	1111,484.87	1174,805.29	1,024,216.86	1,200,000.00	1,251,000.00	1,251,000.00	1,238,500.00
STATE SALES TAXES TOTAL	1111,484.87	1174,805.29	1,024,216.86	1,200,000.00	1,251,000.00	1,251,000.00	1,238,500.00
OTHER CATEGORICAL AID							
200.2404.002 EMER. SERVICES MATCHING FU	5,000.00	5,000.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00
200.2404.003 DMV GRANT	5,460.00	695.50	3,081.00	0.00	0.00	0.00	0.00
200.2404.006 HIGHWAY MAINTENANCE	944,940.97	979,401.64	761,806.14	979,400.00	1,015,741.00	1,015,741.00	1,015,741.00
200.2404.010 DEPT. OF FIRE PROGRAMS	21,470.00	19,907.00	21,152.00	19,907.00	21,152.00	21,152.00	21,152.00
200.2404.011 OTHER POLICE GRANTS	79,825.34	63,128.84	1,020.00	0.00	0.00	10,956.00	10,956.00
200.2404.012 FORFEITURE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.015 WIRELESS 911 GRANT	110,247.37	30,393.37	0.00	0.00	0.00	0.00	0.00
200.2404.020 MISC. CATEGORICAL AID	0.00	0.00	5,046.34	0.00	0.00	0.00	0.00
200.2404.021 ATF-RECOVERIES(ASSET FORFT	872.00	5,870.25	3,072.57	499.00	0.00	0.00	0.00
200.2404.023 DCJS - RECOVERIES	5,243.44	12,817.20	2,100.00	0.00	0.00	0.00	0.00
200.2404.026 POLICE TELEPHONE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.039 ATF - REIMBURSEMENT	9,651.72-	8,362.38	9,848.62	15,000.00	15,000.00	15,000.00	15,000.00
200.2404.041 RECOVERY ACT JUSTICE A.GRA	0.00	0.00	11,162.00	0.00	0.00	0.00	0.00
200.2404.042 MUMI PLANNING GRANT	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00

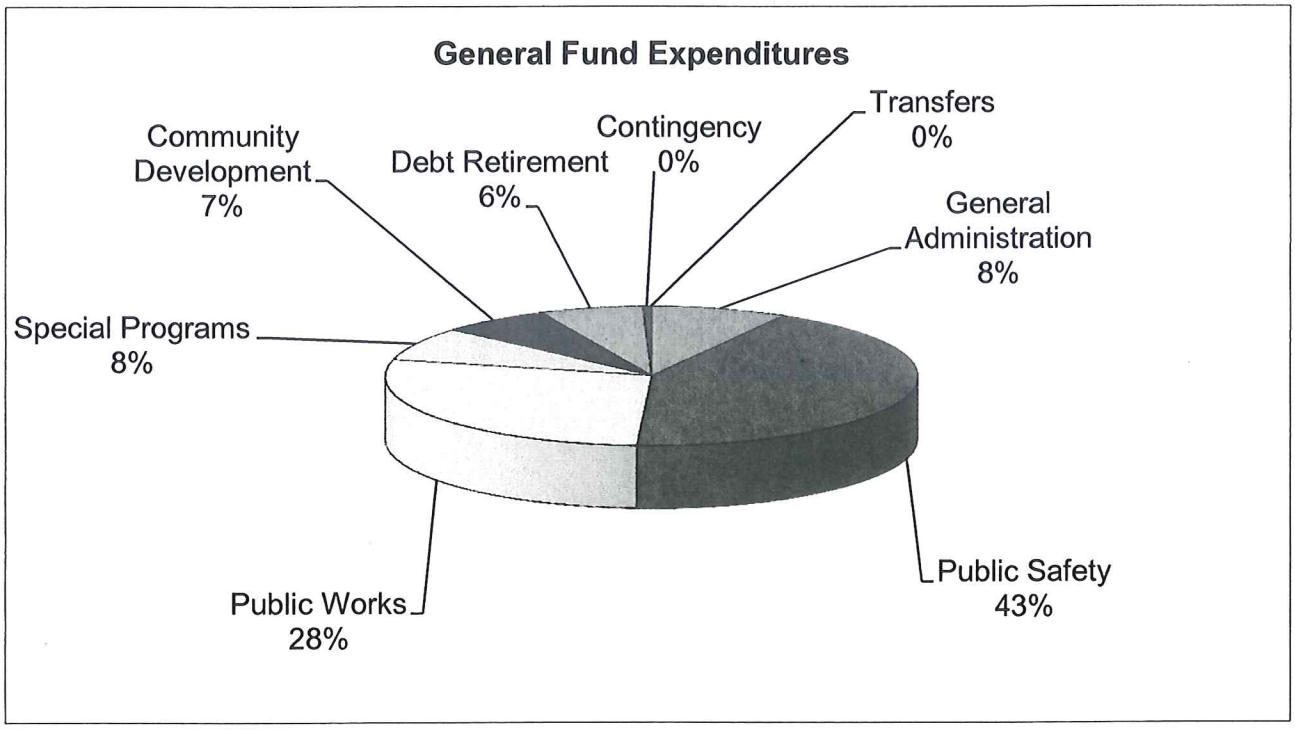
GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
OTHER CATEGORICAL AID							
200.2404.043 DMV SPEED ENFORCEMENT GRAN	0.00	1,586.00	1,677.00	0.00	0.00	0.00	0.00
200.2404.044 G3 VISION SYSTEM GRANT	0.00	0.00	3,893.00	0.00	0.00	0.00	0.00
200.2404.045 FED GRNT - BJAG COMP	0.00	0.00	0.00	4,492.00	0.00	0.00	0.00
200.2404.051 CDBG GRANT	0.00	35,000.00	0.00	0.00	0.00	0.00	0.00
200.2404.053 FEMA / VDEM PROJECT	0.00	35,762.65	0.00	0.00	0.00	0.00	0.00
200.2404.054 VDOT - REVENUE SHARING	0.00	0.00	9,450.00	0.00	0.00	0.00	0.00
200.2404.055 EMS GRANT	0.00	0.00	61,143.50	67,000.00	0.00	0.00	0.00
200.2404.782 VDOT REVENUE SHARING-BRIDG	0.00	0.00	4,450.00	0.00	4,000.00	4,000.00	4,000.00
OTHER CATEGORICAL AID TOTAL	1173,407.40	1197,924.83	898,902.17	1,091,298.00	1,060,893.00	1,071,849.00	1,071,849.00
GENERAL FUND TOTAL	7129,098.95	7376,846.44	6,268,553.59	7,493,443.00	7,414,735.00	7,397,223.00	7,398,223.00

Funding Summary

General Fund Expenditures
BY Function Compared to the Original Adopted FY 11-12 Budget

	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
General Administration	571,102	578,749	613,611	617,669	6.72%
Public Safety	3,307,326	3,270,785	3,160,920	3,146,817	-3.79%
Public Works	2,056,432	2,047,254	2,086,661	2,067,537	0.99%
Special Programs	552,382	566,057	575,117	571,967	1.04%
Community Development	346,025	471,248	494,844	489,605	3.90%
Debt Retirement	456,109	454,359	465,745	465,745	2.51%
Contingency	-	-	-	38,883	100.00%
Transfers	-	-	-	-	0.00%
Total	7,289,375	7,388,452	7,396,898	7,398,223	0.13%



Funding Summary

General Fund Expenditures

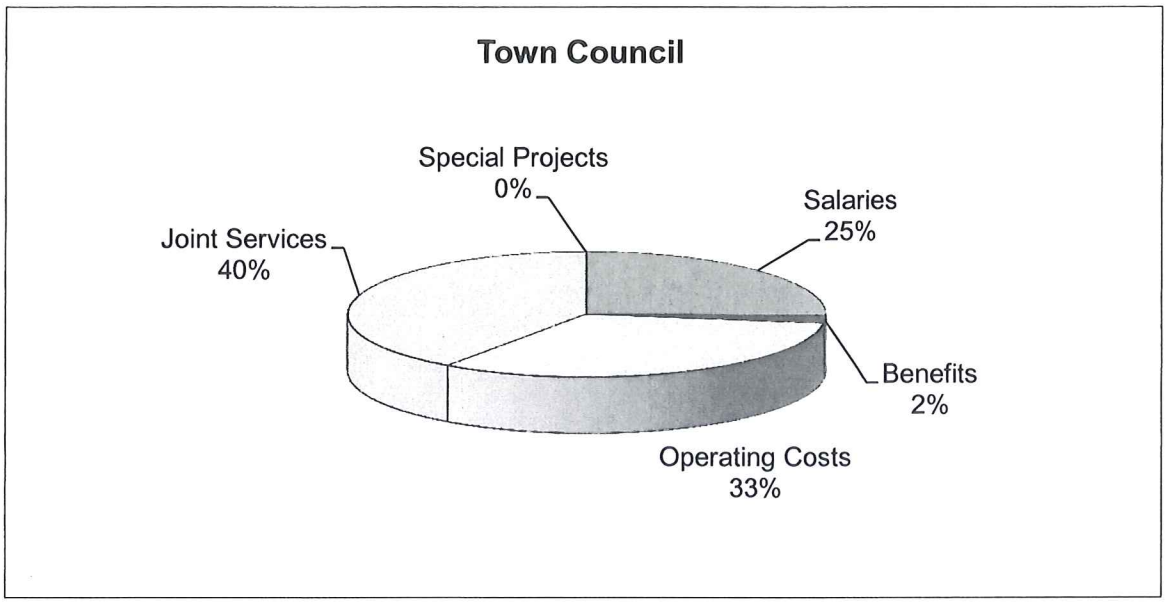
	Actual Expenditures FY 10-11	Adopted Budget FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Town Council	96,840	102,873	105,355	111,023	2.41%
Town Manager	162,977	141,631	130,521	128,613	-7.84%
Human Resources	51,839	74,510	74,966	74,296	0.61%
Legal Services	-	-	30,000	30,000	100.00%
Treasurer/Finance Department	259,446	259,735	272,769	273,737	5.02%
Total Administration	**571,102**	**578,749**	**613,611**	**617,669**	6.02%
Police Department	1,786,691	1,844,805	1,776,674	1,759,348	-3.69%
Communication Services	475,244	408,980	458,754	458,754	12.17%
Emergency Services	16,817	5,000	5,000	5,000	0.00%
Grants	124,503	25,769	11,370	11,370	-55.88%
Fire & EMS	813,693	894,426	815,243	819,356	-8.85%
Animal & Pest Control	90,377	91,805	93,879	92,989	2.26%
Total Public Safety	**3,307,326**	**3,270,785**	**3,160,920**	**3,146,817**	-3.36%
Public Works Administration	61,638	109,921	62,078	61,580	-43.52%
Mnt-Hwy St & Bridges	1,129,665	1,021,901	1,080,259	1,067,001	5.71%
Snow & Ice Removal	19,068	30,048	30,208	30,964	0.53%
Traffic Signs & Street Lights	97,751	130,605	133,057	132,205	1.88%
Street & Road Cleaning	73,353	66,764	70,540	69,578	5.66%
Refuse Collection	459,367	470,515	483,468	478,722	2.75%
Recycling	69,044	62,810	66,133	68,427	5.29%
Building & Grounds	146,547	154,690	160,918	159,060	4.03%
Total Public Works	**2,056,432**	**2,047,254**	**2,086,661**	**2,067,537**	1.92%
Special Programs	131,763	128,690	126,920	127,147	-1.38%
War Memorial	265,266	262,870	268,003	265,233	1.95%
Swimming Pool/Parks	67,130	84,636	76,023	74,570	-10.18%
Senior Citizens Program	88,223	89,861	104,171	105,017	15.92%
Total Special Programs	**552,382**	**566,057**	**575,117**	**571,967**	1.60%
Planning & Zoning	230,809	246,285	276,435	272,243	12.24%
Economic Development	28,128	126,113	115,509	114,462	-8.41%
Public Transportation	78,592	89,000	89,000	89,000	0.00%
Vinton Business Center	8,495	9,850	13,900	13,900	41.12%
Total Community Dev	**346,025**	**471,248**	**494,844**	**489,605**	5.01%
Debt Retirement	456,109	454,359	465,745	465,745	2.51%
Contingency	-	-	-	38,883	0.00%
Transfer to Other Funds	-	-	-	-	0.00%
Total Other Expenses	**456,109**	**454,359**	**465,745**	**504,628**	2.51%
Total	7,289,375	7,388,452	7,396,898	7,398,223	0.11%

Funding Summary

Town Council

Account Code: 200.1100

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	32,655	25,320	25,320	28,131	11.10%
Benefits	2,605	1,995	1,995	2,152	7.87%
Operating Costs	25,612	33,250	33,450	36,150	8.72%
Joint Services	35,967	42,308	44,590	44,590	5.39%
Special Projects	-	-	-	-	-
Total	96,840	102,873	105,355	111,023	2.41%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Town Council Members	5.00	5.00	5.00	5.00
Total	5.00	5.00	5.00	5.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
TOWN COUNCIL							
200.1100.101 SALARIES & WAGES	27,776.55	29,681.39	23,133.47	25,320.00	25,320.00	25,320.00	28,131.00
200.1100.102 SALARIES & WAGES - OVERTIM	3,014.85	2,973.28	199.00	0.00	0.00	0.00	0.00
200.1100.201 SS/MEDICARE	2,350.52	2,605.49	1,805.13	1,995.00	1,995.00	1,995.00	2,152.00
200.1100.203 INSURANCE - VRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.302 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.304 MAINTENANCE & REPAIRS EQUI	2,677.42	243.00	0.00	500.00	500.00	500.00	500.00
200.1100.307 ADVERTISING	1,358.96	1,438.62	847.50	1,500.00	1,500.00	1,500.00	1,500.00
200.1100.311 CODIFICATION/ORDINANCES	4,713.79	550.00	3,587.68	4,000.00	4,000.00	4,000.00	4,000.00
200.1100.521 TELEPHONE	3,223.76	25.29	0.00	0.00	0.00	0.00	0.00
200.1100.538 LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.541 OFFICE SUPPLIES	410.76	491.78	72.38	250.00	250.00	250.00	250.00
200.1100.560 TRAVEL (MILEAGE/FARE)	4,340.00	421.26	842.96	750.00	2,500.00	2,500.00	5,000.00
200.1100.571 COMMUNITY CONTRIBUTIONS	16,978.83	12,100.00	7,650.00	12,900.00	12,900.00	12,900.00	13,400.00
200.1100.574 WAR MEMORIAL EVENTS	2,257.95	1,310.75	631.79	750.00	1,500.00	1,500.00	1,500.00
200.1100.581 DUES & SUBSCRIPTIONS	7,549.65	6,876.01	5,541.00	5,800.00	5,800.00	5,800.00	5,800.00
200.1100.585 MISCELLANEOUS	2,043.49	2,110.58	1,719.47	1,300.00	1,500.00	1,500.00	1,500.00
200.1100.591 EMPLOYEE APPRECIATION GIFT	0.00	0.00	1,873.64	2,800.00	2,800.00	2,800.00	0.00
200.1100.592 SPECIAL AWARDS	0.00	44.95	0.00	200.00	200.00	200.00	200.00
200.1100.593 COMMITTEES APPRECIATION DI	0.00	0.00	161.48	0.00	0.00	0.00	2,500.00
200.1100.600 JOINT LOCAL GOVT. SERVICES	39,718.40	35,967.00	42,528.30	42,308.00	42,308.00	44,590.00	44,590.00
200.1100.605 BOARD OF ELECTIONS	2,165.00	0.00	1,605.50	2,500.00	0.00	0.00	0.00
200.1100.722 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOWN COUNCIL TOTAL	120,579.93	96,839.40	92,199.30	102,873.00	103,073.00	105,355.00	111,023.00

Vinton Town Manager's Office Mission Statement

The Mission of the Town of Vinton Town Manager's office is to record and implement the policies of the Town Council. We will provide the professional link between the citizens of Vinton and all agencies of government in ways that are efficient and cost effective. We will accomplish this by following core values that will be reflected in our everyday activities with our pledge to be neutral and impartial, the dedication to service excellence and by conducting ourselves ethically, honestly and with integrity.

Fiscal Year 2011-2012 Accomplishments

1. Continued implementation of the Laserfiche Document Imaging System by completion of scanning all Council Ordinances and Resolutions, all pertinent Agreements, Contracts, Leases, easements, and deeds for ease of research and to create a permanent backup of such documents.
2. Continued with pursuing available options to add other departments to the Laserfiche System.
3. Improved customer service for internal customers (co-workers) by creating and publishing The VINsider, a quarterly employee newsletter.
4. Improved customer service for external and internal customers by redesigning the Town Manager's Suite to provide a waiting area that is more inviting and conducive to meeting customer needs on a one-on-one basis.
5. Planned and coordinated four Council in the Neighborhood meetings to try and enhance the relationship between Council, Staff and the four keys areas in the Town.
6. Provided leadership and support to town departments and private sector community to enhance and improve the downtown business district.
7. Completed building demolition of old Steve's Garage building.

Fiscal Year 2012-2013 Goals

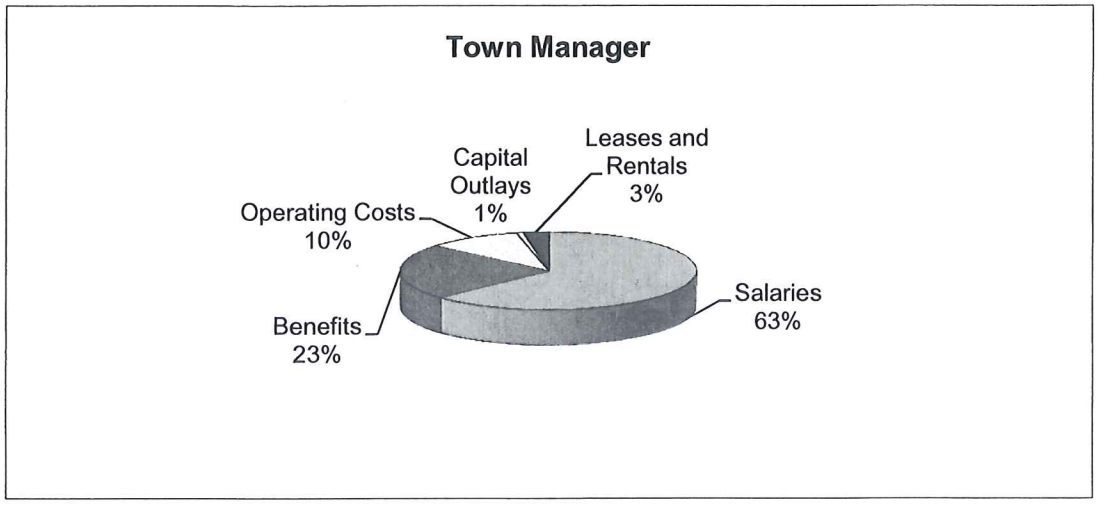
1. In partnership with Town Council, reaffirm the vision for the Town of Vinton and develop a plan to strategically position the town for a financially and operation sustainable future.
2. Facilitate and engage Town Council and the community to develop a long term financial plan to ensure financial sustainability of the town through operations and capital investment.
3. Evaluate and develop implementation plan to increase the use of the Laserfiche Document Imaging System to reduce paper filling systems and improve document management and searchability.

Funding Summary

Town Manager

Account Code: 200.1200

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	90,584	73,669	77,210	80,954	9.89%
Benefits	26,272	22,042	35,561	29,909	35.69%
Operating Costs	41,722	41,570	13,150	13,150	-68.37%
Capital Outlays	746	1,000	1,000	1,000	0.00%
Leases and Rentals	3,652	3,350	3,600	3,600	7.46%
Total	162,977	141,631	130,521	128,613	-9.19%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Town Clerk	1.00	1.00	1.00	1.00
Part-time Adm Clerk	1.00	1.00	-	-
Asst Town Manager	1.00	1.00	1.00	1.00
Town Manager	1.00	1.00	1.00	1.00
Total	4.00	4.00	3.00	3.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
TOWN MANAGER'S OFFICE							
200.1200.101 SALARIES & WAGES	79,502.87	79,275.77	76,253.14	65,669.00	77,210.00	77,210.00	80,954.00
200.1200.103 SALARIES & WAGES - PART-TI	14,707.36	11,081.11	0.00	8,000.00	0.00	0.00	0.00
200.1200.201 SS/MEDICARE	6,700.81	6,817.02	5,584.75	5,637.00	5,910.00	5,910.00	6,193.00
200.1200.202 RETIREMENT CONTRIBUTION- V	10,662.72	10,592.04	9,160.17	8,750.00	12,847.00	12,847.00	6,865.00
200.1200.203 INSURANCE - VRS	465.48	219.96	189.67	185.00	1,019.00	1,019.00	1,070.00
200.1200.205 MEDICAL INSURANCE	7,680.00	8,539.20	8,696.50	7,365.00	9,700.00	9,700.00	9,700.00
200.1200.206 CAR ALLOWANCE	0.00	0.00	0.00	0.00	5,400.00	6,000.00	6,000.00
200.1200.211 WORKERS' COMPENSATION INS	111.00	104.25	76.00	105.00	85.00	85.00	81.00
200.1200.301 LEGAL SERVICES	27,792.25	33,005.08	35,668.39	30,000.00	0.00	0.00	0.00
200.1200.302 CONTRACTUAL SERVICES	1,079.00	423.00	2,311.03	0.00	1,000.00	1,000.00	1,000.00
200.1200.304 MAINTENANCE & REPAIRS EQUI	258.12	197.81	276.00	400.00	400.00	400.00	400.00
200.1200.305 MAINTENANCE SERVICE CONTRA	13.00	633.00	633.00	650.00	650.00	650.00	650.00
200.1200.306 PRINTING & BINDING	5.40	0.00	68.50	450.00	450.00	450.00	450.00
200.1200.356 SPECIAL TRAINING	55.00	49.00	0.00	0.00	0.00	0.00	0.00
200.1200.521 TELEPHONE	1,002.09	1,478.54	829.51	815.00	700.00	700.00	700.00
200.1200.535 MOTOR VECHICLE INSURANCE	673.64	583.36	504.00	505.00	0.00	0.00	0.00
200.1200.537 SMALL INSURANCE CLAIMS	53.96	0.00	24.00	800.00	800.00	800.00	800.00
200.1200.541 OFFICE SUPPLIES	1,410.64	1,982.60	1,526.01	2,500.00	2,500.00	2,500.00	2,500.00
200.1200.548 GAS, OIL,GREASE & ANTIFREE	371.72	260.85	302.93	300.00	0.00	0.00	0.00
200.1200.560 TRAVEL (MILEAGE/FARE)	1,750.12	1,299.37	1,176.12	2,000.00	3,500.00	3,500.00	3,500.00
200.1200.581 DUES & SUBSCRIPTIONS	1,722.00	1,467.78	1,964.50	2,700.00	2,700.00	2,700.00	2,700.00
200.1200.585 MISCELLANEOUS	347.86	150.00	0.00	0.00	0.00	0.00	0.00
200.1200.589 MEETING EXPENSES	483.30	419.08	328.06	450.00	450.00	450.00	450.00
200.1200.702 FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
TOWN MANAGER'S OFFICE							
200.1200.709							
REPLACEMENT OF EQUIPMENT	2,234.76	746.39	523.95	1,000.00	1,000.00	1,000.00	1,000.00
200.1200.801							
LEASE/RENT OF EQUIPMENT	3,995.84	3,652.07	3,036.00	3,350.00	3,600.00	3,600.00	3,600.00
TOWN MANAGER'S OFFICE TOTAL	163,078.94	162,977.28	149,132.23	141,631.00	129,921.00	130,521.00	128,613.00

Vinton Human Resources Department Mission Statement

The Human Resources Department serves as a strategic partner in creating a stable work environment, thus enabling employees to support and accomplish the goals and mission of the town by:

- Properly balancing the needs of the employees and the needs of the Town.
- Ensuring a diverse workforce in a safe and discrimination/harassment free environment by: maintaining compliance with employment laws and government regulations; providing management and employee training; and developing policies and procedures.
- Facilitating training and development in areas of: effective leadership and career development of employees; employment law and government regulation, and litigation avoidance.
- Hiring the most qualified employees by: pre-planning staffing needs; ensuring an effective internal interview process; increasing company visibility in the employment marketplace; identifying the best and most cost effective recruitment sources; and conducting thorough reference checks.
- Retaining our valued employees by: assuring effective leadership qualities in our managers; providing competitive wages and benefits; furnishing technical, interpersonal and career development training and coaching; conducting exit interviews and supplying relevant feedback to management; and enhancing two-way communication between employees and management.

Fiscal Year 2011-2012 Accomplishments

1. Reviewed and updated the inventory of all Town owned property, equipment, and vehicles to insure proper insurance coverage.
2. Conducted police department climate survey.
3. Planned and facilitated various employee appreciation and recognition activities (spring retiree luncheon, fall employee picnic, holiday luncheon, breakfast for supervisors, luncheon for Public Works); attended and participated in various Town activities to include Fall Festival, Christmas Parade, Public Works Rodeo, Halloween Activity, Wine Festival, Police Department Banquet, Chief's retirement dinner, opening of Charity Cottage, various Farmer's Market activities.
4. Participated in Town's Citizen Police Academy.
5. Served as a member of Town's Budget Committee.
6. Participated in numerous selection processes; facilitated selection committees for two department head and the Town Clerk positions.
7. Facilitated various benefit vendor visits to the Town to provide information and services to employees.
8. Coordinated free bi-annual employee wellness check-up activity through our CommonHealth benefit plan and the offering of flu shots for employees.

9. Assisted various employees in pursuit of retirement, VRS and Social Security disability retirement and supplemental coverage benefits.
10. Assisted Finance Department in offering department and Town wide training activities.
11. Met with and advised managers and employees on various employment, benefit, supervisory, disciplinary and organizational issues.
12. Sought and utilized cost-efficient recruitment tools and continued to attract well qualified applicants for position vacancies.
13. Facilitated the successful pursuit of $4K VMLINS grant for Fire/EMS safety equipment.

Fiscal Year 2012-2013 Goals

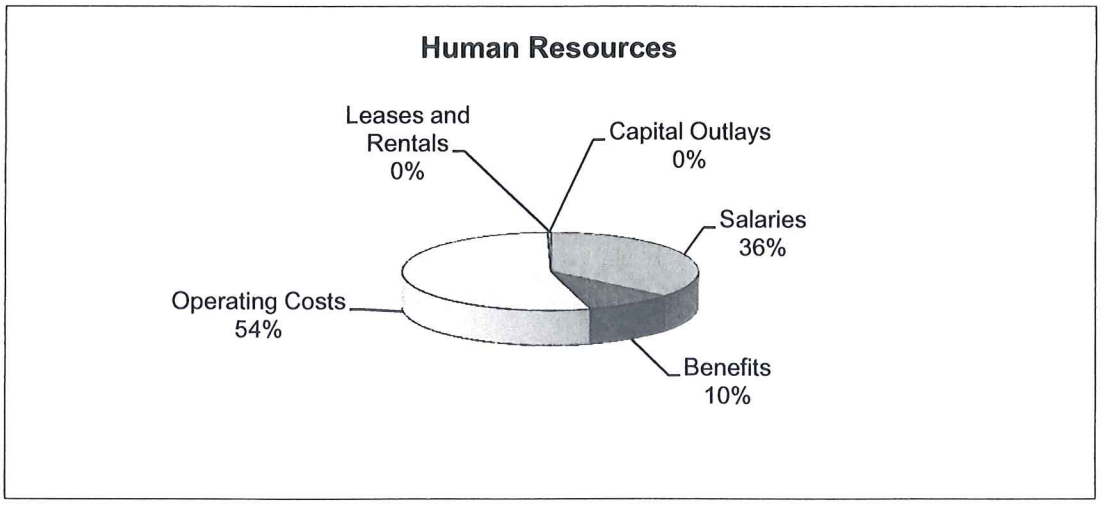
1. Continue to build relationships with employees/Department Heads.
2. Enhance communication among departmental employees and Town leadership.
3. Facilitate training opportunities for employee growth and development.
4. Ensure compliance with Town, State and Federal policies, procedures and regulations in order to provide a work environment that is conducive and effective in meeting the needs of our customers.
5. Facilitate bi-annual benefit's fair for employees to receive information and education regarding the various plans (provided and optional).
6. Support the Town's employees and managers through the interpretation and application of policies and procedures.
7. Chair a committee of employees for the purpose of revising and updating the Town's Employee Handbook.
8. Review employee positions for proper classification.
9. Conduct benchmark compensation survey.

Funding Summary

Human Resources

Account Code: 200.1203

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	13,979	25,000	25,545	26,784	7.14%
Benefits	3,303	7,720	9,131	7,222	-6.45%
Operating Costs	34,557	41,515	40,015	40,015	-3.61%
Capital Outlays	-	275	275	275	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	51,839	74,510	74,966	74,296	-0.29%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Human Resources Dir	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

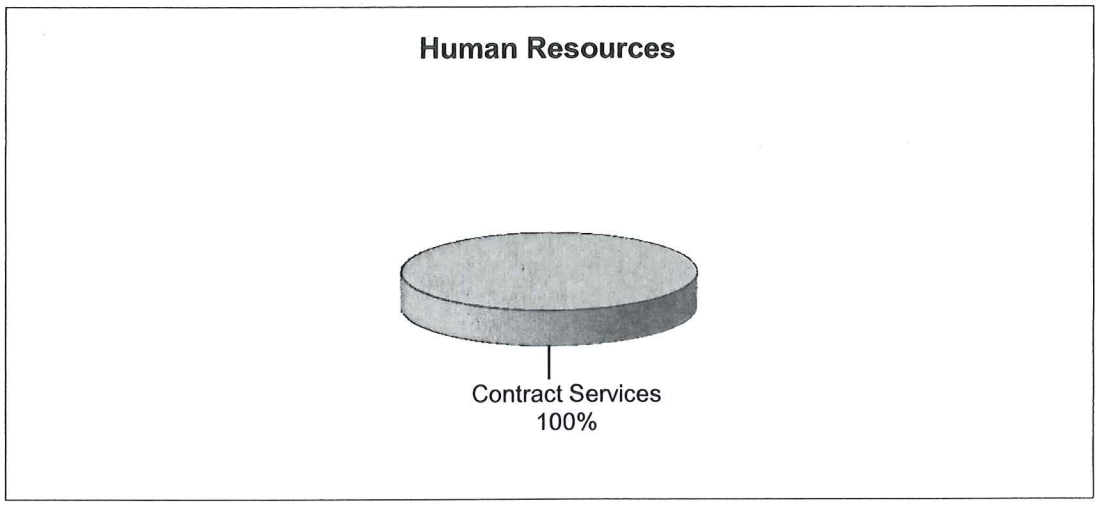
	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
HUMAN RESOURCES							
200.1203.101 SALARIES & WAGES	22,977.43	13,979.38	22,763.52	25,000.00	25,545.00	25,545.00	26,784.00
200.1203.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1203.201 SS/MEDICARE	1,509.28	1,160.14	1,728.74	1,915.00	1,995.00	1,995.00	2,049.00
200.1203.202 RETIREMENT CONTRIBUTION- V	3,040.20	1,114.36	3,511.78	3,345.00	4,251.00	4,251.00	2,271.00
200.1203.203 INSURANCE - VRS	132.75	34.74	65.77	70.00	337.00	337.00	355.00
200.1203.205 MEDICAL INSURANCE	2,400.00	968.40	2,300.31	2,355.00	2,520.00	2,520.00	2,520.00
200.1203.211 WORKERS' COMPENSATION INS	27.00	25.50	22.00	35.00	28.00	28.00	27.00
200.1203.301 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1203.302 CONTRACTUAL SERVICES	12,949.88	14,136.73	6,982.18	9,640.00	9,640.00	9,640.00	9,640.00
200.1203.304 MAINTENANCE & REPAIRS EQUI	121.00	26.25	126.00	390.00	390.00	390.00	390.00
200.1203.306 PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1203.307 ADVERTISING	2,231.61	3,255.66	2,026.13	5,000.00	3,500.00	3,500.00	3,500.00
200.1203.356 SPECIAL TRAINING	4,625.67	115.00	5,442.11	8,000.00	8,000.00	8,000.00	8,000.00
200.1203.521 TELEPHONE	0.00	70.00	0.00	0.00	0.00	0.00	0.00
200.1203.522 POSTAGE	0.00	0.00	23.06	0.00	0.00	0.00	0.00
200.1203.541 OFFICE SUPPLIES	517.69	468.11	251.47	300.00	300.00	300.00	300.00
200.1203.560 TRAVEL & TRAINING	1,021.76	447.36	525.46	900.00	900.00	900.00	900.00
200.1203.561 TUITION REIMBURSEMENT	4,880.39	7,566.50	5,127.27	8,000.00	8,000.00	8,000.00	8,000.00
200.1203.581 DUES & SUBSCRIPTIONS	545.00	400.00	277.00	560.00	560.00	560.00	560.00
200.1203.589 MEETING EXPENSES	204.74	65.59	0.00	0.00	0.00	0.00	0.00
200.1203.592 SPECIAL EVENTS AWARD	7,320.95	8,006.04	6,304.64	8,725.00	8,725.00	8,725.00	8,725.00
200.1203.707 OFFICE EQUIPMENT	1,294.66	0.00	6.77	275.00	275.00	275.00	275.00
200.1203.709 REPLACEMENT OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HUMAN RESOURCES TOTAL	65,800.01	51,839.76	57,484.21	74,510.00	74,966.00	74,966.00	74,296.00

Funding Summary

Legal Services

Account Code: 200.1207

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Contract Services	-	-	30,000	30,000	100.00%
Total	-	-	30,000	30,000	100.00%



*Note Prior to FY12-13 Budget include in Town Manager Line Item Budget

Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Part-Time Attorney	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
LEGAL SERVICES							
200.1207.302							
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	30,000.00	30,000.00	30,000.00
LEGAL SERVICES							
TOTAL	0.00	0.00	0.00	0.00	30,000.00	30,000.00	30,000.00

Vinton Treasurer/Finance Department Mission Statement

In a spirit of excellence, integrity, and dedication, the Town of Vinton, Virginia's Finance Department is committed to providing timely, accurate, clear and complete information and support to other Town departments, citizens, and the community at large.

Fiscal Year 2011-2012 Accomplishments

1. GFOA Award for Reporting
2. Re-organization of Finance Office and improvement of workflow responsibilities.
3. Increased collection activity through automated debt set-off of Personal Property and Real Estate and all other collection methods.
4. Implementation of ACS SAAS to replace AS400
5. Training on ACS Software for Finance Staff by ACS also included other key departmental staff.
6. Re-sequenced meter routes – Reduced number of routes from 5 to 3 routes sequenced in read order which has improved efficiency and saved time and cost.
7. Improved customer service on Utility Billing complaint handling, new billing procedures, and leak adjustment handling procedures and notifications.
8. Implementation of Cashiering software improvements which have automated manual account input processes during receipt entry
9. Departmental On-Line Payroll Entry with Finance Verification and Update
10. Continually revised Financial Reports for Council and established monthly Finance Committee Meeting to review Financial Report. Council accepts reports at regular Council Meeting
11. Prepared Transmittal Report to State in-house reducing Audit Expenses.
12. Accounting Manager properly recording Fixed Assets and Depreciation reduced extra Audit expenses.

Fiscal Year 2012-2013 Goals

1. Improve Customer Service in all aspects of operations by providing the highest level of customer service to our external and internal customers.
2. Implement new credit card system for Real Estate and Personal Property that will allow customers to pay on-line and at the counter using credit cards and debit cards and e-checks. This system will process the convenience fee.
3. Upgrade the existing credit card system for Utility Billing to provide for on-line customer accounts receivable balance inquiry and payment. The system would also allow customers to review their consumption history on-line. Move us toward e-billing, taking e-checks and allow customers to auto-pay their accounts with the Town.
4. Implement an on-line Employee Resource Center for Employees to be able to access their pay information and historical information and leave accrual information.
5. Develop a Utility Procedural Manual.
6. Develop an Accounting Procedural Manual

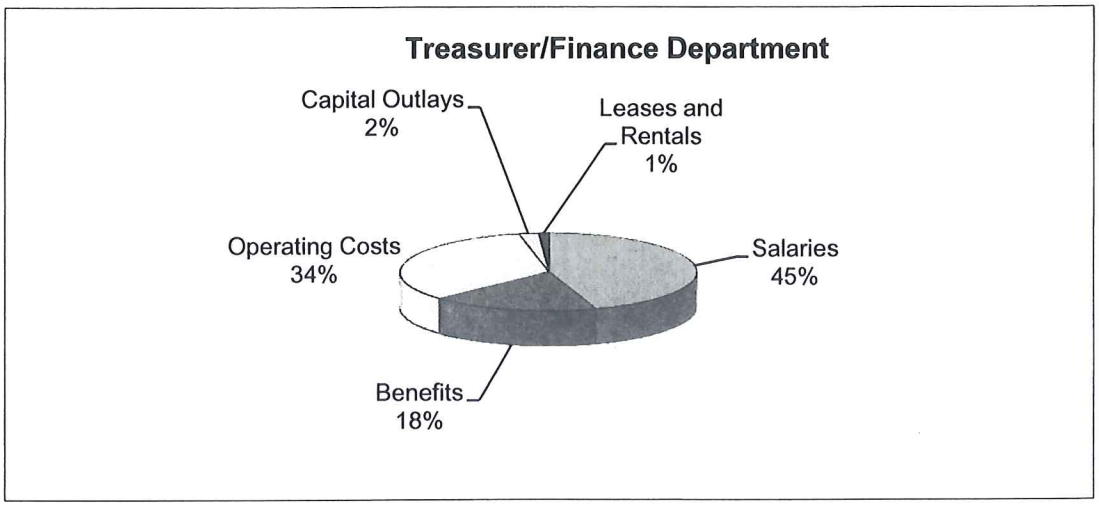
7. Utilize the ACS System even more with more reporting capabilities.
8. Improve on Financial Reporting to departments and Council
9. Offer Training to the Departments on ACS Reporting.
10. Development Daily Cash Flow Analysis reporting
11. Work uncollected receivables and write-off some old accounts
12. Attain GFOA Award for Reporting
13. Apply for GFOA Budgeting Award

Funding Summary

Treasurer/Finance Department

Account Code: 200.1214

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	120,574	118,516	122,350	131,308	10.79%
Benefits	58,429	34,783	49,949	41,959	20.63%
Operating Costs	76,956	100,736	91,470	91,470	-9.20%
Capital Outlays	329	2,700	6,000	6,000	122.22%
Leases and Rentals	3,159	3,000	3,000	3,000	0.00%
Total	259,446	259,735	272,769	273,737	5.39%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Accounting Technician	2.00	3.00	3.00	3.00
Part-time Acct Tech	2.00	-	1.00	1.00
Asst Finance Director	1.00	-	-	-
Financial Analyst	1.00	1.00	1.00	1.00
Accounting Manager	-	1.00	1.00	1.00
Treasurer/Finance Dir	1.00	1.00	1.00	1.00
Total	7.00	6.00	7.00	7.00

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET DEPT 2013		MGR 2013	COUNCIL 2013
TREASURER/FINANCE DEPARTMENT							
200.1214.101 SALARIES & WAGES	99,721.10	112,444.48	97,478.71	116,516.00	110,810.00	110,810.00	116,188.00
200.1214.102 SALARIES & WAGES - OVERTIM	8,465.44	8,129.07	1,308.63	2,000.00	0.00	0.00	0.00
200.1214.103 SALARIES & WAGES - PART-TI	20,133.32	20,122.78	7,250.99	0.00	11,540.00	11,540.00	15,120.00
200.1214.201 SS/MEDICARE	9,337.36	10,928.29	8,036.43	9,066.00	9,512.00	9,512.00	10,045.00
200.1214.202 RETIREMENT CONTRIBUTION- V	12,703.20	12,804.97	13,957.99	15,518.00	18,439.00	18,439.00	9,853.00
200.1214.203 INSURANCE - VRS	554.67	266.04	271.67	325.00	1,463.00	1,463.00	1,535.00
200.1214.205 MEDICAL INSURANCE	12,960.00	14,179.20	18,231.19	18,790.00	20,410.00	20,410.00	20,410.00
200.1214.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1214.211 WORKERS' COMPENSATION INS	138.75	127.50	105.00	150.00	125.00	125.00	116.00
200.1214.302 CONTRACTUAL SERVICES	2,103.18	375.00	1,105.94	4,900.00	4,900.00	4,900.00	4,900.00
200.1214.303 INDEPENDENT AUDITORS	18,718.00	19,594.50	18,995.00	17,700.00	19,000.00	19,000.00	19,000.00
200.1214.304 MAINTENANCE & REPAIRS EQUI	1,134.53	0.00	2,174.73	2,000.00	2,000.00	2,000.00	2,000.00
200.1214.305 MAINTENANCE SERVICE CONTRA	11,942.57	14,049.90	13,834.82	26,770.00	26,770.00	26,770.00	26,770.00
200.1214.306 PRINTING & BINDING	6,033.50	8,516.50	4,702.17	6,500.00	6,500.00	6,500.00	6,500.00
200.1214.541 OFFICE SUPPLIES	6,175.65	7,130.67	3,977.05	5,400.00	5,400.00	5,400.00	5,400.00
200.1214.552 MERCHANDISE FOR RESALE	12,800.95	13,963.17	1,090.61	12,650.00	12,650.00	12,650.00	12,650.00
200.1214.560 TRAVEL (MILEAGE/FARE)	577.32	2,938.11	1,578.35	3,000.00	3,000.00	3,000.00	3,000.00
200.1214.581 DUES & SUBSCRIPTIONS	1,929.00	2,168.50	1,544.00	2,250.00	2,250.00	2,250.00	2,250.00
200.1214.585 MISCELLANEOUS	554.70	330.67	1,395.96	2,000.00	2,000.00	2,000.00	2,000.00
200.1214.587 STATE SALES TAX	1.28	0.28-	0.00	0.00	0.00	0.00	0.00
200.1214.707 OFFICE EQUIPMENT	1,347.32	0.00	3,357.16	2,700.00	3,500.00	3,500.00	3,500.00
200.1214.716 OTHER EQUIPMENT	4,144.00	328.58	3,059.09	2,500.00	2,500.00	2,500.00	2,500.00
200.1214.801 LEASE/RENT OF EQUIPMENT	3,148.66	3,159.12	2,708.75	3,000.00	3,000.00	3,000.00	3,000.00
200.1214.903 BANK SERVICE CHARGES	7,945.71	7,888.94	6,476.90	6,000.00	7,000.00	7,000.00	7,000.00

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
TREASURER/FINANCE DEPARTMENT TOTAL	242,570.21	259,445.71	212,641.14	259,735.00	272,769.00	272,769.00	273,737.00

Vinton Police Department Mission Statement

The mission of the Vinton Police Department is to deliver quality police services to the community, while placing honesty, integrity, and professionalism above all else. We serve the community by enforcing laws and ordinances, safeguarding life and property, preventing and detecting crime, preserving the peace, being involved in community partnerships, and protecting the rights of all citizens.

Fiscal Year 2011-2012 Accomplishments

1. An increase in seat belt usage was shown by seat belt surveys and is a result of increased education and enforcement.
2. Maintained DUI efforts with DUI arrests remaining constant with a corresponding decrease in alcohol related crashes and injuries. DUI checkpoints were set up during the year with positive results.
3. Continued neighborhood enforcement efforts through utilizing DMV grants to increase neighborhood patrols.
4. Continued the use of LIDAR for more effective traffic enforcement. VPD has three handheld laser units for use by car and/or bicycle. We have also formed a traffic unit with the specific goal of traffic enforcement, crash investigation, and education.
5. Gathered required documentation to participate in the 2012 statewide LE challenge in traffic safety.
6. Continued to utilize the Police Department web-site, which allows citizens to view current police events or community alerts, as well as receive public concerns and comments.
7. Maintained six (6) neighborhood watch groups, including sponsoring the National Night Out event in August 2011 with many citizens, police and Town staff represented.
8. A basic citizens' police academy was held and the 7th basic session graduated in 2011.
9. Improvements were made to the police facility, which include a training/conference area, interview room, and a new records office. These additions have greatly improved the function of the department.

Fiscal Year 2012-2013 Goals

1. Continue to gather required documentation to achieve Re-Accreditation in 2014
2. Provide Outstanding Community Awareness/Customer Service
   a. Continue Business Blitz, and add officers to schools
   b. Conduct Advanced Citizens Police Academy
   c. Continue Community Programs
   d. Increase police bicycle patrols throughout the Town to improve direct citizen contact and decrease fuel cost
   e. Continue to promote Citizen Interaction on Bob-Cop Police Website

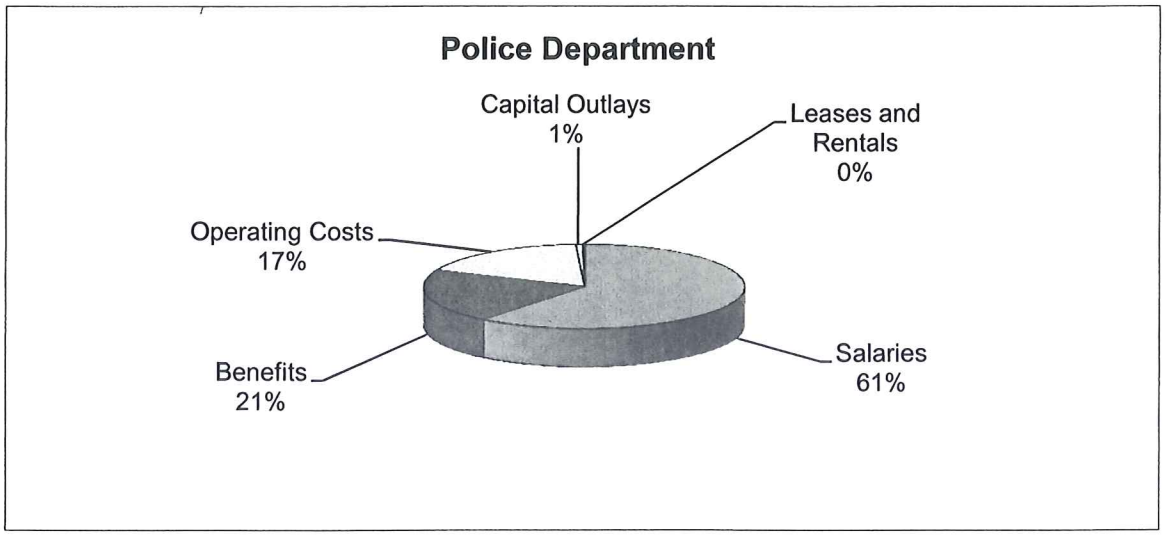
f. Continue to utilize Go Green initiatives through recycling and reducing the use of paper through electronic forms

3. Seek Alternate Funding through grants and asset seizures
4. Update the vehicle fleet to replace older vehicles and equipment
5. Re-establish department K9 program

Funding Summary

Police Department

Account Code: 200.3101	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	1,101,528	1,128,170	1,018,775	1,068,115	-5.32%
Benefits	396,104	428,105	434,529	364,692	-14.81%
Operating Costs	274,287	282,030	307,370	310,541	10.11%
Capital Outlays	10,771	2,500	12,000	12,000	380.00%
Leases and Rentals	4,000	4,000	4,000	4,000	0.00%
Total	1,786,691	1,844,805	1,776,674	1,759,348	-4.63%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Administrative Serv Coor	1.00	1.00	1.00	1.00
Police Service Asst	1.00	1.00	1.00	1.00
Part -time Police	2.00	2.00	-	-
Police Officer	8.00	8.00	8.00	8.00
Master Police Officer	4.00	4.00	4.00	4.00
Sergeant	4.00	4.00	5.00	5.00
Detective	3.00	3.00	2.00	2.00
Lietenant	2.00	2.00	2.00	2.00
Captain	1.00	1.00	-	-
Chief of Police	1.00	1.00	1.00	1.00
Total	27.00	27.00	24.00	24.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
POLICE DEPARTMENT							
200.3101.101 SALARIES & WAGES	1040,606.83	1016,935.40	867,681.00	1,039,170.00	958,775.00	958,775.00	1,005,315.00
200.3101.102 SALARIES & WAGES - OVERTIM	5,219.65	35,457.17	33,919.86	29,000.00	35,000.00	35,000.00	37,800.00
200.3101.103 SALARIES & WAGES - PART-TI	58,279.00	37,493.18	41,223.74	35,000.00	0.00	0.00	0.00
200.3101.104 WAGES - CONTRACT SERVICES	12,413.50	11,642.50	18,175.91	25,000.00	25,000.00	25,000.00	25,000.00
200.3101.201 SS/MEDICARE	85,863.01	85,658.54	73,764.47	85,160.00	76,025.00	76,025.00	79,800.00
200.3101.202 RETIREMENT CONTRIBUTION- V	132,356.71	129,929.27	107,866.44	145,835.00	159,540.00	159,540.00	85,251.00
200.3101.203 INSURANCE - VRS	5,720.96	2,698.73	7,447.59	2,895.00	12,656.00	12,656.00	13,270.00
200.3101.205 MEDICAL INSURANCE	139,902.00	160,488.00	138,756.09	168,505.00	165,540.00	165,540.00	165,540.00
200.3101.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.211 WORKERS' COMPENSATION INS	21,429.01	17,329.41	17,986.96	25,710.00	20,831.00	20,831.00	20,831.00
200.3101.302 CONTRACTUAL SERVICES	7,500.54	6,675.39	6,250.00	7,150.00	7,150.00	7,150.00	7,150.00
200.3101.304 MAINTENANCE & REPAIRS EQUI	40,475.47	36,647.71	42,286.52	49,000.00	49,000.00	40,000.00	40,000.00
200.3101.305 MAINTENANCE SERVICE CONTRA	1,424.33	15,983.53	32,079.15	37,800.00	56,000.00	56,000.00	56,000.00
200.3101.306 PRINTING & BINDING	2,699.13	3,550.72	1,979.00	4,000.00	4,000.00	4,000.00	4,000.00
200.3101.310 UNIFORMS/WEARING APPAREL	17,596.97	13,274.82	14,375.19	15,000.00	15,000.00	15,000.00	15,000.00
200.3101.312 PHOTO PROCESSING	711.98	190.31	447.18	1,000.00	1,000.00	1,000.00	1,000.00
200.3101.319 CONTRACTUAL POLICE SERVICE	22,868.63	22,639.77	19,218.42	22,000.00	25,000.00	25,000.00	25,000.00
200.3101.521 TELEPHONE	27,787.99	31,437.58	20,026.29	30,500.00	28,000.00	26,000.00	26,000.00
200.3101.522 POSTAGE	2,077.01	3,590.45	1,747.39	2,200.00	2,200.00	2,200.00	2,200.00
200.3101.532 PROPERTY INSURANCE	2,572.16	2,558.24	2,952.00	2,955.00	3,101.00	3,101.00	2,485.00
200.3101.535 MOTOR VECHICLE INSURANCE	16,167.25	16,333.76	14,120.00	14,120.00	14,823.00	14,823.00	13,607.00
200.3101.538 LIABILITY INSURANCE	7,140.96	4,834.76	4,604.00	4,605.00	4,833.00	4,833.00	4,149.00
200.3101.539 LOD - INS COVERAGE	0.00	0.00	0.00	0.00	0.00	0.00	5,750.00
200.3101.541 OFFICE SUPPLIES	6,592.15	7,487.49	6,092.25	7,000.00	5,000.00	6,000.00	6,000.00

GENERAL FUND

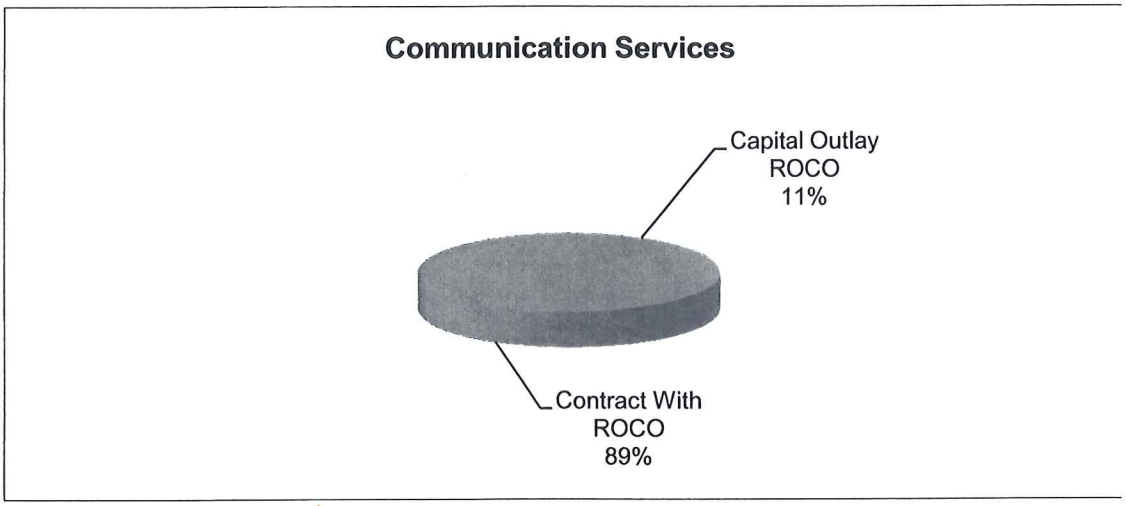
	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
POLICE DEPARTMENT							
200.3101.548							
GAS, OIL,GREASE & ANTIFREE	58,390.06	60,807.77	60,368.49	52,000.00	52,000.00	65,000.00	65,000.00
200.3101.553							
MATERIALS & SUPPLIES	12,383.91	13,244.54	15,323.06	16,200.00	14,000.00	16,200.00	16,200.00
200.3101.559							
ASSET FORFEITURE PROCESSIN	430.00	13,978.24	0.00	0.00	0.00	0.00	0.00
200.3101.560							
TRAVEL (MILEAGE/FARE)	8,971.52	14,282.56	9,831.42	13,000.00	15,000.00	15,000.00	15,000.00
200.3101.581							
DUES & SUBSCRIPTIONS	1,993.00	2,304.95	401.00	1,500.00	1,500.00	1,500.00	1,500.00
200.3101.585							
MISCELLANEOUS	2,969.38	1,965.23	1,524.09	2,000.00	2,000.00	2,000.00	2,000.00
200.3101.589							
MEETING EXPENSES	4,024.24	2,500.00	2,130.40	2,500.00	2,500.00	2,500.00	2,500.00
200.3101.703							
COMMUNICATIONS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.705							
MOTOR VEHICLES & EQUIPMENT	2,440.39	1,270.83	0.00	0.00	0.00	0.00	0.00
200.3101.709							
REPLACEMENT OF EQUIPMENT	1,338.51	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.716							
OTHER EQUIPMENT	5,390.51	0.00	0.00	0.00	12,000.00	12,000.00	12,000.00
200.3101.722							
SPECIAL PROJECTS	0.00	9,500.51	539.49	0.00	0.00	0.00	0.00
200.3101.731							
ATF SPECIAL PROJECTS	0.00	0.00	13,834.49	0.00	0.00	0.00	0.00
200.3101.801							
LEASE/RENT OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.803							
LEASE OF STORAGE FACILITY	3,999.96	3,999.96	3,999.96	4,000.00	4,000.00	4,000.00	4,000.00
POLICE DEPARTMENT TOTAL	1759,736.72	1786,691.32	1,580,951.85	1,844,805.00	1,771,474.00	1,776,674.00	1,759,348.00

Funding Summary

Communication Services

Account Code: 200.3102

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	(1,179)		-	-	0.00%
Benefits	486		-	-	0.00%
Operating Costs	-			-	0.00%
Capital Outlays	-		-	-	0.00%
Contract With ROCO	410,854	360,176	409,950	409,950	13.82%
Capital Outlay ROCO	65,083	48,804	48,804	48,804	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	475,244	408,980	458,754	458,754	12.17%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Communication Officer	6.00	-	-	-
Sr Communication Officer	1.00	-	-	-
Communication Supervisor/ ES Coordinator	1.00	-	-	-
Total	8.00	-	-	-

In FY June 2010 the TOV Communication Center merged with the Roanoke County Communication Ceter

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
COMMUNICATION SERVICES							
200.3102.101 SALARIES & WAGES	184,105.74	1,178.70-	12,071.98-	0.00	0.00	0.00	0.00
200.3102.102 SALARIES & WAGES - OVERTIM	12,419.23	149.08-	0.00	0.00	0.00	0.00	0.00
200.3102.103 SALARIES & WAGES - PART-TI	31,737.32	93.82-	0.00	0.00	0.00	0.00	0.00
200.3102.104 WAGES - CONTRACT SERVICES	884.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.201 SS/MEDICARE	17,358.27	729.21	0.00	0.00	0.00	0.00	0.00
200.3102.202 RETIREMENT CONTRIBUTION- V	23,512.05	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.203 INSURANCE - VRS	998.16	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.205 MEDICAL INSURANCE	46,250.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.211 WORKER'S COMP INSURANCE	362.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.304 MAINTENANCE & REPAIRS EQUI	7,209.65	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.305 ANNUAL OP COST-SERV CHGS	41,523.50	410,853.68	323,953.63	360,176.00	409,950.00	409,950.00	409,950.00
200.3102.310 UNIFORMS/WEARING APPAREL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.319 CONTRACTUAL POLICE SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.521 TELEPHONE	1,354.35	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.523 E-911 COMMUNICATIONS SYSTE	6,297.17	270.68	0.00	0.00	0.00	0.00	0.00
200.3102.541 OFFICE SUPPLIES	187.08	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.560 TRAVEL (MILEAGE/FARE)	515.75	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.567 TRANS TO RC-CAPITAL IMP CO	0.00	64,812.32	44,736.12	48,804.00	48,804.00	48,804.00	48,804.00
200.3102.581 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.585 MISCELLANEOUS	22.50	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.709 REPLACEMENT OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.716 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.801 LEASE/RENT OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

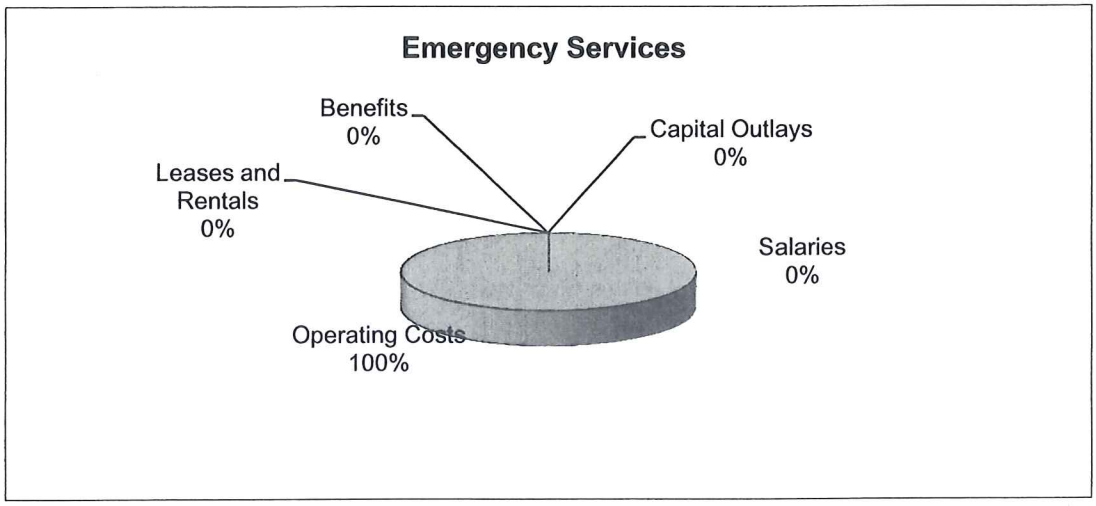
		ACTUAL DOLLARS			BUDGETS			
		06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
COMMUNICATION SERVICES								
	TOTAL	374,736.77	475,244.29	356,617.77	408,980.00	458,754.00	458,754.00	458,754.00

Funding Summary

Emergency Services

Account Code: 200.3103

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	12,072	3,500	-	-	-100.00%
Benefits	-	270	-	-	-100.00%
Operating Costs	4,745	1,230	5,000	5,000	306.50%
Capital Outlays	-	-	-	-	-
Leases and Rentals	-	-	-	-	-
Total	16,817	5,000	5,000	5,000	0.00%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

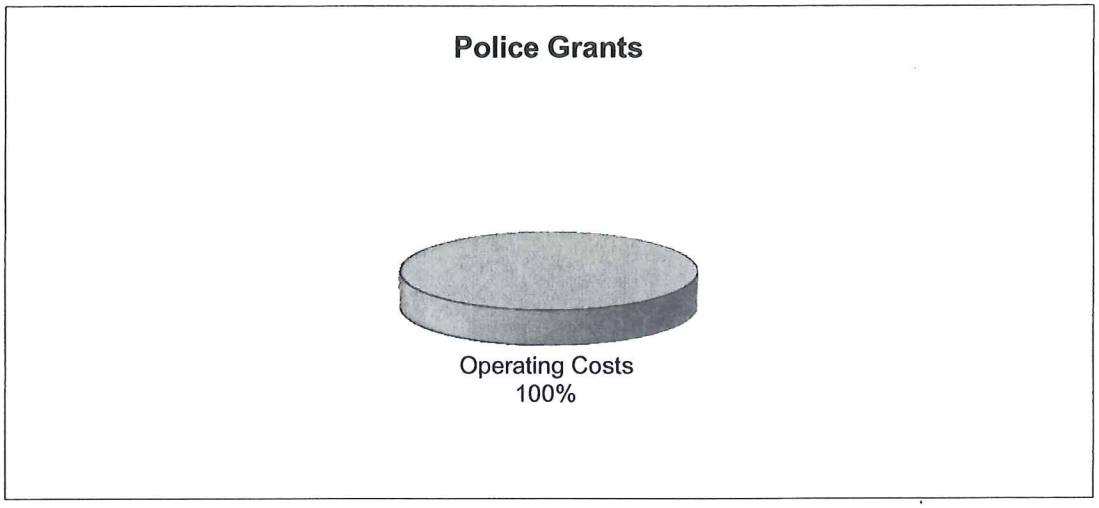
	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
EMERGENCY SERVICES							
200.3103.101							
SALARIES & WAGES	0.00	12,071.98	0.00	3,500.00	0.00	0.00	0.00
200.3103.102							
SALARIES & WAGES - OVERTIM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3103.201							
SS/MEDICARE	0.00	0.00	0.00	270.00	0.00	0.00	0.00
200.3103.310							
UNIFORMS/WEARING APPAREL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3103.553							
MATERIALS & SUPPLIES	0.00	4,745.05	159.00	500.00	4,270.00	4,270.00	4,270.00
200.3103.560							
TRAVEL (MILEAGE/FARE)	0.00	0.00	0.00	730.00	730.00	730.00	730.00
200.3103.581							
DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMERGENCY SERVICES TOTAL	0.00	16,817.03	159.00	5,000.00	5,000.00	5,000.00	5,000.00

Funding Summary

Police Grants

Account Code: 200.3105

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	124,503	25,769	11,370	11,370	-55.88%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	124,503	25,769	11,370	11,370	-55.88%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
GRANTS							
200.3105.316							
COMMUNITY GRANTS	132.09	2,006.15	156.38	570.00	0.00	414.00	414.00
200.3105.317							
D M V GRANTS	2,929.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.318							
BVP VEST GRANT	2,678.50	2,380.00	680.00	1,060.00	0.00	4,417.00	4,417.00
200.3105.323							
BAR CODE MERGE GRANT	0.00	30,105.97	0.00	10,919.00	0.00	0.00	0.00
200.3105.324							
WIRELESS E-911	99,892.78	26,013.37	0.00	0.00	0.00	0.00	0.00
200.3105.325							
BJAG CAMERA GRANT	0.00	3,665.73	0.00	0.00	0.00	0.00	0.00
200.3105.335							
BJA/JAG GRANT	0.00	0.00	0.00	4,991.00	0.00	0.00	0.00
200.3105.341							
CRIMINAL JUSTICE SYS IPRVM	54,100.24	4,967.16	0.00	0.00	0.00	0.00	0.00
200.3105.349							
RECORDER GRANT	0.00	31,792.20	0.00	0.00	0.00	0.00	0.00
200.3105.354							
RECOVERY ACT JUSTICE A.GRA	11,162.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.365							
WEBCAD CON'T. GRANT	4,564.58	19,246.63	0.00	0.00	0.00	0.00	0.00
200.3105.366							
DMV SEL ENF - ALCOHOL	0.00	0.00	0.00	13,220.00	0.00	6,539.00	6,539.00
200.3105.367							
G3 VISION SYSTEM GRANT	0.00	4,326.00	0.00	0.00	0.00	0.00	0.00
GRANTS TOTAL	175,459.19	124,503.21	836.38	30,760.00	0.00	11,370.00	11,370.00

Vinton Fire and EMS Department Mission Statement

The mission of the Vinton Fire and EMS Department is to serve the citizens of Vinton and East Roanoke County, to promote and sustain a superior quality of life in our service area through the provision of emergency-related services – protect lives and conserve property through the provision of professional fire, rescue and emergency medical services. Provide excellence in service through public fire education and fire presentation. Provide state of the art training to our Fire and EMS personnel to insure high quality care of our citizens. We pledge to deliver professional, cost-effective services in a personal, responsive, and innovative manner that will always service the public.

Fiscal Year 2011-2012 Accomplishments

1. With the assistance of Public Works to continue the on-going task of replacing several snap hydrants and raising hydrants that were too low to the ground for the connection of our 5" supply hose. There aren't many left!
2. At the end of last summer we received and placed in service our new Thermal Imaging Camera thanks to a grant from Fire House Subs.
3. Early last Fall on new medic unit was placed in service and the truck it replaced was sold for over $10,000. The new medic 21 came in late Jan. and was placed in service in mid Feb.
4. Last Fall we received a new vehicle stabilization kit for the Wagon thanks to a VML Grant.
5. Last Summer thanks to funding from the CIP the roof at the Fire Dept was replaced.
6. Firefighter/Medic Gee and Lieutenant Helms have successfully completed their Fire Officer 1 class. Lieutenant Hobbs completed his Fire Officer II class. Firefighter Foutz is currently in a Medic Class- EMT-I
7. Throughout this budget year we have updated our preplans of some major businesses around the Town and East County. The businesses include: Big Lots, Kroger, The Lancer Lot and Valley High Bingo Parlor.

Fiscal Year 2012-2013 Goals

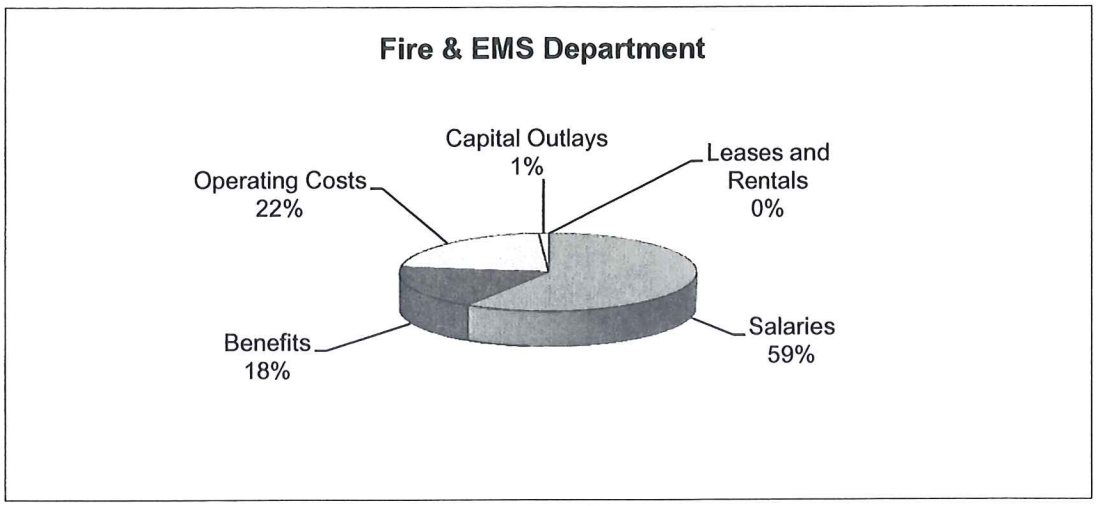
1. Work with Public works to improve our water system by adding new hydrants to the Lindenwood Subdivision.
2. Continue to evaluate our major equipment and what we truly need. This would include such equipment as the wagon, engine, ladder, tanker, brush truck, the 3 medic units, the squad, the boats, and the trailer. This evaluation is to maximize the efficiency and effectiveness of our current fleet. **Due to mechanical issues, the rehab has been removed from the fleet.**
3. Continue to work with Public Works with replacing the rest of snap hydrants we have.
4. Continue updating our preplan list by adding more commercial structures.

Funding Summary

Fire & EMS Department

Account Code: 200.3205

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	443,201	461,055	454,015	484,134	5.01%
Benefits	164,511	169,830	177,895	150,181	-11.57%
Operating Costs	159,355	154,291	174,633	176,341	14.29%
Capital Outlays	46,627	109,250	8,700	8,700	-92.04%
Leases and Rentals	-	-	-	-	
Total	813,693	894,426	815,243	819,356	-8.39%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Firefighter/Medic	1.00	1.00	1.00	1.00
Firefigter/EMT	3.00	3.00	3.00	3.00
Firefighter/Medic -24 hr	2.00	2.00	2.00	2.00
Lieutenant -Fire	1.00	1.00	1.00	1.00
Lieutenant - EMS	1.00	1.00	1.00	1.00
Fire Captain	1.00	1.00	1.00	1.00
Total	9.00	9.00	9.00	9.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
FIRE & EMS							
200.3205.101 SALARIES & WAGES	439,448.01	403,860.81	373,401.99	404,245.00	406,045.00	400,605.00	420,052.00
200.3205.102 SALARIES & WAGES - OVERTIM	22,123.22	39,339.95	35,090.19	56,810.00	58,410.00	52,410.00	63,082.00
200.3205.104 WAGES - CONTRACT SERVICES	0.00	0.00	1,175.00	0.00	1,000.00	1,000.00	1,000.00
200.3205.201 SS/MEDICARE	34,368.83	34,131.64	31,160.87	35,270.00	35,270.00	35,115.00	36,960.00
200.3205.202 RETIREMENT CONTRIBUTION- V	54,006.96	53,649.00	48,700.19	55,755.00	66,661.00	66,661.00	35,620.00
200.3205.203 INSURANCE - VRS	2,358.18	1,114.44	3,547.15	1,115.00	5,288.00	5,288.00	5,545.00
200.3205.205 MEDICAL INSURANCE	56,600.00	62,592.00	52,125.33	59,620.00	56,190.00	56,190.00	56,190.00
200.3205.211 WORKERS' COMPENSATION INS	11,938.01	13,024.05	12,643.00	18,070.00	14,641.00	14,641.00	15,866.00
200.3205.302 CONTRACTUAL SERVICES	9,364.58	11,238.03	13,125.78	11,500.00	16,500.00	16,500.00	16,500.00
200.3205.304 MAINTENANCE & REPAIRS EQUI	9,235.05	5,400.49	6,503.06	8,100.00	8,100.00	8,100.00	8,100.00
200.3205.311 UNIFORMS - CAREER	1,786.65	3,027.67	2,322.09	3,500.00	3,500.00	3,500.00	3,500.00
200.3205.317 GRANT RELATED EXPENSES	8,991.92	18,354.30	14,812.47	0.00	18,000.00	18,000.00	18,000.00
200.3205.340 TURN OUT GEAR	334.00	0.00	0.00	1,500.00	0.00	0.00	0.00
200.3205.344 EMS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.350 MAINTENANCE & REPAIR BLDG.	9,628.40	7,730.15	10,149.15	9,000.00	9,000.00	9,000.00	9,000.00
200.3205.356 SPECIAL TRAINING	711.01	230.92	301.55	500.00	500.00	500.00	500.00
200.3205.510 ELECTRICAL SERVICES	21,579.79	20,975.86	15,782.51	24,300.00	24,300.00	24,300.00	24,300.00
200.3205.512 HEATING SERVICES	10,257.26	9,320.25	7,116.00	12,000.00	12,000.00	12,000.00	12,000.00
200.3205.513 WATER AND SEWER SERVICE	1,631.38	1,800.38	2,685.75	1,650.00	1,650.00	1,650.00	1,650.00
200.3205.521 TELEPHONE	8,163.15	7,243.99	3,342.36	10,636.00	10,636.00	10,636.00	10,636.00
200.3205.522 POSTAGE	70.61	38.66	128.14	100.00	100.00	100.00	100.00
200.3205.532 PROPERTY INSURANCE	6,108.88	11,590.08	4,640.00	4,640.00	4,872.00	4,872.00	3,905.00
200.3205.535 MOTOR VECHICLE INSURANCE	13,822.43	6,319.65	5,197.40	6,305.00	5,255.00	5,255.00	5,255.00
200.3205.538 LIABILITY INSURANCE	16,959.77	7,597.48	7,232.00	7,235.00	7,595.00	7,595.00	6,520.00

GENERAL FUND

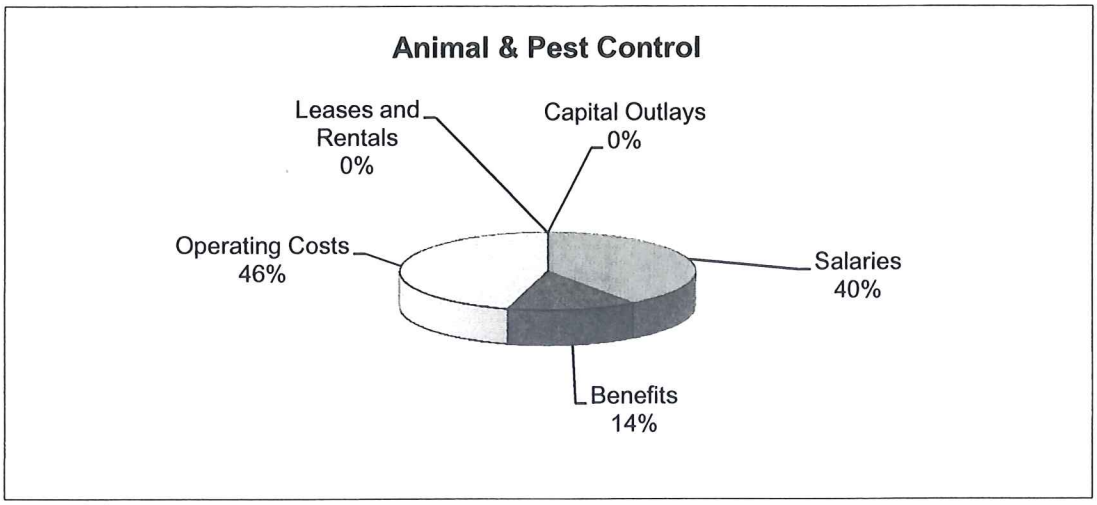
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
FIRE & EMS							
200.3205.539							
LOD - INS COV	0.00	0.00	0.00	1,700.00	1,700.00	1,700.00	3,450.00
200.3205.541							
OFFICE SUPPLIES	1,782.51	611.58	163.61	1,000.00	1,000.00	1,000.00	1,000.00
200.3205.544							
MEDICAL SUPPLIES	4,075.99	4,605.32	1,950.36	5,000.00	5,000.00	5,000.00	5,000.00
200.3205.548							
GAS, OIL,GREASE & ANTIFREE	8,631.78	8,662.31	9,112.33	9,000.00	9,000.00	9,000.00	9,000.00
200.3205.553							
MATERIALS & SUPPLIES	1,107.65	1,385.98	856.26	1,200.00	1,200.00	1,200.00	1,200.00
200.3205.555							
JANITORIAL/INVENTORY SUPPL	1,892.83	2,286.10	1,724.52	2,500.00	2,500.00	2,500.00	2,500.00
200.3205.560							
TRAVEL & TRAINING	10.00	0.00	382.00	1,500.00	800.00	800.00	800.00
200.3205.572							
CONTRIBUTION TO FIRE DEPT	17,000.00	15,300.00	15,300.00	15,300.00	15,300.00	15,300.00	16,300.00
200.3205.573							
CONTRIBUTION TO RESCUE SQU	17,000.00	15,300.00	15,300.00	15,300.00	15,300.00	15,300.00	16,300.00
200.3205.576							
CONTRIBUTION TO RKE COUNTY	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.581							
DUES & SUBSCRIPTIONS	909.95	336.00	150.00	825.00	825.00	825.00	825.00
200.3205.705							
MOTOR VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.709							
REPLACEMENT OF EQUIPMENT	0.00	0.00	1,269.33	1,500.00	0.00	0.00	0.00
200.3205.716							
OTHER EQUIPMENT	1,201.86	236.72	2,294.73	3,000.00	3,000.00	3,000.00	3,000.00
200.3205.722							
SPECIAL PROJECTS	4,403.76	46,390.00	500.00	0.00	0.00	0.00	0.00
200.3205.737							
PUB SAFETY BLDG PROJECT EX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.750							
REPLACEMENT-MEDIC 22	0.00	0.00	91,715.25	104,750.00	0.00	0.00	0.00
200.3205.799							
CAPITAL OUTLAY - FIRE/EMS	0.00	0.00	0.00	0.00	0.00	5,700.00	5,700.00
FIRE & EMS TOTAL	811,504.42	813,693.81	791,900.37	894,426.00	821,138.00	815,243.00	819,356.00

Funding Summary

Animal & Pest Control

Account Code: 200.3501

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	34,410	34,495	35,666	37,397	8.41%
Benefits	14,226	13,665	15,794	13,216	-3.29%
Operating Costs	41,741	43,645	42,419	42,376	-2.91%
Capital Outlays	-	-	-		-
Leases and Rentals	-	-	-	-	-
Total	90,377	91,805	93,879	92,989	1.29%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Community Service/ Animal Control Officer	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
ANIMAL AND PEST CONTROL							
200.3501.101 SALARIES & WAGES	35,626.82	34,410.09	32,160.37	34,995.00	34,810.00	35,666.00	37,397.00
200.3501.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.201 SS/MEDICARE	2,652.08	2,649.13	2,361.93	2,675.00	2,663.00	2,730.00	2,861.00
200.3501.202 RETIREMENT CONTRIBUTION- V	4,585.92	4,555.56	3,813.97	4,555.00	5,792.00	5,935.00	3,171.00
200.3501.203 INSURANCE - VRS	200.25	94.68	78.99	100.00	460.00	470.00	495.00
200.3501.205 MEDICAL INSURANCE	6,000.00	6,456.00	5,792.01	5,880.00	6,290.00	6,290.00	6,290.00
200.3501.211 WORKERS' COMPENSATION INS	328.14	470.85	319.00	455.00	369.00	369.00	399.00
200.3501.302 CONTRACTUAL SERVICES	41,719.18	39,855.13	39,195.26	40,000.00	40,000.00	40,000.00	40,000.00
200.3501.306 PRINTING & BINDING	99.52	85.99	0.00	100.00	100.00	100.00	100.00
200.3501.310 UNIFORMS/WEARING APPAREL	372.58	371.18	0.00	500.00	500.00	500.00	500.00
200.3501.312 PHOTO PROCESSING	0.00	0.00	292.76	0.00	0.00	0.00	0.00
200.3501.535 MOTOR VECHICLE INSURANCE	673.64	583.36	504.00	505.00	529.00	529.00	486.00
200.3501.541 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.548 GAS, OIL,GREASE & ANTIFREE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.553 MATERIALS & SUPPLIES	299.08	319.77	99.00	500.00	500.00	500.00	500.00
200.3501.560 TRAVEL	0.00	525.00	346.73	1,500.00	750.00	750.00	750.00
200.3501.581 DUES & SUBSCRIPTIONS	40.00	0.00	30.00	40.00	40.00	40.00	40.00
ANIMAL AND PEST CONTROL TOTAL	92,597.21	90,376.74	84,994.02	91,805.00	92,803.00	93,879.00	92,989.00

Vinton Public Works Department Mission Statement

The department provides responsive, quality services at reasonable cost to citizens and customers. Services include maintenance of streets, bridges, traffic signs & signals, alleys, sidewalks, stormwater collection system, and grounds; snow removal; refuse collection & recycling; operation & maintenance of the drinking water production and distribution system; operation & maintenance of the wastewater pumping and collection system; vehicle & equipment maintenance; and community event support. The department also provides long-term planning, programming, and project development for the Town's infrastructure assets. Water and wastewater services are provided to Town citizens and to customers residing in East Roanoke County.

Fiscal Year 2011-2012 Accomplishments

1. Provided essential services to citizens under reduced resource conditions.
2. Continued progress to improve neighborhood quality of life through sidewalk repairs, pavement patching, stormwater system repairs, and traffic sign replacement.
3. PW staff provided efficient and cost effective refuse collection and recycling services to neighborhoods.
4. The Town's recycling rate of 51.8% ranked 7th out of 71 jurisdictions in the Commonwealth for calendar year 2009. Greater than 60% of households participated in biweekly curbside recycling.
5. Progress continued on major utility capital improvement construction projects with completion of new $495,000 Niagara Road Wastewater Pump station and design completion for Phase 2 Replacement of the Glade-Tinker Creek Wastewater Interceptor.
6. Comprehensive Water & Wastewater Rate Study completed and presented to Town Council by end of fiscal year.
7. PW staff again capitalized on low-cost effective training opportunities through the Roanoke Valley Regional Public Works Academy and continued active participation as board member.
8. PW staff worked closely with Virginia Department of Transportation on planning and preliminary engineering to replace the low-water Walnut Avenue Bridge.
9. PW staff responded to 115 water distribution system breaks, 83 wastewater backup complaints, and 65 water quality control complaints.
10. Completed update of Capital Improvement Program for Town infrastructure including stormwater, streets, sidewalks, traffic signals; and Public Works buildings and equipment.
11. Completed project to locate Inflow and Infiltration in wastewater collection system.

Fiscal Year 2012-2013 Goals

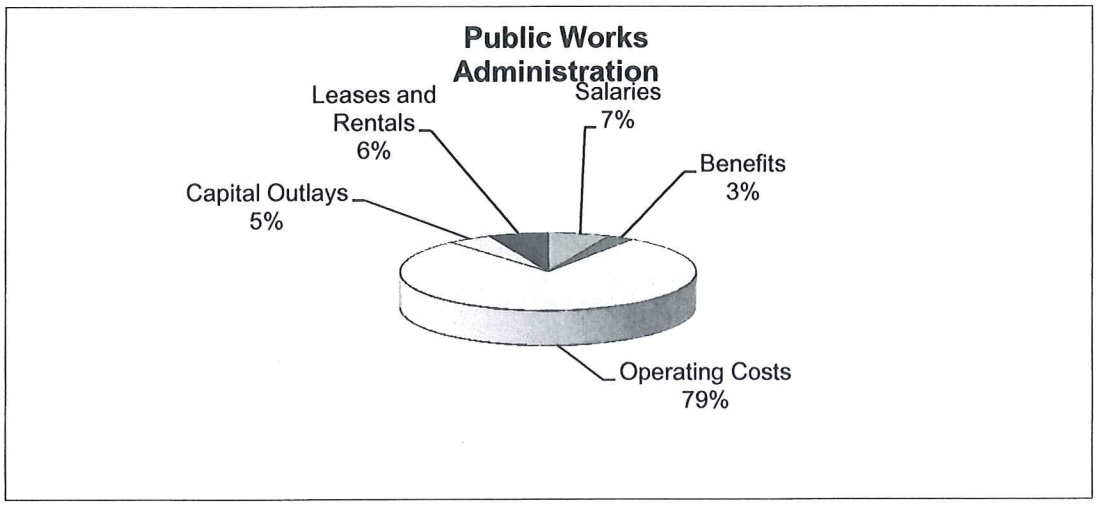
1. Provide essential services to citizens under reduced resource environment.
2. Complete construction of utility capital improvement projects to renew the Glade-Tinker Creek Wastewater Interceptor (Phase 2) and abandon inactive Falling Creek water wells.
3. Implement Comprehensive Water & Wastewater Rate Study to assure the long-term financial sustainability and resiliency of the utility fund and water & wastewater systems.
4. Refine Utility Fund Capital Improvement Program, projects and equipment, to further identify needs, priorities, and budget requirements.
5. Continue investigation and mitigation of Inflow and Infiltration in wastewater collection system.
6. Continue development of an effective wastewater system Fats, Oils, and Grease (FOG) program to satisfy state regulatory requirements and mitigate sanitary sewer backups and overflows resulting from FOG.
7. Continue development of an effective water system Cross-Connection Control program to prevent the possible backflow of harmful contaminants to the system, satisfy regulatory requirements, and protect public health.
8. Complete asset inventory and condition assessment of Town sidewalks and alleys.
9. Provide PW staff cost effective and value-added training to enhance professionalism within constrained resource environment.

Funding Summary

Public Works Administration

Account Code: 200.1221

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	3,766	3,915	3,972	4,168	6.46%
Benefits	1,690	1,630	2,055	1,776	8.96%
Operating Costs	48,902	94,976	49,051	48,636	-48.79%
Capital Outlays	3,280	5,400	3,000	3,000	-44.44%
Leases and Rentals	4,000	4,000	4,000	4,000	0.00%
Total	61,638	109,921	62,078	61,580	-43.98%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Mechanic	1.00	1.00	1.00	1.00
Chief Mechanic	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
PUBLIC WORKS ADMINISTRATION							
200.1221.101 SALARIES & WAGES	3,772.24	3,724.55	3,475.21	3,790.00	3,975.00	3,847.00	4,033.00
200.1221.102 SALARIES & WAGES - OVERTIM	31.61	41.15	4.66	125.00	125.00	125.00	135.00
200.1221.201 SS/MEDICARE	271.79	279.40	226.82	290.00	305.00	305.00	319.00
200.1221.202 RETIREMENT CONTRIBUTION- V	506.76	503.40	464.93	505.00	640.00	640.00	342.00
200.1221.203 INSURANCE - VRS	22.05	10.44	9.76	10.00	51.00	51.00	53.00
200.1221.205 MEDICAL INSURANCE	660.00	823.80	908.99	740.00	990.00	990.00	990.00
200.1221.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1221.211 WORKERS' COMPENSATION INS	81.03	73.33	58.00	85.00	69.00	69.00	72.00
200.1221.302 CONTRACTUAL SERVICES	1,455.89	688.72	1,616.04	1,700.00	1,700.00	1,700.00	1,700.00
200.1221.304 MAINTENANCE & REPAIRS EQUI	987.97	1,838.28	112.44	900.00	1,100.00	1,100.00	1,100.00
200.1221.305 MAINTENANCE SERVICE CONTRA	801.00	730.50	787.98	802.00	1,000.00	1,000.00	1,000.00
200.1221.310 UNIFORMS/WEARING APPAREL	648.14	655.65	610.02	750.00	780.00	780.00	780.00
200.1221.350 MAINTENANCE & REPAIR BLDG.	5,358.97	6,609.04	4,376.85	4,500.00	4,500.00	4,500.00	4,500.00
200.1221.356 SPECIAL TRAINING	590.83	435.52	1,278.12	1,500.00	1,500.00	1,500.00	1,500.00
200.1221.357 PROFESSIONAL & TECHNICAL P	974.47	291.83	407.92	500.00	500.00	500.00	500.00
200.1221.510 ELECTRICAL SERVICES	10,217.04	9,755.60	6,942.07	10,600.00	10,600.00	10,600.00	10,600.00
200.1221.512 HEATING SERVICES	5,885.82	5,173.97	4,786.78	5,600.00	5,600.00	5,600.00	5,600.00
200.1221.513 WATER AND SEWER SERVICE	584.13	731.85	603.21	650.00	650.00	650.00	650.00
200.1221.521 TELEPHONE	4,541.90	5,417.43	4,177.47	4,250.00	4,250.00	4,250.00	4,250.00
200.1221.522 POSTAGE	587.80	657.30	444.53	225.00	225.00	225.00	225.00
200.1221.532 PROPERTY INSURANCE	843.04	730.92	844.00	505.00	886.00	886.00	710.00
200.1221.535 MOTOR VECHICLE INSURANCE	673.63	583.36	504.00	844.00	529.00	529.00	486.00
200.1221.538 LIABILITY INSURANCE	1,785.24	1,381.36	1,316.00	1,315.00	1,381.00	1,381.00	1,185.00
200.1221.541 OFFICE SUPPLIES	1,818.26	2,427.11	1,870.08	2,800.00	1,800.00	1,800.00	1,800.00

GENERAL FUND

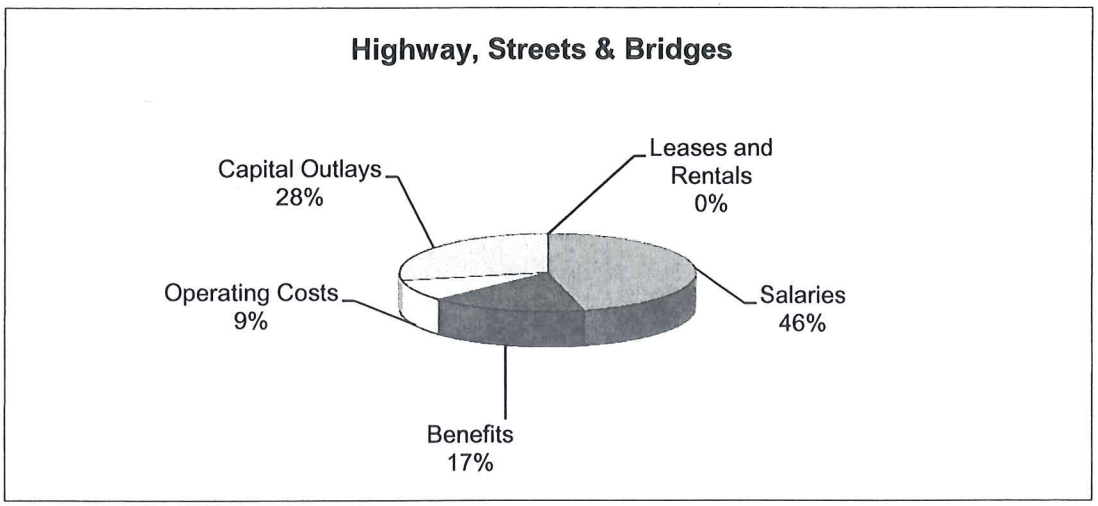
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
PUBLIC WORKS ADMINISTRATION							
200.1221.548 GAS, OIL,GREASE & ANTIFREE	863.47	788.71	653.11	860.00	900.00	900.00	900.00
200.1221.553 MATERIALS & SUPPLIES	8,200.83	8,191.89	6,852.08	8,000.00	8,300.00	8,300.00	8,300.00
200.1221.554 SMALL TOOLS	1,136.55	565.85	951.83	1,200.00	1,200.00	1,200.00	1,200.00
200.1221.555 JANITORIAL/INVENTORY SUPPL	253.66	84.99	111.46	250.00	250.00	250.00	250.00
200.1221.580 C D L PROGRAM	565.00	518.50	578.00	450.00	450.00	450.00	450.00
200.1221.589 MEETING EXPENSES	75.93	150.22	83.53	150.00	150.00	150.00	150.00
200.1221.591 EMPLOYEE APPRECIATION GIFT	650.00	493.17	57.00	800.00	800.00	800.00	800.00
200.1221.709 REPLACEMENT OF EQUIPMENT	1,099.00	1,580.15	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
200.1221.716 OTHER EQUIPMENT	3,648.00	1,700.00	3,578.99	3,600.00	2,000.00	2,000.00	2,000.00
200.1221.725 HVAC - PUBLIC WORKS GARAGE	0.00	0.00	6,206.29	46,625.00	0.00	0.00	0.00
200.1221.803 LEASE OF STORAGE FACILITY	3,999.96	3,999.96	3,999.96	4,000.00	4,000.00	4,000.00	4,000.00
PUBLIC WORKS ADMINISTRATION TOTAL	63,592.01	61,637.95	59,898.13	109,921.00	62,206.00	62,078.00	61,580.00

Funding Summary

Highway, Streets & Bridges

Account Code: 200.4101

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	560,719	499,905	469,960	491,535	-1.67%
Benefits	234,263	210,142	215,796	182,544	-13.13%
Operating Costs	114,918	127,310	94,844	93,263	-26.74%
Capital Outlays	219,766	184,544	299,659	299,659	62.38%
Leases and Rentals	-	-	-	-	
Total	1,129,665	1,021,901	1,080,259	1,067,001	4.41%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Manager	1.00	1.00	1.00	1.00
Laborer	1.00	1.00	1.00	1.00
Equipment Operator I	4.00	4.00	3.00	3.00
Equipment Operator II	3.00	3.00	3.00	3.00
Equipment Operator III	1.00	1.00	1.00	1.00
Crew Leader	4.00	4.00	3.00	3.00
Asst Public Works Dir	1.00	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00	1.00
Total	17.00	17.00	15.00	15.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
MAINT. - HWYS., STS, BRIDGES							
200.4101.101 SALARIES & WAGES	536,884.89	538,902.55	380,135.06	474,415.00	444,231.00	444,470.00	466,045.00
200.4101.102 SALARIES & WAGES - OVERTIM	15,100.64	15,501.02	11,066.45	15,750.00	15,750.00	15,750.00	15,750.00
200.4101.103 SALARIES & WAGES - PART-TI	8,751.04	6,315.17	3,580.83	9,740.00	9,740.00	9,740.00	9,740.00
200.4101.201 SS/MEDICARE	42,151.84	43,196.63	30,654.37	38,245.00	37,320.00	35,750.00	37,605.00
200.4101.202 RETIREMENT CONTRIBUTION- V	74,734.33	73,336.08	49,934.32	64,400.00	73,920.00	73,960.00	39,521.00
200.4101.203 INSURANCE - VRS	3,643.10	1,523.56	1,021.34	1,340.00	5,864.00	5,870.00	6,152.00
200.4101.205 MEDICAL INSURANCE	89,780.80	97,828.00	70,754.57	81,552.00	80,280.00	80,280.00	80,280.00
200.4101.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4101.211 WORKERS' COMPENSATION INS	29,376.16	18,378.77	17,216.00	24,605.00	19,936.00	19,936.00	18,986.00
200.4101.302 CONTRACTUAL SERVICES	26,209.19	10,270.49	13,523.75	14,300.00	15,000.00	15,000.00	15,000.00
200.4101.304 MAINTENANCE & REPAIRS EQUI	18,719.92	22,074.21	20,329.21	21,000.00	23,000.00	23,000.00	23,000.00
200.4101.310 UNIFORMS/WEARING APPAREL	5,453.87	4,955.85	3,518.40	5,510.00	5,730.00	5,730.00	5,730.00
200.4101.356 SPECIAL TRAINING	640.00	2,839.33	1,536.40	4,000.00	2,800.00	2,800.00	2,800.00
200.4101.358 RAILROAD CROSSING MNT	1,462.50	1,462.50	1,462.50	1,465.00	1,465.00	1,465.00	1,465.00
200.4101.362 ALLEY MAINTENANCE	616.42	1,033.47	84.16	2,500.00	2,500.00	2,500.00	2,500.00
200.4101.363 R.O.W. SHOULDER MAINTENANC	613.40	727.87	0.00	1,500.00	1,500.00	1,500.00	1,500.00
200.4101.532 PROPERTY INSURANCE	1,286.08	1,827.32	2,108.00	2,110.00	2,215.00	2,215.00	1,775.00
200.4101.535 MOTOR VECHICLE INSURANCE	6,062.72	8,750.28	7,564.00	7,565.00	7,941.00	7,941.00	7,289.00
200.4101.538 LIABILITY INSURANCE	3,570.48	3,453.40	3,288.00	3,290.00	3,452.00	3,452.00	2,963.00
200.4101.548 GAS, OIL,GREASE & ANTIFREE	23,204.26	28,686.01	26,825.34	29,620.00	32,000.00	32,000.00	32,000.00
200.4101.553 MATERIALS & SUPPLIES	10,197.12	4,401.81	6,959.93	5,700.00	5,700.00	5,700.00	5,700.00
200.4101.554 SMALL TOOLS	1,946.38	1,381.03	1,546.05	1,600.00	1,600.00	1,600.00	1,600.00
200.4101.558 STREET MATERIALS	18,003.74	23,054.43	16,862.89	25,950.00	25,950.00	25,950.00	25,950.00
200.4101.709 REPLACEMENT OF EQUIPMENT	1,304.92	969.92	479.96	1,200.00	1,200.00	1,200.00	1,200.00

GENERAL FUND

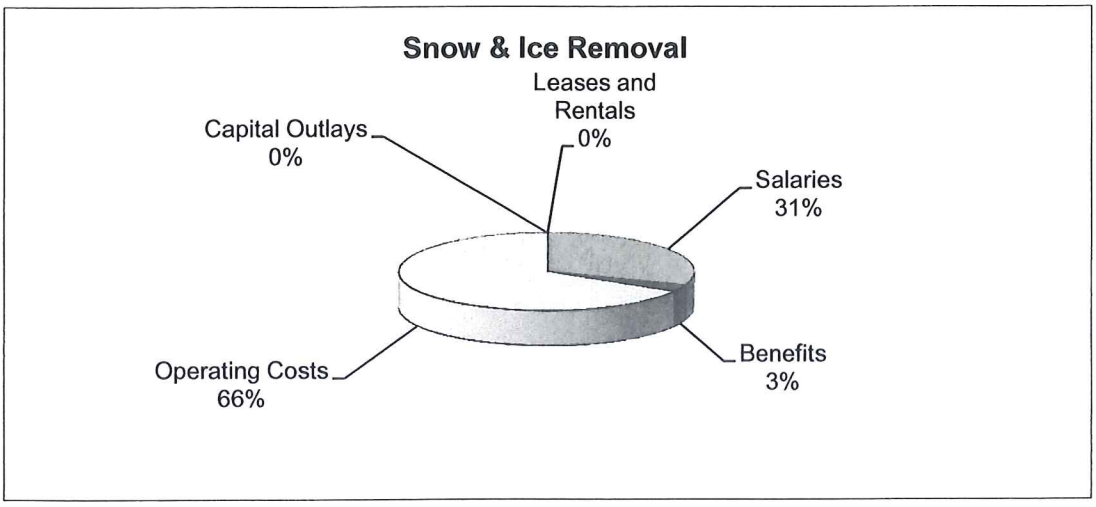
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
MAINT. - HWYS., STS, BRIDGES							
200.4101.712 CURB, GUTTER & SIDEWALKS	11,833.17	11,049.58	3,594.99	13,750.00	13,750.00	13,750.00	13,750.00
200.4101.716 OTHER EQUIPMENT	2,032.86	669.96	1,249.91	1,200.00	1,200.00	1,200.00	1,200.00
200.4101.717 MILLING & PAVEMENT	279,943.81	186,800.26	0.00	146,594.00	175,000.00	175,000.00	175,000.00
200.4101.718 PROP OWNER: CURB & GUTTER	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
200.4101.719 PAVEMENT STRIPING & MARKIN	13,000.00	11,536.40	0.00	12,000.00	15,000.00	15,000.00	15,000.00
200.4101.721 STORM DRAINAGE PROJECTS	6,890.37	8,739.69	7,629.43	6,000.00	12,000.00	12,000.00	12,000.00
200.4101.750 REPLACE 1986 & 1987 TRACTO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4101.780 VDOT REV SHARING-INTERSECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4101.781 VDOT REV SHRG-PAVING & MIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4101.782 VDOT-WALNUT AVE CORRIDOR	0.00	0.00	562.44	4,000.00	0.00	4,000.00	4,000.00
200.4101.799 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	40,500.00	40,500.00
MAINT. - HWYS., STS, BRIDGES TOTAL	1233,414.01	1129,665.59	683,488.30	1,021,901.00	1,037,044.00	1,080,259.00	1,067,001.00

Funding Summary

Snow & Ice Removal

Account Code: 200.4105

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	4,024	8,800	8,800	9,504	8.00%
Benefits	282	673	833	885	31.50%
Operating Costs	14,761	20,575	20,575	20,575	0.00%
Capital Outlays	-		-		0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	19,068	30,048	30,208	30,964	3.05%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

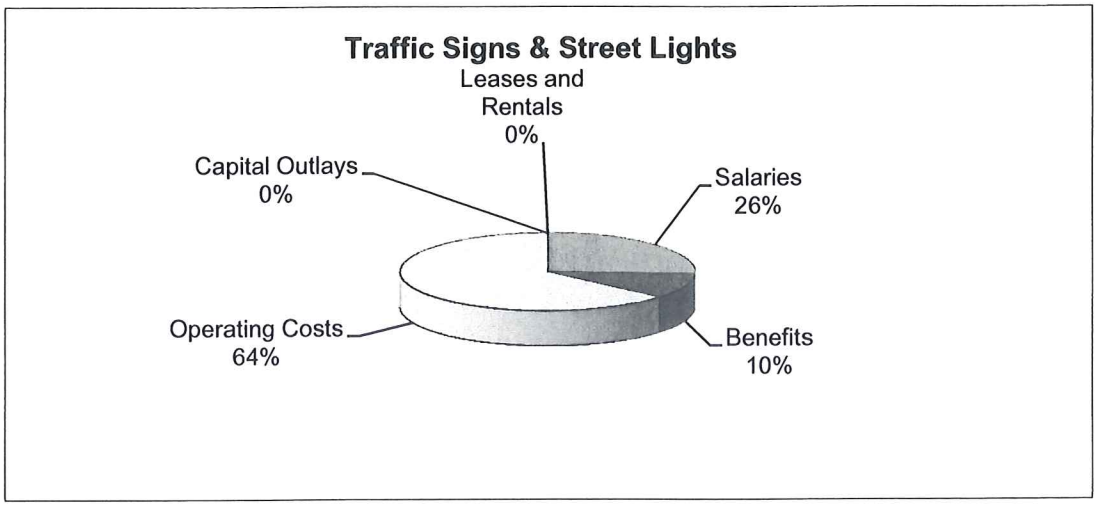
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
SNOW AND ICE REMOVAL							
200.4105.101							
SALARIES & WAGES	16.91	2.37	2.55	0.00	0.00	0.00	0.00
200.4105.102							
SALARIES & WAGES - OVERTIM	31,718.44	4,022.10	1,504.98	8,800.00	8,800.00	8,800.00	9,504.00
200.4105.201							
SS/MEDICARE	2,413.41	281.99	109.41	673.00	675.00	675.00	727.00
200.4105.202							
RETIREMENT-VRS	0.00	0.00	158.62	0.00	50.00	50.00	50.00
200.4105.203							
INSURANCE-VRS	0.00	0.00	3.29	0.00	8.00	8.00	8.00
200.4105.211							
WORKERS' COMPENSATION INS	0.00	0.00	0.00	0.00	100.00	100.00	100.00
200.4105.304							
MAINTENANCE & REPAIRS EQUI	5,128.54	2,197.48	1,953.42	2,000.00	2,000.00	2,000.00	2,000.00
200.4105.553							
MATERIALS & SUPPLIES	31,222.54	12,024.06	1,427.28	13,397.51	17,000.00	17,000.00	17,000.00
200.4105.554							
SMALL TOOLS	0.00	242.21	340.05	575.00	575.00	575.00	575.00
200.4105.709							
REPLACEMENT OF EQUIPMENT	0.00	296.97	4,593.49	4,602.49	1,000.00	1,000.00	1,000.00
SNOW AND ICE REMOVAL TOTAL	70,499.84	19,067.18	10,093.09	30,048.00	30,208.00	30,208.00	30,964.00

Funding Summary

Traffic Signs & Street Lights

Account Code: 200.4108

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	16,016	31,985	32,767	34,325	7.32%
Benefits	8,758	14,480	16,126	13,759	-4.98%
Operating Costs	72,976	84,140	84,164	84,121	-0.02%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	97,751	130,605	133,057	132,205	1.23%



Personnel Summary

	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Authorized Positions				
N/A				
Total				

GENERAL FUND

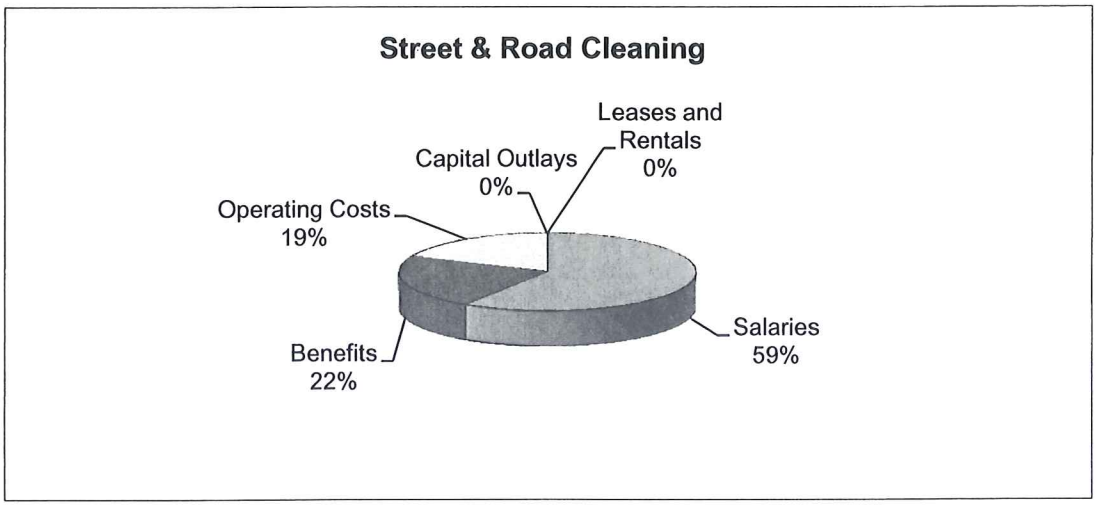
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
TRAFFIC SIGNS & STREET LIGHT							
200.4108.101 SALARIES & WAGES	15,920.63	15,893.05	29,478.03	31,635.00	32,417.00	32,417.00	33,947.00
200.4108.102 SALARIES & WAGES - OVERTIM	465.79	123.48	842.73	350.00	350.00	350.00	378.00
200.4108.201 SS/MEDICARE	1,228.32	1,236.48	2,244.33	2,445.00	2,480.00	2,505.00	2,630.00
200.4108.202 RETIREMENT CONTRIBUTION- V	2,112.36	2,098.32	3,940.88	4,200.00	5,336.00	5,390.00	2,880.00
200.4108.203 INSURANCE - VRS	92.25	43.68	81.64	90.00	424.00	430.00	448.00
200.4108.205 MEDICAL INSURANCE	3,000.00	3,228.00	5,558.01	5,880.00	6,290.00	6,290.00	6,290.00
200.4108.211 WORKERS' COMPENSATION INS	1,200.00	2,152.00	1,306.00	1,865.00	1,511.00	1,511.00	1,511.00
200.4108.302 CONTRACTUAL SERVICES	27,366.16	12,773.30	9,006.68	18,000.00	18,000.00	18,000.00	18,000.00
200.4108.304 MAINTENANCE & REPAIRS EQUI	693.92	579.12	611.88	1,200.00	1,200.00	1,200.00	1,200.00
200.4108.350 MAINTENANCE & REPAIR BLDG.	831.50	1,057.82	0.00	1,000.00	1,000.00	1,000.00	1,000.00
200.4108.510 ELECTRICAL SERVICES	21,135.22	19,970.93	15,987.03	21,535.00	21,535.00	21,535.00	21,535.00
200.4108.511 ELECTRICAL SERVICES - SUBD	33,353.69	31,524.27	22,211.96	33,130.00	33,130.00	33,130.00	33,130.00
200.4108.535 MOTOR VECHICLE INSURANCE	0.00	583.36	504.00	505.00	529.00	529.00	486.00
200.4108.548 GAS, OIL,GREASE & ANTIFREE	1,725.18	1,709.21	1,864.44	2,270.00	2,270.00	2,270.00	2,270.00
200.4108.553 MATERIALS & SUPPLIES	8,019.77	4,777.93	1,921.25	6,500.00	6,500.00	6,500.00	6,500.00
TRAFFIC SIGNS & STREET LIGHT TOTAL	117,144.79	97,750.95	95,558.86	130,605.00	132,972.00	133,057.00	132,205.00

Funding Summary

Street & Road Cleaning

Account Code: 200.4202

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	38,068	38,785	39,355	41,281	6.44%
Benefits	16,462	16,184	18,340	15,495	-4.26%
Operating Costs	18,823	11,795	12,845	12,802	8.54%
Capital Outlays	-	-	-	-	-
Leases and Rentals	-	-	-	-	-
Total	73,353	66,764	70,540	69,578	4.21%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Equipment Operator III	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

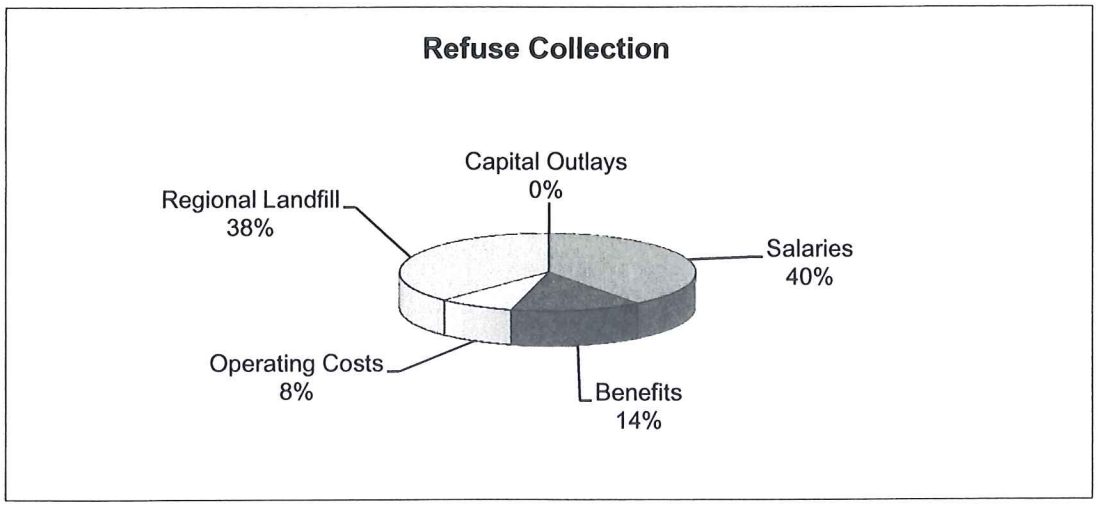
	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
STREET & ROAD CLEANING							
200.4202.101 SALARIES & WAGES	38,437.63	37,718.76	35,545.53	38,345.00	38,955.00	38,955.00	40,845.00
200.4202.102 SALARIES & WAGES - OVERTIM	294.58	349.00	329.95	440.00	400.00	400.00	436.00
200.4202.201 SS/MEDICARE	2,874.77	2,954.26	2,631.65	2,924.00	3,011.00	3,011.00	3,158.00
200.4202.202 RETIREMENT CONTRIBUTION- V	5,132.04	5,098.08	4,331.05	5,100.00	6,482.00	6,482.00	3,464.00
200.4202.203 INSURANCE - VRS	224.01	105.96	89.93	105.00	514.00	514.00	540.00
200.4202.205 MEDICAL INSURANCE	7,600.00	6,456.00	6,264.83	6,175.00	6,810.00	6,810.00	6,810.00
200.4202.211 WORKERS' COMPENSATION INS	1,413.18	1,848.06	1,316.00	1,880.00	1,523.00	1,523.00	1,523.00
200.4202.304 MAINTENANCE & REPAIRS EQUI	3,326.45	12,160.20	4,546.36	5,200.00	6,000.00	6,000.00	6,000.00
200.4202.310 UNIFORMS/WEARING APPAREL	316.01	379.40	288.00	400.00	416.00	416.00	416.00
200.4202.535 MOTOR VECHICLE INSURANCE	0.00	583.36	504.00	505.00	529.00	529.00	486.00
200.4202.548 GAS, OIL,GREASE & ANTIFREE	4,724.75	5,699.58	5,387.37	5,690.00	5,900.00	5,900.00	5,900.00
STREET & ROAD CLEANING TOTAL	64,343.42	73,352.66	61,234.67	66,764.00	70,540.00	70,540.00	69,578.00

Funding Summary

Refuse Collection

Account Code: 200.4203

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	170,454	176,605	181,270	190,230	7.71%
Benefits	78,307	78,040	81,960	68,384	-12.37%
Operating Costs	32,280	35,045	39,413	39,283	12.09%
Regional Landfill	178,326	180,825	180,825	180,825	0.00%
Capital Outlays	-	-	-	-	-
Total	459,367	470,515	483,468	478,722	1.74%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Laborer	1.00	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00	1.00
Equipment Operator II	2.00	2.00	2.00	2.00
Crew Leader	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00

GENERAL FUND

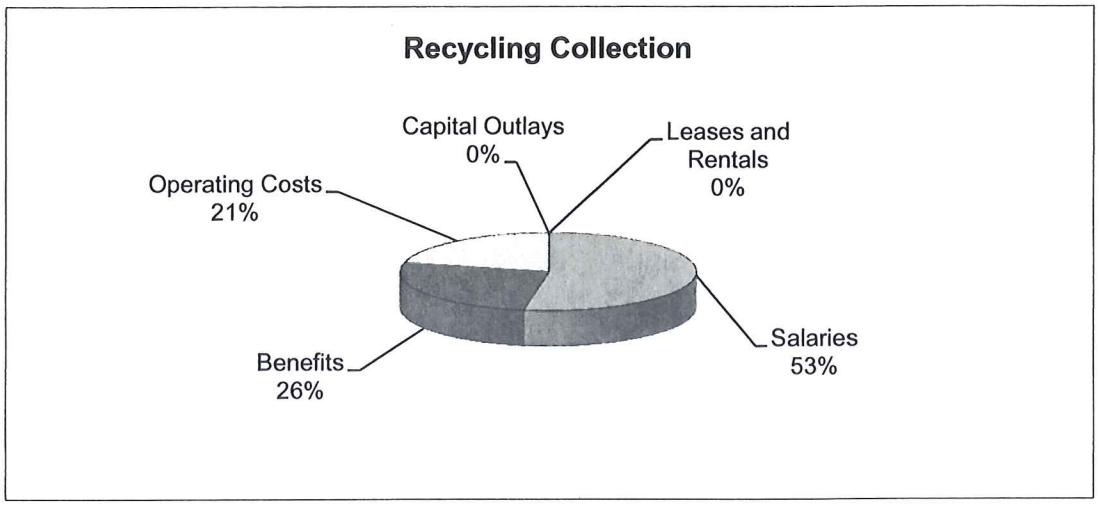
	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
REFUSE COLLECTION							
200.4203.101 SALARIES & WAGES	167,370.82	165,401.90	158,132.73	171,405.00	175,246.00	176,070.00	184,614.00
200.4203.102 SALARIES & WAGES - OVERTIM	5,056.73	5,051.95	5,735.36	5,200.00	5,200.00	5,200.00	5,616.00
200.4203.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4203.201 SS/MEDICARE	13,068.91	13,462.14	12,382.16	13,515.00	13,805.00	13,870.00	14,553.00
200.4203.202 RETIREMENT CONTRIBUTION- V	22,542.24	22,392.71	21,137.34	23,055.00	29,161.00	29,300.00	15,655.00
200.4203.203 INSURANCE - VRS	984.33	465.12	437.84	480.00	2,314.00	2,325.00	2,437.00
200.4203.205 MEDICAL INSURANCE	31,320.00	33,927.60	25,778.11	30,875.00	28,270.00	28,270.00	28,270.00
200.4203.211 WORKERS' COMPENSATION INS	8,003.00	8,059.30	7,076.00	10,115.00	8,195.00	8,195.00	7,469.00
200.4203.302 CONTRACTUAL SERVICES	2,403.18	1,841.45	1,944.22	2,400.00	2,400.00	2,400.00	2,400.00
200.4203.304 MAINTENANCE & REPAIRS EQUI	8,193.07	8,334.12	7,738.11	6,500.00	8,500.00	8,500.00	8,500.00
200.4203.306 PRINTING & BINDING	507.00	159.50	189.60	500.00	500.00	500.00	500.00
200.4203.310 UNIFORMS/WEARING APPAREL	1,988.38	1,761.41	1,343.47	1,995.00	2,075.00	2,075.00	2,075.00
200.4203.535 MOTOR VECHICLE INSURANCE	2,020.92	1,750.04	1,512.00	1,515.00	1,588.00	1,588.00	1,458.00
200.4203.548 GAS, OIL,GREASE & ANTIFREE	18,079.45	18,292.71	19,382.64	21,785.00	24,000.00	24,000.00	24,000.00
200.4203.553 MATERIALS & SUPPLIES	247.56	141.98	107.88	350.00	350.00	350.00	350.00
200.4203.601 REGIONAL LANDFILL CHARGES	178,888.60	178,325.80	143,824.20	180,825.00	180,825.00	180,825.00	180,825.00
REFUSE COLLECTION TOTAL	460,674.19	459,367.73	406,721.66	470,515.00	482,429.00	483,468.00	478,722.00

Funding Summary

Recycling Collection

Account Code: 200.4206

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	37,417	33,630	34,400	36,077	7.28%
Benefits	17,394	15,350	17,132	17,836	16.20%
Operating Costs	14,233	13,830	14,601	14,514	4.95%
Capital Outlays	-	-	-	-	-
Leases and Rentals	-	-	-	-	-
Total	69,044	62,810	66,133	68,427	8.94%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Laborer	1.00	1.00	1.00	1.00
Equipment Operator III	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

GENERAL FUND

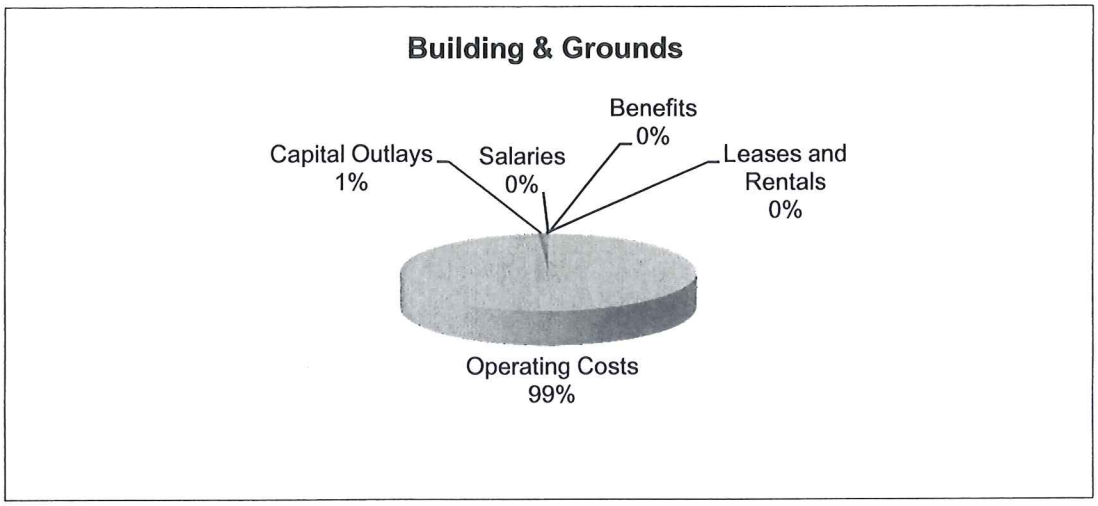
	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
RECYCLING							
200.4206.101 SALARIES & WAGES	37,644.60	37,184.01	31,081.15	33,380.00	33,841.00	34,150.00	35,807.00
200.4206.102 SALARIES & WAGES - OVERTIM	185.00	232.55	241.86	250.00	250.00	250.00	270.00
200.4206.201 SS/MEDICARE	2,821.02	2,903.24	2,314.09	2,575.00	2,608.00	2,635.00	3,036.00
200.4206.202 RETIREMENT CONTRIBUTION- V	5,004.60	4,971.48	4,103.66	4,430.00	5,631.00	5,685.00	5,685.00
200.4206.203 INSURANCE - VRS	218.52	103.32	85.06	95.00	447.00	450.00	473.00
200.4206.205 MEDICAL INSURANCE	6,660.00	7,279.80	6,304.59	6,285.00	6,770.00	6,770.00	6,770.00
200.4206.211 WORKERS' COMPENSATION INS	1,885.00	2,136.00	1,375.00	1,965.00	1,592.00	1,592.00	1,872.00
200.4206.302 CONTRACTUAL SERVICES	7,193.75	8,453.05	7,211.36	7,160.00	7,600.00	7,600.00	7,600.00
200.4206.304 MAINTENANCE & REPAIRS EQUI	1,649.39	747.69	933.11	1,250.00	1,000.00	1,000.00	1,000.00
200.4206.306 PRINTING & BINDING	0.00	0.00	50.00	200.00	200.00	200.00	200.00
200.4206.310 UNIFORMS/WEARING APPAREL	432.01	270.34	360.99	800.00	832.00	832.00	832.00
200.4206.535 MOTOR VECHICLE INSURANCE	673.64	1,166.72	1,008.00	1,010.00	1,059.00	1,059.00	972.00
200.4206.548 GAS, OIL,GREASE & ANTIFREE	2,485.67	3,031.65	2,779.05	3,110.00	3,110.00	3,110.00	3,110.00
200.4206.553 MATERIALS & SUPPLIES	938.68	563.49	1,123.71	300.00	800.00	800.00	800.00
RECYCLING TOTAL	67,791.88	69,043.34	58,971.63	62,810.00	65,740.00	66,133.00	68,427.00

Funding Summary

Building & Grounds

Account Code: 200.4304

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	144,070	153,490	159,118	157,260	3.67%
Capital Outlays	2,476	1,200	1,200	1,200	0.00%
Leases and Rentals	-	-	600	600	100.00%
Total	146,547	154,690	160,918	159,060	4.03%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
BUILDINGS AND GROUNDS							
200.4304.302 CONTRACTUAL SERVICES	46,435.77	49,022.90	37,630.04	46,000.00	46,000.00	46,000.00	46,000.00
200.4304.305 MAINTENANCE SERVICE CONTRA	672.21	1,285.50	1,960.25	4,415.00	4,415.00	4,415.00	4,415.00
200.4304.330 TOWN MUSEUM	3,323.24	3,756.42	3,006.73	3,500.00	3,500.00	5,000.00	5,000.00
200.4304.350 MAINTENANCE & REPAIR BLDG.	10,994.78	6,019.53	8,492.61	12,125.00	15,000.00	17,718.00	17,718.00
200.4304.352 MAINTENANCE OF LANDSCAPE	6,066.25	8,299.83	6,340.64	8,300.00	6,300.00	6,300.00	6,300.00
200.4304.357 PROFESSIONAL & TECHNICAL P	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4304.360 HEALTH DEPARTMENT	2,408.10	2,110.21	2,673.25	2,000.00	2,000.00	2,000.00	2,000.00
200.4304.510 ELECTRICAL SERVICES	28,142.62	26,169.17	18,324.21	32,000.00	32,000.00	32,000.00	32,000.00
200.4304.513 WATER AND SEWER SERVICE	791.72	753.09	817.16	850.00	850.00	850.00	850.00
200.4304.520 RADIO MAINTENANCE	0.00	114.86	0.00	0.00	0.00	0.00	0.00
200.4304.521 TELEPHONE	18,340.46	21,302.49	23,654.34	23,000.00	23,000.00	23,000.00	23,000.00
200.4304.522 POSTAGE	10,266.23	9,454.54	10,589.56	7,500.00	7,500.00	7,500.00	7,500.00
200.4304.532 PROPERTY INSURANCE	5,787.36	4,954.60	5,663.00	4,220.00	4,430.00	4,430.00	3,550.00
200.4304.538 LIABILITY INSURANCE	16,067.16	6,906.80	6,576.00	6,580.00	6,905.00	6,905.00	5,927.00
200.4304.555 JANITORIAL/INVENTORY SUPPL	4,501.88	3,920.33	3,561.59	3,000.00	3,000.00	3,000.00	3,000.00
200.4304.722 SPECIAL PROJECTS	1,013.79	0.00	0.00	0.00	0.00	0.00	0.00
200.4304.728 BEAUTIFICATION PROJECTS	1,070.00	2,476.27	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
200.4304.799 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4304.803 LEASE OF RENTAL BUILDING	0.00	0.00	600.00	0.00	600.00	600.00	600.00
BUILDINGS AND GROUNDS TOTAL	155,881.57	146,546.54	131,089.38	154,690.00	156,700.00	160,918.00	159,060.00

Vinton Special Programs Department Mission Statement

The Mission of the Special Programs Department is to create, conduct, and promote interesting and unique events and activities for citizens of and visitors to Vinton.

Fiscal Year 2011-2012 Accomplishments

1. Vinton Vision Committee, Vinton/Roanoke County Veterans Monument, Project Manager. Facilitate communication between the contractor and committee. Also, provide information and presentations to businesses, media and the public.
2. Helped coordinate the dedication of the "High Ground" Vinton – Roanoke County Veterans Monument on June 14, 2011. Approximately 600 people attended.
3. Developed sponsorship partnership with Virginia Farm Bureau Federation and to promote the Vinton Farmers' Market during the 2011 season.
4. Developed a partnership with the Roanoke Children's Theater and received a grant from the Foundation for Roanoke Valley for a week- long educational workshop and performance about healthy eating for children.
5. Expanded event listings on various websites.
6. Increased promotion of the Vinton Farmers' Market through 10,000 postcards, posters featuring several months of events, weekly update on TOV Facebook by posting of the products available at Farmers' Market, four City Magazine ads and other ad opportunities. Eight town sponsored special events were held including: Art Markets, Craft Shows, and a new children series called "Shake, Bake, and Sprout". The children series taught container gardening, kids cooking, and fun exercise and movement.
7. The Roanoke Fiddle and Banjo Club and the Vinton Chamber of Commerce held nine additional concerts at the market.
8. Ninety five percent (95%) of the produce and baked goods sold at the Vinton Farmers' Market by was local grown or produced.
9. Assist the Downtown Management Team with research for the grant application.

Fiscal Year 2012-2013 Goals

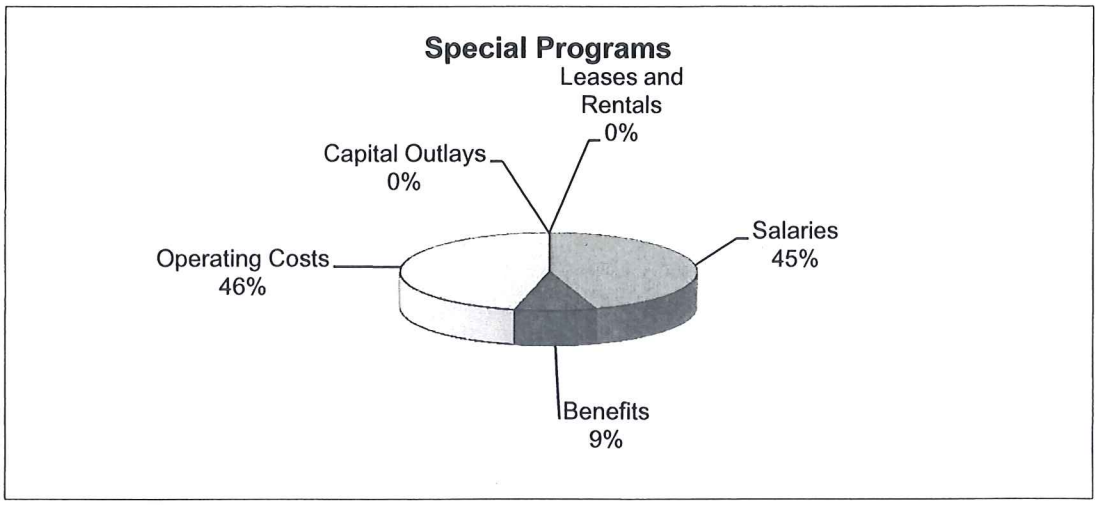
1. Organize and conduct three Art Markets, three Craft Shows, and three "Shake, Bake, and Sprout" children's' events at the Vinton Farmers' Market. Add food tastings featuring chefs, foodies or organizations at the Art Market events.
2. Facilitate nine community events by other organizations during the 2012 season.
3. Continue to increase the social networking for promotion of Town of Vinton and events. Facebook, Twitter, You Tube, etc.
4. Work cooperatively with Blue Ridge Parkway, Roanoke Valley Convention and Visitors Bureau, and Vinton Chamber of Commerce to promote Vinton, town festivals, and events.
5. Work cooperatively with the new Blue Ridge Region Farmers Market Committee for the benefit of all markets in the region.
6. Seek sponsors and partnerships for events and activities.

Funding Summary

Special Programs

Account Code: 200.7101

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	48,980	48,825	53,890	57,045	16.84%
Benefits	10,740	11,680	13,466	11,281	-3.42%
Operating Costs	72,043	68,085	59,564	58,821	-13.61%
Capital Outlays	-	100	-	-	-100.00%
Leases and Rentals	-	-	-	-	-
Total	131,763	128,690	126,920	127,147	-1.20%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Special Programs Dir	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
SPECIAL PROGRAMS							
200.7101.101 SALARIES & WAGES	25,823.18	25,726.71	28,477.65	26,610.00	31,675.00	31,675.00	33,213.00
200.7101.102 SALARIES & WAGES - OVERTIM	24,072.96	18,141.71	14,156.74	20,215.00	20,215.00	20,215.00	21,832.00
200.7101.103 SALARIES & WAGES - PART-TI	3,511.44	5,112.49	2,168.78	2,000.00	2,000.00	2,000.00	2,000.00
200.7101.201 SS/MEDICARE	3,995.73	3,893.35	3,386.91	3,925.00	3,970.00	3,970.00	4,215.00
200.7101.202 RETIREMENT CONTRIBUTION- V	3,477.60	3,454.56	5,060.29	4,145.00	5,271.00	5,271.00	2,820.00
200.7101.203 INSURANCE - VRS	151.83	71.76	105.63	40.00	418.00	418.00	440.00
200.7101.205 MEDICAL INSURANCE	3,000.00	3,228.00	3,577.21	3,530.00	3,775.00	3,775.00	3,775.00
200.7101.209 UNEMPLOYMENT INSURANCE	20.05	63.88	0.00	0.00	0.00	0.00	0.00
200.7101.211 WORKERS' COMPENSATION INS	582.00	28.50	29.00	40.00	32.00	32.00	31.00
200.7101.302 CONTRACTUAL SERVICES	24,423.71	22,432.60	17,610.27	25,035.00	23,315.00	23,315.00	23,315.00
200.7101.304 MAINTENANCE & REPAIRS EQUI	517.10	11,398.37	1,696.39	4,750.00	2,500.00	2,500.00	2,500.00
200.7101.306 PRINTING & BINDING	5,183.27	4,290.63	4,612.20	5,500.00	5,000.00	5,000.00	5,000.00
200.7101.307 ADVERTISING	10,470.90	7,647.87	8,281.00	7,500.00	7,500.00	7,500.00	7,500.00
200.7101.510 ELECTRICAL SERVICES	2,408.95	2,050.98	1,977.88	2,625.00	2,800.00	2,800.00	2,800.00
200.7101.513 WATER AND SEWER SERVICE	282.54	504.02	425.73	500.00	525.00	525.00	525.00
200.7101.521 TELEPHONE	0.00	0.00	0.00	0.00	685.00	685.00	685.00
200.7101.522 POSTAGE	88.00	134.44	134.94	250.00	300.00	300.00	300.00
200.7101.532 PROPERTY INSURANCE	1,286.08	1,461.84	1,688.00	1,690.00	1,772.00	1,772.00	1,420.00
200.7101.535 MOTOR VECHICLE INSURANCE	673.64	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.538 LIABILITY INSURANCE	3,570.48	2,762.72	2,632.00	2,630.00	2,762.00	2,762.00	2,371.00
200.7101.541 OFFICE SUPPLIES	669.73	760.84	236.00	890.00	890.00	890.00	890.00
200.7101.545 GREENWAY: MATERIAL & SUPPL	39.21	3,366.56	1,437.30	2,000.00	0.00	0.00	0.00
200.7101.549 MAINT & REPAIR: REC FACILI	1,496.00	1,783.51	1,813.70	3,500.00	0.00	0.00	0.00
200.7101.553 MATERIALS & SUPPLIES	1,594.65	1,994.42	1,257.73	1,600.00	1,600.00	1,600.00	1,600.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
SPECIAL PROGRAMS							
200.7101.556							
SPECIAL EVENTS SUPPLIES	11,145.74	10,509.24	7,926.22	8,500.00	8,500.00	8,500.00	8,500.00
200.7101.560							
TRAVEL (MILEAGE/FARE)	270.00	294.56	679.10	400.00	700.00	700.00	700.00
200.7101.581							
DUES & SUBSCRIPTIONS	557.50	275.00	570.00	465.00	465.00	465.00	465.00
200.7101.589							
MEETING EXPENSES	103.09	329.34	304.85	250.00	250.00	250.00	250.00
200.7101.716							
OTHER EQUIPMENT	125.84	44.95	23.38	100.00	0.00	0.00	0.00
200.7101.722							
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.735							
SKATE PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPECIAL PROGRAMS TOTAL	129,541.22	131,762.85	110,268.90	128,690.00	126,920.00	126,920.00	127,147.00

Vinton War Memorial Mission Statement

Created as a living memorial to honor Vinton's WWII Veterans, the Vinton War Memorial is the premier event facility in the Roanoke Valley. Through exceptional customized service, elegant surroundings and community involvement, our goal is to provide 100% of event needs to our social, business, and civic clients.

Fiscal Year 2011-12 Accomplishments

1. Continued relationships with both large and small organizations throughout the area including Jefferson College of Health Sciences, Girl Scouts Virginia Skyline Council, Brown-Edwards, M.A.D.D., Roanoke Valley Association of Realtors, Woodmen of the World, Roanoke Valley-Alleghany Regional Commission, Depaul Community Services, ACS Entertainment, Vinton Jehovah's Witnesses, LifeNet Health, Roanoke Valley Christian, Goodwill Industries, Oakey's Funeral Homes, American Institute of Architects-Blue Ridge Chapter and GJ Hopkins.
2. Added new repeat/reoccurring customers including ITT Technical Institute, Humana Insurance, Wholy Fit Yoga, Elevation Church and Edward Jones.
3. Hosted multiple community and fund-raising events, maintaining our ties to the citizens of Vinton. These events included Relay for Life fund raisers, Red Cross Blood drive, Mayor's Dogwood Festival Luncheon, Christmas Open House, and United Way fund raisers.
4. On-track to exceed expected revenue goal for the fiscal year.
5. Redesigned the Vinton War Memorial website and added a blog to increase traffic to the site.
6. Decreased expenditures by not immediately rehiring a part-time employee after the position became vacant, negotiating with supply vendors and renegotiating some existing service contracts.

Fiscal Year 2012-13 Goals

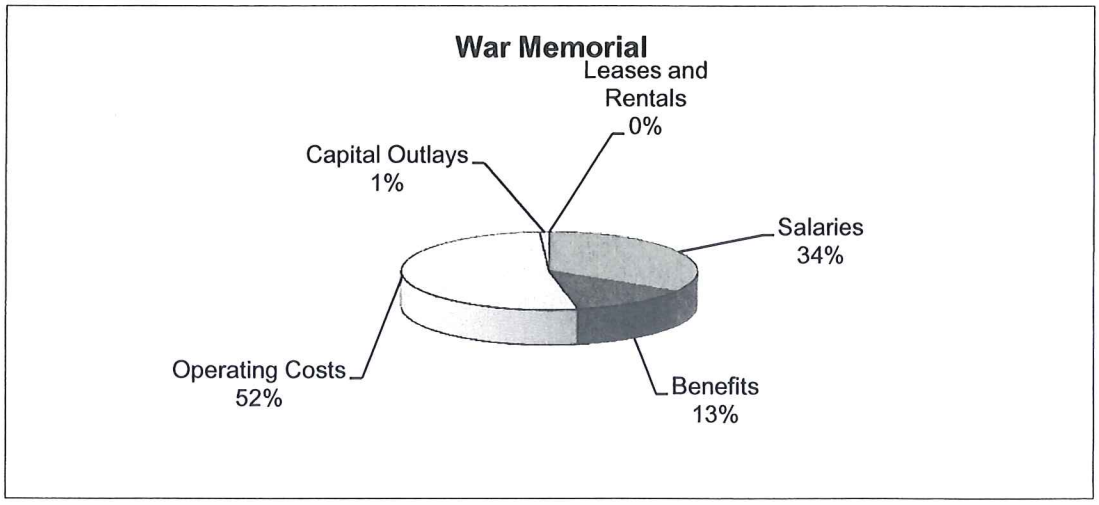
1. Continue to increase weekday events through target advertising, networking and building business relationships.
2. To increase revenue by at least 20% by pursuing both new and previous clientele, hosting revenue generating events of our own and offering packaging services (i.e. room rental, catering, centerpieces, linens, facilitating overnight accommodations and transportation)
3. To further educate staff with hospitality training and business/sales growth counseling.
4. Continue to seek opportunities to save in the operational budget, specifically as various contractual services end.
5. Continue to strive for increased environmental awareness through digital operations, recycling initiatives and encouraging less waste from events.
6. Host several new events such as holiday brunches, expos and auctions to generate revenue and encourage the community as a whole to utilize the facility.

Funding Summary

War Memorial

Account Code: 200.7103

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	84,760	79,415	85,338	89,481	12.68%
Benefits	29,303	32,550	40,427	35,000	7.53%
Operating Costs	150,107	148,305	139,638	138,152	-6.85%
Capital Outlays	1,096	2,600	2,600	2,600	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	265,266	262,870	268,003	265,233	0.90%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Part -time Building Attnd	2.00	2.00	2.00	2.00
Facilities Operation Asst	-	1.00	1.00	1.00
Facilties Manager	1.00	1.00	1.00	1.00
Total	3.00	4.00	4.00	4.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
WAR MEMORIAL							
200.7103.101 SALARIES & WAGES	81,785.82	70,985.52	63,392.38	67,895.00	70,609.00	70,609.00	74,037.00
200.7103.102 SALARIES & WAGES - OVERTIM	58.50	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.103 SALARIES & WAGES - PART-TI	9,972.27	13,774.15	4,953.22	11,520.00	14,729.00	14,729.00	15,444.00
200.7103.201 SS/MEDICARE	6,969.80	6,579.23	4,538.11	6,075.00	6,529.00	6,529.00	6,845.00
200.7103.202 RETIREMENT CONTRIBUTION- V	11,008.56	8,691.24	8,706.62	8,985.00	11,750.00	11,750.00	6,278.00
200.7103.203 INSURANCE - VRS	480.69	180.52	176.33	190.00	923.00	923.00	977.00
200.7103.205 MEDICAL INSURANCE	13,200.00	12,041.20	18,273.42	15,480.00	19,750.00	19,750.00	19,750.00
200.7103.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.211 WORKERS' COMPENSATION INS	1,855.76	1,810.99	1,273.00	1,820.00	1,475.00	1,475.00	1,150.00
200.7103.302 CONTRACTUAL SERVICES	53,729.67	54,980.79	38,025.23	51,575.00	48,045.00	48,045.00	48,045.00
200.7103.304 MAINTENANCE & REPAIRS EQUI	13,540.87	6,512.29	10,589.77	8,600.00	9,825.00	9,825.00	9,825.00
200.7103.305 MAINTENANCE SERVICE CONTRA	9,955.12	7,799.17	7,056.37	7,940.00	8,895.00	8,895.00	8,895.00
200.7103.306 PRINTING & BINDING	0.00	840.40	1,639.84	2,650.00	1,200.00	1,200.00	1,200.00
200.7103.307 ADVERTISING	36,767.36	30,105.22	27,895.71	25,000.00	20,355.00	20,355.00	20,355.00
200.7103.310 UNIFORMS/WEARING APPAREL	130.85	39.03	0.00	150.00	150.00	150.00	150.00
200.7103.350 MAINTENANCE & REPAIR BLDG.	6,906.88	5,202.04	3,653.86	4,800.00	4,450.00	4,450.00	4,450.00
200.7103.510 ELECTRICAL SERVICES	21,437.58	19,510.59	13,428.71	23,580.00	23,000.00	23,000.00	23,000.00
200.7103.512 HEATING SERVICES	4,634.74	4,830.69	3,131.09	5,100.00	5,500.00	5,500.00	5,500.00
200.7103.513 WATER AND SEWER SERVICE	697.81	802.47	847.31	770.00	900.00	900.00	900.00
200.7103.521 TELEPHONE	1,362.16	1,300.81	790.43	1,500.00	1,500.00	1,500.00	1,500.00
200.7103.522 POSTAGE	141.61	212.80	159.24	150.00	250.00	250.00	250.00
200.7103.532 PROPERTY INSURANCE	2,572.16	2,923.68	3,376.00	3,375.00	3,544.00	3,544.00	2,840.00
200.7103.538 LIABILITY INSURANCE	7,140.96	5,525.44	5,260.00	5,265.00	5,524.00	5,524.00	4,742.00
200.7103.541 OFFICE SUPPLIES	187.10	457.11	163.62	400.00	400.00	400.00	400.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
WAR MEMORIAL							
200.7103.551							
OTHER OPERATING SUPPLIES	0.00	13.49	0.00	0.00	0.00	0.00	0.00
200.7103.552							
ITEMS FOR RESALE	261.41	555.91	270.80	350.00	350.00	350.00	350.00
200.7103.553							
MATERIALS & SUPPLIES	2,655.80	4,355.95	812.05	2,000.00	2,000.00	2,000.00	2,000.00
200.7103.555							
JANITORIAL/INVENTORY SUPPL	4,177.40	3,090.33	2,697.66	3,500.00	2,500.00	2,500.00	2,500.00
200.7103.560							
TRAVEL (MILEAGE/FARE)	20.00	95.49	45.00	100.00	250.00	250.00	250.00
200.7103.574							
WAR MEMORIAL GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.581							
DUES & SUBSCRIPTIONS	1,525.49	953.25	634.00	1,500.00	1,000.00	1,000.00	1,000.00
200.7103.583							
REVENUE REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.603							
BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.702							
FURNITURE & FIXTURES	0.00	96.19	0.00	0.00	0.00	0.00	0.00
200.7103.709							
REPLACEMENT OF EQUIPMENT	2,325.19	1,000.00	93.24	2,500.00	2,500.00	2,500.00	2,500.00
200.7103.716							
OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.722							
SPECIAL PROJECTS	0.00	0.00	0.00	100.00	100.00	100.00	100.00
200.7103.738							
WAR MEMORIAL PROJECT EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WAR MEMORIAL							
TOTAL	295,501.56	265,265.99	221,883.01	262,870.00	268,003.00	268,003.00	265,233.00

Vinton Municipal Pool Mission Statement

The Mission of the Vinton Municipal Pool is to operate a well-supervised aquatic program for the citizens of Vinton and the surrounding areas.

The Vinton Municipal Pool conducts a fun and safe aquatic program for all ages.

Fiscal Year 2011 – 2012 Accomplishments

1. Expanded and facilitated the partnership of the Town of Vinton, Thrasher Methodist Church, Vinton Baptist Church and Vinton Wesleyan Church to keep the pool open and enhance the programming of the pool.
2. Attendance increased from 7,621 in 2010 to 12,246 in 2011.
3. Revenue increased from $26,976.87 in 2010 to $41,919.35 in 2011.

Fiscal Year 2012-2013 Goals

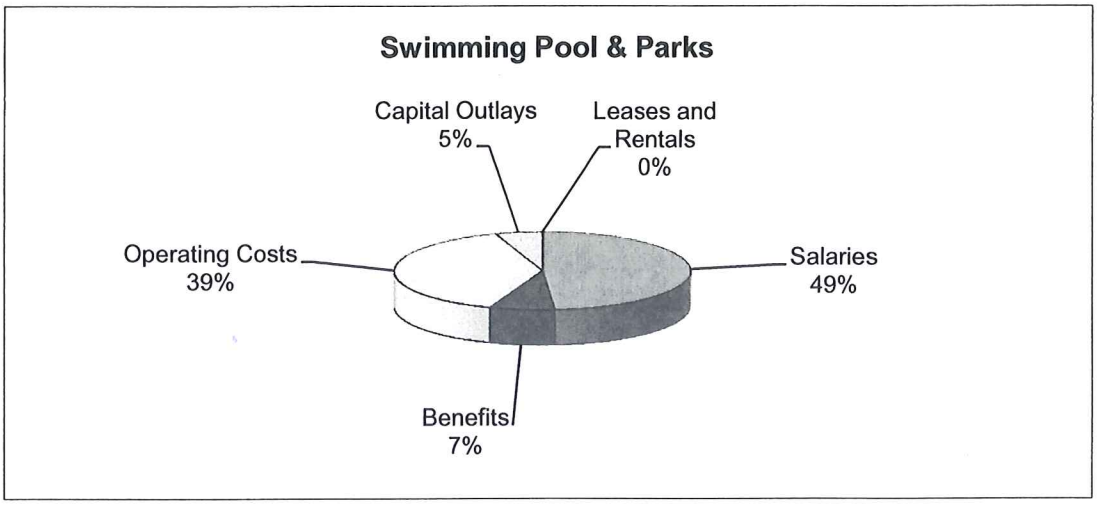
1. Facilitate a community partnership with additional area churches and the Town of Vinton to continue the enhanced programming for the Vinton Municipal Pool.
2. Continue to increase participation at the Vinton Municipal Pool through programming and promotion.

Funding Summary

Swimming Pool & Parks

Account Code: 200.7105

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	32,788	40,099	35,919	36,305	-9.46%
Benefits	5,993	6,050	6,430	5,334	-11.83%
Operating Costs	28,349	33,027	29,814	29,071	-11.98%
Capital Outlays	-	5,460	3,860	3,860	-29.30%
Leases and Rentals	-	-	-	-	0.00%
Total	67,130	84,636	76,023	74,570	-11.89%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Lifeguard Sub	3.00	3.00	3.00	3.00
Lifeguard	1.00	1.00	1.00	1.00
Lifeguard/Instructor	5.00	5.00	5.00	5.00
Asst Pool Manager	1.00	1.00	1.00	1.00
Pool Manager	1.00	1.00	1.00	1.00
Total	11.00	11.00	11.00	11.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
SWIMMING POOL/PARKS							
200.7105.101 SALARIES & WAGES	7,920.97	8,530.13	7,593.16	7,765.00	7,919.00	7,919.00	8,305.00
200.7105.102 SALARIES & WAGES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7105.103 SALARIES & WAGES - PART-TI	26,155.75	24,257.98	17,320.34	32,334.00	28,000.00	28,000.00	28,000.00
200.7105.201 SS/MEDICARE	2,541.53	2,927.93	1,978.75	3,075.00	3,233.00	3,233.00	2,800.00
200.7105.202 RETIREMENT CONTRIBUTION- V	1,043.28	1,036.32	1,043.14	1,040.00	1,318.00	1,318.00	705.00
200.7105.203 INSURANCE - VRS	45.54	21.48	20.10	25.00	105.00	105.00	110.00
200.7105.205 MEDICAL INSURANCE	900.00	968.40	906.00	885.00	944.00	944.00	944.00
200.7105.211 WORKERS' COMPENSATION INS	820.12	1,038.50	718.00	1,025.00	830.00	830.00	775.00
200.7105.302 CONTRACTUAL SERVICES	4,436.89	6,301.00	4,195.00	4,469.00	4,855.00	4,855.00	4,855.00
200.7105.304 MAINTENANCE & REPAIRS EQUI	1,090.42	732.36	219.80	2,000.00	2,000.00	2,000.00	2,000.00
200.7105.310 UNIFORMS/WEARING APPAREL	399.26	157.05	0.00	350.00	350.00	350.00	350.00
200.7105.350 MAINTENANCE & REPAIR BLDG.	235.00	494.19	58.25	4,704.00	1,500.00	1,500.00	1,500.00
200.7105.510 ELECTRICAL SERVICES	4,180.29	3,619.95	1,967.33	4,200.00	4,200.00	4,200.00	4,200.00
200.7105.513 WATER AND SEWER SERVICE	4,697.42	4,484.51	995.70	4,450.00	4,490.00	4,490.00	4,490.00
200.7105.521 TELEPHONE	591.28	434.65	0.00	1,316.00	650.00	650.00	650.00
200.7105.532 PROPERTY INSURANCE	1,286.08	1,461.84	1,688.00	1,690.00	1,772.00	1,772.00	1,420.00
200.7105.538 LIABILITY INSURANCE	3,570.48	2,762.72	2,632.00	2,630.00	2,762.00	2,762.00	2,371.00
200.7105.544 MEDICAL SUPPLIES	26.75	19.76	3.52	160.00	160.00	160.00	160.00
200.7105.547 REPAIR/MAINTENANCE SUPPLIE	452.90	443.19	233.83	500.00	500.00	500.00	500.00
200.7105.552 FOOD FOR RESALE	0.00	0.00	0.00	100.00	100.00	100.00	100.00
200.7105.553 MATERIALS & SUPPLIES	10,854.30	7,138.19	4,010.08	6,000.00	6,000.00	6,000.00	6,000.00
200.7105.556 SPECIAL EVENTS SUPPLIES	0.00	0.00	33.20	100.00	100.00	100.00	100.00
200.7105.560 TRAVEL & TRAINING	295.00	300.00	0.00	358.00	375.00	375.00	375.00
200.7105.583 REVENUE REFUND	165.00	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
SWIMMING POOL/PARKS							
200.7105.702							
FURNITURE & FIXTURES	0.00	0.00	285.68	460.00	800.00	800.00	800.00
200.7105.722							
SPECIAL PROJECTS	0.00	0.00	0.00	5,000.00	3,060.00	3,060.00	3,060.00
SWIMMING POOL/PARKS TOTAL	71,708.26	67,130.15	45,901.88	84,636.00	76,023.00	76,023.00	74,570.00

Vinton Senior Center Mission Statement

The Mission of the Senior Citizens' Program is to provide an active senior adult program for the purpose of socialization, leisure interest and enrichment.

The Vinton Senior Citizens' Program is responsible for planning, implementing, and conducting a well-balanced program for active senior adults. The Vinton Senior Center is available for rental during evenings and weekends for civic meetings, organization meetings, classes and events by individuals.

Fiscal Year 2011-2012 Accomplishments

1. Able to facilitate continued Tai Chi and Line Dance class.
2. Organized bridge and Mexican train dominoes game days.
3. Instructs a Ceramics Program with various techniques.
4. Participated in Senor Expo at the Vinton War Memorial. Featured Tai Chi and Line Dance demos by the Vinton senior participants and their instructors.
5. Featured speakers regarding Medicare, security, 2-1-1 Senior Resource packets.

Fiscal Year 2012-2013 Goals

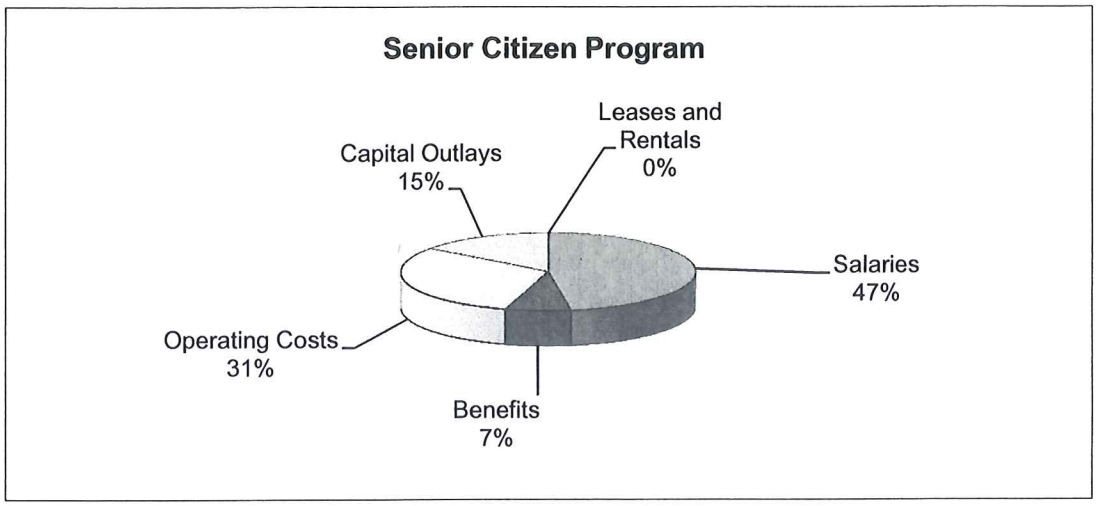
1. Research needs of underserved adult population.
2. Cooperative programming with other departments or organizations.
3. Promote activities for a healthy body and mind.
4. Continue to increase participation in the senior program.
5. Promote activities thru various media and events.

Funding Summary

Senior Citizen Program

Account Code: 200.7107

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	45,625	49,650	47,588	49,898	0.50%
Benefits	5,753	8,030	8,384	7,520	-6.35%
Operating Costs	36,845	31,681	32,699	32,099	1.32%
Capital Outlays	-	500	15,500	15,500	3000.00%
Leases and Rentals	-	-	-	-	-
Total	88,223	89,861	104,171	105,017	16.87%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Part-time Sr Prg Spec	1.00	1.00	1.00	1.00
Part-time Prg Spec	2.00	2.00	2.00	2.00
Total	3.00	3.00	3.00	3.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
SENIOR CITIZENS PROGRAM							
200.7107.101 SALARIES & WAGES	8,962.45	8,220.40	15,515.57	13,650.00	13,198.00	13,198.00	13,840.00
200.7107.102 SALARIES & WAGES - OVERTIM	0.00	0.00	187.99	0.00	0.00	0.00	0.00
200.7107.103 SALARIES & WAGES - PART-TI	37,660.54	37,404.18	32,281.89	36,000.00	34,390.00	34,390.00	36,058.00
200.7107.201 SS/MEDICARE	3,549.34	3,653.07	3,671.12	3,800.00	3,641.00	3,641.00	3,817.00
200.7107.202 RETIREMENT CONTRIBUTION- V	1,043.28	1,036.32	1,586.08	1,730.00	2,196.00	2,196.00	1,175.00
200.7107.203 INSURANCE - VRS	45.54	21.48	33.12	40.00	175.00	175.00	183.00
200.7107.205 MEDICAL INSURANCE	900.00	968.40	1,463.20	1,470.00	1,570.00	1,570.00	1,570.00
200.7107.209 UNEMPLOYMENT INSURANCE	481.20	0.00	0.00	0.00	0.00	0.00	0.00
200.7107.211 WORKERS' COMPENSATION INS	678.00	73.50	693.00	990.00	802.00	802.00	775.00
200.7107.302 CONTRACTUAL SERVICES	11,031.56	10,638.59	8,101.48	9,991.00	10,000.00	10,000.00	10,000.00
200.7107.304 MAINTENANCE & REPAIRS EQUI	0.00	1,259.02	521.21	1,400.00	1,400.00	1,400.00	1,400.00
200.7107.305 MAINTENANCE SERVICE CONTRA	141.70	144.00	447.16	1,205.00	1,205.00	1,205.00	1,205.00
200.7107.350 MAINTENANCE & REPAIR BLDG.	816.28	10,284.15	532.20	2,000.00	3,020.00	3,020.00	3,020.00
200.7107.510 ELECTRICAL SERVICES	3,155.17	3,227.32	2,314.57	3,400.00	3,400.00	3,400.00	3,400.00
200.7107.512 HEATING SERVICES	2,453.54	2,378.92	1,996.66	2,600.00	3,300.00	3,000.00	3,000.00
200.7107.513 WATER AND SEWER SERVICE	223.88	346.92	383.20	350.00	350.00	350.00	350.00
200.7107.521 TELEPHONE	631.87	575.63	365.62	900.00	1,150.00	1,150.00	1,150.00
200.7107.522 POSTAGE	229.61	251.26	166.90	300.00	300.00	300.00	300.00
200.7107.532 PROPERTY INSURANCE	964.56	1,096.40	1,264.00	1,270.00	1,329.00	1,329.00	1,065.00
200.7107.535 MOTOR VECHICLE INSURANCE	673.64	583.36	504.00	505.00	529.00	529.00	486.00
200.7107.538 LIABILITY INSURANCE	2,677.88	2,072.04	1,972.00	1,975.00	2,071.00	2,071.00	1,778.00
200.7107.541 OFFICE SUPPLIES	25.96	161.99	129.71	215.00	315.00	215.00	215.00
200.7107.548 GAS, OIL,GREASE & ANTIFREE	1,206.79	1,113.02	777.60	1,430.00	1,430.00	1,430.00	1,430.00
200.7107.551 OTHER OPERATING SUPPLIES	392.87	122.56	0.00	600.00	600.00	400.00	400.00

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
SENIOR CITIZENS PROGRAM							
200.7107.553							
MATERIALS & SUPPLIES	1,049.70	663.64	391.65	1,000.00	1,100.00	1,000.00	1,000.00
200.7107.555							
JANITORIAL/INVENTORY SUPPL	838.85	1,926.19	1,394.29	1,800.00	1,800.00	1,800.00	1,800.00
200.7107.560							
TRAVEL (MILEAGE/FARE)	0.00	0.00	0.00	450.00	0.00	0.00	0.00
200.7107.581							
DUES & SUBSCRIPTIONS	0.00	0.00	0.00	50.00	0.00	0.00	0.00
200.7107.589							
MEETING EXPENSES	81.00	0.00	77.03	240.00	100.00	100.00	100.00
200.7107.709							
REPLACEMENT OF EQUIPMENT	650.00	0.00	0.00	500.00	500.00	500.00	500.00
200.7107.722							
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7107.799							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00
SENIOR CITIZENS PROGRAM TOTAL	80,565.21	88,222.36	76,771.25	89,861.00	89,871.00	104,171.00	105,017.00

Vinton Planning and Zoning Department Mission Statement

We are guided by a desire to serve the public with the highest professional and ethical standards, and we take pride in knowing that our efforts help make Vinton a great place to be! "Commitment to proactive, community-based planning and code enforcement founded on public participation and also to promoting the health, safety, and prosperity of all present and future residents through effective planning of development/redevelopment of the community."

Fiscal Year 2011-2012 Accomplishments

1. Continued to provide professional advice and technical expertise to elected officials, appointed boards and commissions, Town departments, and citizens to assist them in understanding and addressing key community issues and priorities.
2. Organized and held public meetings and public hearings for the Downtown Vinton Revitalization Project for VA CDBG funding.
3. Responsible for the preparation and submittal of the VA CDBG Downtown Vinton Business District Revitalization Project grant application FY 2012.
4. Continued to assist, provide, and approve applicable permits (zoning, sign, building and other building related permit) to property and business owners, contractors, and citizens – From January through December 2011, the value of these permits was $1,116,030.00 and the fees collected totaled $12,579.00.
5. Continued to coordinate, review, and approve site development plans and subdivision plats, change of use requests, right-of-way vacation: Butler Family Trust, Butler Office Building, Roanoke County School Board for Old William Byrd High School, Bob Wood's Union 76 combination plat, and Wood's Parking Expansion.
6. Continued to administer the Town's VPDES Best Management Practices (BMPs) and environmental events including: Clean Valley Day, Fall Waterways Cleanup, Arbor Day, etc.
7. Continued to enforce the zoning, sign, nuisance and other applicable Town codes. Continued to collaborate with the Police Department on crime prevention efforts.
8. Held Planning Commission work sessions and public hearings for code and zoning amendments and CIP requests.
9. Continued involvement with regional organizations including: Roanoke Valley Greenway Commission, Clean Valley Council (CVC), Roanoke Valley Urban Forestry Council (RVUFC), Roanoke Regional Housing Network (RRHN), and Virginia Municipal Clerks' Association (VMCA).
10. Continued to maintain a database for zoning and sign permits issued, subdivision plats, and site plans.
11. Continued to maintain Planning Commission and Board of Zoning Appeals records.
12. Served, and continue to serve on the stakeholder committee for the Partnership for a Livable Roanoke Valley.

13. Participated in drafting the 2012-2013 Strategic Plan for Roanoke Regional Housing Network (RRHN) and gave input for the Regional Housing Study prepared by Roanoke Valley Alleghany Regional Commission (RVARC).
14. Responsible for the preparation and submittal of the Hazard Mitigation Grant Program (HMGP) grant application for FY2012.
15. Research and prepare needed paperwork for the Town to participate in the National Flood Insurance Program (NFIP) Community Rating System (CRS) in an effort to help reduce flood insurance premium for policy holders.
16. Continued to maintain and update the Town website, provided technical assistance to users, ordered new equipment as needed for all departments, and maintained information on software licenses owned by the Town. Continued to maintain Facebook, YouTube, and Twitter pages for the Town and frequently post information, videos, and pictures on the pages. Act as web administrator for the new website including new features such as "Pets of the Week", approving material for the site, and providing technical assistance to the department webmasters.

Fiscal Year 2012-2013 Goals

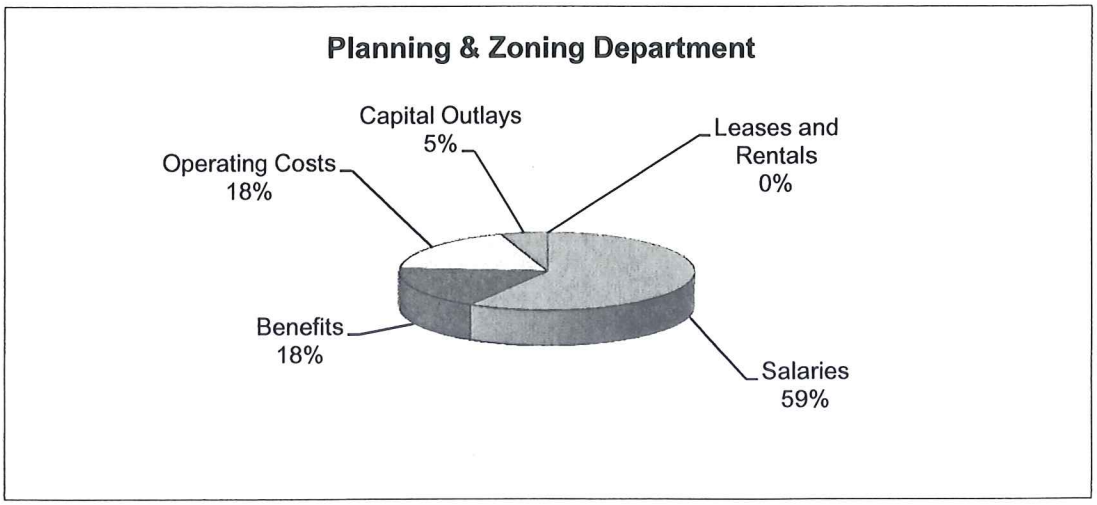
1. Continue to serve as the lead department for the Downtown Revitalization Project which includes the completion of the 2012 Community Development Block Grant (CDBG) Community Improvement Grants (CIG) application.
2. Assist with implementation of recommendations from the Vinton Area Corridors Plan.
3. Periodically update the Comprehensive Plan and Zoning Ordinance in order to ensure that they continue to reflect the needs and desires of the community.
4. Coordinate and review proposed land use projects to ensure conformance with Town standards and promotion of quality of life.
5. Administer and facilitate the processes of land use planning, subdivision and site plan review, stormwater and floodplain management.
6. Continue to administer VPDES stormwater permit requirements: stormwater management facilities inspections and other BMPs implementations.
7. Continue to hold Clean Valley Day, Fall Waterways Cleanup, Arbor Day, etc.
8. Disseminate accurate and timely information to the public and private sectors.
9. Fair and respectful enforcement of Town codes and zoning ordinance, including inoperable vehicles, trash, nuisances, and weeds.
10. Proceed with the maintenance of the Town's new website in coordination with each department. Continue to track and maintain software license information. Continue to order new equipment (as needed) and give technical assistance to users.
11. Familiarize with Community Rating System (CRS) program requirements and submittal for the Town rate to be reduced from Level 10 to Level 9.
12. Deliver excellent customer service to each and every person we serve in Planning and Zoning.

Funding Summary

Planning & Zoning Department

Account Code: 200.8101

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	148,394	149,540	152,479	159,880	6.91%
Benefits	51,844	51,790	59,827	48,277	-6.78%
Operating Costs	28,654	44,955	50,129	50,086	11.41%
Capital Outlays	1,916	-	14,000	14,000	100.00%
Leases and Rentals	-	-	-	-	-
Total	230,809	246,285	276,435	272,243	10.54%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Coordinator	1.00	1.00	1.00	1.00
Enforcement Officer	1.00	1.00	1.00	1.00
Planning/Zoning Director	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
PLANNING & ZONING							
200.8101.101 SALARIES & WAGES	148,971.28	148,394.42	136,690.83	149,540.00	152,479.00	152,479.00	159,880.00
200.8101.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.201 SS/MEDICARE	11,153.65	11,574.46	10,208.86	11,440.00	11,665.00	11,665.00	12,231.00
200.8101.202 RETIREMENT CONTRIBUTION- V	20,088.60	19,955.52	18,472.25	19,955.00	25,373.00	25,373.00	13,560.00
200.8101.203 INSURANCE - VRS	877.14	414.48	382.89	415.00	2,013.00	2,013.00	2,115.00
200.8101.205 MEDICAL INSURANCE	18,000.00	19,368.00	17,376.03	17,640.00	18,880.00	18,880.00	18,880.00
200.8101.211 WORKERS' COMPENSATION INS	1,725.00	1,914.59	1,636.00	2,340.00	1,896.00	1,896.00	1,491.00
200.8101.302 CONTRACTUAL SERVICES	9,390.79	8,139.28	2,989.08	10,000.00	10,000.00	10,000.00	10,000.00
200.8101.304 MAINTENANCE & REPAIRS EQUI	2,538.44	2,090.54	2,018.89	3,000.00	3,000.00	3,000.00	3,000.00
200.8101.306 PRINTING & BINDING	970.28	391.61	380.24	1,000.00	7,000.00	3,000.00	3,000.00
200.8101.307 ADVERTISING	2,430.68	1,418.36	1,034.91	2,500.00	2,500.00	1,500.00	1,500.00
200.8101.323 CDBG PLANNING GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.342 FACADE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.356 SPECIAL TRAINING	90.00	0.00	0.00	1,500.00	0.00	0.00	0.00
200.8101.371 ENVIRONMENTAL COMP- DEQ/DC	6,734.67	5,906.38	2,398.35	10,000.00	15,000.00	15,000.00	15,000.00
200.8101.521 TELEPHONE	124.75	373.34	499.22	1,000.00	600.00	600.00	600.00
200.8101.522 POSTAGE	27.09	37.42	12.64	250.00	600.00	600.00	600.00
200.8101.535 MOTOR VECHICLE INSURANCE	673.64	583.36	504.00	505.00	529.00	529.00	486.00
200.8101.538 LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.541 OFFICE SUPPLIES	1,068.36	2,126.51	2,780.04	4,000.00	1,500.00	1,500.00	1,500.00
200.8101.545 GREENWAY EXPENDITURES	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
200.8101.548 GAS, OIL,GREASE & ANTIFREE	399.81	414.16	448.05	1,200.00	1,200.00	1,200.00	1,200.00
200.8101.556 SPECIAL EVENTS	674.37-	999.84	2,260.01	2,000.00	2,000.00	2,000.00	2,000.00
200.8101.560 TRAVEL (MILEAGE/FARE)	3,762.75	2,020.67	2,793.89	4,000.00	2,500.00	2,500.00	2,500.00

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
PLANNING & ZONING							
200.8101.564							
APPT MEMBER - TRNG & TRAVE	900.00	1,517.28	582.52	1,000.00	2,500.00	1,500.00	1,500.00
200.8101.581							
DUES & SUBSCRIPTIONS	1,159.00	657.00	872.00	1,500.00	1,200.00	1,200.00	1,200.00
200.8101.585							
MISCELLANEOUS	0.00	0.00	75.00-	0.00	0.00	0.00	0.00
200.8101.589							
MEETING EXPENSES	3,205.30	595.51	328.12	1,500.00	1,500.00	1,000.00	1,000.00
200.8101.702							
FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.716							
OTHER EQUIPMENT	0.00	1,916.18	0.00	0.00	2,000.00	2,000.00	2,000.00
200.8101.722							
SPECIAL PROJECTS	0.00	0.00	49.88	0.00	0.00	0.00	0.00
200.8101.799							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	12,000.00	12,000.00
PLANNING & ZONING							
TOTAL	233,616.86	230,808.91	204,643.70	246,285.00	270,935.00	276,435.00	272,243.00

Vinton Economic Development Mission Statement

The mission of the Town of Vinton Economic Development program is to attract and retain an appropriate mix of business for the purpose of increasing the tax base and improving employment opportunities in Vinton.

Goals of the Economic Development Department are related to the attraction, creation, and improvement of the local business environment including:

- Encouragement of existing business to improve and upgrade
- Recruitment and establishment of new businesses
- Quality development of both business and labor sectors of the community.

Fiscal Year 2011-2012 Accomplishments

1. Maintained and enhanced cooperative relationships with existing industry. Continued dialog with local industry through site visits.
2. Promoted success of local existing industry through local media and planned events such as "Buy Local" promotion.
3. Actively identified and promoted state and federal grants and programs for existing business and assisted with application process as needed.
4. Staffing Successes: Completed International Economic Development Council's Marketing and Attraction Course.
5. Continued recruiting efforts in targeted business sectors: retail, food services, manufacturing, and business services. Responded to 7 prospect Request for Information inquiries.

Fiscal Year 2012-2013 Goals

Goal 1: Near Term Economic Development Strategy: The health and vitality of our current industries is a top priority. Promote the retention and expansion of our current businesses and industries.

1. Retain existing and attract new businesses as a means to create a more balanced economy with greater job diversity and a broader range of goods and services for residents.
2. Continue business outreach visits to companies in targeted industries.

Goal 2: Develop and get endorsement of an Economic Development Strategy: It is essential to have a clear strategy to attract specific industries and type of jobs to Vinton.

1. Quickly and effectively respond to lead requests.
2. Expand and maximize marketing opportunities.

Goal 3: Long-term Economic Development Strategy: Create a culture that embraces the spirit of entrepreneurship, promote successes of entrepreneurs and realize that the vibrancy and growth of small businesses is key to future growth in Vinton. For the long term viability of the town it must embrace the needs of our local entrepreneurs.

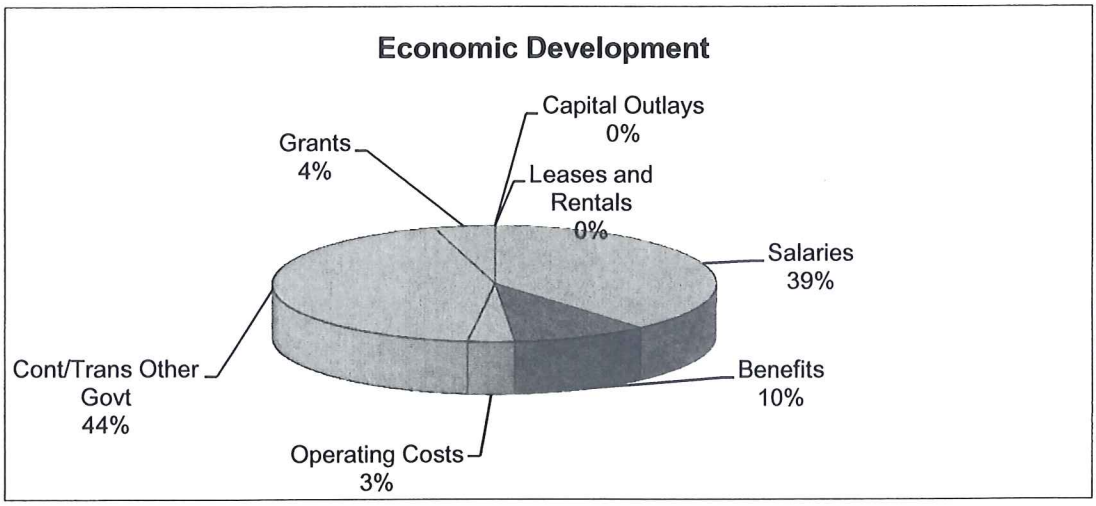
1. Develop online resource to better address the specific needs of entrepreneurs.
2. Develop programs, systems, and projects to help manage and improve the economic climate of the Town.

Funding Summary

Economic Development

Account Code: 200.8150

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	-	41,270	42,201	44,243	7.20%
Benefits	-	12,383	14,433	11,344	-8.39%
Operating Costs	2,498	7,460	3,875	3,875	-48.06%
Cont/Trans Other Govt	-	50,000	50,000	50,000	0.00%
Grants	17,640	5,000	5,000	5,000	0.00%
Capital Outlays	7,991	10,000	-	-	-100.00%
Leases and Rentals	-	-	-	-	-
Total	28,128	126,113	115,509	114,462	-9.24%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

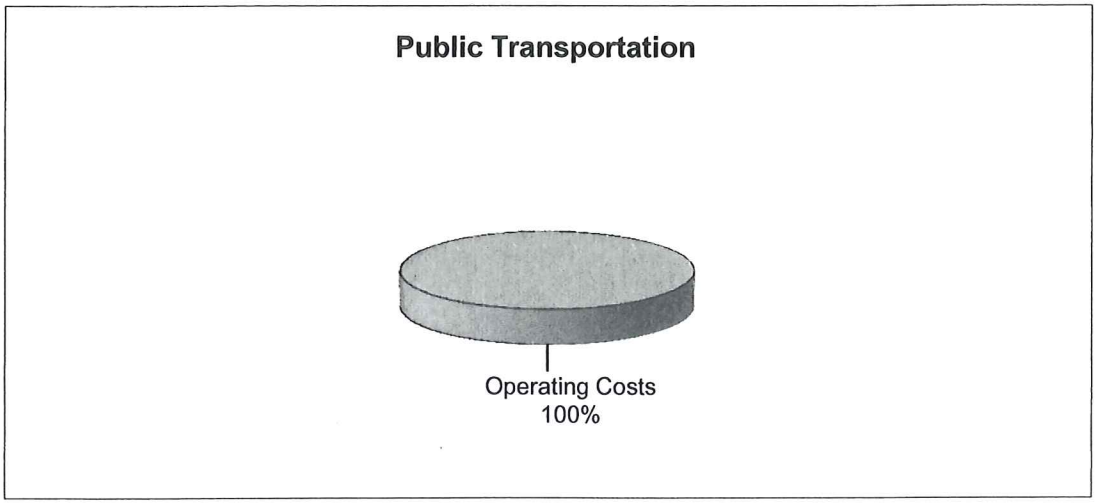
	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
ECONOMIC DEVELOPMENT							
200.8150.101 SALARIES & WAGES	0.00	0.00	35,039.80	41,270.00	42,201.00	42,201.00	44,243.00
200.8150.201 SS/MEDICARE	0.00	0.00	2,525.66	3,158.00	3,229.00	3,229.00	3,385.00
200.8150.202 RETIREMENT CONTRIBUTION- V	0.00	0.00	4,262.79	5,525.00	7,022.00	7,022.00	3,752.00
200.8150.203 INSURANCE - VRS	0.00	0.00	88.22	115.00	557.00	557.00	585.00
200.8150.205 MEDICAL INSURANCE	0.00	0.00	2,468.11	3,530.00	3,580.00	3,580.00	3,580.00
200.8150.211 WORKERS' COMPENSATION INS	0.00	0.00	40.00	55.00	45.00	45.00	42.00
200.8150.302 CONTRACTUAL SERVICES	18,300.00	0.00	70.00	70.00	0.00	0.00	0.00
200.8150.307 ADVERTISING	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	1,500.00
200.8150.323 CDBG PLANNING GRANT	19,044.96	15,139.52	0.00	0.00	0.00	0.00	0.00
200.8150.342 FACADE GRANT	0.00	2,500.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00
200.8150.521 TELEPHONE	0.00	0.00	303.47	840.00	0.00	0.00	0.00
200.8150.541 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	250.00	250.00	250.00
200.8150.560 TRAVEL & TRAINING	0.00	1,682.59	4,127.47	4,000.00	1,000.00	1,000.00	1,000.00
200.8150.567 CONTRIB/TRANS TO OTHER GOV	0.00	0.00	150,000.00	150,000.00	50,000.00	50,000.00	50,000.00
200.8150.581 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	175.00	175.00	175.00
200.8150.585 MISCELLANEOUS	0.00	815.03	140.00	750.00	750.00	750.00	750.00
200.8150.589 MEETING EXPENSES	0.00	0.00	32.68	300.00	200.00	200.00	200.00
200.8150.595 DEMOLITION	0.00	0.00	20,811.93	0.00	0.00	0.00	0.00
200.8150.722 SPECIAL PROJECTS	13,625.00	7,990.79	2,500.00	10,000.00	0.00	0.00	0.00
ECONOMIC DEVELOPMENT TOTAL	50,969.96	28,127.93	222,410.13	226,113.00	115,509.00	115,509.00	114,462.00

Funding Summary

Public Transportation

Account Code: 200.8160

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Operating Costs	78,592	89,000	89,000	89,000	0.00%
Total	78,592	89,000	89,000	89,000	0.00%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

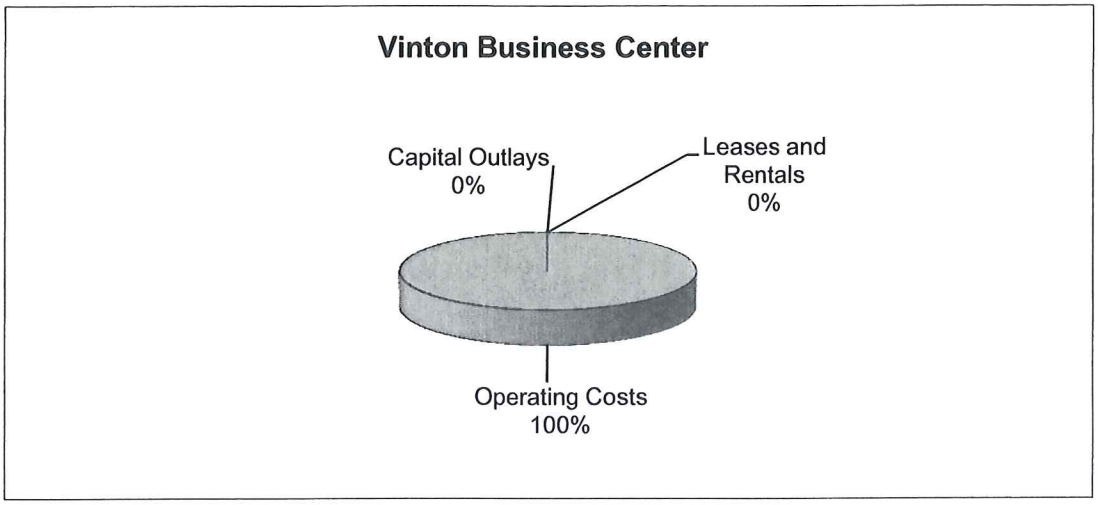
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
PUBLIC TRANSPORTATION							
200.8160.309							
VALLEY METRO BUS SERVICES	88,071.67	78,592.35	63,124.62	89,000.00	89,000.00	89,000.00	89,000.00
PUBLIC TRANSPORTATION TOTAL	88,071.67	78,592.35	63,124.62	89,000.00	89,000.00	89,000.00	89,000.00

Funding Summary

Vinton Business Center

Account Code: 200.8170

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Operating Costs	8,495	9,850	13,900	13,900	41.12%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	8,495	9,850	13,900	13,900	41.12%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

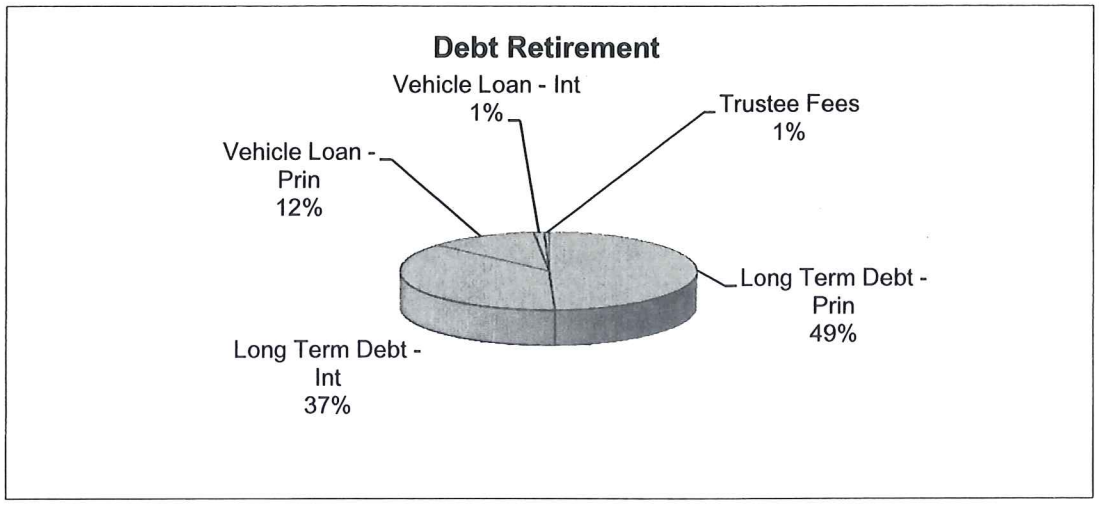
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
VINTON BUSINESS CENTER							
200.8170.302							
CONTRACTUAL SERVICES	5,177.50	8,495.00	2,273.22	8,450.00	9,000.00	9,000.00	9,000.00
200.8170.350							
MAINTENANCE & REPAIR BLDG.	0.00	0.00	0.00	200.00	200.00	200.00	200.00
200.8170.364							
MNT LANDSCAPING MATERIALS	0.00	0.00	0.00	200.00	3,700.00	3,700.00	3,700.00
200.8170.510							
ELECTRICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8170.553							
MATERIALS & SUPPLIES	35.41	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
200.8170.585							
MISCELLANEOUS	1,120.00	0.00	0.00	0.00	0.00	0.00	0.00
VINTON BUSINESS CENTER TOTAL	6,332.91	8,495.00	2,273.22	9,850.00	13,900.00	13,900.00	13,900.00

Funding Summary

Debt Retirement

Account Code: 200.8800

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Long Term Debt -Prin	215,000	220,000	230,000	230,000	4.55%
Long Term Debt - Int	191,904	182,074	173,245	173,245	-4.85%
Vehicle Loan - Prin	45,501	47,595	54,863	54,863	15.27%
Vehicle Loan - Int	2,364	2,190	5,137	5,137	134.57%
Trustee Fees	1,340	2,500	2,500	2,500	0.00%
Total	456,109	454,359	465,745	465,745	2.51%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

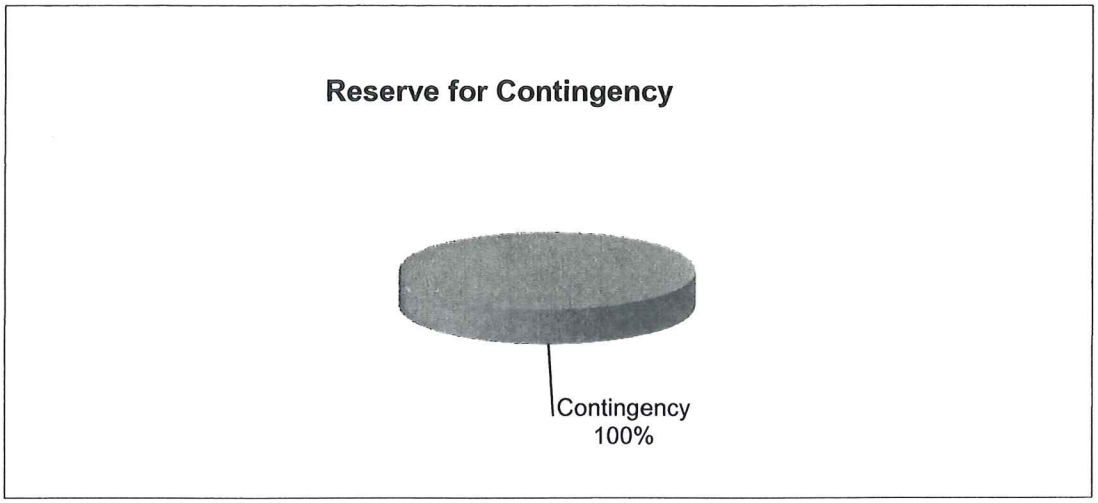
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
DEBT RETIREMENT - BONDS							
200.8800.704 DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8800.902 POLICE VEHICLE LEASE - INT	4,449.90	2,364.28	182.49	2,190.00	0.00	5,137.00	5,137.00
200.8800.903 OTHER LOAN COSTS	1,451.11	1,340.00	1,451.11	2,500.00	2,500.00	2,500.00	2,500.00
200.8800.904 PRINCIPAL -VRA 2004 PUB SA	40,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
200.8800.905 INTEREST - VRA 2004 PUB SA	33,602.50	32,271.25	23,188.12	31,167.00	29,605.00	29,605.00	29,605.00
200.8800.906 PRINCIPAL - WAR MEM BLDG	100,000.00	105,000.00	105,000.00	105,000.00	110,000.00	110,000.00	110,000.00
200.8800.907 INTEREST - WAR MEM BLDG	86,601.64	83,342.49	43,697.50	76,410.00	72,110.00	72,110.00	72,110.00
200.8800.908 PRINCIPAL VRA 2006 PUB SAF	30,000.00	25,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
200.8800.909 INTEREST VRA 2006 PUB SAFE	32,254.99	31,252.80	22,578.99	30,334.00	28,967.00	28,967.00	28,967.00
200.8800.917 PRINCIPAL-CAPITAL PROJ '06	40,000.00	40,000.00	40,000.00	40,000.00	45,000.00	45,000.00	45,000.00
200.8800.918 INTEREST-CAPITAL PROJ '06	46,829.16	45,037.50	25,761.46	44,163.00	42,563.00	42,563.00	42,563.00
200.8800.921 PRINCIPAL REPMNT-POLICE VH	43,499.51	45,500.92	47,594.41	47,595.00	0.00	54,863.00	54,863.00
DEBT RETIREMENT - BONDS TOTAL	458,688.81	456,109.24	384,454.08	454,359.00	405,745.00	465,745.00	465,745.00

Funding Summary

Contingency

Account Code: 200.8900

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Contingency	-	-	-	38,883	100.00%
Total	-	-	-	38,883	0.00%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

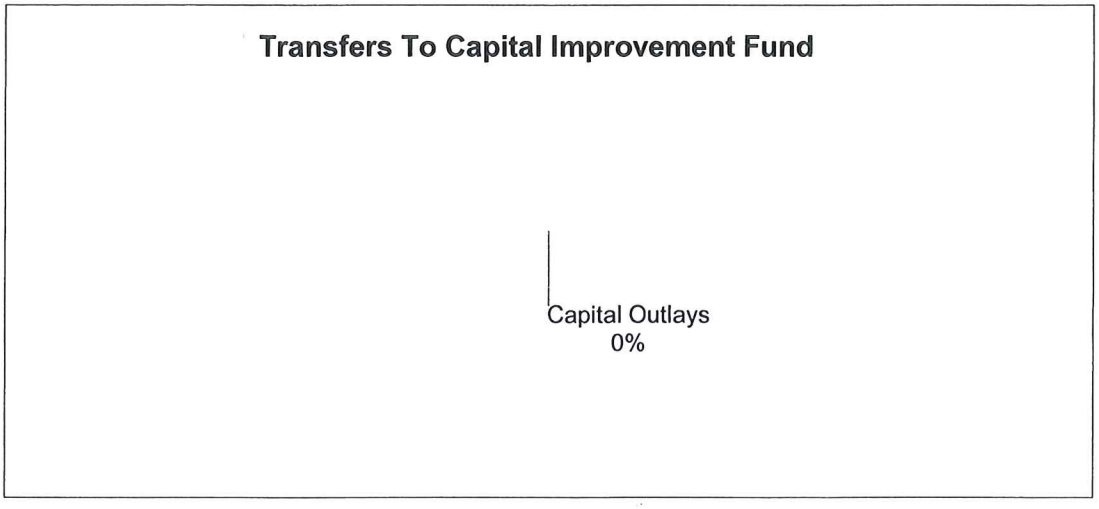
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
CONTINGENCIES							
200.8900.407							
RESERVE FOR CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	38,883.00
CONTINGENCIES							
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	38,883.00

Funding Summary

Transfers

Account Code: 200.9950

	Actual Expenditures FY 10-11	Budget FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Operating Costs	-	-	-	-	0.00%
Capital Outlays	-	-	-	-	0.00%
Total	-	-	-	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

GENERAL FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
TRANSFERS TO							
200.9950.900							
TRANSFER TO OTHER FUNDS	31,306.26	0.00	1,112,110.78	0.00	0.00	0.00	0.00
200.9950.910							
NON DEPT TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS TO							
TOTAL	31,306.26	0.00	1,112,110.78	0.00	0.00	0.00	0.00

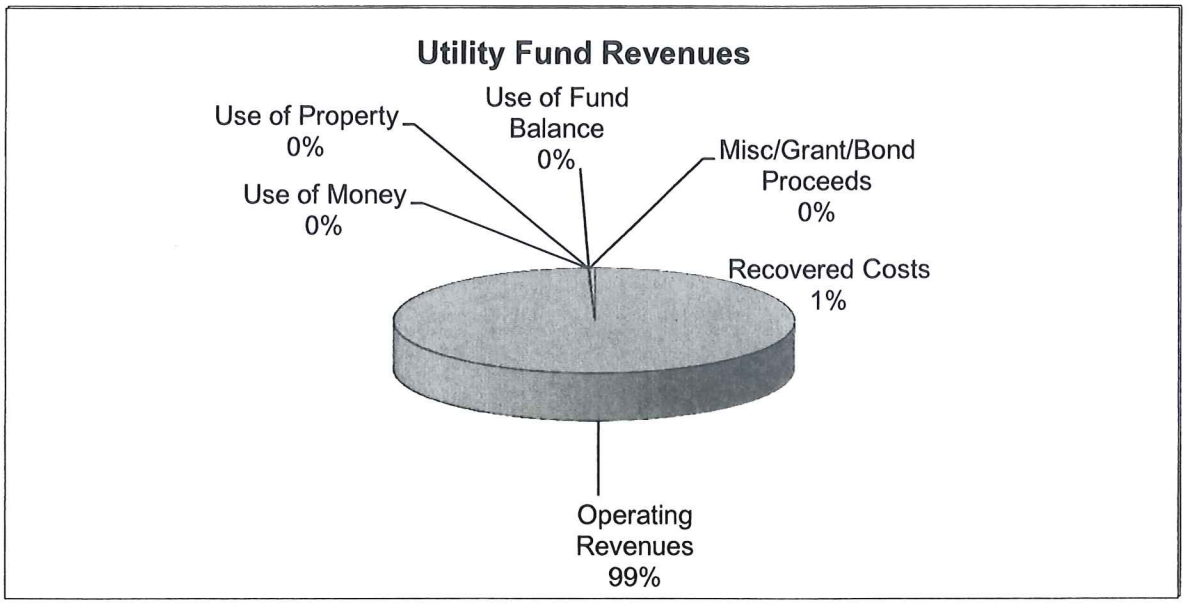
GENERAL FUND

		ACTUAL DOLLARS			BUDGETS			
		06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
VRS - TRUE UP								
200.9970.999								
VRS - TRUE-UP		0.00	0.00	0.00	0.00	0.00	0.00	0.00
VRS - TRUE UP								
	TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL FUND								
	TOTAL	7485,707.83	7289,375.27	7,277,813.56	7,493,443.00	7,253,643.00	7,396,898.00	7,398,223.00

Funding Summary

Utility Fund Revenues

	Actual Expenditures FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Operating Revenues	2,932,328	3,065,349	3,083,515	3,083,515	0.59%
Use of Money	1,601	1,500	1,000	1,000	-33.33%
Use of Property	-	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Misc/Grant/Bond Proceeds	554	1,000	1,000	1,000	0.00%
Recovered Costs	14,480	14,000	15,000	15,000	7.14%
Total	2,948,964	3,081,849	3,100,515	3,100,515	0.61%



UTILITY FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
PERMITS & OTHER LICENSES							
300.1303.031 WATER CONNECTION FEES	13,930.00	1,370.00	1,700.00	6,305.00	3,500.00	3,500.00	3,500.00
300.1303.032 SEWER CONNECTION FEES	8,210.00	3,880.00	4,865.00	6,565.00	6,500.00	6,500.00	6,500.00
300.1303.033 SEWER INSPECTION FEES	1,660.00	1,910.00	2,645.00	1,625.00	2,500.00	2,500.00	2,500.00
300.1303.034 WATER SERVICE BILLING	1090,266.28	1205,520.72	1,061,512.69	1,258,689.00	1,272,500.00	1,272,500.00	1,272,500.00
300.1303.035 SEWER SERVICE BILLING	1284,098.60	1415,070.63	1,211,217.87	1,485,230.00	1,485,500.00	1,485,500.00	1,485,500.00
300.1303.036 WATER/SEWER PENALTIES	43,129.09	46,313.66	52,088.04	42,500.00	53,000.00	53,000.00	53,000.00
300.1303.037 ROANOKE COUNTY UTILITY TAX	35,616.37	40,293.34	38,346.78	36,000.00	40,700.00	40,700.00	40,700.00
300.1303.038 ACCOUNT ACTIVATION FEE	13,000.69	12,528.00	9,128.68	13,000.00	13,000.00	13,000.00	13,000.00
300.1303.060 SYSTEM DVLPMNT. FEE - WATE	33,280.00	38,400.00	43,520.00	33,280.00	33,280.00	33,280.00	33,280.00
300.1303.061 SYSTEM DVLPMNT. FEE - SEWE	29,425.00	36,110.00	48,150.00	34,775.00	34,775.00	34,775.00	34,775.00
300.1303.062 WATER INSPECTION FEE	1,960.00	2,680.00	1,200.00	1,560.00	1,560.00	1,560.00	1,560.00
300.1303.063 WATER METER SETTING FEES	1,560.00	2,282.62	1,700.00	1,105.00	1,700.00	1,700.00	1,700.00
300.1303.064 BULK WATER	147,290.49	125,969.30	76,429.50	144,715.00	135,000.00	135,000.00	135,000.00
PERMITS & OTHER LICENSES TOTAL	2703,426.52	2932,328.27	2,552,503.56	3,065,349.00	3,083,515.00	3,083,515.00	3,083,515.00
REVENUE FROM USE OF MONEY							
300.1501.001 INTEREST FROM INVESTMENTS	1,824.24	1,173.58	411.17	1,500.00	1,000.00	1,000.00	1,000.00
300.1501.004 INTEREST INCOME FROM BONDS	1,727.01	427.46	71.07	0.00	0.00	0.00	0.00
REVENUE FROM USE OF MONEY TOTAL	3,551.25	1,601.04	482.24	1,500.00	1,000.00	1,000.00	1,000.00
REVENUE FROM USE OF PROPERTY							
300.1502.006 SALE OF MATERIALS & SUPPLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE FROM USE OF PROPERTY TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00

UTILITY FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
MISCELLANEOUS INCOME							
300.1899.009							
RE-APPROPRIATED FUND BALAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.1899.010							
MISCELLANEOUS INCOME	78.00	554.28	0.00	1,000.00	1,000.00	1,000.00	1,000.00
300.1899.019							
CAPITAL ASSET DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.1899.056							
PLANNING GRANT WW EXTSN PR	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME TOTAL	20,078.00	554.28	0.00	1,000.00	1,000.00	1,000.00	1,000.00
RECOVERED COSTS							
300.1901.001							
RECOVERIES & REBATES	0.00	260.00	0.00	3,000.00	1,000.00	1,000.00	1,000.00
300.1901.002							
RECONNECTION FEES	14,720.00	14,220.00	9,880.00	11,000.00	14,000.00	14,000.00	14,000.00
RECOVERED COSTS TOTAL	14,720.00	14,480.00	9,880.00	14,000.00	15,000.00	15,000.00	15,000.00
TRANSFERS FROM							
300.4105.001							
TRANSFER FROM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS FROM TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY FUND TOTAL	2741,775.77	2948,963.59	2,562,865.80	3,081,849.00	3,100,515.00	3,100,515.00	3,100,515.00

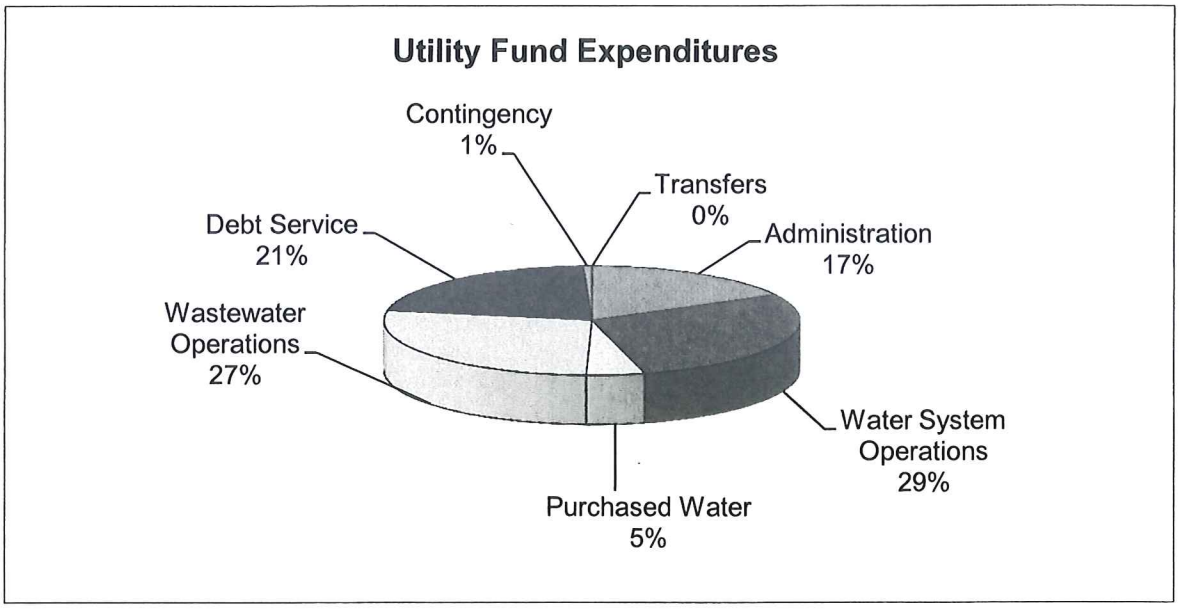
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
GRAND TOTAL	9870,874.72	10325,810.03	8,831,419.39	10,575,292.00	10,515,250.00	10,497,738.00	10,498,738.00

TOTAL NUMBER OF RECORDS PRINTED 122

Funding Summary

Utility Fund Expenditures
BY Department Compared to Orginal FY 10-11 Adopted Budget

	Actual Expenditures FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Administration	590,227	515,177	538,584	532,018	3.27%
Water System Operations	888,126	929,183	899,387	891,810	-4.02%
Purchased Water	-	140,625	140,625	140,625	0.00%
Wastewater Operations	662,410	834,050	858,251	850,570	1.98%
Debt Service	225,689	662,814	663,518	663,518	0.11%
Contingency	636,510	-	-	21,974	100.00%
Transfers	-	-	-	-	0.00%
Total	3,002,962	3,081,849	3,100,365	3,100,515	0.61%

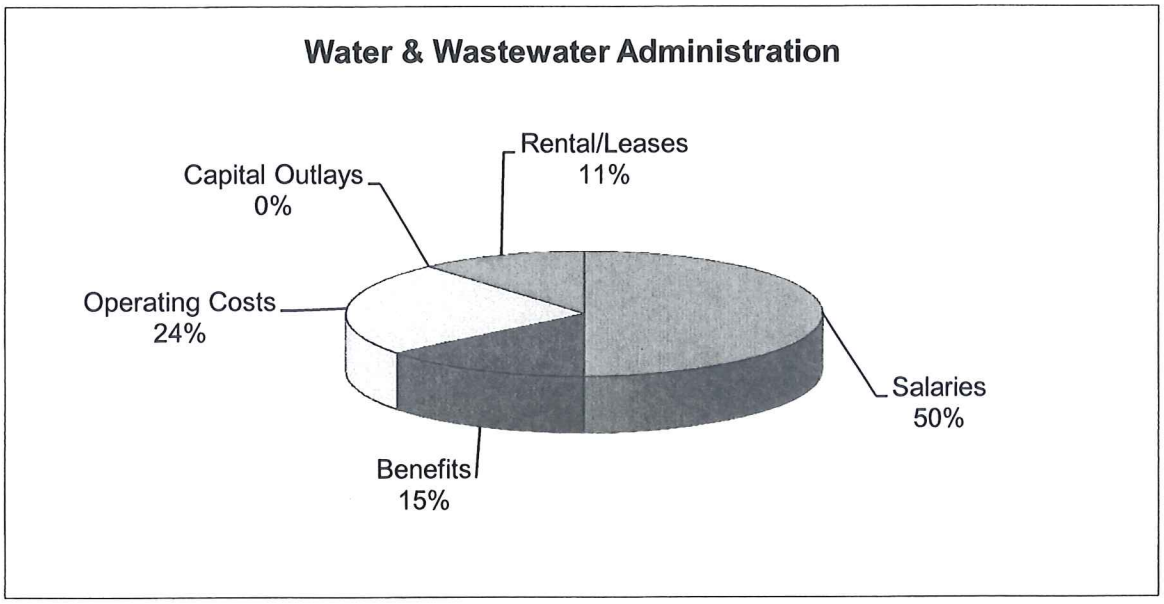


Funding Summary

Water & Wastewater Administration

Account Code: 300.9400

	Actual Expenditures FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	301,675	255,680	253,804	266,124	-0.73%
Benefits	101,308	86,265	95,250	76,364	10.42%
Operating Costs	108,244	112,982	129,280	129,280	14.43%
Capital Outlays	-	-	-	-	0.00%
Rental/Leases	79,000	60,250	60,250	60,250	0.00%
Total	590,227	515,177	538,584	532,018	4.54%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A * Employees Charged here are based in other cost centers				
Total				

UTILITY FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
WATER & WASTEWATER ADMIN.							
300.9400.101 SALARIES & WAGES	319,023.17	301,125.40	222,449.20	255,680.00	253,804.00	253,804.00	266,124.00
300.9400.102 SALARIES & WAGES - OVERTIV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.103 SALARIES & WAGES - PART-TI	1,153.35	549.50	0.00	0.00	0.00	0.00	0.00
300.9400.201 SS/MEDICARE	22,923.96	23,799.69	16,532.39	19,560.00	19,420.00	19,420.00	20,360.00
300.9400.202 RETIREMENT CONTRIBUTION- V	41,333.41	39,896.72	30,673.83	34,155.00	42,233.00	42,233.00	22,567.00
300.9400.203 INSURANCE - VRS	1,805.00	828.30	612.87	655.00	3,350.00	3,350.00	3,515.00
300.9400.205 MEDICAL INSURANCE	34,211.20	36,408.40	33,616.38	30,380.00	29,020.00	29,020.00	29,020.00
300.9400.209 UNEMPLOYMENT INSURANCE	1,534.92	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.211 WORKERS' COMPENSATION INS	7,124.00	375.00	1,059.00	1,515.00	1,227.00	1,227.00	902.00
300.9400.302 CONTRACTUAL SERVICES	28,726.86	28,742.09	34,213.43	46,770.00	61,770.00	61,770.00	61,770.00
300.9400.305 MAINTENANCE SERVICE CONTRA	801.00	730.50	913.97	802.00	1,000.00	1,000.00	1,000.00
300.9400.357 PROFESSIONAL & TECHNICAL P	1,498.12	480.76	203.00	700.00	700.00	700.00	700.00
300.9400.521 TELEPHONE	4,301.21	3,077.40	0.00	0.00	700.00	700.00	700.00
300.9400.522 POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.537 SMALL INSURANCE CLAIMS	0.00	0.00	0.00	1,250.00	1,250.00	1,250.00	1,250.00
300.9400.538 LIABILITY INSURANCE	195.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.541 OFFICE SUPPLIES	2,048.29	2,014.39	1,931.99	2,400.00	2,800.00	2,800.00	2,800.00
300.9400.546 PRINTING SUPPLIES	3,447.11	3,612.71	1,933.94	4,000.00	4,000.00	4,000.00	4,000.00
300.9400.560 TRAVEL (MILEAGE/FARE)	1,318.70	657.00	40.00	1,200.00	1,200.00	1,200.00	1,200.00
300.9400.580 C D L PROGRAM	35.00	0.00	40.00	100.00	100.00	100.00	100.00
300.9400.581 DUES & SUBSCRIPTIONS	1,573.25	1,879.00	1,775.00	2,215.00	2,215.00	2,215.00	2,215.00
300.9400.585 MISCELLANEOUS	26.90	15.13	0.00	0.00	0.00	0.00	0.00
300.9400.586 ROANOKE COUNTY UTILITY TAX	30,649.11	40,718.85	33,772.03	31,000.00	31,000.00	31,000.00	31,000.00

UTILITY FUND

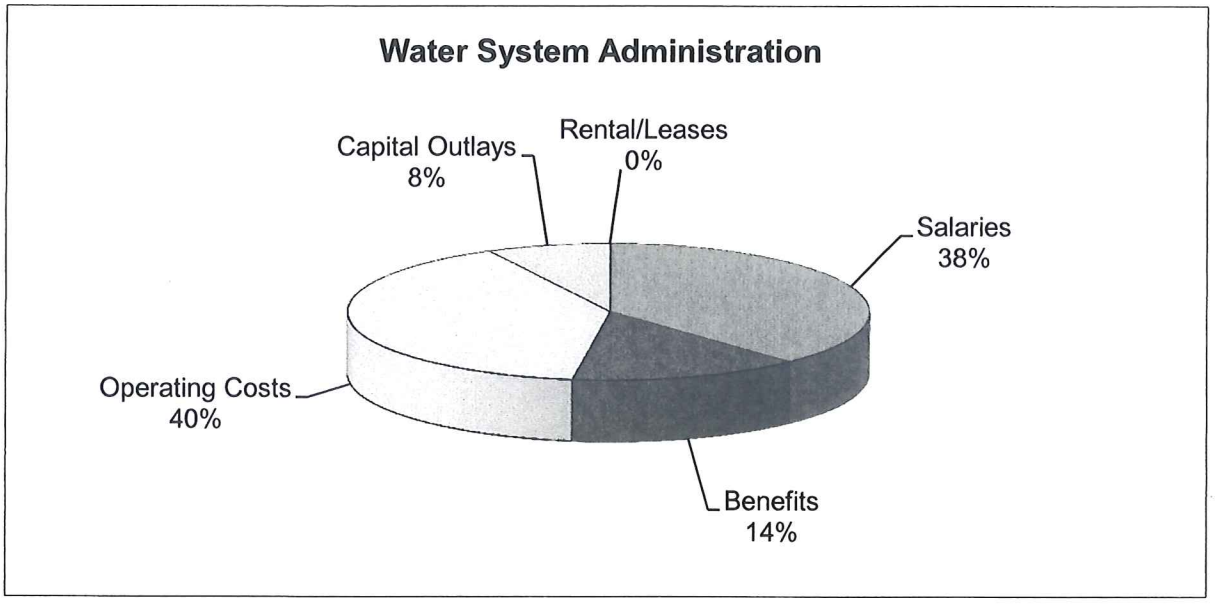
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
WATER & WASTEWATER ADMIN.							
300.9400.589							
MEETING EXPENSES	67.10	0.00	0.00	150.00	150.00	150.00	150.00
300.9400.590							
WATER WORKS ASSESSMENT FEE	10,229.50	10,342.25	10,366.85	10,370.00	10,370.00	10,370.00	10,370.00
300.9400.591							
EMPLOYEE APPRECIATION	290.16	400.00	17.00	500.00	500.00	500.00	500.00
300.9400.597							
VA UTILITY PROTECTION SRVC	1,335.00	1,393.35	786.45	1,525.00	1,525.00	1,525.00	1,525.00
300.9400.603							
BAD DEBT EXPENSE	3,679.00	14,180.80	0.00	10,000.00	10,000.00	10,000.00	10,000.00
300.9400.802							
RENT OF BUILDING	112,500.00	75,000.00	51,562.50	56,250.00	56,250.00	56,250.00	56,250.00
300.9400.803							
LEASE OF STORAGE FACILITY	4,000.08	4,000.08	4,000.08	4,000.00	4,000.00	4,000.00	4,000.00
WATER & WASTEWATER ADMIN. TOTAL	635,830.40	590,227.32	446,499.91	515,177.00	538,584.00	538,584.00	532,018.00

Funding Summary

Water System Maintenance

Account Code: 300.9410

	Actual Expenditures FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	343,388	345,065	321,483	338,219	-1.98%
Benefits	128,202	127,992	146,754	128,212	0.17%
Operating Costs	393,013	340,730	363,150	357,379	4.89%
Capital Outlays	23,524	115,396	68,000	68,000	-41.07%
Rental/Leases	-	-	-	-	-
Total	888,126	929,183	899,387	891,810	-4.02%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Utility Serv Tech	2.00	2.00	2.00	2.00
PT - Water System Tech	2.00	2.00	2.00	2.00
Water System Op I	1.00	1.00	1.00	1.00
Water System Op III	1.00	1.00	1.00	1.00
Utilities System Crew Leader	1.00	1.00	1.00	1.00
Total	7.00	7.00	7.00	7.00

UTILITY FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
WATER SYSTEM MAINTENANCE							
300.9410.101 SALARIES & WAGES	266,905.76	263,722.79	226,100.96	285,160.00	258,060.00	258,060.00	270,585.00
300.9410.102 SALARIES & WAGES - OVERTIM	30,399.09	34,183.72	27,906.35	26,625.00	36,000.00	36,000.00	38,880.00
300.9410.103 SALARIES & WAGES - PART-TI	46,673.30	45,481.01	30,827.69	33,280.00	27,423.00	27,423.00	28,754.00
300.9410.201 SS/MEDICARE	26,067.38	27,160.75	21,109.32	26,520.00	24,594.00	24,594.00	25,875.00
300.9410.202 RETIREMENT CONTRIBUTION- V	33,118.20	32,898.48	28,627.01	37,740.00	42,941.00	42,941.00	22,950.00
300.9410.203 INSURANCE - VRS	1,445.94	683.28	604.37	785.00	3,407.00	3,407.00	3,575.00
300.9410.205 MEDICAL INSURANCE	54,216.67	60,729.37	60,020.16	54,552.00	69,010.00	69,010.00	69,010.00
300.9410.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.211 WORKERS' COMPENSATION INS	6,493.43	6,729.76	5,872.00	8,395.00	6,802.00	6,802.00	6,802.00
300.9410.302 CONTRACTUAL SERVICES	15,727.09	3,856.50	916.53	23,000.00	23,000.00	23,000.00	23,000.00
300.9410.304 MAINTENANCE & REPAIRS EQUI	9,231.68	3,970.20	6,030.65	6,000.00	6,000.00	6,000.00	6,000.00
300.9410.306 PRINTING & BINDING	3,225.67	3,055.29	1,007.71	4,000.00	4,000.00	4,000.00	4,000.00
300.9410.310 UNIFORMS/WEARING APPAREL	2,838.62	2,683.55	2,052.42	2,690.00	2,798.00	2,798.00	2,798.00
300.9410.313 WATER PURCHASED FOR RESALE	138,887.45	114,814.58	9,961.47-	0.00	0.00	0.00	0.00
300.9410.350 MAINTENANCE & REPAIR BLDG.	6,928.98	31,123.75	47,915.54	42,000.00	54,000.00	54,000.00	54,000.00
300.9410.353 LABORATORY TESTING	13,789.04	14,718.27	13,461.73	14,500.00	15,500.00	15,500.00	15,500.00
300.9410.355 WATER BILLING	19,697.38	20,020.94	16,406.22	20,000.00	20,000.00	20,000.00	20,000.00
300.9410.361 WATER STORAGE- MNT. & REPA	19,381.17	150.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00
300.9410.510 ELECTRICAL SERVICES	130,149.29	102,335.54	73,109.88	118,555.00	118,555.00	118,555.00	118,555.00
300.9410.532 PROPERTY INSURANCE	9,319.52	9,501.92	10,968.00	10,970.00	11,517.00	11,517.00	9,231.00
300.9410.535 MOTOR VECHICLE INSURANCE	11,970.00	10,554.20	9,120.00	9,125.00	9,578.00	9,578.00	8,635.00
300.9410.538 LIABILITY INSURANCE	23,208.11	17,957.68	17,096.00	17,100.00	17,952.00	17,952.00	15,410.00
300.9410.548 GAS, OIL,GREASE & ANTIFREE	10,793.20	11,636.30	12,130.49	14,130.00	15,400.00	15,400.00	15,400.00
300.9410.553 MATERIALS & SUPPLIES	19,731.12	31,383.31	28,862.70	26,000.00	40,000.00	40,000.00	40,000.00

UTILITY FUND

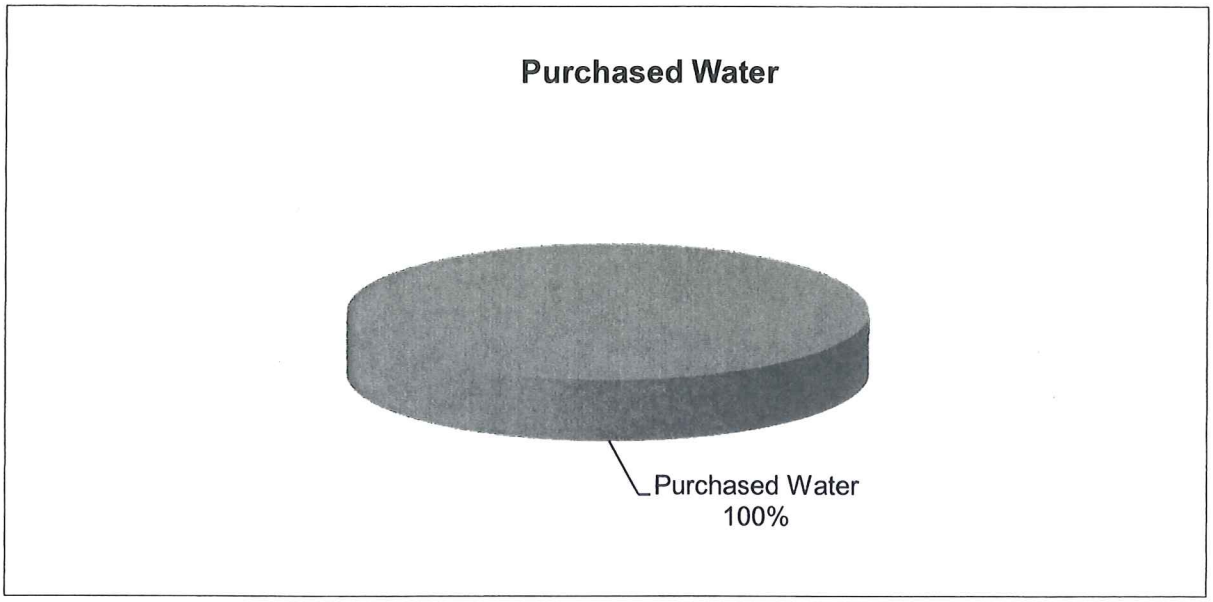
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
WATER SYSTEM MAINTENANCE							
300.9410.554 SMALL TOOLS	1,244.73	1,588.66	2,040.89	1,600.00	1,800.00	1,800.00	1,800.00
300.9410.555 JANITORIAL/INVENTORY SUPPL	0.00	253.62	0.00	0.00	0.00	0.00	0.00
300.9410.557 CHEMICALS FOR WATER SUPPLY	12,516.80	8,231.82	6,045.58	12,850.00	12,850.00	12,850.00	12,850.00
300.9410.558 STREET MATERIALS	5,404.33	2,631.52	3,199.19	2,300.00	3,200.00	3,200.00	3,200.00
300.9410.560 TRAVEL & TRAINING	1,175.85	2,544.96	2,272.00	3,500.00	3,500.00	3,500.00	3,500.00
300.9410.598 CROSS CONNECTION CTRL PRGM	0.00	0.00	513.98	1,000.00	1,000.00	1,000.00	1,000.00
300.9410.599 REGIONAL WATER SUPPLY PLNG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.709 REPLACEMENT OF EQUIPMENT	1,643.96	581.50	517.53	1,500.00	1,500.00	1,500.00	1,500.00
300.9410.710 METERS, VALVES & REGULATOR	12,513.14	8,396.17	8,419.45	15,000.00	15,000.00	15,000.00	15,000.00
300.9410.714 FIRE HYDRANTS	12,976.25	14,424.60	2,052.07	14,000.00	10,000.00	10,000.00	10,000.00
300.9410.716 OTHER EQUIPMENT	4,960.52	0.00	0.00	1,500.00	1,500.00	1,500.00	1,500.00
300.9410.717 MILLING & PAVEMENT	19,648.17	121.68	0.00	38,406.00	40,000.00	40,000.00	40,000.00
300.9410.750 BACKHOE FRONT END LOADER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.751 PRV STATION-MONTGOMERY VIL	0.00	0.00	0.00	44,000.00	0.00	0.00	0.00
300.9410.752 PRV STATION - FEATHER RD	0.00	0.00	0.00	9,900.00	0.00	0.00	0.00
300.9410.781 VDOT REV SHRG-PAVING & MIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WATER SYSTEM MAINTENANCE TOTAL	972,281.84	888,125.72	655,244.95	929,183.00	899,387.00	899,387.00	891,810.00

Funding Summary

Purchased Water

Account Code: 300.9415

	Actual Expenditures FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Purchased Water	-	140,625	140,625	140,625	0.00%
Total	-	140,625	140,625	140,625	0.00%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

UTILITY FUND

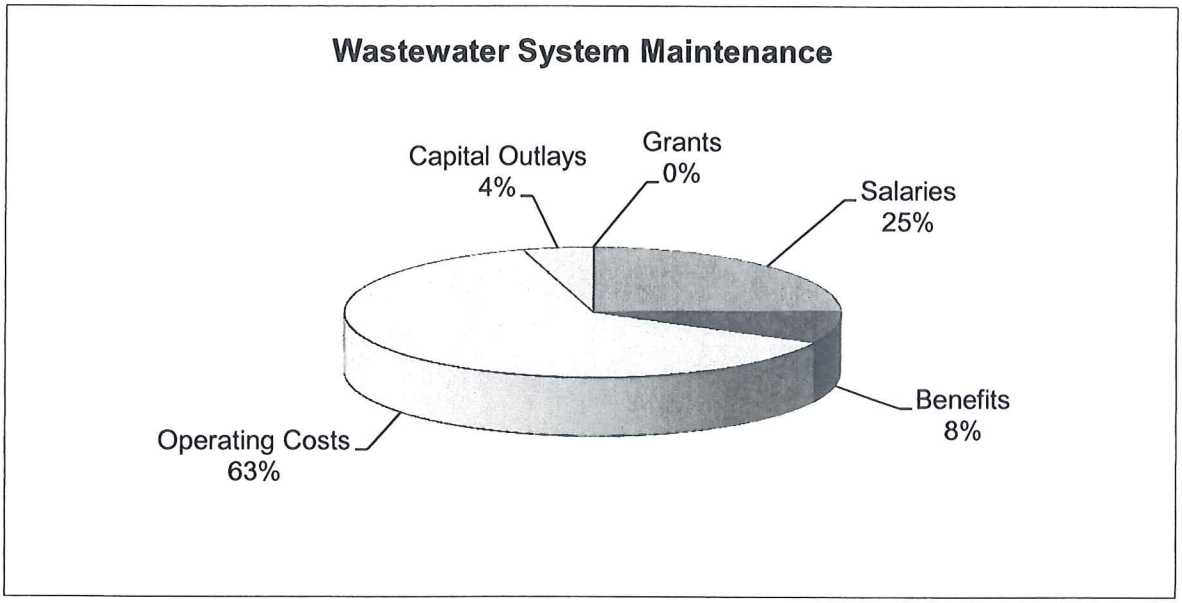
	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
PURCHASED WATER							
300.9415.313							
PURCHASED WATER	0.00	0.00	96,646.04	140,625.00	140,625.00	140,625.00	140,625.00
PURCHASED WATER TOTAL	0.00	0.00	96,646.04	140,625.00	140,625.00	140,625.00	140,625.00

Funding Summary

Wastewater System Maintenance

Account Code: 300.9500

	Actual Expenditures FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Salaries	132,700	187,430	199,337	209,452	11.75%
Benefits	47,315	70,420	81,096	67,642	-3.94%
Operating Costs	459,977	536,250	538,868	534,526	-0.32%
Capital Outlays	22,418	39,950	38,950	38,950	-2.50%
Grants	-	-	-	-	-
Total	662,410	834,050	858,251	850,570	1.98%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
Wastewater System Op II	1.00	1.00	1.00	1.00
Wastewater System Op III	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

UTILITY FUND

	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
WASTEWATER SYSTEM MAINT.							
300.9500.101 SALARIES & WAGES	120,388.89	112,427.52	152,852.88	156,790.00	171,622.00	171,622.00	179,952.00
300.9500.102 SALARIES & WAGES - OVERTIM	13,249.92	11,393.00	14,217.83	14,000.00	14,000.00	14,000.00	15,120.00
300.9500.103 SALARIES & WAGES - PART-TI	11,492.38	8,879.17	15,207.33	16,640.00	26,624.00	13,715.00	14,380.00
300.9500.201 SS/MEDICARE	10,855.90	10,503.76	13,344.85	14,340.00	16,237.00	16,237.00	16,025.00
300.9500.202 RETIREMENT CONTRIBUTION- V	15,735.99	14,658.89	19,568.83	20,760.00	28,558.00	28,558.00	15,260.00
300.9500.203 INSURANCE - VRS	682.07	304.61	406.89	430.00	2,266.00	2,266.00	2,375.00
300.9500.205 MEDICAL INSURANCE	15,518.89	18,695.93	32,186.16	31,515.00	31,300.00	31,300.00	31,300.00
300.9500.211 WORKERS' COMPENSATION INS	2,887.41	3,152.14	2,361.00	3,375.00	2,735.00	2,735.00	2,682.00
300.9500.302 CONTRACTUAL SERVICES	20,713.76	11,203.00	19,659.24	23,000.00	23,000.00	23,000.00	23,000.00
300.9500.304 MAINTENANCE & REPAIRS EQUI	3,500.48	6,038.91	18,819.70	4,500.00	6,000.00	6,000.00	6,000.00
300.9500.310 UNIFORMS/WEARING APPAREL	1,037.95	1,429.04	824.00	1,335.00	1,700.00	1,700.00	1,700.00
300.9500.314 WASTEWATER TREATMENT COST	345,141.21	334,335.83	233,950.83	334,330.50	369,670.00	369,670.00	369,670.00
300.9500.350 MAINTENANCE & REPAIR BLDG.	25,016.80	6,228.18	5,936.39	15,000.00	15,000.00	15,000.00	15,000.00
300.9500.353 LABORATORY TESTING	0.00	0.00	0.00	100.00	100.00	100.00	100.00
300.9500.355 SEWER BILLING	15,746.21	13,360.32	10,056.28	18,000.00	18,000.00	16,000.00	16,000.00
300.9500.510 ELECTRICAL SERVICES	22,797.73	19,221.11	14,834.99	20,645.00	20,645.00	20,645.00	20,645.00
300.9500.513 WATER AND SEWER SERVICE	2,681.85	1,830.37	323.02	1,500.00	1,500.00	1,500.00	1,500.00
300.9500.532 PROPERTY INSURANCE	1,286.08	7,309.20	8,436.00	8,440.00	8,859.00	8,859.00	7,100.00
300.9500.535 MOTOR VECHICLE INSURANCE	7,980.00	7,036.12	6,080.00	6,085.00	6,385.00	6,385.00	5,757.00
300.9500.538 LIABILITY INSURANCE	3,571.48	13,813.60	13,152.00	13,155.00	13,809.00	13,809.00	11,854.00
300.9500.548 GAS, OIL,GREASE & ANTIFREE	6,221.52	6,579.26	6,753.82	7,320.00	7,700.00	7,700.00	7,700.00
300.9500.553 MATERIALS & SUPPLIES	35,731.22	28,190.11	38,425.99	42,000.00	42,000.00	42,000.00	42,000.00
300.9500.554 SMALL TOOLS	1,747.59	46.82	195.91	1,200.00	1,200.00	1,200.00	1,200.00
300.9500.555 JANITORIAL/INVENTORY SUPPL	0.00	0.00	0.00	0.00	0.00	0.00	0.00

UTILITY FUND

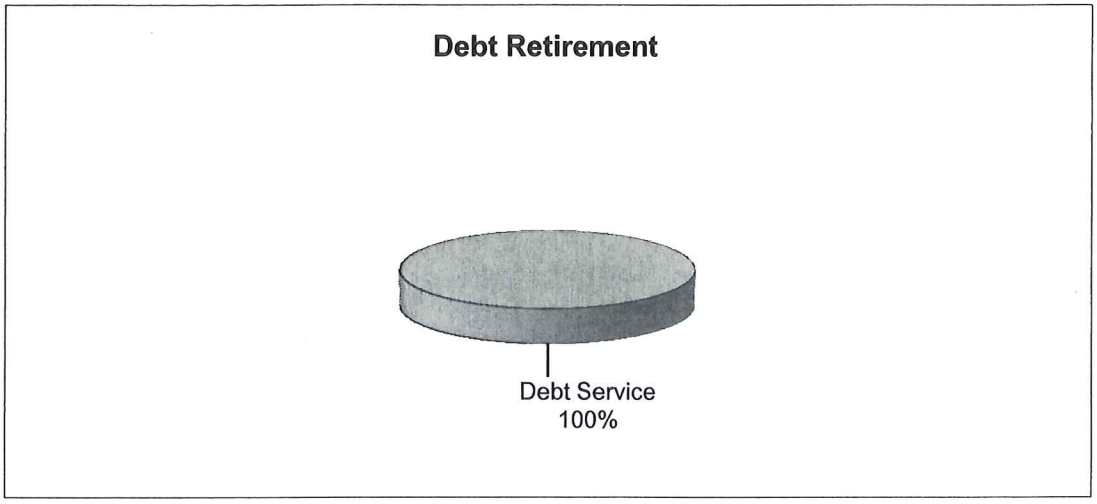
	ACTUAL DOLLARS 06-30-2010	06-30-2011	05-31-2012	BUDGETS REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
WASTEWATER SYSTEM MAINT.							
300.9500.558 STREET MATERIALS	2,506.20	2,240.56	2,109.34	2,200.00	2,200.00	2,200.00	2,200.00
300.9500.560 TRAVEL & TRAINING	455.00	1,115.00	751.00	2,100.00	2,100.00	2,100.00	2,100.00
300.9500.606 FATS, OIL & GREASE PROGRAM	0.00	0.00	179.40	1,000.00	1,000.00	1,000.00	1,000.00
300.9500.709 REPLACEMENT OF EQUIPMENT	1,993.55	956.87	1,029.99	1,500.00	1,500.00	1,500.00	1,500.00
300.9500.711 BACK WATER PREVENTION PRGM	0.00	0.00	100.00	1,250.00	1,250.00	1,250.00	1,250.00
300.9500.715 F.C. SEWER COST SHARE PRJC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9500.716 OTHER EQUIPMENT	1,500.00	1,200.00	1,200.00	38,539.50	3,200.00	3,200.00	3,200.00
300.9500.723 INFILTRATION PROJECT	61,489.47	20,261.00	9,565.50	33,000.00	33,000.00	33,000.00	33,000.00
300.9500.732 REPAIR TINKER CREEK SEWER	0.50	0.00	8,876.25	0.00	0.00	0.00	0.00
300.9500.733 LOSS IN DSPSAL - FIXED ASS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9500.820 PLANNING GRANT WW EXTSN PR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER SYSTEM MAINT. TOTAL	751,930.05	662,410.32	651,405.42	834,050.00	873,160.00	858,251.00	850,570.00

Funding Summary

Debt Retirement

Account Code: 300.9800

	Actual Expenditures FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Debt Service	225,689	662,814	663,518	663,518	0.11%
Total	225,689	662,814	663,518	663,518	0.11%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

UTILITY FUND

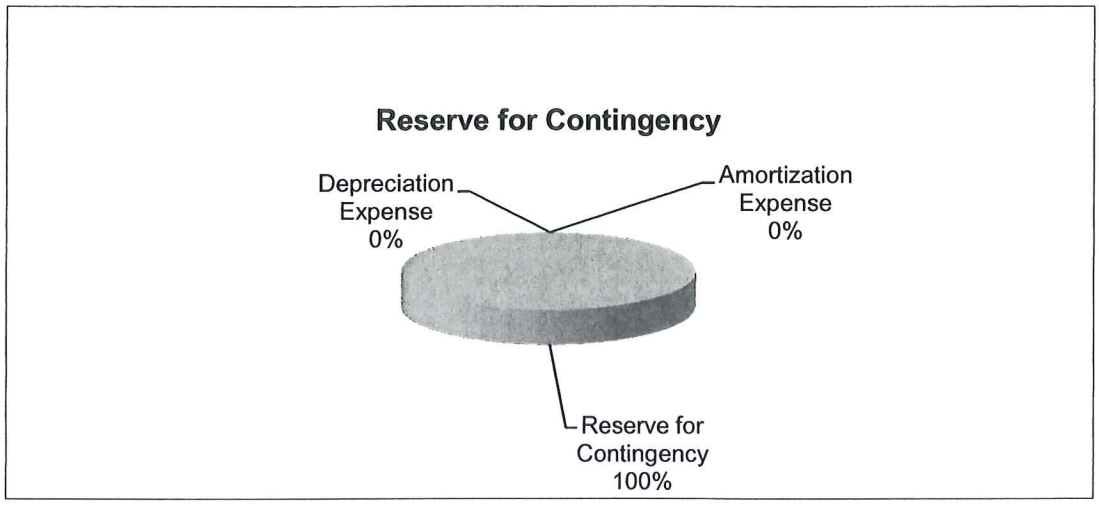
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
DEBT RETIREMENT:BONDS/L.T.D.							
300.9800.901 PRINCIPAL-WWTP PHASE I	0.00	0.30	45,902.69	92,494.00	95,290.00	95,290.00	95,290.00
300.9800.902 INTEREST - WWTP PHASE I	11,536.26	8,895.73	2,956.30	6,407.00	3,611.00	3,611.00	3,611.00
300.9800.903 OTHER LOAN COSTS	293.00	6,973.00-	0.00	2,500.00	2,500.00	2,500.00	2,500.00
300.9800.904 PRINCIPAL- WWTP PHASE II	0.00	0.13-	106,568.23	106,567.00	109,898.00	109,898.00	109,898.00
300.9800.905 INTEREST - WWTP PHASE II	69,368.19	66,213.42	47,634.57	63,786.00	60,458.00	60,458.00	60,458.00
300.9800.911 VRA PRINCIPAL: WOLF CREEK	0.00	0.30-	56,701.54	56,702.00	58,589.00	58,589.00	58,589.00
300.9800.912 VRA INTEREST: WOLF CREEK	33,498.48	31,702.32	15,159.00	30,782.00	28,896.00	28,896.00	28,896.00
300.9800.913 VRA PRINCIPAL: LINDENWOOD	0.00	0.02	52,822.21	52,823.00	54,473.00	54,473.00	54,473.00
300.9800.914 VRA INTEREST: LINDENWOOD	32,966.84	31,398.55	20,082.51	30,328.00	28,678.00	28,678.00	28,678.00
300.9800.919 PRINCIPAL-W/S 2007 CAP IMP	0.00	0.00	105,000.00	105,000.00	110,000.00	110,000.00	110,000.00
300.9800.920 INTEREST-W/S 2007 CAP IMP	47,375.48	94,452.14	23,845.55	115,425.00	111,125.00	111,125.00	111,125.00
DEBT RETIREMENT:BONDS/L.T.D. TOTAL	195,038.25	225,689.05	476,672.60	662,814.00	663,518.00	663,518.00	663,518.00

Funding Summary

Contingency

Account Code: 300.9900

	Actual Expenditures FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Amortization Expense	4,330	-	-	-	0.00%
Depreciation Expense	632,179	-	-	-	0.00%
Reserve for Contingency	-	-	-	21,974	100.00%
Total	636,510	-	-	21,974	0.00%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

UTILITY FUND

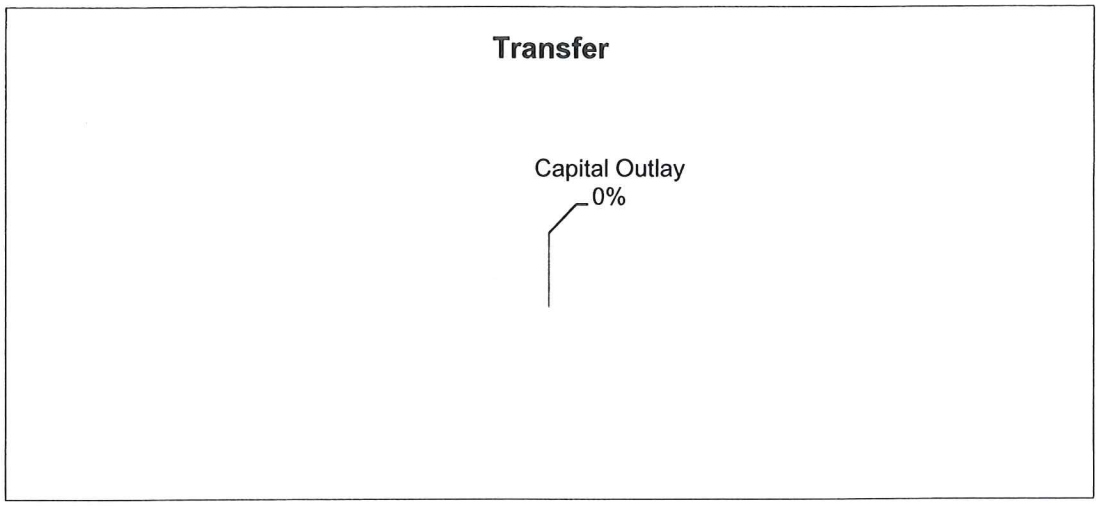
	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
CONTINGENCIES							
300.9900.407							
RESERVE FOR CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	21,974.00
300.9900.996							
DEPRECIATION	658,379.00	632,179.32	0.00	0.00	0.00	0.00	0.00
300.9900.997							
AMORTIZATION EXPENSE	4,330.18	4,330.18	0.00	0.00	0.00	0.00	0.00
CONTINGENCIES							
TOTAL	662,709.18	636,509.50	0.00	0.00	0.00	0.00	21,974.00

Funding Summary

Transfer

Account Code: 300.9950

	Actual Expenditures FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted	% Change From FY 11-12
Summary Accounts					
Operating Costs	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	0.00%
Total	-	-	-	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 10-11	Adopted FY 11-12	FY 12-13 Manager Recom	FY 12-13 Council Adopted
N/A				
Total				

UTILITY FUND

	ACTUAL DOLLARS			BUDGETS			
	06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
TRANSFERS TO							
300.9950.900							
TRANSFER TO OTHER FUNDS	78,465.50	0.00	500,000.00	0.00	0.00	0.00	0.00
300.9950.910							
NON DEPT TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS TO							
TOTAL	78,465.50	0.00	500,000.00	0.00	0.00	0.00	0.00

UTILITY FUND

		ACTUAL DOLLARS			BUDGETS			
		06-30-2010	06-30-2011	05-31-2012	REVISED BUDGET	DEPT 2013	MGR 2013	COUNCIL 2013
VRS - TRUE UP								
300.9970.999								
VRS - TRUE-UP		0.00	0.00	0.00	0.00	0.00	0.00	0.00
VRS - TRUE UP								
	TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY FUND								
	TOTAL	3296,255.22	3002,961.91	2,826,468.92	3,081,849.00	3,115,274.00	3,100,365.00	3,100,515.00

CIP Funding List

Manager's Priority	Description	Amount	Budget Code
1	Walnut Avenue Corridor Improvement Project	4,000	200.4101.782
2	Lease of Police Vehicles		
	Police Vehicle Lease - Interest	5,137	200.8800.902
	Police Vehicle Lease - Principal	54,863	200.8800.921
		60,000	
3	Replace 1987 Ford Tractor & 1986 Ford Tractor	40,500	200.4101.799
4	Senior Citizen Building Renovation	15,000	200.7107.799
5	Customer Service Imp - Planning Dept	12,000	200.8101.799
6	Power Stretcher for Medic 22	5,700	200.3205.799
	Total	137,200	

Town of Vinton, Virginia
Capital Improvement Program
Fiscal Year 2012-13

Fund	Department	Budget Code	Description	Dept Priority	Previous Funded	Request Fiscal 12-13 Dept Req	Mgr's Priority	Request 12-13 Mgr's Rec	Request 13-14	Request 14-15	Request 15-16	Request 16-17	Total Including Prev Fund
General Fund													
	Administration	1200	Technology Escrow	3	10,000			0	10,000	10,000	10,000	10,000	50,000
		4304	Health Dept Renovations	2	0	66,000		0	0	0	0	0	66,000
		4304	Building Assessment	1	55,000	0		0	10,000	0	0	0	65,000
	Economic Development	8170	Vinton Business Center Site Preparation 16 AC (Grant)	1	0	275,000		0	0	0	0	0	275,000
		8150	Corridor Study	2	10,000	0		0	15,000	0	0	0	25,000
		8150	Vinton Business Loan Program	3	0	25,000		0	0	0	0	0	25,000
	Police	8800	Lease of Vehicles Police/Administrative Vehicles	1	0	64,743	2	60,000	64,743	64,743	64,743	64,743	323,714
	Fire & EMS	3205	Replace manual stretcher on 22 with a new Stryker Power Stretcher	1	0	5,700	6	5,700	0	0	0	0	5,700
		3205	Updating the pipes and pneumatic fittings of the HVAC	2	0	418,000		0	0	0	0	0	418,000
		3205	Upgrading the eletrical wiring and breaker boxes of FD	3	14,500	105,000		0	0	0	0	0	119,500
		3105	Replacement of 1993 Simon-Duplex Ladder Truck	4	0	150,000		0	150,000	150,000	150,000	150,000	750,000
		3205	Replacement of Concrete Ramps	5	0	33,100		0	0	0	0	0	33,100
		3205	Painting the Fire Station	6	0	27,100		0	0	0	0	0	27,100
		3205	Replace carpet in Fire House with Tile Floor	7	0	5,550		0	0	0	0	0	5,550
		3205	Installment of 5" Hose and accessories on T-2 and L-2	8	0	24,800		0	0	0	0	0	24,800
	Public Works-Bldg	4101	Improvements & Repairs - PW Restroom/Locker/Lunch Room	1	0	132,815		0	90,000	80,000	115,000	0	417,815
		4101	Replace Existing Fuel Pumps	2	0	0		0	0	0		25,000	25,000
		4101	Repairs & Improvements to 3rd Street Storage Yard	3	0	0		0	0	0	0	70,000	70,000
	Public Works-Equip	4101	Replace 1987 Ford 3910 Tractor & 1986 Ford 1600 Tractor	1	0	41,475	3	40,500	0	0	0	0	41,475
		4101	Replace Field 1990 Field Service Truck	2	0	41,895		0	0	0	0	0	41,895
		4104	Replace 1997 Int Dump Truck, Plow & Spreader	3	0	122,075		0	0	0	0	0	122,075
		4101	Replace (2) Zero Turn Lawn mowers (2005)	4	0	0		0	15,570	0	0	0	15,570
		4101	Replace 1999 Chev Dump Truck, Plow & Spreader	5	0	0		0	0	122,075	0	0	122,075
		4101	Replace 2004 Knckle Boom Truck	6	0	0		0	0	93,715	0	0	93,715
		4101	Replace full size 2005 PU Truck & Plow	7	0	0		0	0	29,770	0	0	29,770
		4101	Replace 2005 Backhoe Front-End Loader	8	0	0		0	0	0	95,285	0	95,285
		4101	Replace 2007 Stand-on mower	9	0	0		0	0	0	5,515	0	5,515
		4101	Replace 2005 Crew Cab Diesel Pickup	10	0	0		0	0	0	32,525	0	32,525
	Public Works-Snow Equip	4105	Salt Brine Production Equipment	1	0	0		0	60,000	0	0	0	60,000
	Public Works-Streets	4101	Walnut Ave Corridor Improvement Project	1	3,140	4,000	1	4,000	20,000	12,000	0 12,000	12,000	63,140
		4101	Install Guardrail various locations	2	0	21,000		0	28,000	15,500	11,400	0	75,900
		4101	Rehabiltate Traffic Signal Controls @ Various Intersections	3	0	25,000		0	20,000	15,000	15,000	0	75,000
	Public Works-Sidewalks	4101	Preserve Downtown Sidewalks, Curbs & Gutters	1	0	0		0	5,700	0	0	0	5,700
	Public Works-Stormwater	4101	Storm Water Drainage Improvement Projects SDI Dwntwn South En	1	0	946,593		0	2,120,373	1,253,049	1,915,962	0	6,235,977
		4101	Storm Drainage Imp SDI Engineering Study	2		50,000		0	0	0	0	0	50,000
	War Memorial	7103	Water Softner	1	0	19,000		0	0	0	0	0	19,000
	Swimming Pool	7105	Painting of Pool Interior	1	0	7,300		0	0	0	0	0	7,300
		7105	Pool Parking Lot Paving	2		0		0	16,315	0	0	0	16,315
		7105	Pool Filtration Equipment	3	20,900	0		0	0	73,866	0	0	94,766
	Senior Citizen	7107	Senior Citizen Building Renovation	1	0	15,000	4	15,000	0	150,000	0	0	165,000
	Planning	8101	Customer Service Improvement - Office Renovation	1	0	12,000	5	12,000	0	0	0	0	12,000
	Greenway Development		Pedestrian Bridge Connect Tinker Cr/Roanoke River Greenways	1	0	50,000		0	0	0	0	0	50,000

Town of Vinton, Virginia
Capital Improvement Program
Fiscal Year 2012-13

Fund	Department	Budget Code	Description	Dept Priority	Previous Funded	Request Fiscal 12-13 Dept Req	Mgr's Priority	Request 12-13 Mgr's Rec	Request 13-14	Request 14-15	Request 15-16	Request 16-17	Total Including Prev Fund
			Total General Fund		**113,540**	**2,688,146**		**137,200**	**2,625,701**	**2,069,718**	**2,427,430**	**331,743**	**10,206,277**
	Department	**Budget Code**	**Description**	**Dept Priority**	**Previous Funded**	**Request Fiscal 12-13 Dept Req**	**Mgr's Priority**	**Request 12-13 Mgr's Rec**	**Request 13-14**	**Request 14-15**	**Request 15-16**	**Request 16-17**	**Total Including Prev Fund**
Fund													
	Utility Fund-Equipment	9410	Sewer Video Camera Portable	2	0	20,000		0	0	0	0	0	20,000
		9410	Backhoe Front End Loader	1	0	92,000		0	0	0	0	0	92,000
Utility Fund		9410	Deployable Leak Detectors & Correlating Equipment	3	0	0		0	37,500	0	0	0	37,500
		9410	Compact Pickup Truck	4	0	0		0	0	20,840	0	0	20,840
		9410	Compact Pickup Truck	5	0	0		0	0	0	20,840	0	20,840
		9410	Full Size Pickup and Snow Plow	6	0	0		0	0	0	28,650	0	28,650
		9410	Full Size Pickup with High-top	7	0	0		0	0	0	27,930	0	27,930
	Utility Fund-Infrastructure	9415	Design Glade-Tinker WW Interceptor Phase III	1	0	35,000		0	0	0	0	0	35,000
		9415	Design Niagara RD Interceptor Improvement	2	0	38,000		0	27,000	0	0	0	65,000
		9410	Design Lindenwood Water System	3	0	0		0	0	150,000	0	0	150,000
		9410	Design & Construct Jefferson & Cleveland Aves Waterline Phase I	4	0	0		0	248,000	100,000	400,000	0	748,000
			Total Utility Fund		**0**	**185,000**		**0**	**312,500**	**270,840**	**477,420**	**0**	**1,245,760**

	Previous Funded	Request Fiscal 12-13 New	Mgr's Priority	Request 12-13 Mgr's Rec	Request 13-14	Request 14-15	Request 15-16	Request 16-17	Total Including Prev Fund
Total All Funds	**113,540**	**2,873,146**		**137,200**	**2,938,201**	**2,340,558**	**2,904,850**	**331,743**	**11,452,037**

Original Submission by Department Heads

Total Capital Improvement Program Fiscal Year 2012 - 2013

Contribution Listing
Proposed Budget
Fiscal Year 2012 - 2013

Budget Account	Organization	Amount
	Community Contributions	
200.1100.571	Vinton Dogwood Festival	2,000
200.1100.571	Chamber of Commerce	8,100
200.1100.571	Clean Valley Awards	300
200.1100.571	Christmas Parade Awards	100
200.1100.571	Needy Family	400
200.1100.571	Museum	2,000
200.1100.571	Virginia Economic Bridge	500
	Total	**13,400**
	Joint Local Government Services	
200.1100.600	AEP Steering Committee	1,300
200.1100.600	Greenway Program	3,300
200.1100.600	Roanoke Valley Regional Commission	5,522
200.1100.600	Economic Development Partnership	16,278
	Roanoke Valley CATV - Channel 3	18,190
	Total	**44,590**
	Contributions to Volunteer Fire & EMS	
200.3205.572	Vinton Fire Department	16,300
200.3205.573	Vinton Rescue Squad	16,300
	Total	**32,600**
	Grand Total of Organizational Funding	**90,590**

Town of Vinton
Classification Plan
Effective 7/1/2012

Grade	Job Title	Status	No. Emp.	Department	MINIMUM	1ST QUARTILE	MIDPOINT	3RD QUARTILE	MAXIMUM
1					16,508.07	18,571.58	20,635.08	22,698.59	24,762.10
2					17,343.79	19,511.77	21,679.74	23,847.72	26,015.69
3					18,221.83	20,499.56	22,777.29	25,055.02	27,332.75
4					19,144.31	21,537.35	23,930.39	26,323.42	28,716.46
5					20,113.48	22,627.67	25,141.85	27,656.04	30,170.22
6					21,131.73	23,773.19	26,414.66	29,056.13	31,697.59
7					22,201.52	24,976.71	27,751.91	30,527.10	33,302.29
8					23,325.47	26,241.16	29,156.84	32,072.52	34,988.21
9	Utility Service Technician	Nonexempt	1	Public Works	24,506.33	27,569.62	30,632.91	33,696.20	36,759.49
9									
10					25,746.95	28,965.32	32,183.69	35,402.06	38,620.43
10	* Equipment Operator I	Nonexempt	7	Public Works	25,746.95	28,965.32	32,183.69	35,402.06	38,620.43
10	Senior Utility Service Technician	Nonexempt	1	Public Works	25,746.95	28,965.32	32,183.69	35,402.06	38,620.43
11					27,050.40	30,431.70	33,813.00	37,194.30	40,575.60
12	Police Service Assistant	Nonexempt	1	Police	28,419.83	31,972.31	35,524.79	39,077.27	42,629.75
12	* Administrative Assistant	Nonexempt	2	Public Works	28,419.83	31,972.31	35,524.79	39,077.27	42,629.75
12	* Equipment Operator II	Nonexempt	5	Public Works	28,419.83	31,972.31	35,524.79	39,077.27	42,629.75
12	Customer Service Asst/Accounting Tech.	Nonexempt	3	Finance	28,419.83	31,972.31	35,524.79	39,077.27	42,629.75
12	Event Facilities Coordinator	Nonexempt	1	War Memorial	28,419.83	31,972.31	35,524.79	39,077.27	42,629.75
12	Water System Operator I	Nonexempt	1	Public Works	28,419.83	31,972.31	35,524.79	39,077.27	42,629.75
12	Special Programs Specialist	Nonexempt	0	Special Programs	28,419.83	31,972.31	35,524.79	39,077.27	42,629.75
13	Administrative Service Coordinator	Nonexempt	1	Police	29,858.44	33,590.74	37,323.05	41,055.35	44,787.66
13	Wastewater System Operator II	Nonexempt	1	Public Works	29,858.44	33,590.74	37,323.05	41,055.35	44,787.66
13	Equipment Operator III	Nonexempt	3	Public Works	29,858.44	33,590.74	37,323.05	41,055.35	44,787.66
13	Administrative Manager	Nonexempt	0	Public Works	29,858.44	33,590.74	37,323.05	41,055.35	44,787.66
14	Executive Assistant to the Town Manager/Town Clerl	Exempt/Discretionary	1	Administration	31,370.17	35,291.44	39,212.71	43,133.99	47,055.26
14	Planning and Zoning Coordinator	Nonexempt	1	Planning and Zoning	31,370.17	35,291.44	39,212.71	43,133.99	47,055.26
14	Wastewater System Operator III	Nonexempt	1	Public Works	31,370.17	35,291.44	39,212.71	43,133.99	47,055.26
14	Water System Operator III	Nonexempt	1	Public Works	31,370.17	35,291.44	39,212.71	43,133.99	47,055.26
14	Mechanic	Nonexempt	1	Public Works	31,370.17	35,291.44	39,212.71	43,133.99	47,055.26

15	Firefighter/EMT	Nonexempt	2	Fire/EMS	32,958.29	37,078.08	41,197.86	45,317.65	49,437.44
15	Police Officer	Nonexempt	9	Police	32,958.29	37,078.08	41,197.86	45,317.65	49,437.44
15	Community Service Officer/Animal Control	Nonexempt	1	Police	32,958.29	37,078.08	41,197.86	45,317.65	49,437.44
16	Detective	Nonexempt	3	Police	34,626.80	38,955.15	43,283.50	47,611.85	51,940.20
16	Financial Analyst	Nonexempt	1	Finance	34,626.80	38,955.15	43,283.50	47,611.85	51,940.20
16	Chief Mechanic	Nonexempt	1	Public Works	34,626.80	38,955.15	43,283.50	47,611.85	51,940.20
16	Master Police Officer	Nonexempt	3	Police	34,626.80	38,955.15	43,283.50	47,611.85	51,940.20
16	*Public Works Crew Leader	Nonexempt	4	Public Works	34,626.80	38,955.15	43,283.50	47,611.85	51,940.20
17	Firefighter/Medic	Nonexempt	4	Fire/EMS	36,379.78	40,927.25	45,474.72	50,022.20	54,569.67
18	Sergeant- Patrol	Nonexempt	4	Police	38,221.51	42,999.20	47,776.89	52,554.58	57,332.27
18	Sergeant- CID	Nonexempt	1	Police	38,221.51	42,999.20	47,776.89	52,554.58	57,332.27
18	Utility System Crew Leader	Nonexempt	1	Public Works	38,221.51	42,999.20	47,776.89	52,554.58	57,332.27
18	Facilities Manager	Exempt/Compensatory	1	War Memorial	38,221.51	42,999.20	47,776.89	52,554.58	57,332.27
18	Planning and Zoning Enforcement Officer	Exempt/Compensatory	1	Planning and Zoning	38,221.51	42,999.20	47,776.89	52,554.58	57,332.27
19	Special Programs Director	Exempt/Discretionary	1	Special Programs	40,156.47	45,176.03	50,195.59	55,215.15	60,234.71
20	Lieutenant- EMS	Nonexempt	1	Fire/EMS	42,189.39	47,463.07	52,736.74	58,010.42	63,284.09
20	Lieutenant - Fire	Nonexempt	1	Fire/EMS	42,189.39	47,463.07	52,736.74	58,010.42	63,284.09
20	Lieutenant - Police	Nonexempt	2	Police	42,189.39	47,463.07	52,736.74	58,010.42	63,284.09
21	Accounting Manager	Exempt/Discretionary	1	Finance	46,569.20	52,390.35	58,211.50	64,032.65	69,853.80
21	Assistant Public Works Director	Exempt/Compensatory	1	Public Works	46,569.20	52,390.35	58,211.50	64,032.65	69,853.80
22	Fire Captain	Nonexempt	1	Fire/EMS	51,403.68	57,829.13	64,254.59	70,680.05	77,105.51
22	Human Resource Director	Exempt/Discretionary	1	Human Resources	51,403.68	57,829.13	64,254.59	70,680.05	77,105.51
22	* Police Captain	Exempt/Discretionary	0	Police	51,403.68	57,829.13	64,254.59	70,680.05	77,105.51
23	Assist.to the Town Manager	Exempt/Discretionary	1	Administration	56,740.05	63,832.56	70,925.06	78,017.57	85,110.08
24	Planning and Zoning Director	Exempt/Discretionary	1	Planning and Zoning	62,630.40	70,459.20	78,288.00	86,116.80	93,945.60
24	Fire Chief	Exempt/Discretionary	0	Fire/EMS	62,630.40	70,459.20	78,288.00	86,116.80	93,945.60
24	Treasurer/Finance Director	Exempt/Discretionary	1	Finance	62,630.40	70,459.20	78,288.00	86,116.80	93,945.60
24	Public Works Director	Exempt/Discretionary	1	Public Works	62,630.40	70,459.20	78,288.00	86,116.80	93,945.60
25	Police Chief	Exempt/Discretionary	1	Police	62,630.40	70,459.20	78,288.00	86,116.80	93,945.60
					69,132.22	77,773.75	86,415.28	95,056.81	103,698.34
	Town Manager	Exempt/Discretionary	1	Admin.					
	Total Full-time Classified Positions		**83**						
	* Designates a change for 2012-13								

APPENDIX A

Town of Vinton, Virginia
311 South Pollard Street
Vinton, VA 24179
Town Manager: 540-983-0607
Treasurer: 540-983-0608

http://www.vintonva.gov

Town of Vinton Taxes & Fees

*Real Estate Tax**

$.03 per $100 assessed value (+ $1.09 per $100 to Roanoke County)

*Personal Property Tax**

Value Used For Taxes: Loan Value, 77% of Retail Value

Assessment Ratio: 100%
Nominal Rate Per $100: $1.00 (+$3.50 to Roanoke County)
Effective Rate Per $100: $0.77 (+$2.70 to Roanoke County)

Motor Vehicle License Fee

$10.00 - $30.00 (Depends on weight and kind of vehicle)

*Machinery and Tools Tax**

Value Used For Taxes: Original Total Capitalized Cost

Nominal Rate Per $100: $1.00 (+$3.00 to Roanoke County)

Assessment Ratio	Effective Rate Per $100
Years 1-5 – 25%	$0.25 (+$0.75)
Years 6-10 –20%	$0.20 (+$0.60)
Years 11+ --15%	$0.15 (+$0.45)

*Vinton Residents pay some taxes to both the town and the county, since services are delivered by both jurisdictions

Cigarette Tax

$0.20 per pack of 25 or fewer cigarettes

Meals Tax

5% on the amount paid for meal(s) purchased from any food establishment, whether prepared in such food establishment or not, and whether consumed on the premises or not.

Transient Occupancy Tax

2% on the amount paid for a room or space provided on hotel, motels or campgrounds.

Business License Tax

Classification	Rates	Minimum Fee
Retail	$0.20 per $100.00 of gross receipts	$30.00 gross receipts 0 - $15,000
Business Services	$0.30 per $100.00 of gross receipts	$30.00 gross receipts 0 - $10,000
Professional	$0.35 per $100.00 of gross receipts	$30.00 gross receipts 0 - $ 8,570
Financial Services	$0.25 per $100.00 of gross receipts	$30.00 gross receipts 0 - $12.000
Wholesale	$0.05 per $100.00 of gross receipts	$30.00 gross receipts 0 - $60,000
Contractor	$0.16 per $100.00 of gross receipts	$30.00 gross receipts 0 - $18,750
Itinerant Vendor	$500	

Police Department Fees

Police Report	$15.00
Parking Ticket	$20.00
Handicap Parking Ticket	$100.00

Animal Control Fees

1 year license

- Altered Dog or Cat $5.00
- Unaltered Dog or Cat $10.00

3 year license

- Altered Dog or Cat $13.50
- Unaltered Dog or Cat $27.50

Planning and Zoning Fees

Zoning Permit $25.00

Sign Permit
- Banner $20.00
- Permanent or Portable $25.00 plus $5.00 per additional $1,000 of cost or portion thereof

Variance $250

Special Use Permit $250 plus $10 per acre

Site Plan Review $250 plus $50 per acre or portion thereof

Small Subdivision Review 1-4 lots $75

Large Subdivision Review 5 or more lots $220 plus $50 per lot

Rezoning to R – LD, R-1, or R-2 $500 plus $20 per acre or portion thereof

Rezoning to R-3 or R-B $700 plus $25 per acre or portion thereof

Rezoning GB or CB $700 plus $25 per acre or portion thereof

Rezoning M-1 or M-2 $700 plus $25 per acre or portion thereof

Administrative Appeal for Board of Zoning Appeals $250

War Memorial Pricing

Pricing Based on Event – Call 540-983-0645

Senior Center Rental

Pricing Based on Event – Call 540-983-0613

Swimming Pool Fees

Daily Rates: 4 years and under free
5 years – 15 years $3.00

Adult – 16 years and over	$4.00
Seniors - 55 years and over	$3.00

Swim Parties

For Pricing and Availability – Call 540-983-0644

Swim Classes

For Pricing and Availability – Call 540-983-0644

Farmer's Market Fees

Hours of Operation are Thursday through Saturday, 8:00 a.m. until 3:00 p.m. The market is open year round.

Daily	$5.00
Weekly	$10.00
Monthly	$40.00

Electric Utility Consumer Tax:

Residential Consumer:	.00900 per kWh/month not to exceed $1.80/month
Commercial Consumer:	.00610 per kWh/month not to exceed $ 600.00/month
Industrial Consumer:	.00640 per kWh/month not to exceed $ 600.00/month

Natural Gas Utility Consumer Tax:

Residential Consumer:	.12183 per CCF/month not to exceed $1.80/month
Commercial Consumer:	.12183 per CCF/month not to exceed $ 600.00/month
Industrial Consumer:	.12183 per CCF/month not to exceed $ 600.00/month

Public Water Utility Consumer Tax:

Residential Consumer:	12% per two-month billing period with a Maximum of $1.80 ($ 15.00 x 12%) per billing period.
Commercial/Industrial Consumer:	12% per monthly billing period with a maximum of $ 600.00 ($ 5,000.00 x 12%)

Local Telephone Utility Consumer Tax:

Residential Consumer:	12% of charges per month to $ 15.00 in charges per month

Commercial/Industrial Consumer: 12% of charges per month to $ 5,000.00 in charges per month.

All the above utilities also pay a license tax of one-half of one percent of gross receipts accruing from sales to the ultimate consumer in the town.

Public Right-of-Way User Fee

A public right-of-way user fee is imposed upon each access line of every certified provider of telecommunications as established under Code of Virginia, Section 56-468.1

Mobile Phone Utility Consumer Tax

All Consumers: 10% of charges per month to $ 30.00 in charges per month.

E-911 Telephone Service

All Consumers: $ 1.46/month per telephone line.

APPENDIX B

TOWN OF VINTON
RATES & CHARGES SCHEDULE FOR WATER AND WASTEWATER SERVICE

Water Rates & Charges

Minimum Charge for Residential Service (*Bimonthly*)

First 3,000 gallons or less thru 5/8" meter	$15.92

Residential Volumetric Consumption Rate

Next 42,000 gallons or less (*per 1,000 gallons*)	$2.94
Next 255,000 gallons or less (*per 1,000 gallons*)	$2.55
Next 700,000 gallons or less (*per 1,000 gallons*)	$2.35
All over 1,000,0000 gallons (*per 1,000 gallons*)	$1.94

Minimum Charge for Commercial/Institutional/Industrial Service (M*onthly*)

First 1,500 gallons or less thru 5/8" meter	$7.97
First 1,500 gallons or less thru 3/4" meter	$8.69
First 1,500 gallons or less thru 1" meter	$9.28
First 1,500 gallons or less thru 1-1/4" meter	$9.66
First 1,500 gallons or less thru 1-1/2" meter	$10.44
First 1,500 gallons or less thru 2" meter	$13.36
First 1,500 gallons or less thru 3" meter	$17.85
First 1,500 gallons or less thru 4" meter	$23.44
First 1,500 gallons or less thru 6" meter	$29.31
First 1,500 gallons or less thru 8" meter	$32.81

Commercial/Institutional/Industrial Volumetric Consumption Rate

All over 1,500 gals. *(per 1,000 gals.)*	$3.75

Purchased Water Sales

Service Charge.	$2.00
Volumetric Consumption Rate (*Residential/Commercial/Institutional*).	
(Per 1,000 gallons)	$3.40
Volumetric Consumption Rate (*Industrial*).	
(Per 1,000 gallons)	$3.50

Bulk Water Sales

Hydrant Meter

Service Charge.	$165.00
Volumetric Consumption Rate (*per 1,000 gallons*).	$15.18

Unmetered

Service Charge.	$110.00
Volumetric Consumption Rate (*per 1,000 gallons*).	$15.18

Note. The Town shall determine when the hydrant meter will be used.

Miscellaneous Water Service Charges

Initial Service Application.	$25.00
Re-check reading of meter (See Note 1).	$20.00
Meter Accuracy Test - Residential (See Note 2).	$25.00
Meter Accuracy Test - Comml./Inst./Ind. (See Note 2).	$150.00
Reconnect fee.	$40.00
Additional Overtime Charge (See Note 3)	$25.00
Return check fee.	$35.00

Note 1. No charge for first re-read request. No charge for misread meter. Charge applies to any additional requests within a 12-month period.

Note 2. No charge if meter fails accuracy test.

Note 3. Applies for work other than 8:00 AM to 5:00 PM, Monday thru Friday.

Wastewater Rates & Charges	
Minimum Charge for Residential Service - Metered (*Bimonthly*)	
First 3,000 gallons or less	$23.39
Residential Volumetric Disposal Rate	
All over 3,000 gallons (*per 1,000 gallons*)	$3.43
Minimum Charge for Commercial/Institutional/Industrial - Metered Service (*Monthly*)	
First 1,500 gallons or less.	$11.68
Commercial/Institutional/Industrial Volumetric Disposal Rate	
All over 1,500 gallons (*per 1,000 gallons*)	$3.43
Residential Unmetered Service (*Bimonthly*)	
Fixed Charge (See Note 1)	$48.71
Note 1. Applies where no individual residential water meter is installed.	

Authority: Vinton Ordinance No. 879 Effective Date: 03/04/2009

Town of Vinton Water & Wastewater Fees and Charges Schedule

System Development Fees			
Meter Size, *in.*	Water	Wastewater	Total
5/8	$2,560.00	$2,675.00	$5,235.00
¾	$3,840.00	$4,010.00	$7,850.00
1	$6,400.00	$6,690.00	$13,090.00
1 ½	$12,800.00	$13,375.00	$26,175.00
2	$20,480.00	$21,400.00	$41,880.00
3	$38,400.00	$40,120.00	$78,520.00
4	$76,795.00	$80,245.00	$157,040.00
6	$153,595.00	$160,485.00	$314,080.00
8	$230,390.00	$240,730.00	$471,120.00
10	$383,985.00	$401,215.00	$785,200.00
12	$511,980.00	$534,950.00	$1,046,930.00

Note. Fees for residential service shall be calculated per metered dwelling unit. Multifamily apartment buildings shall be calculated per metered dwelling unit if apartments are individually metered. Service fees shall be calculated based upon the number of connections to the water main distribution line and/or wastewater collection line. When a separate service connection for irrigation is made to the main water distribution line, an additional fee for this metered service shall be charged.

Tap & Service Lateral Connection Charges		
Water	Wastewater	Total
$1,990.00	$1,940.00	$3,930.00
$50 per foot greater than 15 ft	$65 per foot greater than 15 ft	**Note.** Service laterals installed to maximum of 15 feet at above charges.
Main Line Extension Charges		
Water	Wastewater	
$96.00 per foot	$95.00 per foot	

Note. (1) Service laterals installed to maximum of 15 feet. (2) Depth of open cut to maximum of 5 feet. (3) Water service lateral connection to maximum 1-inch meter size. (4) Wastewater service lateral connection to maximum of 4-inch. (5) Main water distribution line and wastewater collection line each to a maximum of 8-inch. (6) Asphalt cut and patch is included. (7) Assumes no rock or ledge is encountered. (8) Work is performed on low traffic volume residential streets, not main/arterial collector streets or intersections. (9) Water and wastewater main extensions are performed in conjunction with tap & service lateral connection work. (10) A contracting charge of 20% for water and 16% for wastewater of the estimated value of the work or $1,000.00 each, whichever is greater, shall apply when the Town performs some or all of its work by contract. The customer may be required to make a down payment when work is to be performed by contract. An administrative service charge of $125.00, plus any actual costs incurred, will be assessed by the Town, if the customer elects to perform the work with its own contractor or not at all, after the Town obtains pricing from a contractor. Also, an administrative service charge of $125.00, plus any additional costs incurred, will be assessed when a customer requests return of fees and charges paid to the Town.
If conditions differ from above items (1) through (9), then additional charges shall apply.

Inspection Charges		
Water	Wastewater	**Residential Dwelling Unit**
$120.00	$125.00	

(1) Above charges shall be calculated per residential dwelling unit for customer connections to the Town system. Additional charges shall apply if an excessive number of re-inspections are required, $70 for water and $75 for wastewater.

Water	Wastewater	**Subdivision**
$485.00	$505.00	Up to 10 dwelling units.
$1,065.00	1,110.00	Up to 20 dwelling units.
$2,035.00	$2,120.00	20 or more units

(1) Above charges apply for inspection of water distribution lines, wastewater collection lines, and all appurtenances. Additional charges shall apply if an excessive number of re-inspections are required, $85 for water and $90 for wastewater.

Water	Wastewater	**Commercial & Industrial**
$400.00	$410.00	**Commercial**
$925.00	$960.00	**Commercial Apartment Complex, Multi-Building**
$795.00	$825.00	**Industrial**

Water Meter Setting Fees		
Meter Size, *in.*		
5/8	$85.00	
¾	$100.00	
1	$185.00	
Meter size larger than 1-inch.	*Determined and priced on a case by case basis.*	