TOWN OF VINTON, VIRGINIA
FY 2015-2016 BUDGET

Providing Service to our Citizens
For over 130 Years

THE TOWN *OF*
VINTON
VIRGINIA

THE TOWN *OF*

VINTON

VIRGINIA

311 S. Pollard Street
VINTON, VIRGINIA 24179

FY 2015-2016 Adopted Budget
June 16, 2015

Council Members

Bradley E. Grose
Mayor

Matthew S. Hare
Vice Mayor

I. Douglas Adams, Jr
Council Member

William W. Nance
Council Member

Sabrina M. Weeks
Council Member

Town Department Staff

Christopher S. Lawrence, Town Manager
Ryan K. Spitzer, Assistant Town Manager
Barry W. Thompson, Treasurer/Finance Director
Susan N. Johnson, Executive Assistant/Town Clerk
Benjamin L. Cook, Chief of Police
Gary W. Woodson, Director of Public Works
Anita J. McMillan, Director of Planning/Zoning
Christopher L. Linkous, Fire/EMS Captain
Donna M. Collins, Human Resources Specialist
Mary Beth Layman, Special Programs Director

Budget for Fiscal Year
July 1, 2015 – June 30, 2016

Table of Contents

Town Manager's Budget Letter iv

Introduction to the Town of Vinton 1

Organizational Chart 4

The Budget Overview 5

Budget Calendar 8

Budget Public Hearing Notice and Adopted Budget Ordinance 9

General Fund Revenues Total and Graph 17

General Fund Revenues Details 18

General Fund Expenditures Total and Graph 26

General Fund Expenditures Breakdown by Department and Function..... 27

General Fund – Town Council 28

General Fund – Town Manager 31

General Fund – Human Resources Department 36

General Fund – Legal Services 40

General Fund – Treasurer/Finance Department 42

General Fund – Police Department 46

General Fund – Communication Services 50

General Fund – Emergency Services 54

General Fund – Police Grants 56

General Fund – Fire and EMS Department 58

General Fund – Animal and Pest Control 63

General Fund – Public Works Department..... 65

General Fund – Public Works Administration 68

General Fund – Highway, Streets & Bridges..... 71

General Fund – Snow & Ice Removal 74

General Fund – Traffic Signs & Street Lights 76

General Fund – Street & Road Cleaning 78

General Fund – Refuse Collection 79

General Fund – Recycling Collection..... 82

General Fund – Building & Grounds 84

General Fund – Special Programs 86

General Fund – War Memorial Interdepartmental Expenses 91

General Fund – War Memorial 93

General Fund – Vinton Veteran's Monument 98

General Fund – Swimming Pools & Parks 100

General Fund – Senior Citizen Program 104

General Fund – Planning & Zoning Department 108

General Fund – Economic Development 114

General Fund – Public Transportation 119

General Fund – Vinton Business Center 121

General Fund – Debt Retirement 123

General Fund – Contingency for Reserve..... 125

General Fund – Transfers..... 127

Utility/Enterprise Fund Revenues Totals and Graph 130

Utility Fund/Enterprise Expenditures Total and Graph 133

Utility Fund/Enterprise – Water & Wastewater Administration 134

Utility Fund/Enterprise – Water System Maintenance 137

Utility Fund/Enterprise – Purchased Water 141

Utility Fund/Enterprise – Wastewater System Maintenance 143

Utility Fund/Enterprise – Debt Retirement 146

Utility Fund/Enterprise – Contingency 148

Utility Fund/Enterprise – Transfer 150

Capital Improvement Program 152

Contributions to Organizations 156

Pay and Classification Plan 157

General Fund Taxes and Fee Schedule..... 159

Water and Wastewater Rates and Charges Schedule Effective July 1, 2015 164

Water and Wastewater System Development Charges Effective July 1, 2014 168

Town of Vinton
311 S. Pollard Street
Vinton, VA 24179
Phone (540) 983-0607
Fax (540) 983-0626

Christopher S. Lawrence
Town Manager

TO: MAYOR AND MEMBERS OF COUNCIL

FROM: CHRISTOPHER S. LAWRENCE, TOWN MANAGER

SUBJECT: PROPOSED BUDGET FY 2015/2016

DATE: April 7, 2015

I am pleased to submit the *Proposed FY 2015/2016* Budget to the Town Council and the Town of Vinton citizens. This year's budget is balanced and was developed under difficult circumstances due to the economic downturn. The purpose of our budget is to plan necessary operating and capital expenditures for the next fiscal year to meet Council and citizen expectations while servicing the Town's debt. Quality community services such as police, public works, fire and EMS, special programs, War Memorial facility, planning and financial services will continue to be offered at a reasonable cost. The *Proposed FY 2015/2016 Budget* for all funds totals $12,658,190. Allocation by fund, as well as a comparison to the FY 2014/2015 budget, is as follows:

	Adopted FY 14/15	**Proposed FY 15/16**	**Dollar Variance To FY 14/15**	**Percentage Change**
General Fund	$ 8,566,220	$ 9,040,040	$473,820	5.53%
Utility Fund	3,449,935	3,618,150	20,555	4.87%
Total	$12,016,155	$12,658,190	$494,375	5.34%

RECOMMENDED BUDGET ALLOCATION BY FUND

While the budget by its very nature must contain numbers, the message we want to communicate in this budget document is one of commitment to outstanding service delivery and progressiveness in local governance. The *Proposed Budget* before you supports hundreds of services that are delivered by the four operating departments and four administrative offices. We encourage you to focus your attention on the objectives in each department that are supported with the funding proposed for *FY 2015/2016*. With the continuing partnership between Town employees and individual and corporate citizens alike, we will continue to search for ways to be innovative in delivering services to the deserving citizens of the Town of Vinton.

BUDGET FOCUS

The review and adoption of the Annual Operating and Capital Budget represents one of the most important policy-making responsibilities of the Mayor and Town Council. The budget is more than just the legal document appropriating funds; it establishes priorities among competing governmental services, all of which have dedicated constituencies. The Town Council must also establish service levels based on the priorities and within the fiscal capacity of the Town.

Preparation of the *Proposed FY 2015/2016 Budget* was guided by the following policies:

- Maintain the overall quality of life for residents
- Maintain the quality and variety of services provided
- Evaluate functions, activities, personnel levels, and determine whether cost savings or service level improvements can be achieved
- Replace equipment and vehicles when it is most cost effective
- Identify alternative revenue sources

The current minimal growth of the economy challenged the management team in preparing the *Proposed FY 2015/2016 Budget*. The budget reflects the Town's growing costs of providing services and minimal revenue growth. Expenditures have also been carefully reviewed to identify areas of potential savings.

BUDGET OVERVIEW

Council's commitment to sound fiscal decision-making is again reflected in this budget. The citizens of Vinton expect quality services, prompt snow removal, professional law enforcement, professional land use and development guidance, quality community and recreation facilities, clean and well-maintained streets, quality neighborhoods, dependable water and sewer service, responsive solid waste and recycling collection and many other quality municipal services. Our citizens expect that these services be provided with minimal reliance on real estate taxes. Real estate tax revenue only accounts for 3.56% of the Town's total general fund revenues with a tax rate of $0.07/$100 of assessment value. The town did see real estate assessments increase by approximately 0.81% with the 2015 reassessment.

Revenues:
The economic recession has negatively impacted our revenues over the past several budgets including Virginia General Assembly changes in funding, general personal property values, utility tax, investment income, limited new development, and reduced consumption of water by our customers.

Real Estate and Personal Property Tax:
The proposed budget includes an increase of $.04 in the current rate of tax on real estate at $0.03 per $100 to $0.07. This results in a net increase of $182,252 of new revenue. The current rate on personal property tax at $1.00 per $100 is unchanged.

Meals Tax:
The meals tax continues to be a strong revenue source for the Town and is estimated to generate $907,000. This stable revenue source is reflective of the value our restaurants are able to offer their customers. I am optimistic that this revenue source will maintain at this level or may actually increase more with several downtown restaurants keeping later evening hours and new ones opening.

Cigarette Tax:
Five years ago during the budget process, Town Council adopted a $0.20 per pack cigarette tax which has added approximately $1,538,333 to the last five fiscal budgets. In FY 2012/2013 we recommended in the budget requests an increase of $0.15 per pack cigarette tax for a total of $0.35 per pack cigarette tax which we estimate to bring in the FY 2013/2014 budget an additional $159,375. We found during last fiscal year this did not perform as expected and continues to be a regressive tax. After listening to our retail establishments and researching information by staff, Council decided to reduce the cigarette tax to $0.25 effective March 19, 2014.

In short, this revenue source did not bridge the gap between the operational and capital expenditures we had recommended and the needed expenditures to operate the town services in the FY 2013/2014 budget. With the *Proposed FY 2015/2016* budget we are estimating this revenue source to generate approximately $250,000.

Expenditures:
Each department was asked to critically evaluate their budget and identify budget reductions while maintaining the core government functions of their respective departments. This was a very difficult and arduous task, which was successfully completed to generate the final *Proposed FY 2015/2016* budget. These budget reductions and increase in real estate taxes has resulted in a General Fund Budget that is balanced for operating expenses, and recommends using $26,100 of Capital Reserve Fund. The major cuts over the past five years have reduced funding for the capital projects funding as well as elimination of specific full-time and part-time positions in the Finance, Police and Public Works Departments. The town facilities and equipment are aging and our buildings not only need to be maintained but are going to require significant investment over the next 5-10 years to major mechanical systems and roofs. Additionally, major equipment such as refuse, fire trucks, and similar items need to replaced in the next five years.

Personnel:
The Town has an excellent reputation for being a desired employer as well as having outstanding employees who are committed to providing the best possible service to the community on a day-in and day-out basis. When establishing budget priorities, it is important to remember this even in light of other employers who are not providing pay increases and are considering layoffs.

Funding is included in the *Proposed FY 2015/2016* budget to provide the following:

- The town will continue to encourage employee professional development through funding of higher education tuition reimbursement.
- The town's insurance premiums had a 0% increase effective July 1, 2014. The last two years included an 8.7% and 9.76%, respectively. This year we will maintain the insurance policies already in place plus offer an additional option for reducing the amount of dental coverage. Town employees who select the Expanded coverage, will pay the same $56 per month towards their premium. We will still offer a no cost policy to the employee option; the Key 500 plan, which is a traditional 80/20 plan. The town also includes more affordable options for employees that choose to cover a dependent or the entire family.

- VRS Plan 1 & 2 employees began paying the 5% employee contribution towards their retirement program in 2013. Plan 2 employees are defined as those employed as of July 1, 2010 or later and not already covered as a plan 1 employee from a previous employer. The newest plan is called a Hybrid plan, which covers employees except public safety personnel hired after January 2014. The Town's VRS contribution rate increased effective July 1, 2014 from 8.48% to 12.70% which is approximately $130,000. There is no additional rate increase this upcoming year. However, an actuarial assessment will be completed this upcoming year to set the rates for the following two years.

- Since 2008, employees have received one merit bonus in 2009 of $500, a 2.25% pay increase in 2012, and a 1.5% pay increase in 2013.

- A 2% cost of living increase is proposed for all full time and permanent part-time employees.

Capital Improvement Program:

The CIP is intended to be a five year plan for building, equipment, and major purchases for the town. Approximately $2,272,023 worth of needs were identified and submitted by departments for the FY 2014/2015 budget year. The proposed budget includes funding of only $61,500 in the General Fund of these needs and it defers the remaining projects to future years. The following projects are included the budget for funding:

1. Gateway Enhancements	$ 5,000
2. Replace Medic 23 Ambulance (Grant with Roanoke County)	$45,000
3. Replace 2005 zero-turn lawn mower	$ 7,500
4. Walnut Avenue Corridor Improvement Project	$ 4,000
Total General Fund	**$61,500**

Capital improvement projects funded in the Utility Fund were in the amount of $224,000. The projects included:

1. Meter Reading System Upgrade	$ 25,000
2. Design Phase II Jefferson/Cleveland Aves Waterlines	$ 75,000
3. Deployable Leak Detectors & Equipment	$ 40,000
4. Design & Replacement of Sewer Main on Blandford Ave	$150,000
5. Niagara Village Apts-Water Line Replacement	$ 12,000
6. Mason Rd/Bexhill Dr-Water Line Replacement	$ 15,000
Total Utility Fund	**$317,000**

Additional projects continue in the Utility fund which resulted from the issuance of our 2013 Series GO Capital Improvement Bonds and the adopting of the Cost of Service Study. The town's partnership contribution of approximately $939,785 as part of the overall $17,087,000 Western Virginia Water Authority wastewater treatment plant upgrades is progressing. Design work is also beginning on the Cleveland/Jefferson/Jackson Avenues water project. Equipment that was designated for lease purchases through the bond was purchased for the Public Works Fleet.

Downtown Revitalization (Community Development Block Grant):
The Town was notified in the summer of 2012 of our successful bid to receive a block grant of $700,000 to greatly assist in the revitalization of our downtown. The grant is funded through a partnership with the federal government and the Virginia Department of Housing and Community Development.

The revitalization efforts focus on four key areas: (1) streetscape improvements, (2) business façade improvements, (3) branding and marking of the downtown area as a destination, and (4) a revolving loan fund to support new businesses and expansion of existing businesses. The grant is managed by the Assistant Town Manager as the grant administrator and is guided through a project management team of stakeholders. The grant is expected to be completed by December of 2015 and will work to leverage state, local, and private investment totaling over $2.1 million, not including the new Roanoke County Vinton Branch library, under construction, estimated at $9 million.

Water and Sewer Fund:
The maintenance, operations, and investment in our water and sewer system are a fundamental government service. We have recognized the significant needs in our aging utility system and diligently work to keep it functioning. However, in the upcoming 10-15 years, significant investment will be required to replace water and sewer lines, pump stations, and equipment. The *Proposed FY 2015/2016* budget as presented is balanced. A comprehensive rate structure analysis was presented to Council in January 2013. Council adopted as part of the FY 2013/2014 Budget an 8.7% water and sewer rate increase. As part of the Cost of Service Study an 8.9% rate increase in water and sewer rates was approved for both FY 2014/15 and FY 2015/16 which will provide funding for infrastructure needs, capital needs and reserve funds needed in the Utility Fund.

Service Level Changes:
Several recommendations directly impact service delivery both increasing services as well as reducing services. The major service improvement is an increase in staffing to provide 24-hr fire services. This requires the additional of two full-time fire fighters and in partnership with Roanoke County who will hire five additional employees. This will address an increasing trend of slower or no response from our volunteer department during the evenings and weekends.

The second major service level change is the recommendation to close the 68-year old Vinton Municipal Pool. The pool was recommended to close five years ago, and through a successful partnership with several churches, the pool has continued to operate. It is becoming increasingly more difficult to provide a full team of volunteers to fun activities and concessions. This is leading to an increase in staff costs. Overall subsidies are increasing and substantive capital investments are needed, and in the near future will be required. At 68-years old, the pool has provided years of recreation and has certainly met and exceeded its useful life as a facility.

CONCLUSION

In conclusion, the fiscal condition of the Town remains sound while services are provided to meet Council's goals. However, Council needs to be aware that the downturn has had an effect on the financial condition of the Town. According to our fund balance positions we have had a modest growth to replenish the fund reversing the trend seen over the past five years. The town ended FY 2014/2015 strong with a surplus in both the general fund and utility fund to replenish reserves. We are monitoring revenues in our current budget year of FY 2014/2015 to insure the town ends in a positive position. The majority of the surplus last year and our efforts this year to watch our expenses is attributable to the extraordinary efforts made by our employees and delaying capital purchases and projects. Cuts have reduced staffing levels and all are doing more and taking on more responsibilities. This has been accomplished by staff making every effort to reduce our expenditures without disrupting service levels.

Members of the Town staff are available to assist and support the Town Council during your deliberation on this *Proposed Budget*. We will provide any additional information or data you may need during your review of the objectives and proposals included in this document. Copies of the *FY 2015/2016 Proposed Budget* are available in the Town Manager's Office, as well as the Treasurer's Office and on the Town's web site at www.vintonva.gov. Finally, a document of this size and magnitude is a product of many individuals. Each Town staff member who contributed to the development of this *Proposed Budget* is to be commended. Treasurer, Barry W. Thompson, Assistant Town Manager, Ryan Spitzer, and Human Resources Specialist, Donna Collins, led to the development of this budget. In addition, the department heads spent countless hours on all matters contained in this budget. Without these individuals, this budget would not be possible. Lastly, Town Council has spent a significant investment in their time to provide leadership and guidance so that the values and priorities of the community are maintained to the greatest extent possible within our financial means.

INTRODUCTION TO THE TOWN OF VINTON

THE TOWN OF
VINTON
VIRGINIA

The **Town of Vinton** provides small town character with urban services and amenities located nearby. The small town atmosphere is characterized by a low crime rate, small locally and regionally owned businesses, and moderately priced homes. Views of the mountains and Blue Ridge Parkway abound. Vinton represents the ideal type of community, small enough to provide a feeling of "belonging", yet progressive enough to provide the facilities, services, and conveniences that are necessary to make a community "home" to its citizens.

HISTORY

The Town of Vinton has a rich history beginning before its charter on March 17, 1884. As far back as the mid-1700's those moving into the Roanoke Valley settled here to take advantage of the fertile land and abundant water supply. Early settlers played a vital part in the establishment of the community, such as the first official name for the area as "Gish's Mill" and ultimately the name Vinton. Perhaps one of the greatest mysteries about Vinton is the unknown origin of the name of Vinton. Many credit B. A. Jones, a local merchant, with deriving the name from two prominent families' in the area, the Vinyard's and the Preston's. Following incorporation, Vinton experienced continued development, much of which resulted from the spin-off of economic growth occurring in Roanoke County. The economic and social linkage formed between Roanoke and Vinton in the late 1800's have continued through to the present.

DEMOGRAPHICS

Vinton is a town in Roanoke County, Virginia, United States. The population was 8,098 at the 2010 census. Vinton is part of the Roanoke Metropolitan Statistical Area and the Roanoke Region of Virginia.

According to the United States Census Bureau, the town has a total area of 3.2 square miles (8.2 km²), all of it land.

The southern border of Vinton consists of 1.5 miles of lakefront in the Roanoke River Gorge. This lake, however, which was created by the 1904 construction of the hydroelectric Niagara (so-called) dam, is not visible from any inhabited part of the town, is difficult to reach, and is little used.

Vinton has varied topography, considering its small size. The above-mentioned lake is at an elevation of 890'. The Vinton side of the lake consists of a steep, wooded cliff 150' in vertical height. Vinton's highest point is on Olney Rd., at an elevation of 1265', which affords spectacular views of the adjacent City of Roanoke, at least for people with houses favorably positioned.

As of the census of 2010, there were 8,098 people, 3,494 households, and 2,174 families residing in the town. The population density was 2,451.4 people per square mile (947.8/km²). There were 3,774 housing units at an average density of 1,093.4/sq mi (422.8/km²). The racial makeup of the town was 88.8% White, 5.4% African American, 0.10% Native American, 1.0% Asian, 0.05% Pacific Islander, 0.59% from other races, and 0.91% from two or more races. Hispanic or Latino of any race was 1.11% of the population.

There were 3,494 households out of which 29% had children under the age of 18 living with them, 40.8% were married couples living together, 16.3% had a female householder with no husband present, and 37.8% were non-families. 32% of all households were made up of individuals and 25.9% had someone living alone who was 65 years of age or older. The average household size was 2.27 and the average family size was 2.85.

In the town the population is spread out with 25.7% under the age of 19, 6.0% from 20 to 24, 26.7% from 25 to 44, 25.8% from 45 to 64, and 15.9% who were 65 years of age or older. The median age was 39 years. For every 100 females there were 86.3 males. For every 100 females age 19 and over, there were 81.9 males.

The median income for a household in the town was $42,427, and the median income for a family was $60,172. The per capita income for the town was $21,711. About 9.0% of families and 15.2% of the population were below the poverty line, including 27.3% of those under age 18 and 8.3% of those ages 65 or over.

EMPLOYERS

In Vinton, the largest employers include Precision Fabrics (around 400), Berkshire Healthcare Center (157), and Aramark Uniform Services (140), in addition to Kroger Food Center and Roanoke County Schools, The Town of Vinton (95).

In Roanoke County, the Roanoke County School System is the largest provider of jobs, with more than 2300 employees. Other major employers include Wells Fargo/Wachovia, Allstate Insurance, ITT Night Vision, Roanoke County Government, Home Shopping Network (in Bonsack), Kroger, Richfield Recovery & Care Center and Friendship Manor.

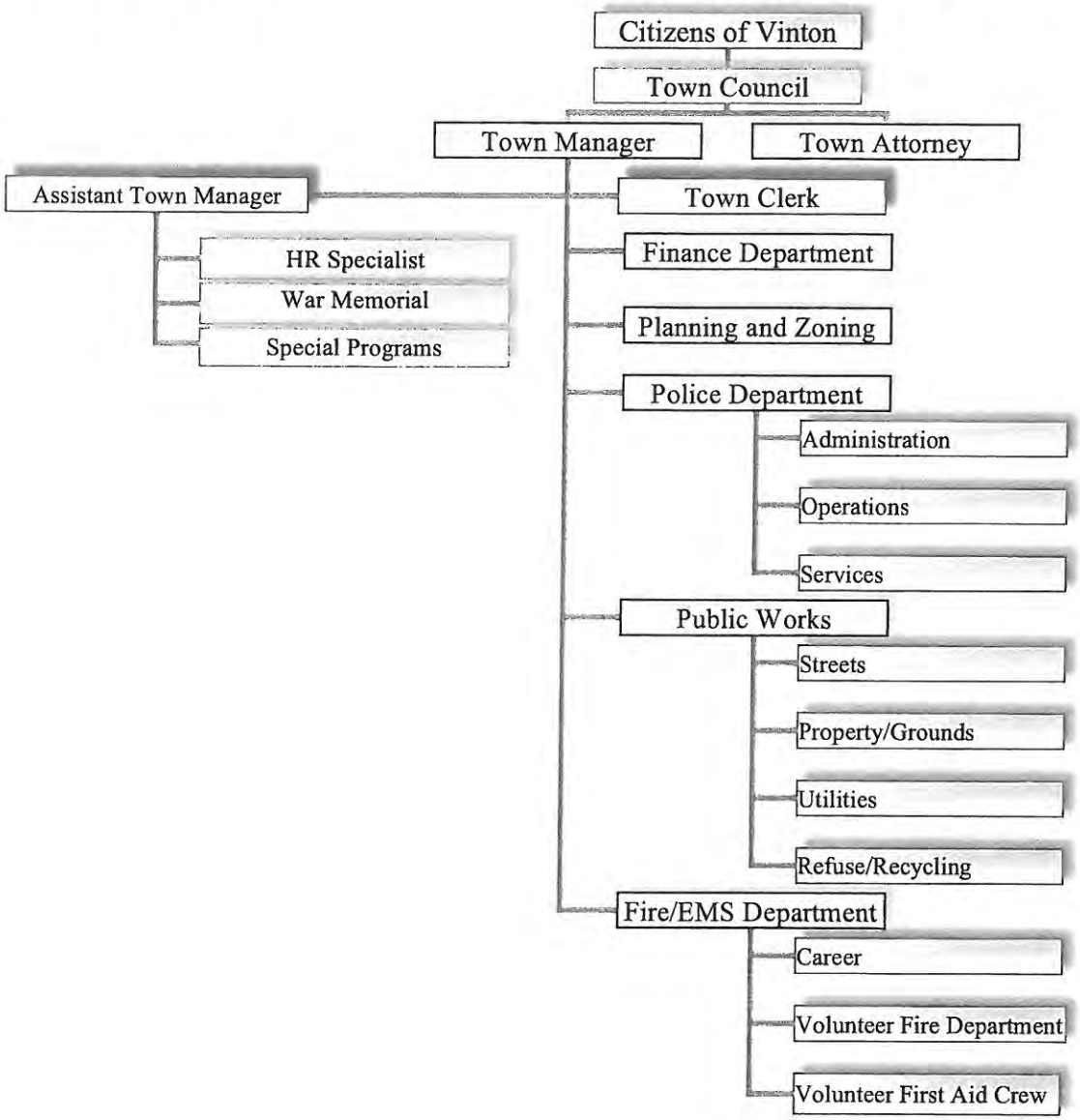
The town and county have invested in several business parks that are looking for tenants, including the Vinton Business Center, now home to Cardinal Glass.

EDUCATION

As of one year ago there were more than 14,700 students enrolled in Roanoke County schools from grades kindergarten through High School. With approximately 1,200 students, William Byrd High School is one of the largest in Roanoke County. A major renovation was completed in 2011. Attendance levels in the Vinton school zone are as follows: Herman L Horn 279, W. E. Cundiff 500 and Bonsack 500.

THE TOWN OF VINTON VIRGINIA

Town of Vinton
Organization Chart



THE BUDGET PROCESS

The Budget Overview

The budget document is the means of communicating to citizens the activities and goals for the Town in the upcoming fiscal year. It identifies the resources required to meet these goals and details how those requirements will be met. The budget is used as a working plan to assist Town management in ensuring that decisions made as part of day-to-day operations are consistent with the Town's short and long term goals. Considering that the budget is a plan, it may be amended during the year by the Town Council to reflect revised priorities or a changing financial environment.

There are three different budgets presented in this document; the general fund budget, the utility fund budget and the capital improvement budget. The general fund budget provides for the administration of the Town and the delivery of goods and services to the community and the Town departments. The utility fund budget provides for the operation of the Town's water system and regional sewer treatment plant participation. These budgets cover a 12-month period beginning July 1st and ending June 30th. The capital improvement budget provides for the construction, expansion or maintenance of the Town's infrastructure and for purchase of major equipment expenditures above a cost of five thousand dollars for the current year. The program is a five-year program and the Town reviews and updates the CIP on an annual basis.

Document Structure

The general fund budget portion of the document is structured in increasing levels of detail, starting with budget summaries that state the budget in the broadest of terms. Expenditures and revenues are presented for each Fund in total dollars by source and use. The definition of a Fund and the different Funds utilized by the Town are found in the Budgetary Accounting section of this narrative. Following this break down is a Revenue Summary listing each revenue item for the Town. The revenue detail summaries are followed by a full-time personnel summary count by department. Prior year actual amounts, current year revised budget amounts and the upcoming fiscal year approved budget are represented for each level of detail. Finally, the document provides a narrative for each department indicating the function, activities and resources of each department and any changes that are being made to the department for the budgeted fiscal year.

The capital budget portion of the document begins with an overview statement of the five-year plan and then gives a narrative of each project within the plan. The project narrative includes the purpose and scope of the project and notes any impact on the operating budget.

The Budget Process

The operating budget process begins with the distribution of Capital Improvement Request Forms to each Department Head at the beginning of January which is due by the first of February so they can be reviewed and scheduled for a presentation to the Planning Commission Meeting the first of March. Also at the beginning of January the Financial Software budget module is made available to all department personnel that have rights to the module for budget input with instructions that budget submissions are due to the Finance Department by the first of February. Letters to Community Organizations are mailed indicating that their request for funding are due back to the Town Manager's Office by February 15 so they can be reviewed and if necessary these organizations may be invited to make a presentation to Town Council during the two Regular meeting of Council in March.

Departments submit detailed budget requests to the Finance Office the first week of February. Submissions are reviewed and analyzed by the budget team consisting of the Finance Director/Treasurer, Human Resources Specialist, Assistant Town Manager and the Town Manager. Meetings are held with the budget team and department heads and their staff. The budget is balanced. Mid-March the public hearing notices are advertised for the Real Property tax rates in order to set the rates for the new tax year. Beginning in late March to early April the budget is presented to Council. Each Department makes a detail presentation of their budget to Council. After these presentations, Council holds work sessions on the budget to discuss the budget and makes changes.

After careful consideration and deliberation on staff and citizen input, the preliminary budget, as modified for additions and deletions, is advertised for adoption by the Town Council. At a Regular Council Meeting during late May or June, Town Council approves the Budget through an ordinance. The ordinance places legal restrictions on expenditures at the departmental level. A department or category budget in total can only be revised by the Town Council. The Town Manager is authorized to transfer budgeted amounts within general government departments.

Request to amend the budget are presented to Council formally through a written report outlining in detail the purpose of the request. A resolution is adopted in a regular Council Meeting for the actual dollar amount appropriating the amount to the line item in the budget from the revenue source.

Once Council has approved a resolution for a budget amendment, the Clerk provides a copy to the Finance Department and the budget amendment is made in the accounting system.

Budgetary Accounting

The Town's financial operations are budgeted and accounted for by "funds." A fund is a separate and self-balancing accounting unit with its own specific revenues and expenditures. Separate funds established by the Town include:

- General Fund—used to account for general operating expenditures and revenues;
- Capital Projects Fund—used to account for major capital expenditures that extend beyond a single fiscal year;
- Special Revenue Fund—used to account for large, infrequent revenue sources received for special projects.
- Utilities Fund—used to account for operations of the public water and sewer system financed through user charges and other system revenues.

The Town's budget and budget reporting vehicles utilize accrual plus encumbrance basis of accounting. This refers to when revenue and expenditures are recognized. In accrual accounting, revenues are recognized when they are both measurable and available to finance current expenditures. Expenditures are recognized when incurred. Encumbrance basis includes expenditures for which funds have been obligated but not yet expended.

Monthly Financial Reports are prepared for Departments, Administration and Council providing them month-to-date expended, encumbrances, year-to-date expended and remaining balance information. Also at the time of posting of Purchase Orders and Accounts Payable a check on the balances in the expenditures accounts is required.

TOWN OF VINTON
FY 2015- 2016 Budget Calendar

December 24, 2014	Distribute CIP Request Forms to Departments
January 6, 2015	ACS Budget Access made available to Departments Mail Letters to Community Organizations
January 20, 2015	Town Council Meeting – Cost of Service Presentations
January 21, 2015	CIP Request forms returned to Finance Department
January 23, 2015	Budget Submission due to Finance Department
January 26, 2015	Town Manager reviews CIP Requests
February 3, 2015	Town Council Meeting – Revenues/Expenditures Overview
February 1-6, 2015	Town Manager Budget Meetings with Staff
February 17, 2015	Town Council Meeting – Revenues/Expenditures Overview
March 5, 2015	Planning Commission holds work session on CIP's at Regular Meeting
March 3, 2015	Town Council Meeting – Review of Community Contribution Request and Presentations – Further budget discussions with staff
March 5, 2015	Advertise Notice of Public Hearing for Property Tax Rates
March 17, 2015	Council Meeting-Public Hearing and Adoption of Town's Tax Rates
April 7, 2015	Distribution of Budget to Council
April, 2015 TBD	Department Presentations to Council Dates and Times to be determined
April 14, 2015	Council Meeting – Budget Work Session
May 5, 2015	Council Meeting – Budget Work Session Authorize Budget to be Advertised
May 7, 2015	Advertise 1st Notice of Public Hearing for FY 2016 Proposed Budget
May 14, 2015	Advertise 2nd Notice of Public Hearing for FY 2016 Proposed Budget
May 19, 2015	Budget Work Session - Council Meeting - Public Hearing on FY 2016 Proposed Budget
June 16, 2015	Adoption of FY 2016 Budget

PUBLIC HEARING NOTICE AND ADOPTION ORDINANCE FOR BUDGET

LEGAL NOTICE
TOWN OF VINTON, VIRGINIA
NOTICE OF PUBLIC HEARING

Please be advised that the Vinton Town Council will hold a public hearing at its meeting on Tuesday, May 19, 2015, at the Vinton Municipal Building, 311 S. Pollard Street, Vinton, Virginia, at 7:00 p.m. or as soon thereafter as the matter may be heard, for the purpose of discussing the proposed FY2015-2016 Town of Vinton Budget.

Revenues	**Total All Funds**
General Fund	$ 9,040,040
Utility Fund	3,618,150
Capital Improvements Fund	-
Total Revenues	**$ 12,658,190**
Expenditures	
General Fund:	
Town Council	$ 116,988
Town Manager's Office	143,296
Human Resources	60,321
Legal Services	30,000
Finance Department	239,882
Police Department	1,798,622
Communications Services	472,026
Emergency Services	7,500
Police Grants	1,544
Fire & EMS	1,069,730
Animal Control	116,549
Public Works Administration	132,665
Street Maintenance	1,066,173
Snow and Ice Removal	64,035
Traffic Signs and Street Lighting	159,310
Street and Road Cleaning	83,100
Refuse Collection	509,580
Recycling	77,870
Municipal Building & Grounds	119,535
Special Programs	147,032
WM Interdepartmental Functions	10,000
War Memorial	313,435
Vinton Veteran's Monument	4,500
Swimming Pool/Parks	45,013
Senior Citizens Program	87,728
Planning Department	573,698
Economic Development	894,047
Public Transportation	135,000
Vinton Business Center	9.350
Debt Service - General Fund	478,726
Contingency	-
Transfers	72,785
Total General Fund	**$ 9,040,040**

Utility Fund:	
Utilities Administration	$ 577,985
Water Distribution System	1,045,075
Purchased Water	125,000
Wastewater Collection System	1,076,280
Debt Service - Utility Fund	715,459
Contingency	62,015
Transfers	16,336
Total Utility Fund	**$ 3,618,150**
Total Combined Expenditures	**$ 12,658.190**

Persons requiring special assistance to attend and participate at this public hearing should contact the Town Manager's office at (540) 983-0607.

Susan N. Johnson
Town Clerk

Please publish as a Display ad in the Messenger on Thursday, May 7, and Thursday, May 14, 2015.

Please send invoice and affidavit of publication to:
Susan N. Johnson
Town Manager's Office
Vinton Municipal Building
311 South Pollard Street
Vinton, VA 24179
(540) 983-0607

TOWN OF VINTON, VIRGINIA
NOTICE OF PUBLIC HEARING FOR
PROPOSED REAL ESTATE TAX INCREASE

Please be advised that pursuant to Virginia Code § 58.1-3007, the Vinton Town Council will hold a public hearing at its meeting on Tuesday, March 17, 2015, at 7:00 p.m., or as soon thereafter as the matter may be heard, in the Council Chambers of the Vinton Municipal Building, located at 311 South Pollard Street, Vinton, Virginia, to receive comments concerning:

A PROPOSED REAL ESTATE TAX INCREASE OF $.04 PER $100 ASSESSED VALUE IN THE TOWN OF VINTON, FOR A PROPOSED REAL ESTATE TAX RATE OF NOT MORE THAN $.07 PER $100 ASSESSED VALUATION.

IF ADOPTED, THE REAL ESTATE TAX INCREASE WILL BE EFFECTIVE CALENDAR YEAR 2015.

Persons requiring special assistance to attend and participate at this public hearing should contact the Town Manager's office at (540) 983-0607.

Susan N. Johnson
Town Clerk

Please publish in the Roanoke Times on Sunday, March 8, 2015.

Please send invoice and affidavit of publication to:
Susan N. Johnson
Town Manager's Office
Vinton Municipal Building
311 South Pollard Street
Vinton, VA 24179
(540) 983-0607

TOWN OF VINTON, VIRGINIA
NOTICE OF PUBLIC HEARING FOR
PROPOSED REAL ESTATE TAX INCREASE

Please be advised that pursuant to Virginia Code § 58.1-3007, the Vinton Town Council will hold a public hearing at its meeting on Tuesday, March 17, 2015, at 7:00 p.m., or as soon thereafter as the matter may be heard, in the Council Chambers of the Vinton Municipal Building, located at 311 South Pollard Street, Vinton, Virginia, to receive comments concerning:

A PROPOSED REAL ESTATE TAX INCREASE OF $.04 PER $100 ASSESSED VALUE IN THE TOWN OF VINTON, FOR A PROPOSED REAL ESTATE TAX RATE OF NOT MORE THAN $.07 PER $100 ASSESSED VALUATION.

IF ADOPTED, THE REAL ESTATE TAX INCREASE WILL BE EFFECTIVE CALENDAR YEAR 2015.

Persons requiring special assistance to attend and participate at this public hearing should contact the Town Manager's office at (540) 983-0607.

Susan N. Johnson
Town Clerk

Please publish in the Vinton Messenger on Thursday, March 12, 2015.

Please send invoice and affidavit of publication to:
Susan N. Johnson
Town Manager's Office
Vinton Municipal Building
311 South Pollard Street
Vinton, VA 24179
(540) 983-0607

ORDINANCE NO. 961

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, JUNE 16, 2015, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

WHEREAS, the Town Charter requires that a budget be adopted by July 1st for the new fiscal year; and

WHEREAS, the Council has reviewed the proposed budget and is of the opinion that the Town government can operate for the twelve month period beginning July 1, 2015 to June 30, 2016, with the revenues and expenditures contained in the attached budget; and

WHEREAS, any funds appropriated in this budget to any Town department may be used as participating funds in any Federal Aid Programs for like purposes, with the prior approval of the Town Council.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Vinton, Virginia, that the budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016 be set forth herein.

Fund Revenue and Expenses	Adopted Budget
General Fund	$ 8,977,318
Utility Fund	3,618,150
	$12,595,468

BE IT FURTHER ORDAINED that this ordinance provides for the daily operation of the department of law and the department of finance, and in an emergency.

BE IT FURTHER ORDAINED that this Ordinance takes effect July 1, 2015.

This Ordinance adopted on motion made by Vice Mayor Hare, and seconded by Council Member Nance.

AYES: Adams, Nance, Weeks, Hare, Grose

NAYS: None

APPROVED:

Bradley E. Grose

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson

Susan N. Johnson, Town Clerk

Revenues	**Total All Funds**
General Fund	$ 8,977,318
Utility Fund	3,618,150
Capital Improvements Fund	-
Total Revenues	**$ 12,595,468**
Expenditures	
General Fund:	
Town Council	$ 115,901
Town Manager's Office	146,455
Human Resources	60,790
Legal Services	30,000
Finance Department	242,235
Police Department	1,775,925
Communications Services	472,027
Emergency Services	7,500
Police Grants	9,273
Fire & EMS	1,049,505
Animal Control	117,475
Public Works Administration	134,030
Street Maintenance	1,084,978
Snow and Ice Removal	64,624
Traffic Signs and Street Lighting	159,495
Street and Road Cleaning	84,259
Refuse Collection	514,170
Recycling	78,515
Municipal Building & Grounds	119,535
Special Programs	147,952
WM Interdepartmental Functions	10,000
War Memorial	293,546
Vinton Veteran's Monument	4,500
Swimming Pool/Parks	75,245
Senior Citizens Program	88,860
Planning Department	572,635
Economic Development	894,812
Public Transportation	135,000
Vinton Business Center	9.350
Debt Service - General Fund	478,726
Contingency	-
Transfers	-
Total General Fund	**$ 8,977,318**
Utility Fund:	
Utilities Administration	$ 583,085
Water Distribution System	1,051,676
Purchased Water	125,000
Wastewater Collection System	1,080,915
Debt Service - Utility Fund	715,459
Contingency	62,015
Transfers	-
Total Utility Fund	**$ 3,618,150**
Total Combined Expenditures	**$ 12,595,468**

ORDINANCE NO. 958

AT A SPECIAL MEETING OF THE VINTON TOWN COUNCIL, HELD ON TUESDAY, MARCH 31, 2015, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

AN ORDINANCE to provide for the annual levy on real estate in the Town of Vinton, Virginia.

WHEREAS, it is desirable of the Town of Vinton to collect real estate taxes semi-annually by June 5th and December 5th; and

WHEREAS, the annual levy is necessary to provide for the daily operation of various municipal departments of the Town of Vinton, and thus avoid creating an emergency.

NOW THEREFORE, BE IT ORDAINED by the Council of the Town of Vinton that the tax levy for the calendar year 2015 on all real property and improvements shall be as follows:

> **"All Real Estate shall be assessed at 100% of fair market value, local levy of SEVEN CENTS ($.07) per ONE HUNDRED DOLLARS ($100.00) of the assessed value for the calendar year 2015."**

BE IT FURTHER ORDAINED that a copy of this Ordinance be immediately forwarded by the Town Clerk to the Commissioner of Revenue for Roanoke County/Town of Vinton, and to the Finance Director/Town Treasurer of the Town of Vinton.

This Ordinance adopted on motion made by Council Member Adams, seconded by Vice Mayor Hare, with the following votes recorded:

AYES: Adams, Hare, Grose

NAYS: Nance, Weeks

APPROVED:

Bradley E. Grose

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson

Susan N. Johnson, Town Clerk

ORDINANCE NO. 959

AT A SPECIAL MEETING OF THE VINTON TOWN COUNCIL, HELD ON TUESDAY, MARCH 31, 2015, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

AN ORDINANCE to provide for the annual levy on all personal property in the Town of Vinton, Virginia, and to provide for the annual levy on the classification of vehicles owned by disabled veterans, pursuant to *§ 58.1-3506 of the Code of Virginia (1950,* as amended, and by the adoption of Ordinance No. 594 dated August 17, 1993 by the Vinton Town Council.

WHEREAS, it is desirable of the Town of Vinton to collect personal property taxes by May 31, 2015; and

WHEREAS, the annual levy is necessary to provide for the daily operation of various municipal departments of the Town of Vinton, and thus avoid creating an emergency.

NOW THEREFORE, BE IT ORDAINED by the Council of the Town of Vinton that a tax levy for the calendar year 2015 shall be **one dollar ($1.00) per one hundred dollars ($100.00)** of the assessed valuation of all personal property excepting therefrom household furnishings; and

BE IT FURTHER ORDAINED by the Council of the Town of Vinton that a tax levy for the calendar year 2015 shall be **fifty percent (50%) or fifty cents ($.50) per one hundred dollars ($100.00)** of the assessed valuation of one motor vehicle owned and regularly used by a disabled veteran, subject to certain qualifications; and

BE IT FURTHER ORDAINED that a copy of this Ordinance be immediately forwarded by the Town Clerk to the Commissioner of Revenue for Roanoke County/Town of Vinton, and to the Finance Director/Town Treasurer of the Town of Vinton.

This Ordinance adopted on motion made by Council Member Nance, seconded by Council Member Weeks, with the following votes recorded:

AYES: Adams, Nance, Weeks, Hare, Grose

NAYS: None

APPROVED:

Bradley E. Grose

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson

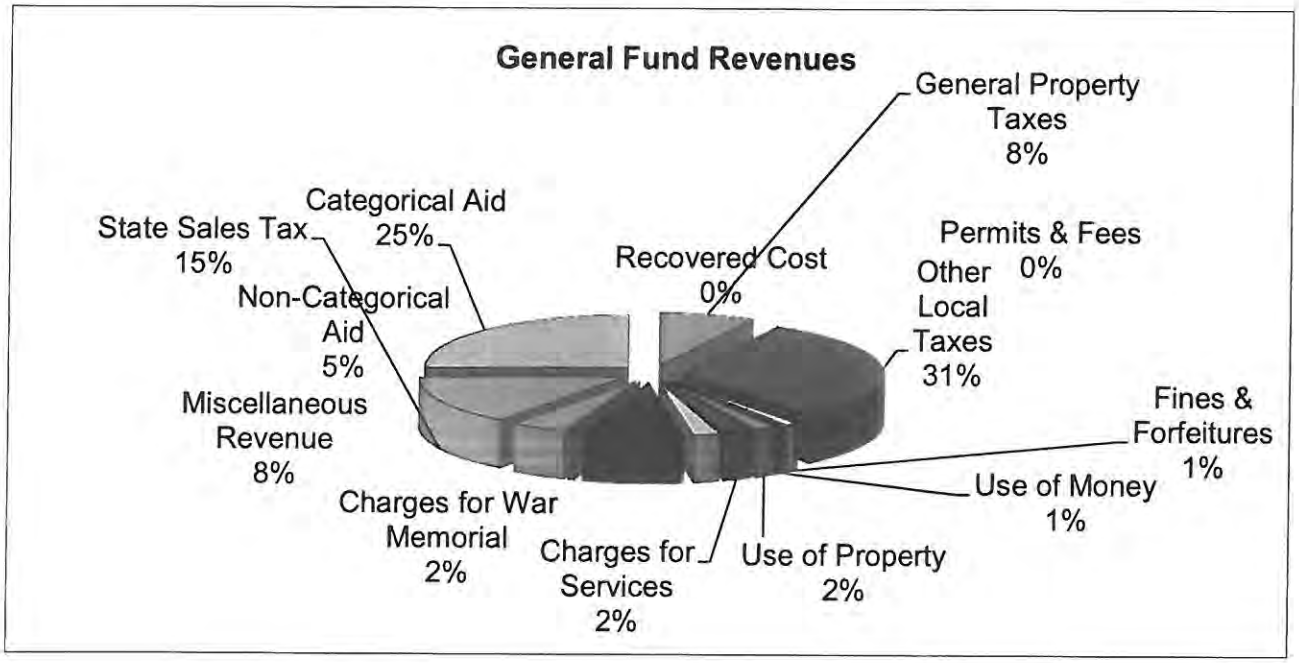
Susan N. Johnson, Town Clerk

GENERAL FUND
REVENUES

Funding Summary

General Fund Revenues
BY Function Compared to the FY 14-15 Adopted Budget

	Actual Revenues FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
General Property Taxes	445,913	499,915	692,458	692,458	38.52%
Other Local Taxes	2,825,417	2,883,500	2,825,200	2,825,200	-2.02%
Permits & Fees	9,085	11,000	11,000	11,000	0.00%
Fines & Forfeitures	75,059	78,700	78,700	78,700	0.00%
Use of Money	74,168	19,000	74,710	74,710	293.21%
Use of Property	130,973	130,060	148,810	148,810	14.42%
Charges for Services	217,514	220,500	209,500	217,500	-1.36%
Charges for War Memorial	190,386	213,000	187,000	187,000	-12.21%
Miscellaneous Revenue	692,633	769,663	750,350	724,590	-5.86%
Recovered Cost	16,240	31,000	39,500	39,500	27.42%
Non-Categorical Aid	402,617	402,440	402,440	402,440	0.00%
State Sales Tax	1,291,285	1,300,000	1,315,000	1,320,000	1.54%
Categorical Aid	1,281,587	2,007,442	2,305,372	2,255,410	12.35%
Use of Fund Balance	-	-	-	-	0.00%
Total	7,652,877	8,566,220	9,040,040	8,977,318	4.80%



GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
REAL PROPERTY TAXES								
200.1101.001								
CURRENT TAXES - REAL ESTAT	130,693.32	137,508.02	131,146.23	196,580.34	136,690.00	137,802.00	321,538.00	321,538.00
REAL PROPERTY TAXES								
TOTAL	130,693.32	137,508.02	131,146.23	196,580.34	136,690.00	137,802.00	321,538.00	321,538.00
REAL & PERSL. PUB. SVC. CORP								
200.1102.002								
DELINQUENT TAXES - R.ESTAT	2,775.51	2,147.91	2,992.21	2,044.52	3,000.00	3,000.00	3,000.00	3,000.00
200.1102.005								
PUBLIC SERVICE CORP.	4,726.70	4,429.97	4,174.94	5,219.89	4,500.00	5,100.00	10,420.00	10,420.00
200.1102.006								
REAL ESTATE - PENALTIES	3,371.92	2,824.06	3,418.90	2,784.54	3,000.00	3,000.00	3,000.00	3,000.00
200.1102.007								
REAL ESTATE - INTEREST	929.34	506.41	778.22	628.58	1,000.00	1,000.00	1,000.00	1,000.00
REAL & PERSL. PUB. SVC. CORP								
TOTAL	11,803.47	9,908.35	11,364.27	10,677.53	11,500.00	12,100.00	17,420.00	17,420.00
PERSONAL PROPERTY TAXES								
200.1103.001								
CURRENT PERSONAL PROP. TAX	266,617.29	257,536.91	276,052.05	242,727.42	324,725.00	325,000.00	325,000.00	325,000.00
200.1103.002								
DELINQUENT TAXES-PERS. PRO	22,211.16	13,199.80	13,375.36	9,252.73	15,000.00	15,000.00	15,000.00	15,000.00
200.1103.006								
PERSONAL PROP. - PENALTIES	8,623.00	7,180.75	7,574.89	6,669.20	7,000.00	7,500.00	7,500.00	7,500.00
200.1103.007								
PERSONAL PROP. - INTEREST	7,928.32	5,633.75	6,418.27	6,713.56	5,000.00	6,000.00	6,000.00	6,000.00
PERSONAL PROPERTY TAXES								
TOTAL	305,379.77	283,551.21	303,420.57	265,362.91	351,725.00	353,500.00	353,500.00	353,500.00
CONSUMER'S UTILITY TAX								
200.1202.001								
UTILITY TAX	742,493.29	753,456.08	751,078.00	634,339.95	765,500.00	765,500.00	765,500.00	765,500.00
200.1202.002								
E-911 TELEPHONE TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONSUMER'S UTILITY TAX								
TOTAL	742,493.29	753,456.08	751,078.00	634,339.95	765,500.00	765,500.00	765,500.00	765,500.00
BUSINESS LICENSE TAXES								
200.1203.001								
CONTRACTING	16,585.18	23,023.08	29,720.59	23,961.74	26,000.00	29,000.00	29,000.00	29,000.00
200.1203.002								
RETAIL SALES	249,283.40	270,062.51	267,815.77	256,414.00	270,000.00	270,000.00	270,000.00	270,000.00
200.1203.003								
PROFESSIONAL	68,851.08	114,473.67	121,436.51	119,235.16	120,000.00	121,000.00	121,000.00	121,000.00
200.1203.004								
REPAIRS, PERSONAL & BUS. S	107,694.45	68,395.23	79,058.44	64,914.62	70,000.00	70,000.00	70,000.00	70,000.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
BUSINESS LICENSE TAXES								
200.1203.005 WHOLESALE	4,969.01	4,843.39	5,077.52	2,204.82	5,500.00	5,500.00	5,500.00	5,500.00
200.1203.006 MISCELLANEOUS	13,256.25	11,197.69	14,001.35	12,313.11	12,000.00	14,000.00	14,000.00	14,000.00
200.1203.007 TAX ON PUBLIC UTILITIES	34,001.93	34,173.13	35,416.34	29,419.53	34,000.00	35,000.00	35,000.00	35,000.00
BUSINESS LICENSE TAXES TOTAL	494,641.30	526,168.70	552,526.52	508,462.98	537,500.00	544,500.00	544,500.00	544,500.00
FRANCHISE LICENSE TAXES								
200.1204.001 FRANCHISE TAX - R. GAS CO.	3,565.58	3,627.07	3,740.61	3,823.27	3,500.00	3,700.00	3,700.00	3,700.00
200.1204.005 RIGHTS-OF-WAY USE FEE	24,083.34	28,266.31	28,443.13	16,251.60	28,000.00	28,000.00	28,000.00	28,000.00
FRANCHISE LICENSE TAXES TOTAL	27,648.92	31,893.38	32,183.74	20,074.87	31,500.00	31,700.00	31,700.00	31,700.00
MOTOR VEHICLE LICENSES								
200.1205.001 VEHICLE DECALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1205.002 VEHICLE LICENSE FEE	167,463.13	160,244.80	159,658.41	132,186.25	170,000.00	170,000.00	170,000.00	170,000.00
MOTOR VEHICLE LICENSES TOTAL	167,463.13	160,244.80	159,658.41	132,186.25	170,000.00	170,000.00	170,000.00	170,000.00
BANK STOCK TAXES								
200.1206.001 BANK STOCK TAXES	181,914.00	157,000.00	154,964.00	129,483.00	154,700.00	154,700.00	154,700.00	154,700.00
BANK STOCK TAXES TOTAL	181,914.00	157,000.00	154,964.00	129,483.00	154,700.00	154,700.00	154,700.00	154,700.00
PARI-MUTUEL TAX								
200.1207.001 PARI-MUTUEL TAX	23,867.40	18,083.53	8,064.23	0.00	0.00	0.00	0.00	0.00
PARI-MUTUEL TAX TOTAL	23,867.40	18,083.53	8,064.23	0.00	0.00	0.00	0.00	0.00
ADMISSIONS & AMUSEMENT TAXES								
200.1209.001 ADMISSIONS TAX	4,829.04	2,953.24	2,360.26	112.50	1,500.00	500.00	500.00	500.00
ADMISSIONS & AMUSEMENT TAXES TOTAL	4,829.04	2,953.24	2,360.26	112.50	1,500.00	500.00	500.00	500.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
HOTEL & MOTEL ROOM TAXES								
200.1210.001								
TRANSIENT OCCUPANCY TAX	773.10	925.59	728.76	405.60	800.00	800.00	800.00	800.00
HOTEL & MOTEL ROOM TAXES								
TOTAL	773.10	925.59	728.76	405.60	800.00	800.00	800.00	800.00
PREPARED FOOD TAXES								
200.1211.001								
PREPARED FOOD TAX	909,813.68	912,226.77	897,486.53	755,210.42	912,000.00	907,500.00	907,500.00	907,500.00
PREPARED FOOD TAXES								
TOTAL	909,813.68	912,226.77	897,486.53	755,210.42	912,000.00	907,500.00	907,500.00	907,500.00
CIGARETTE TAX								
200.1212.001								
CIGARETTE TAX	296,309.30	321,975.90	266,366.87	177,730.90	310,000.00	250,000.00	250,000.00	250,000.00
CIGARETTE TAX								
TOTAL	296,309.30	321,975.90	266,366.87	177,730.90	310,000.00	250,000.00	250,000.00	250,000.00
ANIMAL LICENSES								
200.1301.001								
ANIMAL LICENSES	4,407.50	4,225.50	4,459.00	7,141.00	4,500.00	4,500.00	4,500.00	4,500.00
ANIMAL LICENSES								
TOTAL	4,407.50	4,225.50	4,459.00	7,141.00	4,500.00	4,500.00	4,500.00	4,500.00
PERMITS & OTHER LICENSES								
200.1303.004								
SITE PLAN & SUBDIVISION FE	675.00	970.00	800.00	375.00	1,000.00	1,000.00	1,000.00	1,000.00
200.1303.005								
SIGN PERMITS	1,300.00	1,490.00	1,316.00	1,590.00	1,500.00	1,500.00	1,500.00	1,500.00
200.1303.007								
ZONING PERMITS	2,890.00	4,175.00	2,390.00	2,505.00	3,500.00	3,500.00	3,500.00	3,500.00
200.1303.009								
MISCELLANEOUS FEES	0.00	0.00	120.00	0.00	500.00	500.00	500.00	500.00
PERMITS & OTHER LICENSES								
TOTAL	4,865.00	6,635.00	4,626.00	4,470.00	6,500.00	6,500.00	6,500.00	6,500.00
FINES & FORFEITURES								
200.1401.001								
COURT FINES & FORFEITURES	76,013.82	71,247.12	72,649.24	47,165.84	76,000.00	76,000.00	76,000.00	76,000.00
200.1401.002								
PARKING FINES	1,130.00	1,785.00	1,985.00	1,475.00	2,500.00	2,500.00	2,500.00	2,500.00
200.1401.003								
FALSE ALARM FINES	0.00	75.00	425.00	125.00	200.00	200.00	200.00	200.00
FINES & FORFEITURES								
TOTAL	77,143.82	73,107.12	75,059.24	48,765.84	78,700.00	78,700.00	78,700.00	78,700.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
REVENUE FROM USE OF MONEY								
200.1501.001 INTEREST FROM INVESTMENTS	3,020.02	4,433.84	14,539.61	409.75	19,000.00	19,000.00	19,000.00	19,000.00
200.1501.004 INTEREST INCOME FROM BONDS	0.00	0.00	59,628.00	60,745.41	0.00	55,710.00	55,710.00	55,710.00
REVENUE FROM USE OF MONEY TOTAL	3,020.02	4,433.84	74,167.61	61,155.16	19,000.00	74,710.00	74,710.00	74,710.00
REVENUE FROM USE OF PROPERTY								
200.1502.001 RENTAL OF TOWN PROPERTY	102,646.09	101,563.89	103,437.37	93,222.58	101,560.00	101,560.00	120,310.00	120,310.00
200.1502.002 RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1502.003 RENTAL OF SENIOR CENTER	23,005.25	17,489.00	21,019.65	16,454.00	25,500.00	25,500.00	25,500.00	25,500.00
200.1502.006 SALES OF MATERIAL & SUPPLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1502.008 SALE OF EQUIPMENT	4,745.53	0.00	6,516.25	2,501.89	3,000.00	3,000.00	3,000.00	3,000.00
200.1502.009 SALE/EASEMENT-REAL ESTATE	126,205.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE FROM USE OF PROPERTY TOTAL	256,601.87	119,052.89	130,973.27	112,178.47	130,060.00	130,060.00	148,810.00	148,810.00
MAINT./HWYS., BRIDGES, ETC.								
200.1607.002 SIDEWALKS, CURB & GUTTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAINT./HWYS., BRIDGES, ETC. TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SANIT. & WASTE REMOVAL FEES								
200.1608.002 WASTE DUMPING & DISPOSAL C	460.00	115.00	425.36	295.00	500.00	500.00	500.00	500.00
SANIT. & WASTE REMOVAL FEES TOTAL	460.00	115.00	425.36	295.00	500.00	500.00	500.00	500.00
CHARGES FOR SERVICES								
200.1613.001 SPECIAL PROGRAMS INCOME	342.93	70.00	1,311.00	854.00	500.00	500.00	500.00	500.00
200.1613.002 SWIMMING POOL ADMISSIONS	36,780.15	28,572.50	28,941.50	13,460.50	37,000.00	29,000.00	15,000.00	23,000.00
200.1613.003 POOL MISCELLANEOUS	72.70	450.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1613.005 SWIMMING POOL CONCESSIONS	0.00	0.00	0.00	1,981.89	0.00	0.00	0.00	0.00
200.1613.006 MEMORIAL HALL INCOME	97,602.61	136,551.70	0.00	0.00	0.00	0.00	0.00	0.00
200.1613.007 SWIMMING POOL- SWIM CLASS	4,640.00	5,754.49	3,044.49-	640.00	5,000.00	2,500.00	2,500.00	2,500.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
CHARGES FOR SERVICES								
200.1613.009 OTHER SR. CITIZEN RE-IMB.	1,355.00	1,260.50	1,032.00	909.75	2,500.00	2,500.00	2,500.00	2,500.00
200.1613.010 FEE FOR TRANSPORT	169,573.08	188,148.19	188,449.05	193,021.17	175,000.00	188,500.00	188,500.00	188,500.00
200.1613.011 WM - REV FROM OTHER DEPT	0.00	3,954.50	400.00	0.00	0.00	0.00	0.00	0.00
200.1613.016 WM ITEM RESALE	0.00	4,495.94	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES TOTAL	310,366.47	369,257.82	217,089.06	210,867.31	220,000.00	223,000.00	209,000.00	217,000.00
CHARGES FOR SERVICES - WM								
200.1614.001 WM HALL INCOME	0.00	0.00	135,656.90	143,643.42	150,000.00	150,000.00	150,000.00	150,000.00
200.1614.002 WM FOOD & BEVERAGE SALES	0.00	0.00	3,589.85	14,324.27	4,000.00	10,000.00	10,000.00	10,000.00
200.1614.003 WM CONTRACTED RESALE ITEMS	0.00	0.00	47,125.62	8,675.32	55,000.00	17,000.00	17,000.00	17,000.00
200.1614.004 WM - REV FROM OTHER DEPTS	0.00	697.00	4,014.00	5,349.00	4,000.00	10,000.00	10,000.00	10,000.00
200.1614.005 WM - RECOVERED CONTRACT PM	0.00	0.00	0.00	337.50	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES - WM TOTAL	0.00	697.00	190,386.37	172,329.51	213,000.00	187,000.00	187,000.00	187,000.00
MISCELLANEOUS INCOME								
200.1899.001 MISCELLANEOUS INCOME	18,272.33	19,087.73	7,858.00	6,575.37	5,000.00	5,000.00	5,000.00	5,000.00
200.1899.002 OFS - REFUNDING DEBT	0.00	2411,640.87	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.003 DONATIONS FIRE DEPT.-COUNT	3.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.004 FIRE HYDRANTS - RKE CNTY	6,500.04	6,500.04	6,500.04	6,500.04	6,500.00	6,500.00	6,500.00	6,500.00
200.1899.005 MISC. INCOME FROM OTHER GO	2,840.23-	0.00	0.00	1,944.00	1,944.00	0.00	0.00	0.00
200.1899.006 R. CNTY. REFUSE COLLECTION	110,000.00	110,000.00	110,000.00	55,000.00	110,000.00	110,000.00	110,000.00	110,000.00
200.1899.007 VFAC CONTRIBUTION-EMS REHA	0.00	0.00	25,348.66	0.00	0.00	0.00	0.00	0.00
200.1899.008 RE-APPROPRIATED FUND BALAN	0.00	0.00	0.00	0.00	122,913.00	50,000.00	76,100.00	50,340.00
200.1899.009 ROANOKE COUNTY: GAIN SHARI	564,417.00	594,173.00	542,676.00	549,213.00	525,000.00	550,000.00	550,000.00	550,000.00
200.1899.014 DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.015 WAR MEMORIAL DONATIONS	100.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
MISCELLANEOUS INCOME								
200.1899.016 POLICE DEPT DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.018 GIFTS AND DONATIONS	250.00	53,250.00	0.00	2,000.25	0.00	0.00	0.00	0.00
200.1899.025 ROCO-CONTR VIN BUSINESS CT	1,155.00-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.026 ROCO-CONTR VETERAN MONUMEN	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	2,500.00
200.1899.029 PROCEEDS FROM POLICE V LEA	0.00	313,314.50	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.030 DUPLICATE REAL ESTATE FEES	595.00	390.00	250.00	275.00	250.00	250.00	250.00	250.00
200.1899.032 CDBG GRANT LOAN APP FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME TOTAL	696,142.29	3508,856.14	692,632.70	621,507.66	771,607.00	721,750.00	750,350.00	724,590.00
RECOVERED COSTS								
200.1901.001 RECOVERIES AND REBATES	61,733.37	23,485.30	13,894.02	18,689.75	35,216.31	35,000.00	35,000.00	35,000.00
200.1901.004 RECOVERED POLICE CONTRACTU	4,299.00	3,672.00	2,346.00	1,066.00	4,500.00	4,500.00	4,500.00	4,500.00
200.1901.005 RECOVERED EMS CONTRACTUAL	0.00	1,610.00	0.00	0.00	1,500.00	0.00	0.00	0.00
RECOVERED COSTS TOTAL	66,032.37	28,767.30	16,240.02	19,755.75	41,216.31	39,500.00	39,500.00	39,500.00
NON-CATEGORICAL AID								
200.2201.001 A.B.C. PROFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2201.003 MOTOR VEHICLES CARRIERS TA	8,259.93	9,458.61	10,177.58	9,462.62	10,000.00	10,000.00	10,000.00	10,000.00
200.2201.009 POLICE ASSISTANCE (HB 599)	189,344.00	189,344.00	189,344.00	142,008.00	189,344.00	189,344.00	189,344.00	189,344.00
200.2201.010 PERSONAL PROP TAX FROM STA	203,095.72	203,095.72	203,095.72	0.00	203,096.00	203,096.00	203,096.00	203,096.00
200.2201.020 MISC. NON-CATEGORICAL AID	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-CATEGORICAL AID TOTAL	400,699.65	401,898.33	402,617.30	151,470.62	402,440.00	402,440.00	402,440.00	402,440.00
STATE SALES TAXES								
200.2402.001 STATE SALES TAXES	1232,412.30	1281,985.56	1291,284.55	1,088,009.75	1,300,000.00	1,315,000.00	1,315,000.00	1,320,000.00
STATE SALES TAXES TOTAL	1232,412.30	1281,985.56	1291,284.55	1,088,009.75	1,300,000.00	1,315,000.00	1,315,000.00	1,320,000.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
OTHER CATEGORICAL AID 200.2404.002								
EMER. SERVICES MATCHING FU 200.2404.003	0.00	0.00	0.00	0.00	7,500.00	7,500.00	7,500.00	7,500.00
DMV GRANT 200.2404.005	0.00	0.00	3,965.80	25,980.05-	9,113.00	0.00	0.00	0.00
DCJS LIVE SCAN REPL GRANT 200.2404.006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,729.00
HIGHWAY MAINTENANCE 200.2404.010	1015,741.52	1035,126.28	1065,611.32	821,173.65	1,065,611.00	1,294,898.00	1,294,898.00	1,294,898.00
DEPT. OF FIRE PROGRAMS 200.2404.011	24,211.00	23,096.00	24,320.00	21,889.00	20,475.00	20,475.00	20,475.00	20,475.00
OTHER POLICE GRANTS 200.2404.012	1,020.00	7,727.05	1,790.40	697.00	3,993.00	1,545.00	1,545.00	1,810.00
FORFEITURE FUND 200.2404.015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WIRELESS 911 GRANT 200.2404.020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISC. CATEGORICAL AID 200.2404.021	5,046.34	7,438.40	669.42	679.51	0.00	0.00	0.00	0.00
ATF-RECOVERIES(ASSET FORFT 200.2404.023	2,384.28	1,753.17	71,048.97	83,491.05	4,379.60	51,358.00	51,358.00	0.00
DCJS - RECOVERIES 200.2404.026	2,100.00	62.95	439.10	4,769.45	0.00	6,598.00	6,598.00	0.00
POLICE TELEPHONE GRANT 200.2404.039	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ATF - REIMBURSEMENT 200.2404.040	12,330.79	14,699.42	14,079.10	5,401.44	12,000.00	12,000.00	12,000.00	12,000.00
VML RISK MGMT GRANT 200.2404.041	0.00	0.00	3,315.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
RECOVERY ACT JUSTICE A.GRA 200.2404.042	11,162.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MUMI PLANNING GRANT 200.2404.043	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DMV SPEED ENFORCEMENT GRAN 200.2404.044	4,758.00	1,794.00	1,040.00	0.00	3,000.00	0.00	0.00	0.00
G3 VISION SYSTEM GRANT 200.2404.045	3,893.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FED GRNT - BJAG COMP 200.2404.046	0.00	4,492.00	5,691.00	6,341.00	0.00	0.00	0.00	0.00
ASSET FORF. GRANT-PC REPL. 200.2404.051	0.00	0.00	29,750.00	0.00	29,750.00	0.00	0.00	0.00
CDBG GRANT 200.2404.053	0.00	0.00	59,866.71	39,711.85	675,000.00	653,498.00	653,498.00	653,498.00
FEMA / VDEM PROJECT 200.2404.054	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VDOT - REVENUE SHARING 200.2404.055	9,450.00	1,575.00	0.00	0.00	0.00	0.00	0.00	0.00
EMS GRANT	61,143.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

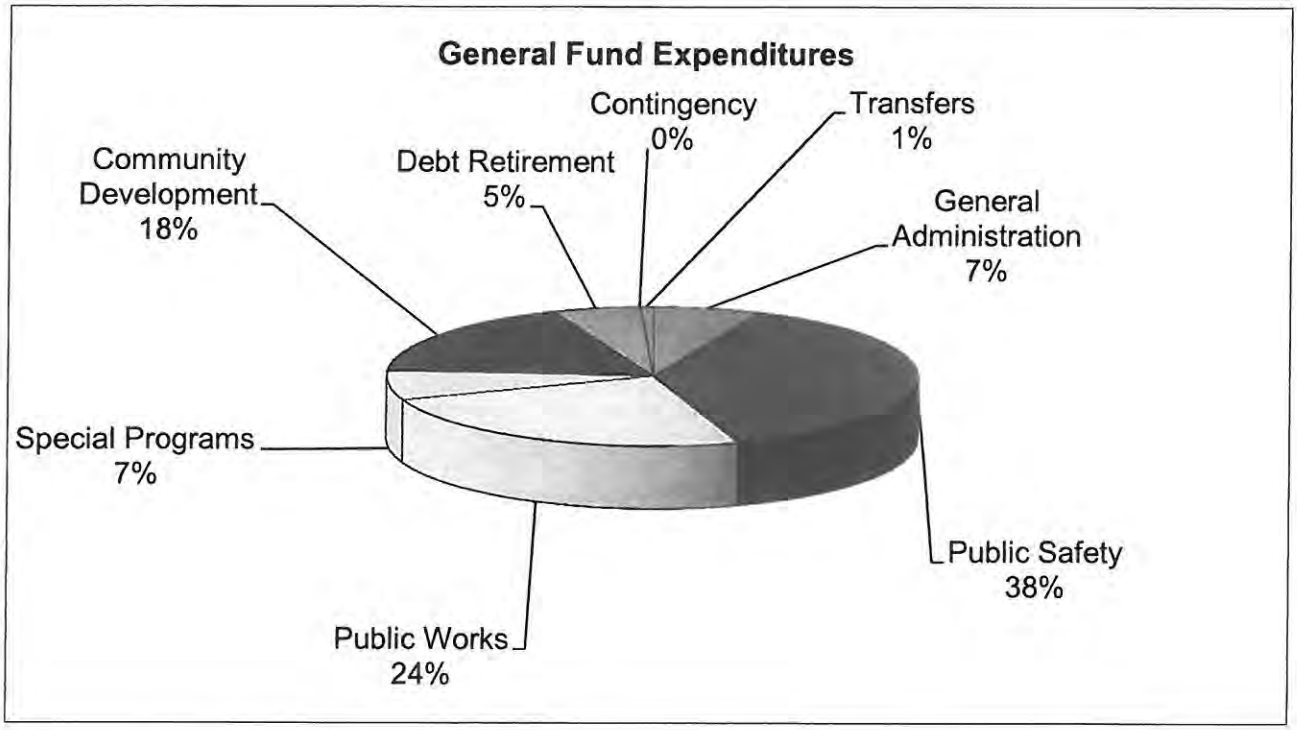
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
OTHER CATEGORICAL AID								
200.2404.057 VDOT REV SHARING GLADECRK	0.00	0.00	0.00	0.00	81,000.00	131,000.00	131,000.00	131,000.00
200.2404.058 TINKER CREEK CANOE RAMP PR	0.00	0.00	0.00	11,500.00	21,500.00	0.00	0.00	0.00
200.2404.782 VDOT REVENUE SHARING-BRIDG	4,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.783 RSTP WALNUT AVE IMP	0.00	0.00	0.00	0.00	100,000.00	90,000.00	90,000.00	90,000.00
200.2404.784 ROANOKE VALLEY GREENWAY CO	0.00	0.00	0.00	0.00	0.00	12,500.00	12,500.00	12,500.00
200.2404.785 ROCO EDA	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	20,000.00
OTHER CATEGORICAL AID TOTAL	1157,690.43	1097,764.27	1281,586.82	973,673.90	2,037,321.60	2,305,372.00	2,305,372.00	2,255,410.00
GENERAL FUND TOTAL	7507,471.44	10212,691.34	7652,895.69	6,302,247.22	8,608,259.91	8,817,634.00	9,040,040.00	8,977,318.00

GENERAL FUND EXPENDITURES

Funding Summary

General Fund Expenditures
BY Function Compared to the Original Adopted FY 14-15 Budget

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
General Administration	585,021	578,033	590,487	595,381	3.00%
Public Safety	3,242,293	3,414,971	3,465,971	3,431,705	0.49%
Public Works	1,914,381	2,169,244	2,212,268	2,239,606	3.24%
Special Programs	633,852	669,673	607,708	620,103	-7.40%
Community Development	546,449	1,270,819	1,612,095	1,611,797	26.83%
Debt Retirement	509,300	463,480	478,726	478,726	3.29%
Contingency	-	-	-	-	0.00%
Transfers	-	-	72,785	-	0.00%
Total	7,431,296	8,566,220	9,040,040	8,977,318	4.80%



Funding Summary

General Fund Expenditures

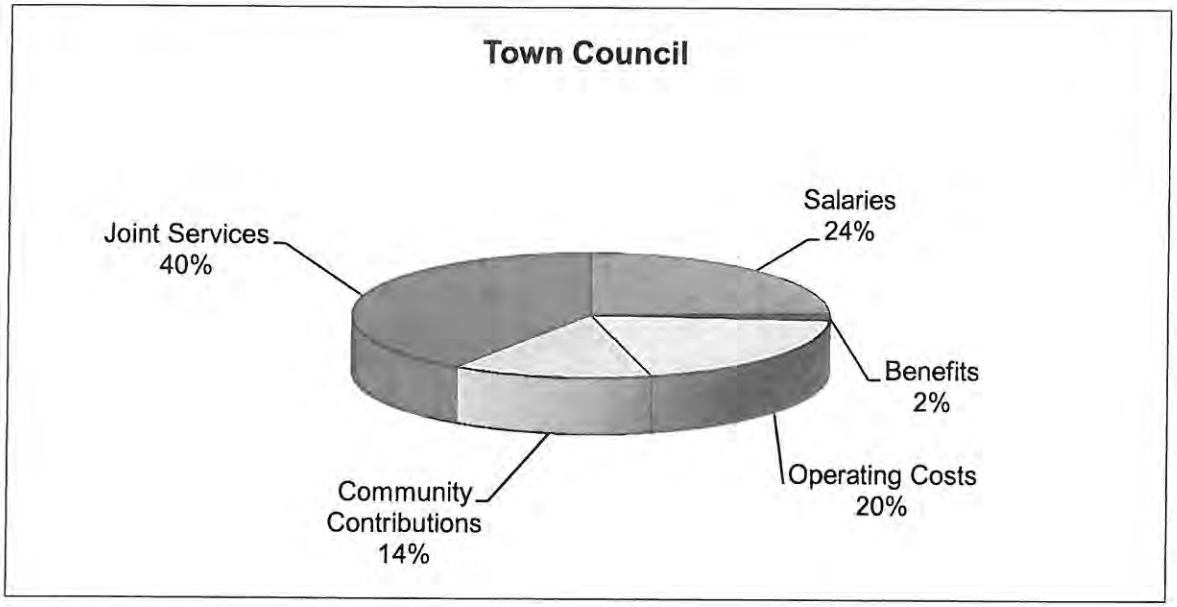
	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Town Council	111,923	113,773	116,988	115,901	1.87%
Town Manager	127,173	128,855	143,296	146,455	13.66%
Human Resources	71,336	62,223	60,321	60,790	-2.30%
Legal Services	29,626	30,000	30,000	30,000	0.00%
Treasurer/Finance Department	244,964	243,182	239,882	242,235	-0.39%
Total Administration	**585,021**	**578,033**	**590,487**	**595,381**	3.00%
Police Department	1,769,255	1,825,836	1,798,622	1,775,925	-2.73%
Communication Services	475,643	472,026	472,026	472,027	0.00%
Emergency Services	14,673	7,500	7,500	7,500	0.00%
Grants	38,459	42,856	1,544	9,273	-78.36%
Fire & EMS	836,993	942,039	1,069,730	1,049,505	11.41%
Animal & Pest Control	107,270	124,714	116,549	117,475	-5.80%
Total Public Safety	**3,242,293**	**3,414,971**	**3,465,971**	**3,431,705**	0.49%
Public Works Administration	63,413	130,763	132,665	134,030	2.50%
Mnt-Hwy St & Bridges	933,316	970,966	1,066,173	1,084,978	11.74%
Snow & Ice Removal	25,274	80,481	64,035	64,624	-19.70%
Traffic Signs & Street Lights	106,952	140,527	159,310	159,495	13.50%
Street & Road Cleaning	71,156	84,953	83,100	84,259	-0.82%
Refuse Collection	489,083	533,792	509,580	514,170	-3.68%
Recycling	60,849	78,718	77,870	78,515	-0.26%
Building & Grounds	164,336	149,044	119,535	119,535	-19.80%
Total Public Works	**1,914,381**	**2,169,244**	**2,212,268**	**2,239,606**	3.24%
Special Programs	133,167	140,696	147,032	147,952	5.16%
War Memorial Interdepartment	2,150	4,000	10,000	10,000	150.00%
War Memorial	340,525	351,611	313,435	293,546	-16.51%
Vinton Veteran's Monument	440	4,615	4,500	4,500	-2.49%
Swimming Pool/Parks	68,380	79,764	45,013	75,245	-5.67%
Senior Citizens Program	89,190	88,987	87,728	88,860	-0.14%
Total Special Programs	**633,852**	**669,673**	**607,708**	**620,103**	-7.40%
Planning & Zoning	238,645	275,570	573,698	572,635	107.80%
Economic Development	207,136	884,049	894,047	894,812	1.22%
Public Transportation	97,314	100,000	135,000	135,000	35.00%
Vinton Business Center	3,354	11,200	9,350	9,350	-16.52%
Total Community Dev	**546,449**	**1,270,819**	**1,612,095**	**1,611,797**	26.83%
Debt Retirement	509,300	463,480	478,726	478,726	3.29%
Contingency	-	-	-	-	0.00%
Transfer to Other Funds	-	-	72,785	-	0.00%
Total Other Expenses	**509,300**	**463,480**	**551,511**	**478,726**	3.29%
Total	7,431,296	8,566,220	9,040,040	8,977,318	4.80%

Funding Summary

Town Council

Account Code: 200.1100

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	28,211	28,131	28,131	28,131	0.00%
Benefits	2,200	2,152	2,152	2,152	0.00%
Operating Costs	20,153	22,950	22,850	22,850	-0.44%
Community Contributions	17,500	16,300	15,750	15,750	-3.37%
Joint Services	43,859	44,240	48,105	47,018	6.28%
Special Projects	-	-	-	-	-
Total	111,923	113,773	116,988	115,901	1.87%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Town Council Members	5.00	5.00	5.00	5.00
Total	5.00	5.00	5.00	5.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
TOWN COUNCIL								
200.1100.101 SALARIES & WAGES	25,520.15	28,302.37	28,211.27	25,266.02	28,131.00	28,131.00	28,131.00	28,131.00
200.1100.102 SALARIES & WAGES - OVERTIM	233.00	34.00-	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.201 SS/MEDICARE	1,954.07	2,151.55	2,199.58	1,958.52	2,152.00	2,152.00	2,152.00	2,152.00
200.1100.203 INSURANCE - VRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.302 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.304 MAINTENANCE & REPAIRS EQUI	0.00	589.50	75.00	0.00	500.00	500.00	500.00	500.00
200.1100.307 ADVERTISING	1,477.50	5,269.03	2,310.31	1,326.13	1,500.00	1,500.00	1,500.00	1,500.00
200.1100.311 CODIFICATION/ORDINANCES	3,587.68	2,594.96	2,192.05	3,520.15	4,000.00	4,000.00	4,000.00	4,000.00
200.1100.521 TELEPHONE	0.00	0.00	0.00	0.00	0.00	700.00	700.00	700.00
200.1100.522 POSTAGE	0.00	0.00	0.00	0.00	0.00	400.00	400.00	400.00
200.1100.538 LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.541 OFFICE SUPPLIES	205.24	29.00	185.34	131.62	250.00	250.00	250.00	250.00
200.1100.560 TRAVEL (MILEAGE/FARE)	978.69	4,964.63	4,002.03	2,894.47	5,000.00	5,000.00	4,000.00	4,000.00
200.1100.571 COMMUNITY CONTRIBUTIONS	7,650.00	16,650.00	17,500.00	15,000.00	16,300.00	16,000.00	15,750.00	15,750.00
200.1100.574 WAR MEMORIAL EVENTS	631.79	4,464.50	1,788.47	203.50	1,500.00	1,500.00	1,000.00	1,000.00
200.1100.581 DUES & SUBSCRIPTIONS	5,541.00	5,864.73	5,999.00	5,980.00	6,500.00	6,500.00	6,500.00	6,500.00
200.1100.585 MISCELLANEOUS	4,364.92	1,456.53	1,399.05	149.50	1,500.00	1,500.00	1,500.00	1,500.00
200.1100.591 EMPLOYEE APPRECIATION GIFT	2,499.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.592 SPECIAL AWARDS	0.00	0.00	0.00	0.00	200.00	200.00	0.00	0.00
200.1100.593 COMMITTEES APPRECIATION DI	161.48	2,250.24	0.00	24.52	2,000.00	0.00	0.00	0.00
200.1100.600 JOINT LOCAL GOVT. SERVICES	42,528.30	43,841.00	43,859.10	42,505.00	44,240.00	46,438.00	48,105.00	47,018.00
200.1100.605 BOARD OF ELECTIONS	1,885.38	0.00	2,201.84	0.00	0.00	2,500.00	2,500.00	2,500.00
200.1100.709 REPLACEMENT OF EQUIPMENT	0.00	0.00	0.00	491.97	0.00	0.00	0.00	0.00

GENERAL FUND

		ACTUAL DOLLARS				BUDGETS			
		06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
TOWN COUNCIL									
200.1100.722									
SPECIAL PROJECTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOWN COUNCIL									
	TOTAL	99,219.12	118,394.04	111,923.04	99,451.40	113,773.00	117,271.00	116,988.00	115,901.00

Vinton Town Manager's Office Mission Statement

The Mission of the Town of Vinton Town Manager's office is to record and implement the policies of the Town Council. We will provide the professional link between the citizens of Vinton and all agencies of government in ways that are efficient and cost effective. We will accomplish this by following core values that will be reflected in our everyday activities with our pledge to be neutral and impartial, the dedication to service excellence and by conducting ourselves ethically, honestly and with integrity.

Fiscal Year 2014-2015 Accomplishments

1. Town Clerk continued as the Town's representative on the Bank on Roanoke Valley Steering Committee.
2. Developed and implemented joint proposal with Roanoke County to implement 24-hour career staffed fire services to supplement existing volunteer resources at Vinton Station 2.
3. Completed design and construction on renovations to Vinton Station 2.
4. Continued assisting in coordination of the Vinton Branch Library Construction.
5. Met and negotiated lease with Alexander Films to use the Health Department building first floor as office space during the filming of a family-friendly movie using Vinton and other Roanoke Valley locations.
6. Marketing/Branding/Economic Recruitment agreement with Vinton Area Chamber of Commerce.
7. Developed and hosted community meetings related to development of a new skate park in Vinton in partnership with Invoke Ministries.
8. Town Manager appointed to national committee for next generation managers through the Alliance for Innovation, the premiere organization on local government innovation.
9. Participated in Equity/Diversity Conference sponsored by the Roanoke City Fire/EMS Department and local law enforcement agencies.
10. Continued collaboration with Roanoke County on the redevelopment of the Old William Byrd High School and former Roland E. Cook Elementary School into mixed use developments.
11. Town Clerk worked with Roanoke County to develop and implement a new email archive system to effectively retail and manage employee emails in conformance with Virginia Library retention standards.
12. Town Clerk began project of reviewing and updating our entire Town Policy Manual; met with Town Manager, Assistant Town Manager and department heads after which she revised and updated specific policies; and will continue revising and updating the Manual.

Fiscal Year 2015-2016 Goals

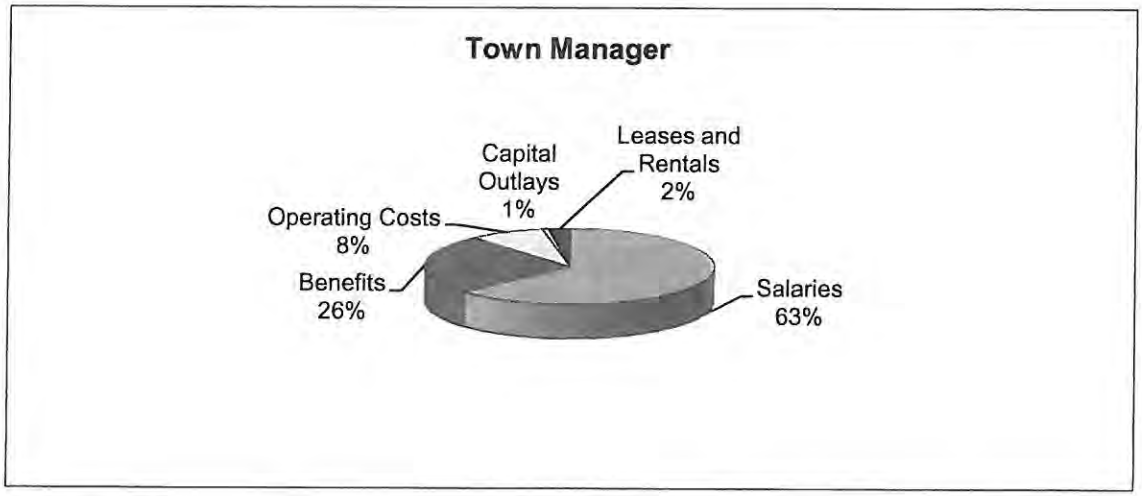
1. In partnership with Town Council, provide leadership to carry out the two year strategic goals for the organization, focusing on:
    a. Economic Development and Downtown Revitalization
    b. Infrastructure Investment
    c. Staff Development
    d. Volunteer Partnerships
2. Facilitate and engage Town Council and the community to develop a long term financial plan to ensure financial sustainability of the town through operations and capital investment.

Funding Summary

Town Manager

Account Code: 200.1200

Summary Accounts	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Salaries	79,572	77,586	90,192	91,995	18.57%
Benefits	30,495	33,269	36,304	37,660	13.20%
Operating Costs	12,189	13,400	12,200	12,200	-8.96%
Capital Outlays	1,463	1,000	1,000	1,000	0.00%
Leases and Rentals	3,454	3,600	3,600	3,600	0.00%
Total	127,173	128,855	143,296	146,455	13.66%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Executive Assistant/Town Clerk	1.00	1.00	1.00	1.00
Town Manager	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
TOWN MANAGER'S OFFICE								
200.1200.101 SALARIES & WAGES	82,065.52	72,888.94	79,572.11	69,276.87	77,586.00	90,192.00	90,192.00	91,995.00
200.1200.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.201 SS/MEDICARE	5,919.43	5,473.97	5,984.85	5,191.80	5,935.00	5,935.00	5,935.00	7,040.00
200.1200.202 RETIREMENT CONTRIBUTION- V	9,795.79	6,227.65	7,469.81	8,653.91	9,621.00	11,184.00	11,184.00	11,410.00
200.1200.203 INSURANCE - VRS	202.87	884.09	937.30	853.79	1,024.00	1,190.00	1,190.00	1,215.00
200.1200.204 NATIONWIDE	0.00	0.00	0.00	100.00	0.00	75.00	75.00	75.00
200.1200.205 MEDICAL INSURANCE	8,696.50	8,688.60	9,985.20	10,006.70	10,564.00	11,720.00	11,720.00	11,720.00
200.1200.206 CAR ALLOWANCE	0.00	6,000.00	6,000.00	5,500.00	6,000.00	6,000.00	6,000.00	6,000.00
200.1200.211 WORKERS' COMPENSATION INS	76.00	70.00	117.35	136.52	125.00	200.00	200.00	200.00
200.1200.301 LEGAL SERVICES	35,668.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.302 CONTRACTUAL SERVICES	2,367.56	1,113.83	832.97	1,144.49	1,000.00	1,000.00	1,000.00	1,000.00
200.1200.304 MAINTENANCE & REPAIRS EQUI	312.00	36.00	0.00	0.00	400.00	400.00	400.00	400.00
200.1200.305 MAINTENANCE SERVICE CONTRA	633.00	858.70	1,096.42	713.00	700.00	700.00	700.00	700.00
200.1200.306 PRINTING & BINDING	68.50	0.00	233.88	49.85	450.00	450.00	450.00	450.00
200.1200.356 SPECIAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.521 TELEPHONE	887.41	1,044.03	597.88	547.68	700.00	0.00	0.00	0.00
200.1200.535 MOTOR VECHICLE INSURANCE	504.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.537 SMALL INSURANCE CLAIMS	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.541 OFFICE SUPPLIES	1,696.72	2,281.60	1,124.83	1,234.95	2,000.00	2,000.00	1,500.00	1,500.00
200.1200.548 GAS, OIL,GREASE & ANTIFREE	327.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.560 TRAVEL (MILEAGE/FARE)	1,555.34	3,134.43	5,506.67	4,051.00	5,000.00	5,000.00	5,000.00	5,000.00
200.1200.581 DUES & SUBSCRIPTIONS	1,964.50	2,699.90	2,562.08	2,598.25	2,700.00	2,700.00	2,700.00	2,700.00
200.1200.585 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.589 MEETING EXPENSES	370.30	424.36	233.70	175.35	450.00	450.00	450.00	450.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
TOWN MANAGER'S OFFICE								
200.1200.702 FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.709 REPLACEMENT OF EQUIPMENT	523.95	822.32	1,462.99	499.99	1,000.00	1,000.00	1,000.00	1,000.00
200.1200.801 LEASE/RENT OF EQUIPMENT	3,321.86	3,523.80	3,454.48	3,108.00	3,600.00	3,600.00	3,600.00	3,600.00
TOWN MANAGER'S OFFICE TOTAL	156,980.76	116,172.22	127,172.52	113,842.15	128,855.00	143,796.00	143,296.00	146,455.00

Vinton Human Resources Department Mission Statement

The Human Resources Department serves as a strategic partner in creating a stable work environment, thus enabling employees to support and accomplish the goals and mission of the town by:

- Properly balancing the needs of the employees and the needs of the Town.
- Ensuring a diverse workforce in a safe and discrimination/harassment free environment by: maintaining compliance with employment laws and government regulations; providing management and employee training; and developing policies and procedures.
- Facilitating training and development in areas of: effective leadership and career development of employees; employment law and government regulation, and litigation avoidance.
- Hiring the most qualified employees by: pre-planning staffing needs; ensuring an effective internal interview process; increasing company visibility in the employment marketplace; identifying the best and most cost effective recruitment sources; and conducting thorough reference checks.
- Retaining our valued employees by: assuring effective leadership qualities in our managers; providing competitive wages and benefits; furnishing technical, interpersonal and career development training and coaching; conducting exit interviews and supplying relevant feedback to management; and enhancing two-way communication between employees and management.

Fiscal Year 2014-2015 Accomplishments

1. Successfully completed revision on the first half of the Town's Employee Handbook.
2. Held small employee meetings for the purpose of discussing issues that are relevant to improving morale and procedures.
3. Completed an Effective Supervisory Practices Training Series.

Fiscal Year 2015-2016 Goals

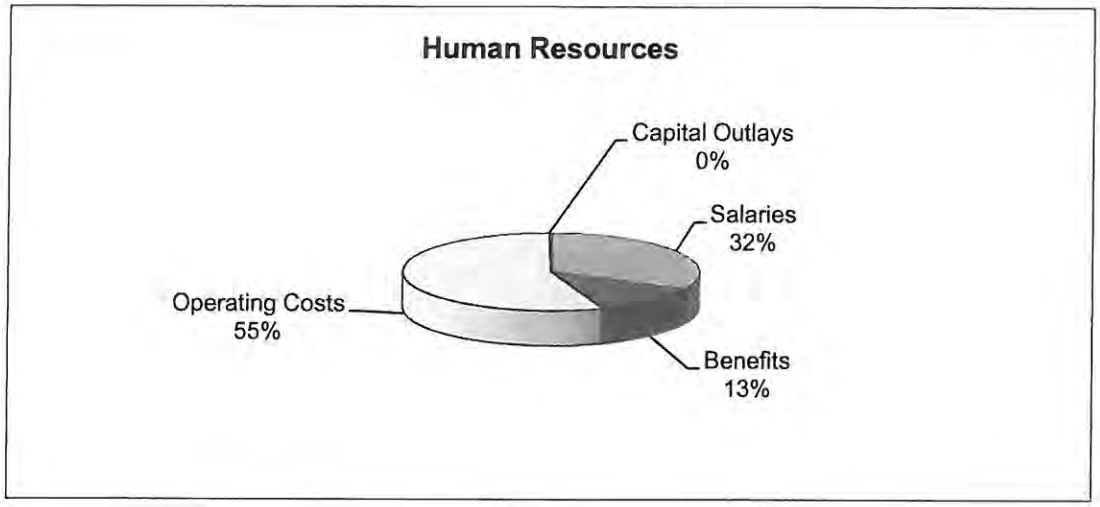
1. Complete the revision of the Town's Employee Handbook.
2. Facilitate training opportunities for employee growth and development.
3. Ensure compliance with Town, State and Federal policies, procedures and regulations in order to provide a work environment that is conducive and effective in meeting the needs of our customers.
4. Support the Town's employees and managers through the interpretation and application of policies and procedures. Increase the organization's learning.
5. Assess training needs and develop training opportunities in conjunction with employees and managers identified needs.
6. Increase employee job satisfaction, engagement, morale, and accountability.

Funding Summary

Human Resources

Account Code: 200.1203

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	29,203	19,132	19,132	19,515	2.00%
Benefits	7,745	8,801	7,414	7,500	-14.78%
Operating Costs	34,349	34,015	33,625	33,625	-1.15%
Capital Outlays	40	275	150	150	-45.45%
Leases and Rentals	-	-	-	-	0.00%
Total	71,336	62,223	60,321	60,790	-2.30%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Human Resources Dir	1.00	-	-	-
Human Resources Spec	-	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
HUMAN RESOURCES								
200.1203.101 SALARIES & WAGES	26,907.22	27,009.48	29,203.00	17,271.30	19,132.00	19,132.00	19,132.00	19,515.00
200.1203.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1203.201 SS/MEDICARE	1,871.24	2,005.54	2,188.24	1,319.23	1,464.00	1,464.00	1,464.00	1,495.00
200.1203.202 RETIREMENT CONTRIBUTION- V	3,768.94	2,271.10	2,562.52	2,106.39	2,372.00	2,372.00	2,372.00	2,420.00
200.1203.203 INSURANCE - VRS	71.11	322.78	323.70	206.03	253.00	253.00	253.00	260.00
200.1203.204 NATIONWIDE	0.00	0.00	0.00	22.00	0.00	30.00	30.00	30.00
200.1203.205 MEDICAL INSURANCE	2,300.31	2,371.20	2,587.20	2,817.60	4,624.00	3,150.00	3,150.00	3,150.00
200.1203.207 DISABILITY INS - HYBRID EM	0.00	0.00	0.00	250.00	0.00	0.00	0.00	0.00
200.1203.211 WORKERS' COMPENSATION INS	22.00	25.00	83.13	96.00	88.00	145.00	145.00	145.00
200.1203.301 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1203.302 CONTRACTUAL SERVICES	9,818.55	8,322.78	8,110.62	9,105.51	11,640.00	30,000.00	10,000.00	10,000.00
200.1203.304 MAINTENANCE & REPAIRS EQUI	126.00	0.00	0.00	18.00	390.00	200.00	200.00	200.00
200.1203.306 PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	800.00	800.00	800.00
200.1203.307 ADVERTISING	3,897.21	2,708.63	364.25	2,510.00	3,500.00	1,000.00	1,000.00	1,000.00
200.1203.356 SPECIAL TRAINING	6,072.45	5,010.53	13,002.02	2,056.61	5,000.00	6,000.00	6,000.00	6,000.00
200.1203.521 TELEPHONE	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1203.522 POSTAGE	23.06	0.00	0.00	67.35	0.00	225.00	225.00	225.00
200.1203.541 OFFICE SUPPLIES	282.97	342.70	312.63	909.79	300.00	300.00	300.00	300.00
200.1203.560 TRAVEL & TRAINING	525.46	10.00	78.47	1,556.22	900.00	750.00	1,500.00	1,500.00
200.1203.561 TUITION REIMBURSEMENT	6,927.27	1,800.00	3,250.00	1,007.47	500.00	5,000.00	3,500.00	3,500.00
200.1203.581 DUES & SUBSCRIPTIONS	277.00	363.23	289.75	841.50	560.00	600.00	600.00	600.00
200.1203.589 MEETING EXPENSES	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00
200.1203.592 SPECIAL EVENTS AWARD	9,390.41	8,982.36	8,940.93	10,835.67	11,225.00	9,000.00	9,000.00	9,000.00
200.1203.707 OFFICE EQUIPMENT	6.77	0.00	40.00	171.21	275.00	150.00	150.00	150.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
HUMAN RESOURCES								
200.1203.709								
REPLACEMENT OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HUMAN RESOURCES TOTAL	74,287.97	61,545.33	71,336.46	53,167.88	62,223.00	81,071.00	60,321.00	60,790.00

Funding Summary

Legal Services

Account Code: 200.1207

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Contract Services	29,626	30,000	30,000	30,000	0.00%
Total	29,626	30,000	30,000	30,000	0.00%

Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Part-Time Attorney	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
LEGAL SERVICES								
200.1207.302								
CONTRACTUAL SERVICES	4,185.00	36,938.75	29,625.62	27,818.70	30,000.00	30,000.00	30,000.00	30,000.00
LEGAL SERVICES TOTAL	4,185.00	36,938.75	29,625.62	27,818.70	30,000.00	30,000.00	30,000.00	30,000.00

Vinton Treasurer/Finance Department Mission Statement

In a spirit of excellence, integrity, and dedication, the Town of Vinton, Virginia's Finance Department is committed to providing timely, accurate, clear and complete information and support to other Town departments, citizens, and the community at large.

Fiscal Year 2014-2015 Accomplishments

1. Department Accounting Technical Guide was developed to detail the Accounting Manual for specific areas of operations.
2. Continued to expand the education of our customer's toward the use of our electronic payment methods for our utilities. The usage is now around 38% for ACH and credit card payments.
3. Implemented the Petztrack Animal License System to better maintain the information on our animal tags which is also available to our Animal Control Officer.
4. Contracted with Paymentus to overhaul our credit card payment system. The first phase of implementation on Real Estate and Personal Property will be completed and available for customer use for spring 2015. Utility Billing will be released later which is more involved.
5. Successfully completed the separation of duties between the Human Resources and Finance Department regarding the Payroll functions. This will clear an audit finding in the CAFR.
6. Continued to improve the Budget Financial Report – Comparative Budget Report for Revenues and Expenditures used by the Finance Committee and Council.
7. Achieved the GFOA Award for Financial Reporting for the 19th consecutive year.

Fiscal Year 2015-2016 Goals

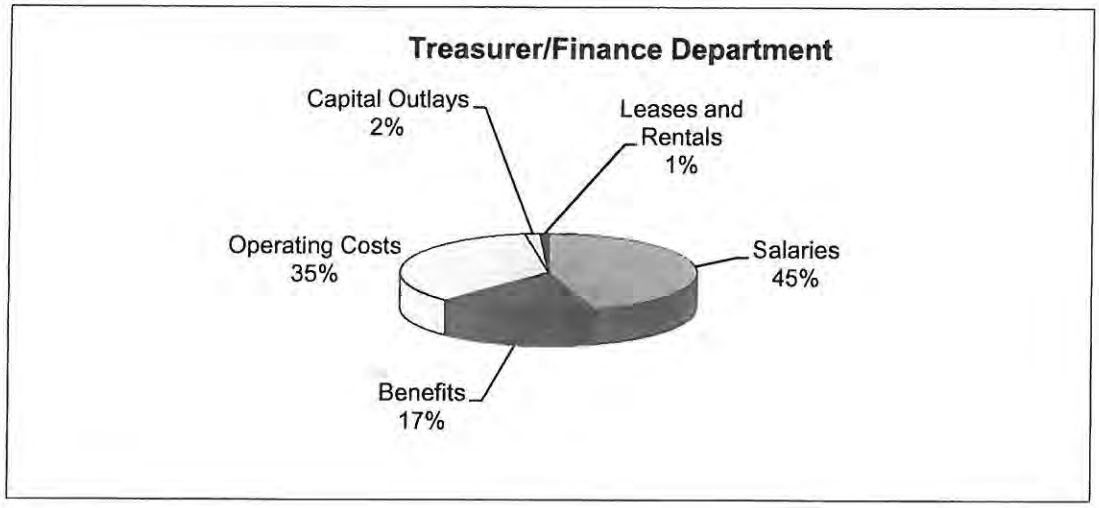
1. Continue to improve Customer Service in all aspects of operations by providing the highest level of service to our external and internal customers.
2. Re-evaluate Job Functions and reorganize where necessary to meet the changing needs of the Finance Department and the changing work requirements.
3. Implement an on-line Employee Resource Center for Employees to be able to access their pay information and historical information and leave accrual information.
4. Continue to work uncollected receivables and write-off accounts annually.
5. Work with ACS and MUNIS to develop reporting tools that will assist staff in becoming more efficient with job task.
6. Attain GFOA Award for Financial Reporting after the completion of the annual financial report.

Funding Summary

Treasurer/Finance Department

Account Code: 200.1214

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	122,679	109,600	106,836	108,935	-2.52%
Benefits	41,989	44,952	41,516	41,770	-7.64%
Operating Costs	75,447	80,330	85,230	85,230	6.10%
Capital Outlays	1,325	6,000	4,000	4,000	-33.33%
Leases and Rentals	3,523	2,300	2,300	2,300	0.00%
Total	244,964	243,182	239,882	242,235	-1.36%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Accounting Technician	3.00	3.00	3.00	3.00
Part-time Acct Tech	1.00	1.00	-	-
Financial Analyst	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00
Treasurer/Finance Dir	1.00	1.00	1.00	1.00
Total	7.00	7.00	6.00	6.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
TREASURER/FINANCE DEPARTMENT								
200.1214.101 SALARIES & WAGES	105,761.83	116,021.56	118,496.15	94,112.85	105,800.00	106,836.00	106,836.00	108,935.00
200.1214.102 SALARIES & WAGES - OVERTIM	1,401.63	134.78	0.00	0.00	0.00	0.00	0.00	0.00
200.1214.103 SALARIES & WAGES - PART-TI	8,238.49	2,880.00	4,182.50	0.00	3,800.00	1,500.00	0.00	0.00
200.1214.201 SS/MEDICARE	8,719.07	8,881.41	9,035.61	6,765.96	8,385.00	8,290.00	8,181.00	8,335.00
200.1214.202 RETIREMENT CONTRIBUTION- V	14,942.76	9,750.16	10,894.51	11,584.76	13,120.00	13,210.00	13,210.00	13,285.00
200.1214.203 INSURANCE - VRS	294.78	1,385.24	1,381.59	1,133.43	1,397.00	1,390.00	1,390.00	1,415.00
200.1214.204 NATIONWIDE	0.00	0.00	0.00	148.00	0.00	115.00	115.00	115.00
200.1214.205 MEDICAL INSURANCE	18,231.19	19,203.60	20,537.40	20,365.55	21,901.00	18,380.00	18,380.00	18,380.00
200.1214.207 DISABILITY INS - HYBRID EM	0.00	0.00	0.00	206.30	0.00	0.00	0.00	0.00
200.1214.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1214.211 WORKERS' COMPENSATION INS	105.00	101.00	140.33	162.76	149.00	240.00	240.00	240.00
200.1214.302 CONTRACTUAL SERVICES	1,105.94	5,809.48	2,850.00	3,136.79	3,500.00	3,500.00	3,000.00	3,000.00
200.1214.303 INDEPENDENT AUDITORS	18,995.00	18,798.00	24,408.63	18,240.00	18,780.00	20,000.00	20,000.00	20,000.00
200.1214.304 MAINTENANCE & REPAIRS EQUI	2,174.73	681.90	951.09	519.99	2,000.00	2,000.00	1,000.00	1,000.00
200.1214.305 MAINTENANCE SERVICE CONTRA	15,713.77	19,589.10	22,205.88	20,230.65	20,000.00	25,400.00	25,400.00	25,400.00
200.1214.306 PRINTING & BINDING	6,077.17	3,324.34	7,285.62	4,976.11	6,500.00	6,500.00	5,000.00	5,000.00
200.1214.522 POSTAGE	0.00	0.00	0.00	0.00	0.00	9,900.00	9,900.00	9,900.00
200.1214.541 OFFICE SUPPLIES	5,099.47	5,748.39	3,764.12	4,728.84	5,400.00	5,400.00	4,530.00	4,530.00
200.1214.552 MERCHANDISE FOR RESALE	1,090.61	8,480.60	3,997.00	1,050.00	9,150.00	5,000.00	4,500.00	4,500.00
200.1214.560 TRAVEL (MILEAGE/FARE)	2,101.06	3,025.80	2,597.96	1,611.04	3,500.00	3,500.00	3,500.00	3,500.00
200.1214.581 DUES & SUBSCRIPTIONS	1,804.00	1,871.00	2,016.28	2,179.75	2,000.00	2,700.00	2,700.00	2,700.00
200.1214.585 MISCELLANEOUS	1,515.14	1,399.21	1,342.24	2,599.38	2,000.00	2,000.00	2,000.00	2,000.00
200.1214.587 STATE SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1214.707 OFFICE EQUIPMENT	3,357.16	3,345.98	1,125.56	19.20	3,500.00	3,500.00	2,500.00	2,500.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
TREASURER/FINANCE DEPARTMENT								
200.1214.716 OTHER EQUIPMENT	3,595.06	2,135.64	199.90	1,004.40	2,500.00	2,500.00	1,500.00	1,500.00
200.1214.801 LEASE/RENT OF EQUIPMENT	2,916.25	2,671.80	3,522.79	2,256.00	2,300.00	2,300.00	2,300.00	2,300.00
200.1214.903 BANK SERVICE CHARGES	8,470.80	7,247.47	3,769.85	2,464.34	5,500.00	5,500.00	3,200.00	3,200.00
200.1214.904 CREDIT CARD FEES	0.00	69.88	258.58	183.96	2,000.00	500.00	500.00	500.00
TREASURER/FINANCE DEPARTMENT TOTAL	231,710.91	242,556.34	244,963.59	199,680.06	243,182.00	250,161.00	239,882.00	242,235.00

Vinton Police Department Mission Statement

The mission of the Vinton Police Department is to deliver quality police services to the community, while placing honesty, integrity, and professionalism above all else. We serve the community by enforcing laws and ordinances, safeguarding life and property, preventing and detecting crime, preserving the peace, being involved in community partnerships, and protecting the rights of all citizens.

Fiscal Year 2014-2015 Accomplishments

1. An increase in seat belt usage was shown by seat belt surveys and is a result of increased education and enforcement. An end of the year survey shows an 88% seat belt usage in the Town of Vinton.
2. Continued neighborhood enforcement efforts through utilizing DMV grants to increase neighborhood patrols.
3. Continued the use of LIDAR for more effective traffic enforcement. VPD has three handheld laser units for use by car and/or bicycle. Officers are concentrating efforts in the areas of Town that we see a trend in traffic crashes and driving complaints.
4. The department website continues to be a good source of information from the department to our citizens. Things such as current police events or community alerts can be viewed and communication is improved with the ability of the public submitting comments or reporting incidents. We have continued to assist with our neighborhood watch groups and had a very successful National Night Out event in August 2014 with many citizens, police and Town staff represented.
5. A basic citizens' police academy was held and fifteen community members graduated in November 2014.
6. We have completed most of the work to make the Emergency Operations Center more functional and effective. Plans are in the works to install radio equipment to supplement communications during an incident.
7. We have continued having two officers working with the elementary schools to be a liaison between the police department and students, faculty, and staff. The officers check in with the schools periodically to address any concerns and interact with students. We have also participated in activities and events throughout the school year to further interact with our youth.
8. The department K9 has been working and is being successful in narcotic detection and patrol work. The K9 offers an extra bit of safety for the officer and is a good resource for particularly dangerous situations we may encounter.
9. The department continues with the extra-territorial arrest agreement with Roanoke City, Roanoke County, and the City of Salem. This agreement allows seamless transition of law enforcement services across jurisdictional boundaries and improves our ability to investigate and mitigate crimes no matter which locality we are located.
10. The department was reaccredited in September 2014, with 100% compliance with all accreditation standards. We are proud of this accomplishment and will continue to conform to professional standards.

11. The department has initiated a domestic violence victim screening system to better document instances of violence and assess the likelihood that future domestic violence may occur. Victims are contacted after the initial response to check on their well-being and are again offered services to assist them. We feel this initiative will better serve victims and families of domestic violence.

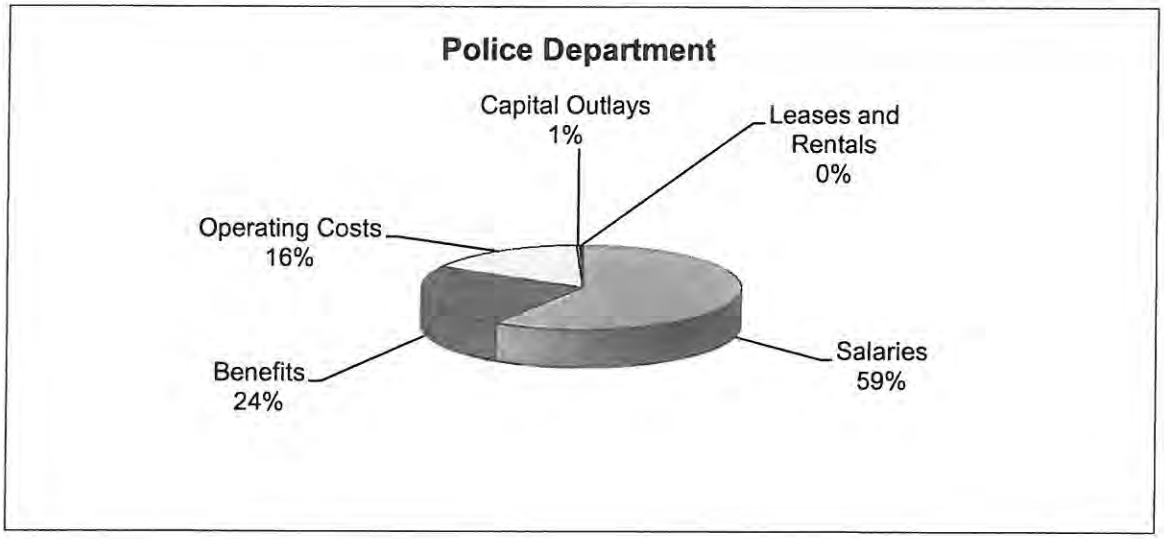
Fiscal Year 2015-2016 Goals

1. Provide Outstanding Community Awareness/Customer Service
   a. Continue Business Blitz and school liaison program
   b. Conduct Basic Citizens Police Academy
   c. Continue Community Programs as staffing permits
   d. Continue to promote Citizen Interaction on department's website
   e. Continue to utilize Go-Green initiatives through recycling and reducing the use of paper through electronic forms
2. Seek Alternate Funding through grants and asset seizures
3. Continue to more accurately compile crime and traffic data in order to identify locations of frequent incidents. Through crime analysis, we can conduct targeted patrols in an effort to reduce the number of occurrences.
4. Increase recruitment efforts by updating department informational brochures and attending career days and job fairs.
5. Reorganize staffing in the Detective Division in order to investigate TOV drug violations and increase efforts to detect and enforce violations pertaining to crimes against children. Additionally, considerations will be given to having administrative staff available to officers for longer periods of time to improve communication and be able offer more resources to them.
6. Attempt to obtain an All-terrain vehicle (ATV) primarily to use for patrol and search/rescue incidents that may occur on the Roanoke Valley Greenway system that runs through our locality. Trails are lengthy and we want to be proactive in our patrols, especially where police bike travel is not possible or feasible. We feel that it's important to maintain a presence, particularly during those times that the Greenway is used most often, to give citizens a sense of added safety while they use the trails. In addition, this ATV can be equipped to render aid and possibly assist with the extraction of an injured person from the trail to awaiting emergency services. We will continue to seek grant opportunities to obtain this equipment.
7. Gain approval for a compensation plan that will adjust the salary of department personnel in order to be competitive with surrounding law enforcement agencies and provide fair and equitable compensation for the tasks that personnel accomplish. Salaries for department personnel are well below that of nearby localities and the fear is that we will begin to lose officers to those departments after a substantial investment in training, education, experience, equipment, and service to the public. It has been many years since an adjustment was made and now is the time to update and improve our compensation plan.

Funding Summary

Police Department

Account Code: 200.3101	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	1,124,105	1,069,163	1,040,440	1,046,273	-2.14%
Benefits	342,782	427,818	432,165	431,491	0.86%
Operating Costs	284,944	298,989	265,003	286,505	-4.18%
Capital Outlays	11,504	24,210	55,358	6,000	-75.22%
Leases and Rentals	5,920	5,656	5,656	5,656	0.00%
Total	1,769,255	1,825,836	1,798,622	1,775,925	-2.73%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Administrative Serv Coor	1.00	1.00	1.00	1.00
Police Service Asst	1.00	1.00	1.00	1.00
Part -time Police	-	-	-	-
Police Officer	9.00	9.00	9.00	9.00
Master Police Officer	1.00	1.00	1.00	1.00
Sergeant	6.00	6.00	6.00	6.00
Detective	3.00	3.00	3.00	3.00
Lietenant	2.00	2.00	2.00	2.00
Captain	-	-	-	-
Chief of Police	1.00	1.00	1.00	1.00
Total	24.00	24.00	24.00	24.00

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
POLICE DEPARTMENT								
200.3101.101 SALARIES & WAGES	950,066.34	963,006.19	1051,618.21	953,270.94	1,009,163.00	996,440.00	996,440.00	992,273.00
200.3101.102 SALARIES & WAGES - OVERTIM	38,449.07	47,996.08	49,853.63	41,271.93	35,000.00	45,000.00	25,000.00	35,000.00
200.3101.103 SALARIES & WAGES - PART-TI	44,191.19	992.99	426.98-	0.00	0.00	0.00	0.00	0.00
200.3101.104 WAGES - CONTRACT SERVICES	19,074.38	22,276.50	23,059.75	7,278.80	25,000.00	25,000.00	19,000.00	19,000.00
200.3101.201 SS/MEDICARE	83,699.76	79,328.93	76,766.19	74,408.61	81,791.00	81,585.00	79,595.00	80,039.00
200.3101.202 RETIREMENT CONTRIBUTION- V	116,131.43	75,990.40	94,524.73	110,317.35	125,136.00	123,115.00	123,115.00	122,032.00
200.3101.203 INSURANCE - VRS	7,627.37	10,802.47	11,423.18	10,680.94	13,320.00	13,105.00	13,105.00	13,070.00
200.3101.204 NATIONWIDE	0.00	0.00	0.00	720.35	0.00	500.00	500.00	500.00
200.3101.205 MEDICAL INSURANCE	138,906.09	120,022.00	141,711.00	163,487.00	187,845.00	187,050.00	187,050.00	187,050.00
200.3101.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.211 WORKERS' COMPENSATION INS	17,986.96	18,214.00	18,357.08	21,600.12	19,726.00	28,800.00	28,800.00	28,800.00
200.3101.302 CONTRACTUAL SERVICES	6,550.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.304 MAINTENANCE & REPAIRS EQUI	47,038.57	44,794.45	42,089.92	42,009.35	36,075.66	35,000.00	35,000.00	35,000.00
200.3101.305 MAINTENANCE SERVICE CONTRA	31,348.13	38,383.78	26,815.22	30,637.68	38,600.00	37,200.00	33,200.00	33,200.00
200.3101.306 PRINTING & BINDING	3,181.83	3,438.04	1,229.23	3,641.31	4,000.00	4,000.00	2,500.00	2,500.00
200.3101.310 UNIFORMS/WEARING APPAREL	16,402.90	15,089.22	14,950.02	14,550.98	15,000.00	15,000.00	10,000.00	15,000.00
200.3101.312 IMAGING PROCESSING	669.94	958.60	564.66	520.49	1,000.00	1,000.00	1,000.00	1,000.00
200.3101.319 CONTRACTUAL POLICE SERVICE	21,055.66	22,588.02	24,773.88	21,451.67	23,350.00	23,350.00	20,750.00	23,350.00
200.3101.521 TELEPHONE	29,790.98	28,239.62	32,000.29	23,746.91	29,000.00	29,000.00	22,000.00	27,000.00
200.3101.522 POSTAGE	2,162.81	2,209.24	2,424.04	2,058.26	2,200.00	2,200.00	2,200.00	2,200.00
200.3101.532 PROPERTY INSURANCE	2,952.00	2,453.00	2,056.00	2,332.00	2,333.00	2,570.00	2,570.00	2,570.00
200.3101.535 MOTOR VECHICLE INSURANCE	14,120.00	13,624.00	17,747.00	13,150.00	13,165.00	14,485.00	14,485.00	14,485.00
200.3101.538 LIABILITY INSURANCE	4,604.00	4,148.00	3,292.00	3,500.00	3,500.00	3,850.00	3,850.00	3,850.00
200.3101.539 LOD - INS COVERAGE	0.00	4,778.97	9,436.00	8,232.00	8,232.00	9,100.00	9,100.00	9,100.00

GENERAL FUND

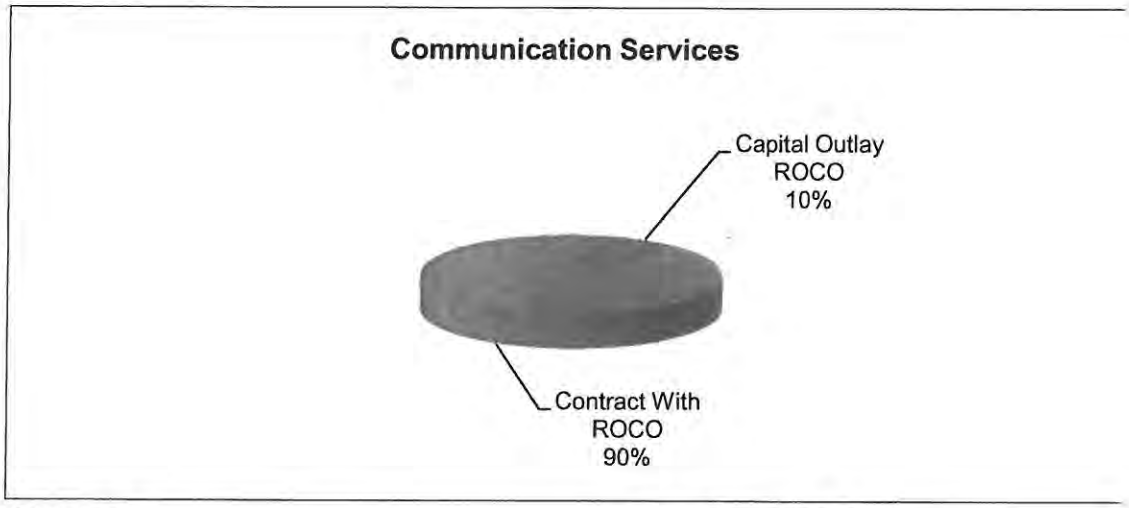
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
POLICE DEPARTMENT								
200.3101.541 OFFICE SUPPLIES	7,063.12	6,206.31	6,190.02	5,240.74	6,000.00	6,000.00	6,000.00	6,000.00
200.3101.548 GAS, OIL,GREASE & ANTIFREE	63,920.86	63,172.90	60,657.98	41,663.57	65,750.00	65,750.00	65,750.00	65,750.00
200.3101.553 MATERIALS & SUPPLIES	16,134.65	15,370.68	6,029.93	6,769.98	7,500.00	7,500.00	7,500.00	7,500.00
200.3101.554 FIREARMS AND AMMO	0.00	0.00	11,401.80	13,673.88	15,000.00	15,000.00	10,000.00	15,000.00
200.3101.559 ASSET FORFEITURE PROC - DC	0.00	3,221.65	1,729.98	0.00	6,858.73	6,597.81	6,598.00	0.00
200.3101.560 TRAVEL (MILEAGE/FARE)	11,985.72	6,751.77	12,837.51	14,674.40	12,500.00	12,500.00	6,000.00	12,500.00
200.3101.581 DUES & SUBSCRIPTIONS	831.00	1,531.00	2,051.89	1,676.00	1,500.00	1,500.00	1,500.00	1,500.00
200.3101.585 MISCELLANEOUS	1,794.75	1,840.02	2,622.59	3,857.11	4,000.00	4,000.00	2,500.00	3,500.00
200.3101.589 MEETING EXPENSES	2,789.72	3,155.17	4,044.12	4,496.64	4,500.00	4,500.00	1,500.00	4,500.00
200.3101.591 EMPLOYEE APPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
200.3101.703 COMMUNICATIONS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.705 MOTOR VEHICLES & EQUIPMENT	0.00	0.00	0.00	27,273.00	27,273.00	0.00	0.00	0.00
200.3101.709 REPLACEMENT OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.716 OTHER EQUIPMENT	0.00	12,997.45	11,504.32	5,958.62	7,900.00	7,900.00	4,000.00	6,000.00
200.3101.722 SPECIAL PROJECTS	539.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.731 ATF SPECIAL PROJECTS	14,999.85	10,969.00	0.00	61,637.70	67,984.00	51,357.56	51,358.00	0.00
200.3101.801 LEASE/RENT OF EQUIPMENT	152.32	1,972.70	1,919.91	1,656.00	1,656.00	1,656.00	1,656.00	1,656.00
200.3101.803 LEASE OF STORAGE FACILITY	4,333.29	3,666.63	3,999.96	3,999.96	4,000.00	4,000.00	4,000.00	4,000.00
POLICE DEPARTMENT TOTAL	1720,554.18	1654,189.78	1769,255.06	1,741,444.29	1,905,858.39	1,865,611.37	1,798,622.00	1,775,925.00

Funding Summary

Communication Services

Account Code: 200.3102

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	-		-	-	0.00%
Benefits	-		-	-	0.00%
Operating Costs	-			-	0.00%
Capital Outlays	-		-	-	0.00%
Contract With ROCO	426,840	423,222	423,222	423,222	0.00%
Capital Outlay ROCO	48,803	48,804	48,804	48,805	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	475,643	472,026	472,026	472,027	0.00%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

In FY June 2010 the TOV Communication Center merged with the Roanoke County Communication Ceter

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
COMMUNICATION SERVICES								
200.3102.101 SALARIES & WAGES	12,071.98-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.102 SALARIES & WAGES - OVERTIM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.104 WAGES - CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.201 SS/MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.202 RETIREMENT CONTRIBUTION- V	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.203 INSURANCE - VRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.205 MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.211 WORKER'S COMP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.304 MAINTENANCE & REPAIRS EQUI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.305 ANNUAL OP COST-SERV CHGS	353,404.00	416,966.96	426,839.96	384,191.63	423,222.00	423,222.00	423,222.00	423,222.00
200.3102.310 UNIFORMS/WEARING APPAREL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.319 CONTRACTUAL POLICE SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.521 TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.523 E-911 COMMUNICATIONS SYSTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.541 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.560 TRAVEL (MILEAGE/FARE)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.567 TRANS TO RC-CAPITAL IMP CO	48,803.04	48,803.04	48,803.04	44,736.12	48,804.00	48,804.00	48,804.00	48,805.00
200.3102.581 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.585 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.709 REPLACEMENT OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.716 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.801 LEASE/RENT OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

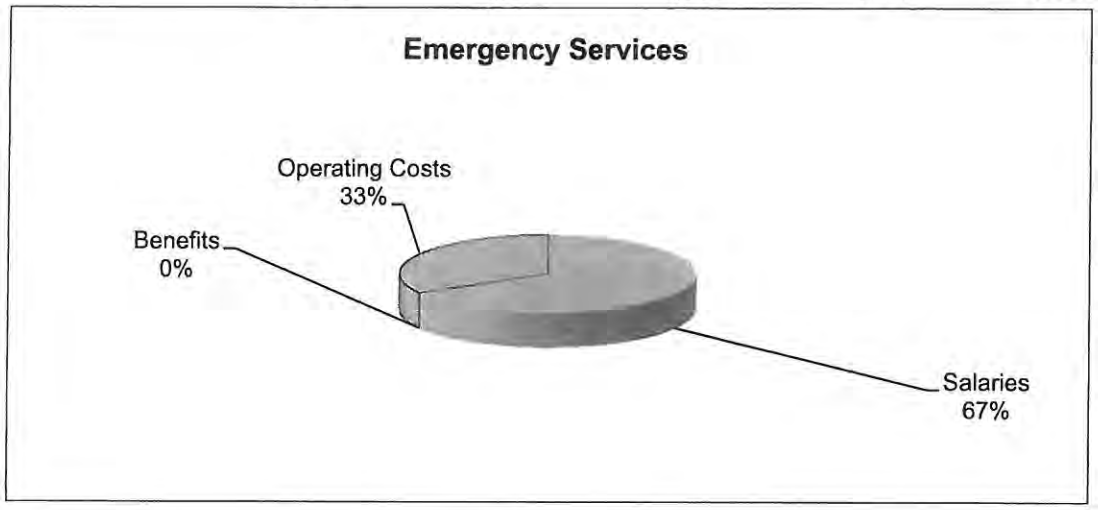
		ACTUAL DOLLARS				BUDGETS			
		06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
COMMUNICATION SERVICES									
	TOTAL	390,135.06	465,770.00	475,643.00	428,927.75	472,026.00	472,026.00	472,026.00	472,027.00

Funding Summary

Emergency Services

Account Code: 200.3103

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	12,717	5,000	5,000	5,000	0.00%
Benefits	1,956	-	-	-	
Operating Costs	-	2,500	2,500	2,500	0.00%
Capital Outlays	-	-	-	-	-
Leases and Rentals	-	-	-	-	-
Total	14,673	7,500	7,500	7,500	0.00%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

GENERAL FUND

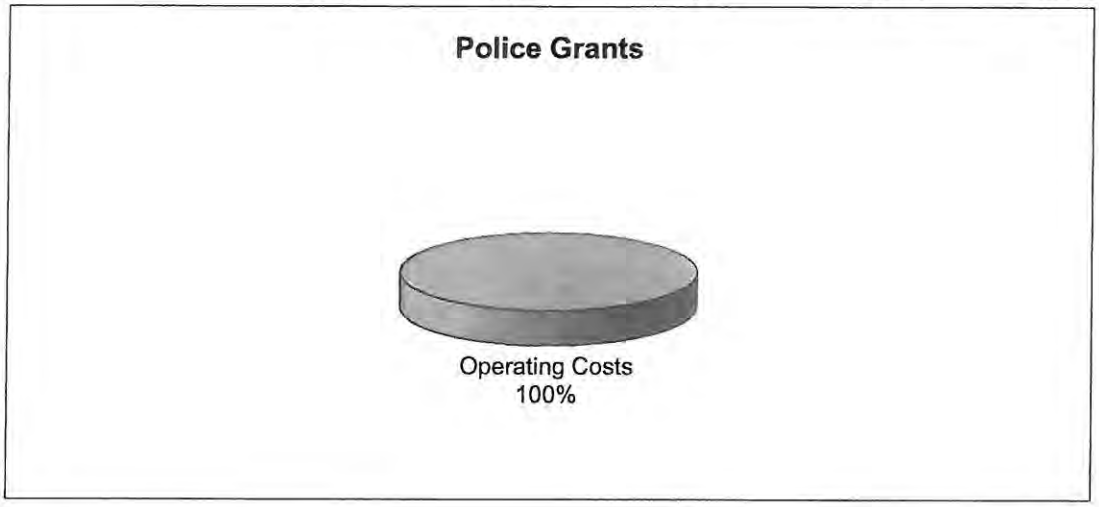
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
EMERGENCY SERVICES								
200.3103.101 SALARIES & WAGES	0.00	0.00	7,285.48	0.00	5,000.00	5,000.00	5,000.00	5,000.00
200.3103.102 SALARIES & WAGES - OVERTIM	0.00	0.00	5,431.15	0.00	0.00	0.00	0.00	0.00
200.3103.201 SS/MEDICARE	0.00	0.00	943.48	0.00	0.00	0.00	0.00	0.00
200.3103.202 RETIREMENT CONTRIBUTION- V	0.00	0.00	899.50	0.00	0.00	0.00	0.00	0.00
200.3103.203 INSURANCE - VRS	0.00	0.00	113.17	0.00	0.00	0.00	0.00	0.00
200.3103.310 UNIFORMS/WEARING APPAREL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3103.553 MATERIALS & SUPPLIES	159.00	1,700.59	0.00	957.00	2,500.00	2,500.00	2,500.00	2,500.00
200.3103.554 MAT. & SUPP. - STORM RELAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3103.560 TRAVEL (MILEAGE/FARE)	0.00	823.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3103.581 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMERGENCY SERVICES TOTAL	159.00	2,523.59	14,672.78	957.00	7,500.00	7,500.00	7,500.00	7,500.00

Funding Summary

Police Grants

Account Code: 200.3105

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	38,459	42,856	1,544	9,273	-78.36%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	38,459	42,856	1,544	9,273	-96.40%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
GRANTS								
200.3105.305 DCJS LIVE SCAN REPL GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,729.00
200.3105.316 COMMUNITY GRANTS	156.38	3,336.93	212.58-	743.59	1,238.04	544.38	544.00	544.00
200.3105.317 D M V GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.318 BVP VEST GRANT	1,760.00	3,662.40	1,687.50	2,039.92	2,754.65	1,000.00	1,000.00	1,000.00
200.3105.323 BAR CODE MERGE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.324 WIRELESS E-911	0.00	29,527.25	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.325 BJAG CAMERA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.335 BJA/JAG GRANT	3,177.20	1,620.41	6,609.12	0.00	0.00	0.00	0.00	0.00
200.3105.341 CRIMINAL JUSTICE SYS IPRVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.347 LASER FICHE GRANT	0.00	0.00	0.00	7,075.07	0.00	0.00	0.00	0.00
200.3105.348 DCJS - GRANT SPEED TRAILER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.349 RECORDER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.354 RECOVERY ACT JUSTICE A.GRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.365 WEBCAD CON'T. GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.366 DMV SEL ENF - ALCOHOL	0.00	0.00	0.00	0.00	9,113.00	0.00	0.00	0.00
200.3105.367 G3 VISION SYSTEM GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.368 ASSET FORF. GRANT-PC REPL.	0.00	0.00	30,374.98	0.00	29,750.00	0.00	0.00	0.00
GRANTS TOTAL	5,093.58	38,146.99	38,459.02	9,858.58	42,855.69	1,544.38	1,544.00	9,273.00

Vinton Fire and EMS Department Mission Statement

The mission of the Vinton Fire and EMS Department is to serve the citizens of Vinton and East Roanoke County, to promote and sustain a superior quality of life in our service area through the provision of emergency-related services – protect lives and conserve property through the provision of professional fire, rescue and emergency medical services. Provide excellence in service through public fire education and fire presentation. Provide state of the art training to our Fire and EMS personnel to insure high quality care of our citizens. We pledge to deliver professional, cost-effective services in a personal, responsive, and innovative manner that will always service the public.

Fiscal Year 2014-2015 Accomplishments

1. The Crew's Rehab truck was placed into service and is fully operational.
2. Celebration of the 75th Anniversary of the Vinton First Aid Crew.
3. The Crew informed the community of several EMS activities as well as creating TV promos about EMS and the Crew.
4. At this time the Crew did not have the funds to upgrade or replace the troubled building access system.
5. The Crew did recruit 5 new members this year.
6. The painting of the high traffic areas of the Crew Hall was completed during the winter.
7. A new ice machine was purchased for the FD and it replaced an almost 10 year old ice machine.
8. 3 members of the FD with 50 years of volunteer service were recognized by the Town.
9. The renovations of the FD for the future 24 hr shifts started after the New Year.
10. Starting on Jan. 5th with the aid of 2 County captains and the Town captain was able to staff a medic truck and wagon 24/7–depending upon the call type.
11. The addition of one more employee in March that will help with staffing of the 24hr fire truck.
12. The FD has purchased a new thermal imaging camera (TIC). This new camera will replace the current one which was the original camera purchased back in 1999-2000.

Fiscal Year 2015-2016 Goals

1. Develop a funding agreement with Roanoke County along with an EMS grant to replace the aging 2006 M-23 with almost 100,000 miles on it.
2. To insure the proper career staffing for manning a fire truck and 1st run medic truck 24/7 while maintaining a 2nd medic unit/ladder Monday through Friday from 6A-6P. This will be accomplished by the Town adding 1 more position and the County adding 5 more to this station around July.
3. The Vinton First Aid Crew desires to try and recruit at least 5 new members and have a minimum of 2 more members become ALS certified.
4. The Crew wants to complete the "in house" WIFI system upgrades.

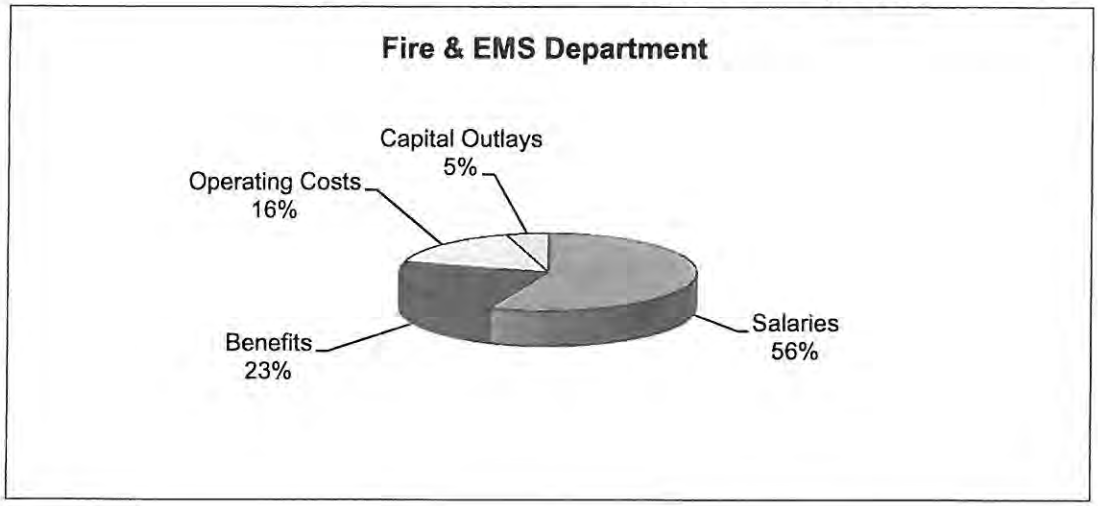
5. The Crew will continue to provide CPR and/or 1st aid classes to the public and provide continuing education to our members and others through the CE weekends.
6. The Fire Department wants to purchase new furniture for the shop and dispatch office as well as the apartment upstairs.
7. The Fire Department wants to try and recruit at least ten more volunteers.
8. Develop a funding agreement plan with Roanoke County to replace Ladder 2 after 22 plus years of service along with planning for the replacement of the wagon which will be 18 years old.

Funding Summary

Fire & EMS Department

Account Code: 200.3205

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	483,917	551,221	608,210	591,300	7.27%
Benefits	172,402	210,096	244,330	241,015	14.72%
Operating Costs	151,418	176,222	169,190	169,190	-3.99%
Capital Outlays	29,257	4,500	48,000	48,000	966.67%
Leases and Rentals	-	-	-	-	
Total	836,993	942,039	1,069,730	1,049,505	11.41%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Firefigter/EMT	1.00	2.00	2.00	2.00
Firefighter/Medic -24 hr	5.00	5.00	6.00	6.00
Lieutenant -Fire	1.00	1.00	1.00	1.00
Lieutenant - EMS	1.00	1.00	1.00	1.00
Deputy Chief	-	-	-	-
Fire Captain	1.00	1.00	1.00	1.00
Total	9.00	10.00	11.00	11.00

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
FIRE & EMS								
200.3205.101 SALARIES & WAGES	409,868.14	429,220.99	437,653.33	447,090.44	472,221.00	530,210.00	530,210.00	513,300.00
200.3205.102 SALARIES & WAGES - OVERTIM	38,011.97	47,563.95	45,413.31	39,505.18	78,000.00	78,000.00	78,000.00	78,000.00
200.3205.104 WAGES - CONTRACT SERVICES	1,275.00	1,000.00	850.00	0.00	1,000.00	0.00	0.00	0.00
200.3205.201 SS/MEDICARE	33,497.10	35,000.58	36,015.29	35,711.21	42,169.00	46,530.00	46,530.00	45,235.00
200.3205.202 RETIREMENT CONTRIBUTION- V	52,768.93	42,677.25	47,849.04	48,322.81	58,555.00	65,745.00	65,745.00	63,650.00
200.3205.203 INSURANCE - VRS	3,687.22	4,447.59	4,470.16	4,712.92	6,233.00	6,700.00	6,700.00	6,775.00
200.3205.204 NATIONWIDE	0.00	0.00	0.00	572.36	0.00	545.00	545.00	545.00
200.3205.205 MEDICAL INSURANCE	52,275.33	61,944.00	71,459.00	75,812.00	89,800.00	105,810.00	105,810.00	105,810.00
200.3205.211 WORKERS' COMPENSATION INS	12,643.00	13,885.00	12,608.36	14,250.00	13,339.00	19,000.00	19,000.00	19,000.00
200.3205.302 CONTRACTUAL SERVICES	13,215.78	16,376.27	16,789.27	18,877.84	21,850.00	18,315.00	18,315.00	18,315.00
200.3205.304 MAINTENANCE & REPAIRS EQUI	7,032.28	2,839.29	1,824.60	8,082.08	8,100.00	8,100.00	8,100.00	8,100.00
200.3205.311 UNIFORMS - CAREER	2,322.09	1,791.65	2,865.23	3,793.56	3,500.00	4,700.00	4,700.00	4,700.00
200.3205.317 FIRE PROGRAM GRANT	14,812.47	3,072.54	4,887.76	5,466.80	20,475.00	20,475.00	10,000.00	10,000.00
200.3205.340 TURN OUT GEAR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.344 EMS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.350 MAINTENANCE & REPAIR BLDG.	14,521.16	12,965.22	18,471.05	9,883.78	9,000.00	10,000.00	10,000.00	10,000.00
200.3205.356 SPECIAL TRAINING	470.91	246.45	453.18	203.78	500.00	500.00	500.00	500.00
200.3205.510 ELECTRICAL SERVICES	18,333.72	21,201.51	26,534.01	19,318.66	22,000.00	22,000.00	22,000.00	22,000.00
200.3205.512 HEATING SERVICES	7,158.67	8,075.37	9,054.54	8,523.86	10,000.00	10,000.00	10,000.00	10,000.00
200.3205.513 WATER AND SEWER SERVICE	2,844.92	1,986.93	2,620.87	1,988.20	2,650.00	2,650.00	2,650.00	2,650.00
200.3205.521 TELEPHONE	4,134.07	5,819.30	6,488.62	4,946.33	6,000.00	6,000.00	6,000.00	6,000.00
200.3205.522 POSTAGE	128.14	52.93	69.11	60.10	100.00	100.00	100.00	100.00
200.3205.532 PROPERTY INSURANCE	4,640.00	3,865.09	3,221.00	3,668.00	3,667.00	4,050.00	4,050.00	4,050.00
200.3205.535 MOTOR VECHICLE INSURANCE	5,197.40	4,028.52	2,929.00	472.00	3,525.00	3,525.00	3,525.00	3,525.00

GENERAL FUND

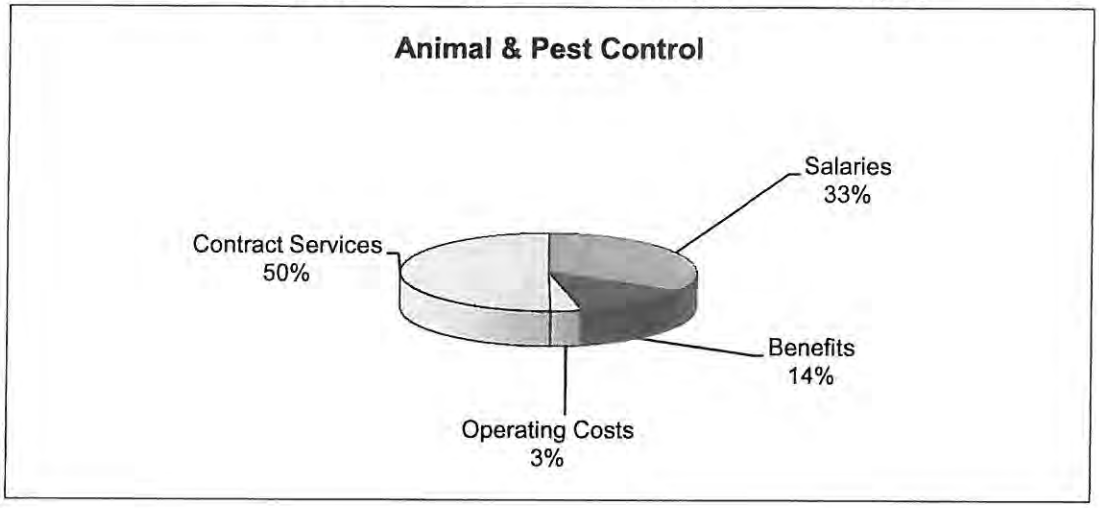
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
FIRE & EMS								
200.3205.538 LIABILITY INSURANCE	7,232.00	6,520.00	5,180.00	5,500.00	5,500.00	6,050.00	6,050.00	6,050.00
200.3205.539 LOD - INS COV	0.00	1,870.03	1,288.00	3,432.00	3,430.00	3,775.00	3,775.00	3,775.00
200.3205.541 OFFICE SUPPLIES	212.50	316.40	210.50	421.03	1,000.00	1,000.00	1,000.00	1,000.00
200.3205.544 MEDICAL SUPPLIES	2,753.21	5,186.67	4,122.07	5,300.19	5,000.00	5,500.00	5,500.00	5,500.00
200.3205.548 GAS, OIL,GREASE & ANTIFREE	14,210.27	10,509.66	8,238.79	5,388.52	12,000.00	12,000.00	9,000.00	9,000.00
200.3205.553 MATERIALS & SUPPLIES	958.20	1,103.54	645.97	1,130.28	1,200.00	1,200.00	1,200.00	1,200.00
200.3205.555 JANITORIAL/INVENTORY SUPPL	1,854.24	1,456.10	2,529.91	1,124.90	2,500.00	2,500.00	2,500.00	2,500.00
200.3205.560 TRAVEL & TRAINING	557.00	495.00	72.04	532.48	800.00	800.00	800.00	800.00
200.3205.572 CONTRIBUTION TO FIRE DEPT	15,300.00	16,300.00	16,300.00	16,300.00	16,300.00	19,000.00	16,300.00	16,300.00
200.3205.573 CONTRIBUTION TO RESCUE SQU	15,300.00	16,300.00	16,300.00	16,300.00	16,300.00	17,000.00	16,300.00	16,300.00
200.3205.576 CONTR-FIRE TRAINING FACILI	0.00	0.00	0.00	0.00	0.00	6,000.00	6,000.00	6,000.00
200.3205.581 DUES & SUBSCRIPTIONS	315.00	344.00	322.25	376.75	825.00	825.00	825.00	825.00
200.3205.705 MOTOR VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.709 REPLACEMENT OF EQUIPMENT	1,269.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.716 OTHER EQUIPMENT	2,294.73	239.60	859.71	4,272.06	4,500.00	3,000.00	3,000.00	3,000.00
200.3205.722 SPECIAL PROJECTS	7,434.81	73,528.86	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.737 PUB SAFETY BLDG PROJECT EX	0.00	0.00	0.00	0.00	314,998.00	0.00	0.00	0.00
200.3205.750 EMS VEHICLE REPLACEMENT	91,715.25	0.00	25,348.66	0.00	0.00	0.00	45,000.00	45,000.00
200.3205.799 CAPITAL OUTLAY - FIRE/EMS	0.00	11,240.58	3,048.50	309,122.92	0.00	0.00	0.00	0.00
FIRE & EMS TOTAL	860,244.84	863,470.87	836,993.13	1,120,463.04	1,257,037.00	1,041,605.00	1,069,730.00	1,049,505.00

Funding Summary

Animal & Pest Control

Account Code: 200.3501

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	38,528	36,129	37,960	38,720	7.17%
Benefits	13,410	15,135	15,679	15,845	4.69%
Operating Costs	2,592	3,860	3,910	3,910	1.30%
Contract Services	52,740	69,590	59,000	59,000	-15.22%
Capital Outlays	-	-	-		-
Leases and Rentals	-	-	-	-	-
Total	107,270	124,714	116,549	117,475	-5.80%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Community Service/ Animal Control Officer	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
ANIMAL CONTROL								
200.3501.101 SALARIES & WAGES	35,411.09	38,352.99	38,527.52	14,203.70	36,129.00	37,960.00	37,960.00	38,720.00
200.3501.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.201 SS/MEDICARE	2,554.44	2,829.66	2,947.39	1,088.31	2,764.00	2,904.00	2,904.00	2,965.00
200.3501.202 RETIREMENT CONTRIBUTION- V	4,126.14	2,788.51	3,236.19	1,248.71	4,480.00	4,710.00	4,710.00	4,800.00
200.3501.203 INSURANCE - VRS	85.48	396.48	408.84	124.77	477.00	500.00	500.00	515.00
200.3501.205 MEDICAL INSURANCE	5,792.01	3,458.00	6,468.00	2,935.00	7,044.00	7,045.00	7,045.00	7,045.00
200.3501.211 WORKERS' COMPENSATION INS	319.00	350.00	349.14	517.52	370.00	520.00	520.00	520.00
200.3501.302 CONTRACTUAL SERVICES-RCACP	39,350.35	40,596.08	52,740.47	60,655.76	69,590.00	69,590.00	59,000.00	59,000.00
200.3501.306 PRINTING & BINDING	0.00	353.69	0.00	0.00	100.00	100.00	100.00	100.00
200.3501.310 UNIFORMS/WEARING APPAREL	495.87	284.48	203.00	458.49	500.00	500.00	500.00	500.00
200.3501.312 PHOTO PROCESSING	292.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.390 VETERINARY SERVICES	0.00	0.00	725.25	389.29	1,500.00	1,500.00	1,500.00	1,500.00
200.3501.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	470.00	520.00	520.00	520.00
200.3501.541 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.548 GAS, OIL,GREASE & ANTIFREE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.553 MATERIALS & SUPPLIES	464.13	897.40	1,027.54	962.97	750.00	750.00	750.00	750.00
200.3501.560 TRAVEL	796.73	0.00	0.00	0.00	500.00	500.00	500.00	500.00
200.3501.581 DUES & SUBSCRIPTIONS	30.00	0.00	0.00	0.00	40.00	40.00	40.00	40.00
ANIMAL CONTROL TOTAL	90,222.00	90,791.29	107,269.34	83,056.52	124,714.00	127,139.00	116,549.00	117,475.00

Vinton Public Works Department Mission Statement

The Mission of the Public Works Department is to provide the highest quality public works services to the public and other Town Departments. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the Town, while ensuring that the maintenance, construction, and operations of the public facilities and programs under its care are adequate, safe and serviceable to the satisfaction of its customers.

Fiscal Year 2014-2015 Accomplishments

1. We maintained essential services to our citizens under reduced resources with professional customer service delivery.
2. Purchased and managed the eRoads Assets Management program software for the Town's roadway maintenance system.
3. Partnership with WVWA to implement a GIS Program to capture town assets within the downtown area.
4. Re-designing the Administrative area to provide a more efficient office design, for filing and storage system.
5. Made improves to our Customer Service skills – including ways to respond and assist Town residents in answering questions, concerns and issues.
6. Created an Employee Relationship Committee to increase morale, productivity and training for staff development.
7. Installed of 2000' of replacement water line, 35 residential and 2 commercial service connections, and 4 fire hydrants - Phase I, Jefferson Ave Water Line.
8. Installed of 1100' of replacement water line and 40 service connections - Southampton.
9. Repaired 617' of sanitary sewer line for - Washington Ave Emergency Sanitary Sewer Offset Line Project.
10. Installed 200' Water Line - Chestnut Ave.
11. Installation of a security system for PWs office.
12. Began Hook Truck CIP Purchase.
13. Began the purchase of a assets management program software.
14. Completion of Walnut Avenue Bridge replacement project.
15. Provided department assistance for new Library and Downtown Revitalization Project.
16. Continued the Accident Review Board for personnel and equipment Safety.
17. Continued our Safety Training Program with monthly topics training.
18. Continued our aggressive asphalt and pot hole repair program for street system.
19. PW staff has responded to an average of 8 water distribution system breaks, 4 wastewater backup complaints, and 4 water quality control complaints per month.
20. PW staff continues to utilize cost effective training opportunities through the Roanoke Valley Regional Public Works Academy and continues active participation as a board member.
21. Began the purchase and installation of Laserfiche Software.
22. Began the design phase of Phase II of Jefferson/Cleveland Water line project.

23. Cleaned, purchased and arranged safety equipment for garage area to make it a safer workspace.
24. General maintenance and upgrades to facility, storage lot and equipment lot.
25. Developed an aggressive asphalt and pot hole repair program for street system.
26. Established a Safety Training Program with monthly topics training.
27. Organization of PW Management Team to improve communication, efficiency and task performance.
28. Filled vacant positions with in-house staff and through internal promotions.
29. Upgraded TimeTrak Time Keeping Software and time clock.
30. Progress made to improve neighborhood quality of life through sidewalk repairs, pavement patching, stormwater system repairs, and traffic sign replacement.
31. PW staff continues to utilize cost effective training opportunities through the Roanoke Valley Regional Public Works Academy and continues active participation as a board member.
32. Enhanced emphasis on Right-of-Way maintenance improvements and beautification efforts along Virginia Avenue, 3rd Street, etc.

Fiscal Year 2015-2016 Goals

1. Continue to maintain essential services to citizens under reduced resources with professional customer service.
2. Continue to cross-train our staff and provide additional in-house safety and equipment training programs.
3. Partnership with Roanoke County to implement a GIS Program to capture town assets. Identify and implement an increased responsiveness program for infrastructure information needed for economic development.
4. Continue to improve on our Customer Service skills – including ways to respond and assist Town residents in answering questions, concerns and issues. This will also apply to how we respond and assist other departments within the Town.
5. To manage and populate the information from work orders and spreadsheets for the department into the new assets management software.
6. Continue making improvements and upgrades to Public Works facilities for the betterment of staffs' workplace environment.
7. To install a Camera Security System at Public Works.
8. Provided emergency electrical connections for four well houses.
9. Facility Improvements - Inside and Out - Painting, housekeeping etc.
10. 3rd St. Lot - Up-keep and painting.
11. Utilize roads data and information to improve/maintain our current roadways.
12. Continue improvement/organization of files on the Public Works T Drive.
13. Infrastructure improvements for Water and Sewer Systems.
14. To continue to develop employee relationship programs and incentives to increase morale, productivity and training for staff development.
15. Continue evaluation process for prioritization of a list for alleys, sidewalks, and street signs.

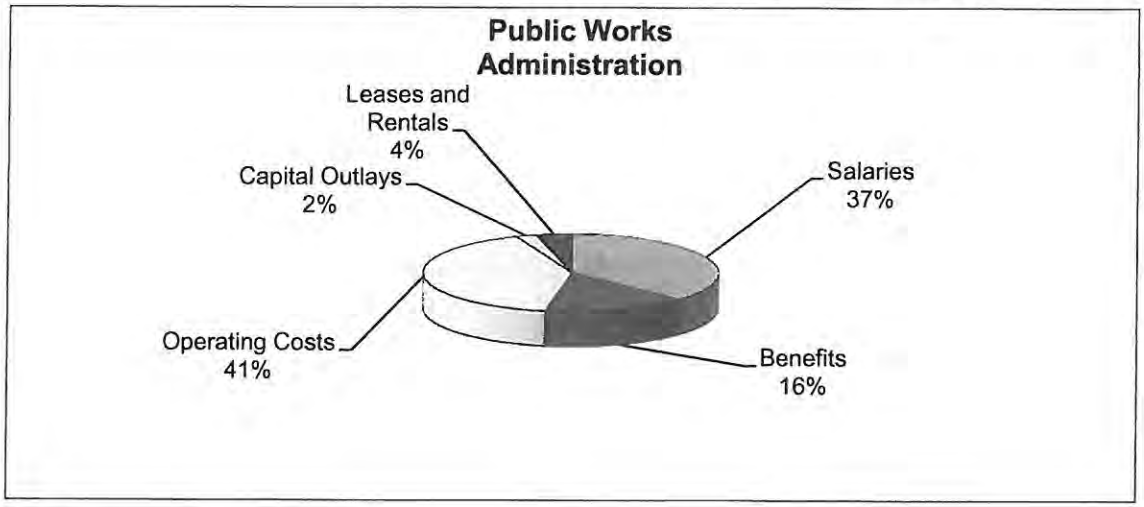
16. To continue to improve maintenance program and tools for managing our paved roadways.
17. Assist Town staff with recommendations on reducing and how best to limit our liabilities with stormwater management regulation changes and permitting requirements.
18. Refine Utility Fund Capital Improvement Program, projects and equipment, to further identify needs, priorities, and budget requirements.
19. Continue investigation and mitigation of Inflow and Infiltration in wastewater collection system.
20. Establish an effective wastewater system Fats, Oils, and Grease (FOG) program to satisfy state regulatory requirements and mitigate sanitary sewer backups and overflows resulting from FOG.
21. Continue development of an effective water system Cross-Connection Control program to prevent the possible backflow of harmful contaminants to the system, satisfy regulatory requirements, and protect public health.
22. Continue to expand and modify pavement maintenance program through additional training, investigating new techniques and processes, and acquiring effective equipment.
23. Continue to concentrate on replacing street signs and markings to maintain legibility and keep up with MUTCD and VDOT standards.
24. Continue making improvements and upgrades to Public Works facilities for the betterment of staffs' workplace environment.
25. Infrastructure improvements for Water and Sewer Systems:
    a. Identify smaller CIP utility project that can be performed with Town forces.
    b. Continue development and construction of Cleveland Av Phase 2 and 3 water projects.
    c. Identify equipment needs for CIP and smaller items.
26. Continue our conversion of traffic light signalization loops to cameraed intersection systems.

Funding Summary

Public Works Administration

Account Code: 200.1221

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	4,994	49,065	48,265	49,425	0.73%
Benefits	1,719	20,736	21,250	21,455	3.47%
Operating Costs	52,166	53,962	54,900	54,900	1.74%
Capital Outlays	535	3,000	3,000	3,000	0.00%
Leases and Rentals	4,000	4,000	5,250	5,250	31.25%
Total	63,413	130,763	132,665	134,030	2.50%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Administrative Assistant	-	1.00	1.00	1.00
Administrative Manager	-	1.00	1.00	1.00
Asst Public Works Dir	-	1.00	1.00	1.00
Public Works Director	-	1.00	1.00	1.00
Special Projects Coordinator	-	1.00	1.00	1.00
Mechanic	1.00	-	-	-
Chief Mechanic	1.00	-	-	-
Total	2.00	5.00	5.00	5.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
PUBLIC WORKS ADMINISTRATION								
200.1221.101 SALARIES & WAGES	3,827.47	3,378.32	4,976.27	42,376.58	48,065.00	48,065.00	48,065.00	49,225.00
200.1221.102 SALARIES & WAGES - OVERTIM	6.11	60.20	17.42	77.88	1,000.00	1,000.00	200.00	200.00
200.1221.201 SS/MEDICARE	245.15	229.40	294.90	3,092.04	3,754.00	3,754.00	3,695.00	3,765.00
200.1221.202 RETIREMENT CONTRIBUTION- V	503.65	279.54	662.20	5,258.09	5,960.00	5,960.00	5,960.00	6,080.00
200.1221.203 INSURANCE - VRS	10.57	39.75	34.37	501.85	635.00	635.00	635.00	650.00
200.1221.204 NATIONWIDE	0.00	0.00	0.00	62.34	0.00	50.00	50.00	50.00
200.1221.205 MEDICAL INSURANCE	908.99	812.10	665.50	930.35	10,323.00	10,360.00	10,360.00	10,360.00
200.1221.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1221.211 WORKERS' COMPENSATION INS	58.00	63.00	61.60	412.52	64.00	550.00	550.00	550.00
200.1221.302 CONTRACTUAL SERVICES	1,883.38	1,602.85	1,567.98	2,879.65	3,450.00	4,650.00	2,500.00	2,500.00
200.1221.304 MAINTENANCE & REPAIRS EQUI	715.60	1,094.81	686.20	869.17	800.00	800.00	800.00	800.00
200.1221.305 MAINTENANCE SERVICE CONTRA	958.13	1,135.13	1,568.52	2,543.84	1,500.00	1,500.00	1,500.00	1,500.00
200.1221.310 UNIFORMS/WEARING APPAREL	689.76	774.82	1,096.00	967.39	900.00	1,070.00	1,070.00	1,070.00
200.1221.350 MAINTENANCE & REPAIR BLDG.	5,114.96	9,970.12	6,000.15	1,235.01	6,204.20	6,000.00	6,000.00	6,000.00
200.1221.356 SPECIAL TRAINING	1,473.12	181.99	480.00	989.99	1,500.00	1,500.00	1,500.00	1,500.00
200.1221.357 PROFESSIONAL & TECHNICAL P	417.92	211.92	46.00	99.04	500.00	500.00	500.00	500.00
200.1221.510 ELECTRICAL SERVICES	9,456.01	11,188.22	11,108.02	9,153.36	11,300.00	11,300.00	10,000.00	10,000.00
200.1221.512 HEATING SERVICES	5,460.47	4,723.33	6,891.77	5,293.63	5,300.00	5,300.00	5,300.00	5,300.00
200.1221.513 WATER AND SEWER SERVICE	677.44	522.33	586.79	544.75	650.00	650.00	650.00	650.00
200.1221.521 TELEPHONE	4,464.29	5,100.13	5,121.76	4,201.41	4,250.00	5,200.00	5,200.00	5,200.00
200.1221.522 POSTAGE	524.51	479.84	573.61	599.73	775.00	775.00	775.00	775.00
200.1221.532 PROPERTY INSURANCE	844.00	703.00	588.00	668.00	667.00	735.00	735.00	735.00
200.1221.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	470.00	520.00	520.00	520.00
200.1221.538 LIABILITY INSURANCE	1,316.00	1,184.00	940.00	1,000.00	1,000.00	1,100.00	1,100.00	1,100.00

GENERAL FUND

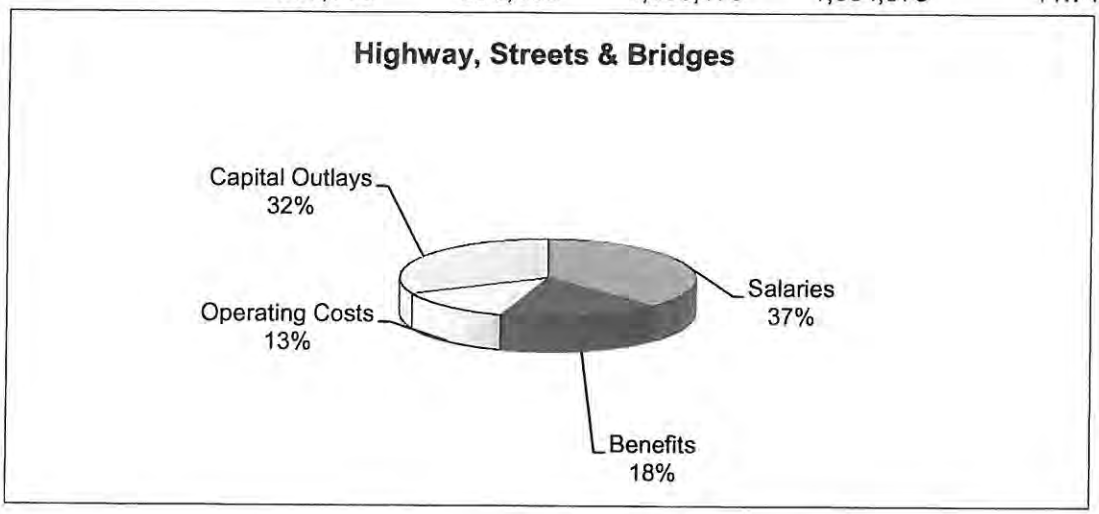
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
PUBLIC WORKS ADMINISTRATION								
200.1221.541 OFFICE SUPPLIES	2,771.37	1,745.14	1,690.28	1,515.07	1,800.00	1,800.00	1,800.00	1,800.00
200.1221.548 GAS, OIL,GREASE & ANTIFREE	815.51	1,056.41	2,238.72	807.57	1,250.00	1,250.00	1,250.00	1,250.00
200.1221.553 MATERIALS & SUPPLIES	9,347.22	10,221.12	8,073.93	11,356.39	11,400.00	11,400.00	10,000.00	10,000.00
200.1221.554 SMALL TOOLS	1,226.01	1,138.48	752.98	853.42	1,200.00	1,200.00	1,200.00	1,200.00
200.1221.555 JANITORIAL/INVENTORY SUPPL	111.46	0.00	20.46	739.55	850.00	850.00	850.00	850.00
200.1221.580 C D L PROGRAM	603.00	753.50	1,192.00	51.50	1,000.00	1,000.00	500.00	500.00
200.1221.589 MEETING EXPENSES	89.53	75.75	54.53	183.17	150.00	150.00	150.00	150.00
200.1221.591 EMPLOYEE APPRECIATION	691.91	467.23	252.21	83.36	1,000.00	1,000.00	1,000.00	1,000.00
200.1221.709 REPLACEMENT OF EQUIPMENT	1,000.00	0.00	534.77	0.00	1,000.00	1,000.00	1,000.00	1,000.00
200.1221.716 OTHER EQUIPMENT	3,578.99	1,867.19	0.00	1,252.29	2,000.00	2,000.00	2,000.00	2,000.00
200.1221.725 HVAC - PUBLIC WORKS GARAGE	7,143.79	16,176.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1221.801 LEASE/RENTAL OF EQUIPMENT	0.00	0.00	0.00	1,039.73	1,250.00	1,250.00	1,250.00	1,250.00
200.1221.803 LEASE OF STORAGE FACILITY	4,333.29	3,666.63	3,999.96	3,999.96	4,000.00	4,000.00	4,000.00	4,000.00
PUBLIC WORKS ADMINISTRATION TOTAL	71,771.61	81,386.25	63,412.90	106,110.63	135,967.20	138,874.00	132,665.00	134,030.00

Funding Summary

Highway, Streets & Bridges

Account Code: 200.4101

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	411,805	366,142	401,365	406,975	11.15%
Benefits	159,710	167,224	189,320	190,515	13.93%
Operating Costs	92,954	129,265	142,895	142,895	10.54%
Capital Outlays	268,848	308,335	332,593	344,593	11.76%
Leases and Rentals	-	-	-	-	
Total	933,316	970,966	1,066,173	1,084,978	11.74%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Laborer	-	-	-	-
Equipment Operator I	3.00	3.00	3.00	3.00
Equipment Operator II	3.00	3.00	2.00	2.00
Equipment Operator III	2.00	2.00	2.00	2.00
Crew Leader	3.00	3.00	3.00	3.00
Mechanic	-	1.00	1.00	1.00
Chief Mechanic	-	1.00	1.00	1.00
Total	11.00	13.00	12.00	12.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
MAINT. - HWYS., STS, BRIDGES								
200.4101.101 SALARIES & WAGES	421,252.95	457,623.31	390,084.06	309,008.33	336,392.00	376,615.00	376,615.00	382,225.00
200.4101.102 SALARIES & WAGES - OVERTIM	14,036.33	13,744.68	10,953.31	6,930.19	15,750.00	15,750.00	15,750.00	15,750.00
200.4101.103 SALARIES & WAGES - PART-TI	3,580.83	2,169.96	10,767.13	6,069.00	9,000.00	9,000.00	9,000.00	9,000.00
200.4101.201 SS/MEDICARE	37,801.78	37,834.19	23,262.75	23,756.13	28,000.00	30,705.00	30,705.00	31,135.00
200.4101.202 RETIREMENT CONTRIBUTION- V	54,124.59	37,219.15	36,672.30	37,122.31	42,333.00	46,700.00	46,700.00	47,395.00
200.4101.203 INSURANCE - VRS	1,111.23	5,284.03	4,359.46	3,682.29	4,506.00	4,975.00	4,975.00	5,045.00
200.4101.204 NATIONWIDE	0.00	0.00	0.00	470.52	0.00	400.00	400.00	400.00
200.4101.205 MEDICAL INSURANCE	70,754.57	72,192.80	79,528.60	85,998.90	75,272.00	85,890.00	85,890.00	85,890.00
200.4101.207 DISABILITY INS - HYBRID EM	0.00	0.00	0.00	17.76	0.00	0.00	0.00	0.00
200.4101.209 UNEMPLOYMENT INSURANCE	0.00	2,526.10	0.00	0.00	0.00	0.00	0.00	0.00
200.4101.211 WORKERS' COMPENSATION INS	17,216.00	16,616.00	15,887.12	18,744.00	17,113.00	20,650.00	20,650.00	20,650.00
200.4101.302 CONTRACTUAL SERVICES	19,603.34	7,057.21	4,110.00	7,617.02	20,000.00	15,000.00	15,000.00	15,000.00
200.4101.304 MAINTENANCE & REPAIRS EQUI	24,402.39	21,071.28	20,982.04	16,482.54	23,000.00	23,000.00	23,000.00	23,000.00
200.4101.310 UNIFORMS/WEARING APPAREL	5,161.72	5,795.51	6,337.96	4,684.88	5,730.00	5,730.00	5,730.00	5,730.00
200.4101.356 SPECIAL TRAINING	1,656.40	734.82	1,839.57	1,968.75	2,800.00	2,800.00	2,800.00	2,800.00
200.4101.358 RAILROAD CROSSING MNT	1,462.50	1,462.50	1,462.50	1,462.50	1,465.00	1,465.00	1,465.00	1,465.00
200.4101.362 ALLEY MAINTENANCE	377.60	2,474.98	68.68	922.18	2,500.00	5,000.00	5,000.00	5,000.00
200.4101.363 R.O.W. SHOULDER MAINTENANC	0.00	1,500.00	0.00	0.00	1,500.00	1,500.00	1,500.00	1,500.00
200.4101.372 BRIDGE MNT-GUS W NICKS #80	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
200.4101.373 BRIDGE MNT-WALNUT AVE #800	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
200.4101.532 PROPERTY INSURANCE	2,108.00	1,753.00	1,468.00	1,668.00	1,667.00	1,850.00	1,850.00	1,850.00
200.4101.535 MOTOR VECHICLE INSURANCE	7,564.00	7,288.00	9,512.00	7,052.00	7,053.00	7,750.00	7,750.00	7,750.00
200.4101.538 LIABILITY INSURANCE	3,288.00	2,964.00	2,352.00	2,500.00	2,500.00	2,750.00	2,750.00	2,750.00
200.4101.548 GAS, OIL,GREASE & ANTIFREE	31,875.81	32,543.02	27,072.59	22,401.42	33,500.00	33,500.00	33,500.00	33,500.00

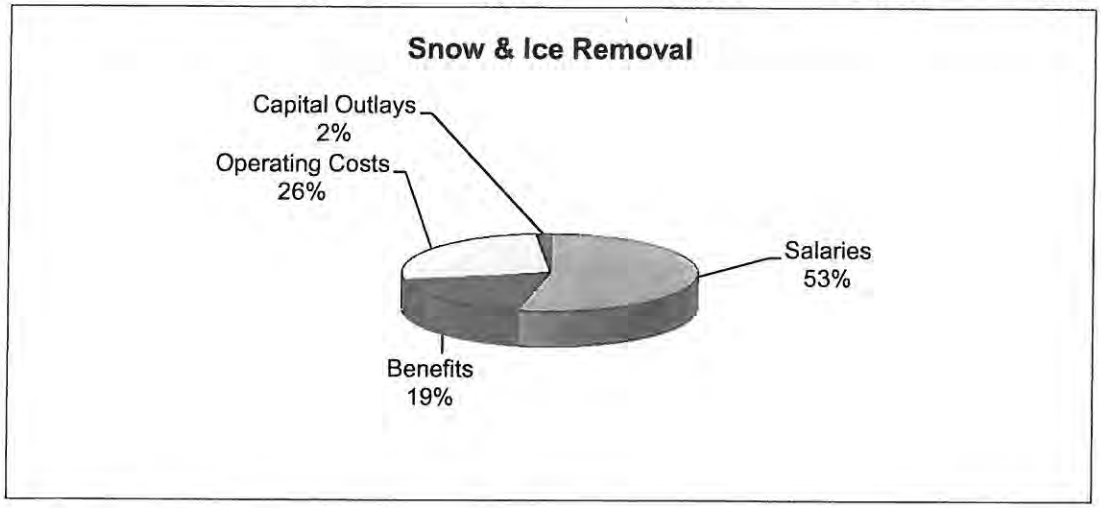
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
MAINT. - HWYS., STS, BRIDGES 200.4101.553								
MATERIALS & SUPPLIES 200.4101.554	7,324.81	5,574.64	1,642.65	1,131.99	6,000.00	6,000.00	6,000.00	6,000.00
SMALL TOOLS 200.4101.558	1,773.83	1,733.06	853.83	302.76	1,600.00	1,600.00	1,600.00	1,600.00
STREET MATERIALS 200.4101.709	24,992.05	17,222.09	15,251.99	11,082.12	24,950.00	24,950.00	24,950.00	24,950.00
REPLACEMENT OF EQUIPMENT 200.4101.712	1,069.06	1,167.91	1,298.99	0.00	1,200.00	1,200.00	1,200.00	1,200.00
CURB, GUTTER & SIDEWALKS 200.4101.716	14,517.31	10,844.64	6,122.88	7,175.43	10,000.00	10,000.00	10,000.00	10,000.00
OTHER EQUIPMENT 200.4101.717	1,249.91	1,143.92	0.00	0.00	1,200.00	1,200.00	1,200.00	1,200.00
MILLING & PAVEMENT 200.4101.718	179,588.59	175,000.00	204,003.78	0.00	229,535.00	389,255.00	277,693.00	289,693.00
PROP OWNER: CURB & GUTTER 200.4101.719	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
PAVEMENT STRIPING & MARKIN 200.4101.721	0.00	14,937.25	16,142.00	0.00	20,000.00	20,000.00	20,000.00	20,000.00
STORM DRAINAGE PROJECTS 200.4101.722	8,048.95	9,680.90	1,509.87	6,382.71	10,000.00	10,000.00	10,000.00	10,000.00
VML RISK MGTM GRANT EXPEND 200.4101.750	0.00	0.00	3,314.50	0.00	0.00	0.00	0.00	0.00
REPLACE 1986 & 1987 TRACTO 200.4101.780	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VDOT REV SHARING-INTERSECT 200.4101.781	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VDOT REV SHRG-PAVING & MIL 200.4101.782	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VDOT-WALNUT AVE CORRIDOR 200.4101.799	562.44	1,444.04	17,328.48	8,664.24	4,800.00	4,800.00	4,000.00	4,000.00
CAPITAL OUTLAY	0.00	40,691.92	19,127.30	71.25	30,600.00	30,600.00	7,500.00	7,500.00
MAINT. - HWYS., STS, BRIDGES TOTAL	956,504.99	1009,294.91	933,316.34	593,369.22	970,966.00	1,201,635.00	1,066,173.00	1,084,978.00

Funding Summary

Snow & Ice Removal

Account Code: 200.4105

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	3,238	46,540	34,085	34,575	-25.71%
Benefits	490	15,866	11,875	11,974	-24.53%
Operating Costs	21,117	18,075	17,075	17,075	-5.53%
Capital Outlays	430		1,000	1,000	100.00%
Leases and Rentals	-	-	-	-	0.00%
Total	25,274	80,481	64,035	64,624	-19.70%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

GENERAL FUND

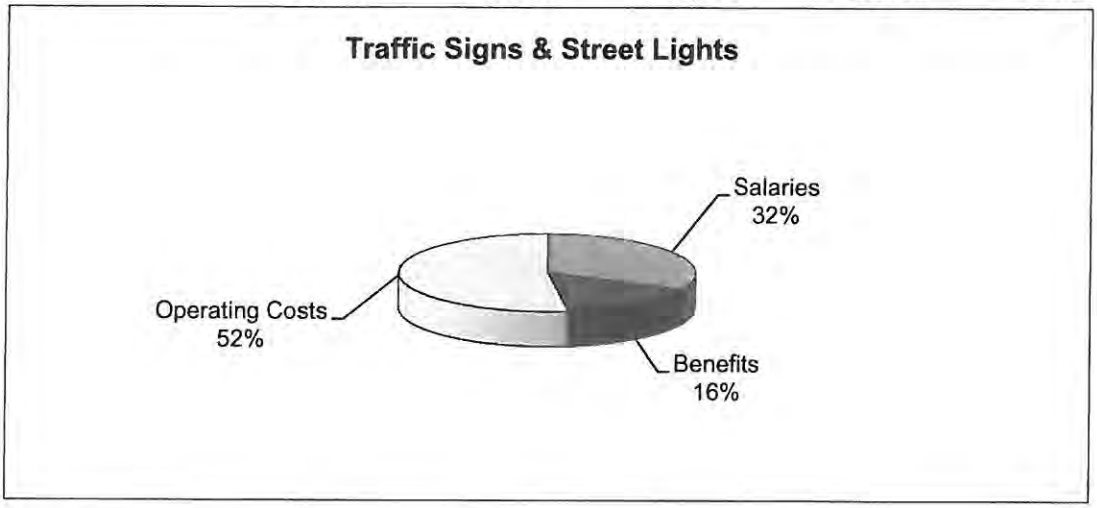
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
SNOW AND ICE REMOVAL								
200.4105.101 SALARIES & WAGES	2.55	8.02	581.81	21,672.51	37,036.00	24,585.00	24,585.00	25,075.00
200.4105.102 SALARIES & WAGES - OVERTIM	1,504.98	3,516.33	2,655.76	11,135.84	9,504.00	9,500.00	9,500.00	9,500.00
200.4105.201 SS/MEDICARE	109.41	259.39	242.39	2,421.24	3,218.00	2,610.00	2,610.00	2,644.00
200.4105.202 RETIREMENT-VRS	158.62	249.81	231.39	3,452.81	4,592.00	3,050.00	3,050.00	3,110.00
200.4105.203 INSURANCE-VRS	3.29	33.66	15.74	338.21	176.00	325.00	325.00	330.00
200.4105.204 NATIONWIDE	0.00	0.00	0.00	45.87	0.00	25.00	25.00	25.00
200.4105.205 MEDICAL INSURANCE	0.00	0.00	0.00	0.00	7,880.00	5,865.00	5,865.00	5,865.00
200.4105.211 WORKERS' COMPENSATION INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4105.304 MAINTENANCE & REPAIRS EQUI	1,953.42	2,824.23	188.78	1,100.22	3,000.00	3,000.00	3,000.00	3,000.00
200.4105.553 MATERIALS & SUPPLIES	6,138.14	16,423.85	20,426.15	11,160.42	13,500.00	18,500.00	13,500.00	13,500.00
200.4105.554 SMALL TOOLS	474.02	722.29	501.61	0.00	575.00	575.00	575.00	575.00
200.4105.709 REPLACEMENT OF EQUIPMENT	4,593.49	0.00	429.99	0.00	1,000.00	1,000.00	1,000.00	1,000.00
SNOW AND ICE REMOVAL TOTAL	14,937.92	24,037.58	25,273.62	51,327.12	80,481.00	69,035.00	64,035.00	64,624.00

Funding Summary

Traffic Signs & Street Lights

Account Code: 200.4108

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	29,015	42,058	50,770	50,785	20.75%
Benefits	10,363	15,831	25,355	25,525	61.23%
Operating Costs	67,575	82,638	83,185	83,185	0.66%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	106,952	140,527	159,310	159,495	13.50%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

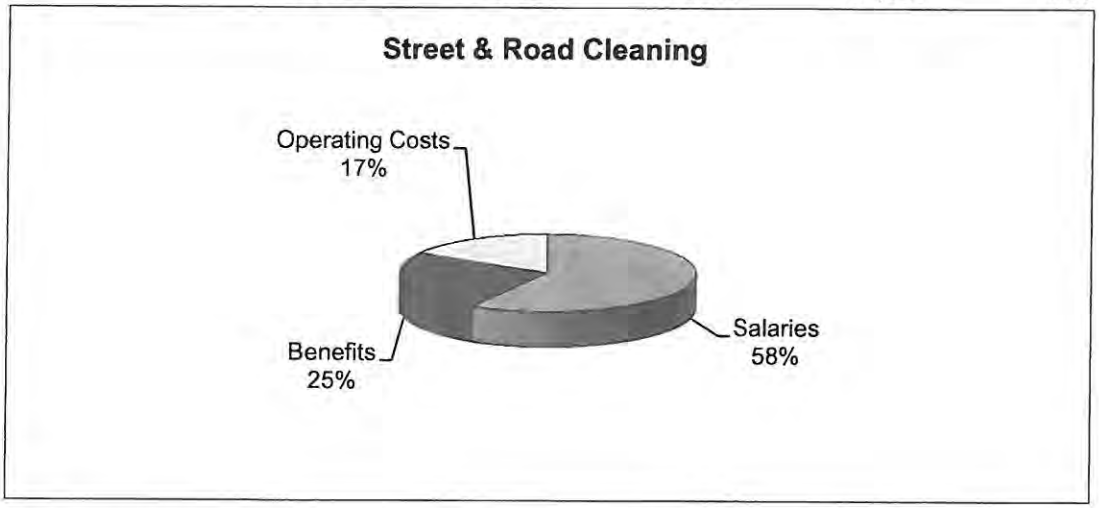
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
TRAFFIC SIGNS & STREET LIGHT								
200.4108.101 SALARIES & WAGES	32,408.85	35,929.01	28,643.37	40,992.65	41,258.00	49,970.00	49,970.00	49,985.00
200.4108.102 SALARIES & WAGES - OVERTIM	861.73	419.34	371.61	544.40	800.00	800.00	800.00	800.00
200.4108.201 SS/MEDICARE	2,419.09	2,702.74	2,161.28	3,058.95	0.00	3,825.00	3,825.00	3,885.00
200.4108.202 RETIREMENT CONTRIBUTION- V	4,263.70	2,310.59	2,426.84	4,817.44	5,116.00	6,100.00	6,100.00	6,200.00
200.4108.203 INSURANCE - VRS	88.34	329.13	322.09	466.73	545.00	650.00	650.00	660.00
200.4108.204 NATIONWIDE	0.00	0.00	0.00	62.72	0.00	30.00	30.00	30.00
200.4108.205 MEDICAL INSURANCE	5,558.01	5,977.00	3,834.00	3,228.50	8,461.00	12,685.00	12,685.00	12,685.00
200.4108.211 WORKERS' COMPENSATION INS	1,306.00	1,323.00	1,618.59	1,875.00	1,712.00	2,065.00	2,065.00	2,065.00
200.4108.302 CONTRACTUAL SERVICES	9,701.88	13,254.37	9,121.58	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
200.4108.304 MAINTENANCE & REPAIRS EQUI	882.97	1,080.25	445.00	1,301.61	1,000.00	1,500.00	1,500.00	1,500.00
200.4108.350 MAINTENANCE & REPAIR BLDG.	0.00	570.00	0.00	938.73	1,000.00	1,000.00	1,000.00	1,000.00
200.4108.510 ELECTRICAL SERVICES	29,250.10	19,690.85	20,376.46	15,991.26	21,535.00	21,535.00	21,535.00	21,535.00
200.4108.511 ELECTRICAL SERVICES - SUBD	26,572.43	34,193.23	35,561.28	27,538.77	33,130.00	33,130.00	33,130.00	33,130.00
200.4108.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	470.00	520.00	520.00	520.00
200.4108.548 GAS, OIL,GREASE & ANTIFREE	2,147.03	2,200.85	1,148.02	511.73	3,000.00	3,000.00	3,000.00	3,000.00
200.4108.553 MATERIALS & SUPPLIES	5,094.10	5,462.75	286.35	2,852.79	6,500.00	6,500.00	6,500.00	6,500.00
TRAFFIC SIGNS & STREET LIGHT TOTAL	121,058.23	125,927.11	106,952.47	120,653.28	140,527.00	159,310.00	159,310.00	159,495.00

Funding Summary

Street & Road Cleaning

Account Code: 200.4202

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	40,704	50,089	48,260	49,215	-1.74%
Benefits	14,682	21,178	20,930	21,134	-0.21%
Operating Costs	15,770	13,686	13,910	13,910	1.64%
Capital Outlays	-	-	-	-	-
Leases and Rentals	-	-	-	-	-
Total	71,156	84,953	83,100	84,259	-0.82%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Equipment Operator III	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

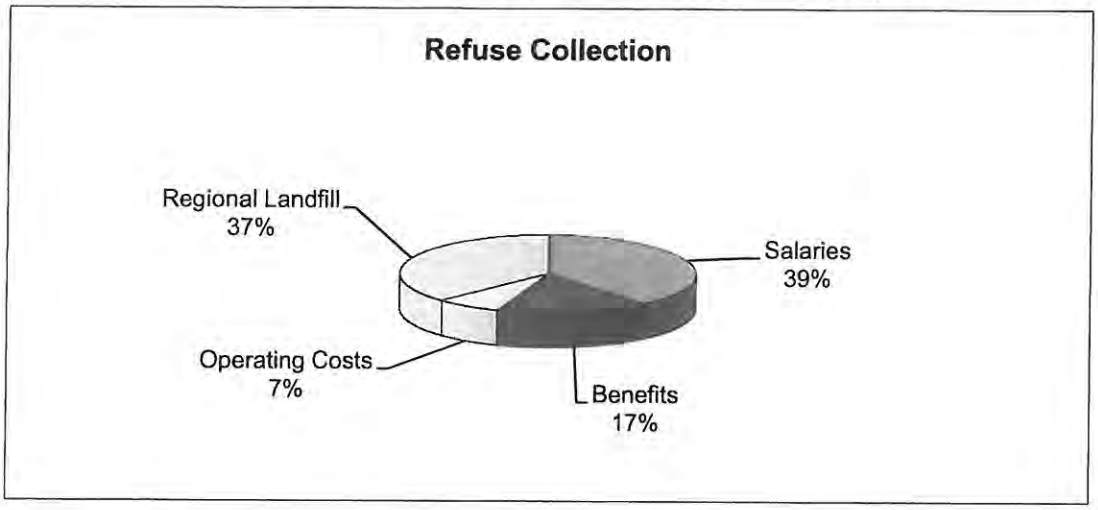
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
STREET & ROAD CLEANING								
200.4202.101 SALARIES & WAGES	39,109.05	40,620.59	40,655.68	43,299.06	49,653.00	47,825.00	47,825.00	48,780.00
200.4202.102 SALARIES & WAGES - OVERTIM	357.22	116.25	48.57	115.04	436.00	435.00	435.00	435.00
200.4202.201 SS/MEDICARE	2,844.56	2,954.82	3,038.19	3,206.86	3,832.00	3,695.00	3,695.00	3,764.00
200.4202.202 RETIREMENT CONTRIBUTION- V	4,678.84	3,142.55	3,639.94	4,887.41	6,157.00	5,930.00	5,930.00	6,050.00
200.4202.203 INSURANCE - VRS	97.16	446.91	433.13	469.17	655.00	630.00	630.00	645.00
200.4202.204 NATIONWIDE	0.00	0.00	0.00	75.93	0.00	70.00	70.00	70.00
200.4202.205 MEDICAL INSURANCE	6,264.83	6,292.50	6,468.00	6,457.00	9,368.00	9,195.00	9,195.00	9,195.00
200.4202.211 WORKERS' COMPENSATION INS	1,316.00	1,334.00	1,102.71	1,277.24	1,166.00	1,410.00	1,410.00	1,410.00
200.4202.304 MAINTENANCE & REPAIRS EQUI	5,200.00	10,126.75	4,775.72	8,406.95	6,000.00	6,000.00	6,000.00	6,000.00
200.4202.310 UNIFORMS/WEARING APPAREL	444.86	568.37	542.17	436.46	416.00	590.00	590.00	590.00
200.4202.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	470.00	520.00	520.00	520.00
200.4202.548 GAS, OIL,GREASE & ANTIFREE	6,281.77	6,188.72	9,816.32	5,944.53	6,800.00	6,800.00	6,800.00	6,800.00
STREET & ROAD CLEANING TOTAL	67,098.29	72,275.46	71,156.43	75,047.65	84,953.00	83,100.00	83,100.00	84,259.00

Funding Summary

Refuse Collection

Account Code: 200.4203

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	194,411	199,850	194,850	198,630	-0.61%
Benefits	72,965	103,556	86,350	87,160	-15.83%
Operating Costs	38,229	33,386	36,380	36,380	8.97%
Regional Landfill	183,478	197,000	192,000	192,000	-2.54%
Capital Outlays	-	-	-	-	-
Total	489,083	533,792	509,580	514,170	-3.68%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Laborer	-	-	-	-
Equipment Operator I	2.00	2.00	2.00	2.00
Equipment Operator II	2.00	2.00	2.00	2.00
Crew Leader	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
REFUSE COLLECTION								
200.4203.101 SALARIES & WAGES	174,128.55	183,849.48	184,383.09	174,103.62	188,850.00	188,850.00	188,850.00	192,630.00
200.4203.102 SALARIES & WAGES - OVERTIM	6,380.77	10,131.93	10,028.00	7,806.48	11,000.00	11,000.00	6,000.00	6,000.00
200.4203.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4203.201 SS/MEDICARE	13,407.46	14,558.56	14,927.68	13,793.03	15,290.00	15,290.00	14,900.00	15,195.00
200.4203.202 RETIREMENT CONTRIBUTION- V	22,901.58	16,894.52	19,501.76	21,566.07	43,417.00	23,420.00	23,420.00	23,885.00
200.4203.203 INSURANCE - VRS	474.49	2,168.73	2,159.92	2,093.07	2,493.00	2,495.00	2,495.00	2,545.00
200.4203.204 NATIONWIDE	0.00	0.00	0.00	16.73	0.00	15.00	15.00	15.00
200.4203.205 MEDICAL INSURANCE	25,928.11	26,973.20	30,551.00	32,517.70	36,193.00	36,520.00	36,520.00	36,520.00
200.4203.211 WORKERS' COMPENSATION INS	7,076.00	6,535.00	5,824.96	6,750.00	6,163.00	9,000.00	9,000.00	9,000.00
200.4203.302 CONTRACTUAL SERVICES	2,140.86	2,284.43	1,694.78	774.41	1,000.00	2,000.00	2,000.00	2,000.00
200.4203.304 MAINTENANCE & REPAIRS EQUI	8,234.26	10,271.27	9,917.47	12,365.39	8,500.00	9,500.00	9,500.00	9,500.00
200.4203.306 PRINTING & BINDING	430.60	169.50	0.00	169.50	100.00	100.00	100.00	100.00
200.4203.310 UNIFORMS/WEARING APPAREL	2,241.58	2,279.14	3,077.52	2,253.69	2,075.00	2,905.00	2,905.00	2,905.00
200.4203.535 MOTOR VECHICLE INSURANCE	1,512.00	1,456.00	1,904.00	1,412.00	1,411.00	1,575.00	1,575.00	1,575.00
200.4203.548 GAS, OIL,GREASE & ANTIFREE	23,878.09	24,064.91	21,635.74	15,261.73	20,000.00	20,000.00	20,000.00	20,000.00
200.4203.553 MATERIALS & SUPPLIES	645.76	185.88	0.00	75.00	300.00	300.00	300.00	300.00
200.4203.601 REGIONAL LANDFILL CHARGES	176,243.00	180,361.90	183,477.71	155,085.11	197,000.00	197,000.00	192,000.00	192,000.00
REFUSE COLLECTION TOTAL	465,623.11	482,184.45	489,083.63	446,043.53	533,792.00	519,970.00	509,580.00	514,170.00

Funding Summary

Recycling Collection

Account Code: 200.4206

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	31,339	42,838	38,610	39,100	-8.73%
Benefits	11,235	20,208	22,560	22,715	12.41%
Operating Costs	18,276	15,672	16,700	16,700	6.56%
Capital Outlays	-	-	-	-	-
Leases and Rentals	-	-	-	-	-
Total	60,849	78,718	77,870	78,515	-0.26%

Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Equipment Operator I	1.00	1.00	1.00	1.00
Equipment Operator II	-	-	1.00	1.00
Equipment Operator III	1.00	1.00	-	-
Total	2.00	2.00	2.00	2.00

GENERAL FUND

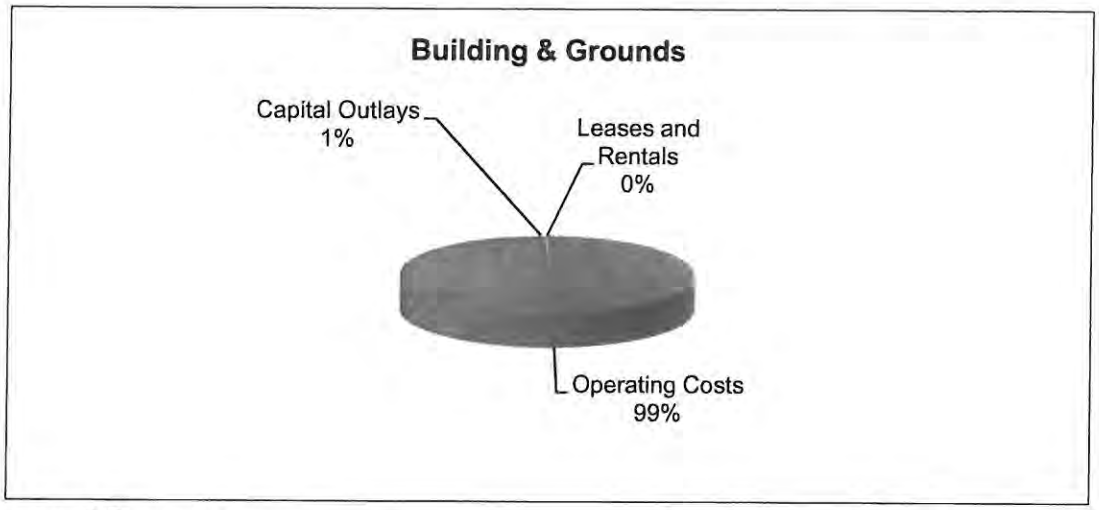
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
RECYCLING								
200.4206.101 SALARIES & WAGES	34,173.95	37,809.26	30,903.07	38,684.18	42,568.00	38,340.00	38,340.00	38,830.00
200.4206.102 SALARIES & WAGES - OVERTIM	260.86	256.73	435.47	775.02	270.00	270.00	270.00	270.00
200.4206.201 SS/MEDICARE	2,498.09	2,821.89	2,293.71	2,905.82	3,277.00	2,935.00	2,935.00	2,990.00
200.4206.202 RETIREMENT CONTRIBUTION- V	4,444.34	2,458.76	2,776.84	4,737.78	5,278.00	4,725.00	4,725.00	4,815.00
200.4206.203 INSURANCE - VRS	92.14	350.25	342.01	466.35	562.00	505.00	505.00	515.00
200.4206.204 NATIONWIDE	0.00	0.00	0.00	58.55	0.00	10.00	10.00	10.00
200.4206.205 MEDICAL INSURANCE	6,304.59	5,634.60	3,899.50	7,093.85	9,057.00	11,110.00	11,110.00	11,110.00
200.4206.211 WORKERS' COMPENSATION INS	1,375.00	1,638.00	1,922.77	2,227.52	2,034.00	3,275.00	3,275.00	3,275.00
200.4206.302 CONTRACTUAL SERVICES	8,506.56	8,757.44	8,280.39	7,681.57	8,750.00	9,750.00	8,750.00	8,750.00
200.4206.304 MAINTENANCE & REPAIRS EQUI	1,599.26	1,018.25	1,923.79	1,553.88	1,500.00	2,000.00	2,000.00	2,000.00
200.4206.306 PRINTING & BINDING	50.00	0.00	0.00	0.00	50.00	50.00	50.00	50.00
200.4206.310 UNIFORMS/WEARING APPAREL	433.53	813.72	979.56	930.86	832.00	1,265.00	1,265.00	1,265.00
200.4206.535 MOTOR VECHICLE INSURANCE	1,008.00	972.00	1,268.00	940.00	940.00	1,035.00	1,035.00	1,035.00
200.4206.548 GAS, OIL,GREASE & ANTIFREE	3,333.07	3,459.84	4,626.11	2,881.30	2,600.00	2,600.00	2,600.00	2,600.00
200.4206.553 MATERIALS & SUPPLIES	1,131.70	1,418.38	1,198.20	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
RECYCLING TOTAL	65,211.09	67,409.12	60,849.42	71,936.68	78,718.00	78,870.00	77,870.00	78,515.00

Funding Summary

Building & Grounds

Account Code: 200.4304

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	132,541	147,444	117,935	117,935	-20.01%
Capital Outlays	31,195	1,000	1,000	1,000	0.00%
Leases and Rentals	600	600	600	600	0.00%
Total	164,336	149,044	119,535	119,535	-19.80%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
BUILDINGS AND GROUNDS								
200.4304.302 CONTRACTUAL SERVICES	44,521.84	42,816.34	21,188.32	16,765.46	19,270.00	23,000.00	23,000.00	23,000.00
200.4304.305 MAINTENANCE SERVICE CONTRA	1,960.25	1,925.31	4,293.85	5,418.51	8,710.00	8,710.00	8,710.00	8,710.00
200.4304.330 TOWN MUSEUM	5,079.01	6,549.59	3,901.45	4,049.87	5,000.00	5,000.00	5,000.00	5,000.00
200.4304.350 MAINTENANCE & REPAIR BLDG.	9,954.64	12,161.62	19,338.92	14,054.42	15,000.00	15,000.00	15,000.00	15,000.00
200.4304.352 MAINTENANCE OF LANDSCAPE	6,467.88	8,010.51	8,194.26	1,881.50	7,300.00	7,300.00	7,300.00	7,300.00
200.4304.357 PROFESSIONAL & TECHNICAL P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4304.360 HEALTH DEPARTMENT	7,406.45	11,458.59	10,888.10	8,014.28	9,000.00	11,000.00	11,000.00	11,000.00
200.4304.510 ELECTRICAL SERVICES	20,607.26	26,073.64	27,672.64	21,831.13	29,000.00	29,000.00	29,000.00	29,000.00
200.4304.513 WATER AND SEWER SERVICE	883.87	814.23	932.23	825.60	900.00	950.00	950.00	950.00
200.4304.520 RADIO MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4304.521 TELEPHONE	25,686.28	18,521.03	11,984.96	6,232.81	23,000.00	10,000.00	7,500.00	7,500.00
200.4304.522 POSTAGE	11,466.81	11,594.59	12,097.22	10,454.16	13,000.00	0.00	0.00	0.00
200.4304.532 PROPERTY INSURANCE	5,663.00	5,011.64	4,669.00	5,071.00	3,334.00	3,675.00	3,675.00	3,675.00
200.4304.538 LIABILITY INSURANCE	6,576.00	5,928.00	4,704.00	5,000.00	5,000.00	5,500.00	5,500.00	5,500.00
200.4304.555 JANITORIAL/INVENTORY SUPPL	3,725.39	3,065.96	2,676.22	1,303.45	1,300.00	1,300.00	1,300.00	1,300.00
200.4304.722 SPECIAL PROJECTS	0.00	13,745.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4304.728 BEAUTIFICATION PROJECTS	1,200.00	1,200.00	1,537.78	0.00	1,000.00	1,000.00	1,000.00	1,000.00
200.4304.799 CAPITAL OUTLAY	0.00	0.00	29,657.32	7,630.00	7,630.00	0.00	0.00	0.00
200.4304.803 LEASE OF RENTAL BUILDING	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00
BUILDINGS AND GROUNDS TOTAL	151,798.68	169,476.05	164,336.27	109,132.19	149,044.00	122,035.00	119,535.00	119,535.00

Vinton Special Programs Department Mission Statement

The Mission of the Special Programs Department is to create, conduct, and promote interesting and unique events and activities for citizens of and visitors to Vinton.

Fiscal Year 2014-2015 Accomplishments

1. The Special Programs Department is extremely supportive and active with the "In Vinton" branding. The Special Programs Director is one of the administrators of the "In Vinton" face book page. New ads were designed and utilized in Valley Life magazine, Virginia's Blue Ridge Visitors Guide. Two Special Programs staff members assisted with research and editing of the new InVinton visitor's guide. Special Programs also set-up an InVinton Pinterest page. The Special Programs Director assisted with the roll-out of the new branding in February 2014 and the branding emphasis at the groundbreaking of the new Vinton Library.
2. The Special Programs Department implemented the second year of the SNAP program at the Vinton Farmers' Market. The program began serving the clients July 5, 2014. Staffing and matching funds for SNAP purchases were made possible through a donation from Carillion. Promotion was conducted through Vinton Farmers' Market postcards, SNAP flyers, face book and newspaper articles.
3. Special Programs contacted and worked with Virginia Tech Family Nutrition Program for promoting SNAP and hands-on children's cooking demonstrations at the Vinton Farmers' Market for the second year.
4. The department worked cooperatively with Rockingham Mutual Insurance to provide 400 re-usable market bags for the Vinton Farmers' Market for a second year.
5. The department distributed 9800+ Vinton Farmers' Market promotional postcards the spring of 2014 and another 3000 fall promotional postcards to east Roanoke County Schools, Bedford area schools and many other public areas.
6. Third year as major organizer for Vinton's participation in the Blue Ridge Veterans Celebration. The event included a veterans' day ceremony in cooperation with the Roanoke Valley Veterans Council, a picnic luncheon for 300, entertainment by Revelation Quartet and 311 Elm, and children's activities. Through the effort of the Veterans Day Event and a Distance Run in September 2014 the Blue Ridge Veterans Celebration awarded approximately $5000.00 in grants to veterans related needs.
7. The department organized and conducted ten town sponsored special events at the Farmers' Market including: Art Markets, Craft Shows, and a children series called "Shake, Bake and Sprout. Also facilitated four Mingle at the Market concerts held by the Vinton Chamber of Commerce and two benefit events held by various organizations.
8. Organized and implemented the second year of the Vinton Zombie Walk. Funds were contributed to the Vinton Needy Family Fund.
9. Worked cooperatively with the Vietnam Veterans Commemoration Committee to plan the first two community wide events as part of the three year commemoration.

10. The Special Programs Director and an employee from each town department organized and produced the 2014 "Imagine" Town Calendar.
11. The department facilitated expansion of vendor hours at the Vinton Farmers' Market to seven days a week from 7 a.m. to 7 p.m.
12. The Special Programs Director served as Vinton Dogwood Festival Parade Chairperson and Public Relations contact person.
13. The Special Programs Director organized entertainment for the Vinton Fall Festival and Vinton Senior Expo.

Fiscal Year 2015-2016 Goals

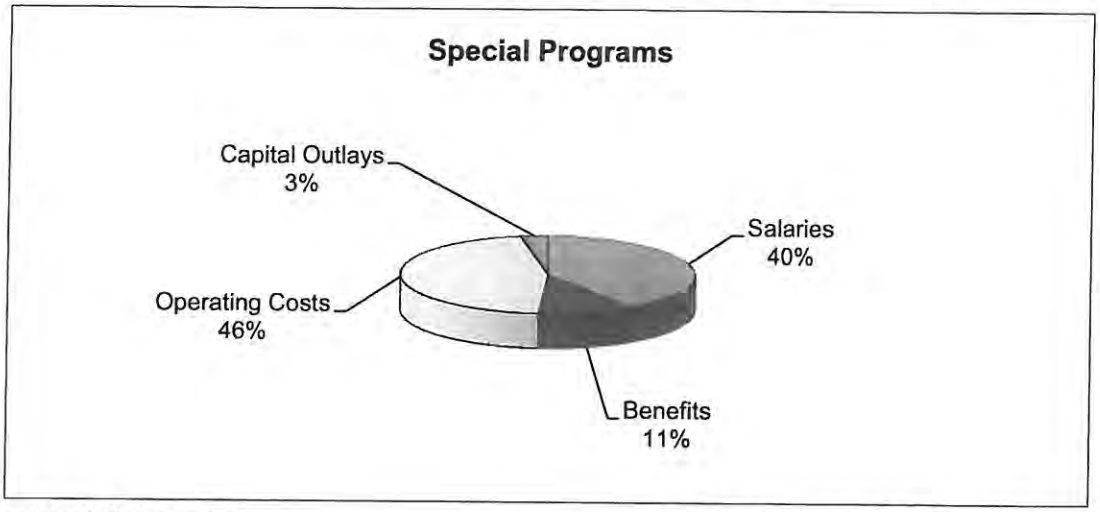
1. Organize and conduct Arts and Craft Markets, "Shake, Bake, and Sprout" children's' events and food tastings at the Vinton Farmers' Market. Increase vendor participation at the market.
2. Facilitate other events, concerts and distance runs held by other organizations.
3. Continue to increase the social networking for promotion of the Town of Vinton and events. Facebook, Twitter, You Tube, Pinterest, etc.
4. Work cooperatively with the Blue Ridge Parkway, Roanoke Valley Convention and Visitors Bureau, Roanoke County, Vinton and Smith Mountain Lake Chamber of Commerce and other organizations to promote Vinton, town festivals, and events.
5. Work cooperatively with the new Blue Ridge Region Farmers Market Committee and Local Foods Network for the benefit of all markets and food efforts in the region.
6. Seek sponsors and partnerships for events and activities.
7. Fully support the new "In Vinton" branding and develop marketing and promotion.
8. Fully support the Downtown Vinton Revitalization Grant. Facilitate communication between businesses and the Town of Vinton.
9. Continue involvement in the Blue Ridge Veterans Celebration and Vietnam Veterans Commemorative events by serving on the board of directors or committee.
10. Continue as an active board member on Roanoke Valley Television Committee and Vinton Chamber of Commerce.
11. Continue positive promotion for the Town of Vinton.

Funding Summary

Special Programs

Account Code: 200.7101

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	53,916	54,425	58,075	59,580	9.47%
Benefits	15,167	15,309	16,451	15,866	3.64%
Operating Costs	62,359	68,210	68,006	68,006	-0.30%
Capital Outlays	1,724	2,752	4,500	4,500	63.52%
Leases and Rentals	-	-	-	-	-
Total	133,167	140,696	147,032	147,952	5.16%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Special Programs Dir	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
SPECIAL PROGRAMS								
200.7101.101 SALARIES & WAGES	31,374.21	33,578.49	34,104.40	30,097.64	33,710.00	33,710.00	33,710.00	34,385.00
200.7101.102 SALARIES & WAGES - OVERTIM	14,764.74	15,647.04	17,984.30	15,544.31	17,830.00	18,215.00	18,215.00	18,215.00
200.7101.103 SALARIES & WAGES - PART-TI	2,494.68	2,093.52	1,827.45	3,072.43	3,073.00	6,150.00	6,150.00	6,980.00
200.7101.201 SS/MEDICARE	3,574.23	3,765.64	4,112.31	3,641.70	4,164.00	4,445.00	4,445.00	4,530.00
200.7101.202 RETIREMENT CONTRIBUTION- V	5,379.17	3,854.80	4,580.95	4,638.60	4,180.00	4,945.00	4,945.00	4,265.00
200.7101.203 INSURANCE - VRS	112.25	539.08	551.36	459.50	445.00	445.00	445.00	455.00
200.7101.204 NATIONWIDE	0.00	0.00	0.00	63.04	0.00	36.00	36.00	36.00
200.7101.205 MEDICAL INSURANCE	3,577.21	5,328.00	5,817.60	5,867.40	6,408.00	6,400.00	6,400.00	6,400.00
200.7101.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.211 WORKERS' COMPENSATION INS	29.00	28.00	105.14	121.00	112.00	180.00	180.00	180.00
200.7101.302 CONTRACTUAL SERVICES	19,207.63	20,118.25	28,074.91	23,273.86	24,912.00	25,000.00	25,000.00	25,000.00
200.7101.304 MAINTENANCE & REPAIRS EQUI	1,896.39	3,114.43	1,492.20	100.00	2,100.00	2,100.00	2,100.00	2,100.00
200.7101.306 PRINTING & BINDING	5,076.11	4,548.72	4,469.04	5,561.65	7,700.00	7,700.00	5,000.00	5,000.00
200.7101.307 ADVERTISING	5,736.00	5,638.93	9,919.66	6,827.71	9,000.00	16,250.00	10,000.00	10,000.00
200.7101.510 ELECTRICAL SERVICES	3,329.57	4,638.99	2,094.09	2,678.40	3,162.00	4,639.00	4,639.00	4,639.00
200.7101.513 WATER AND SEWER SERVICE	507.97	467.46	685.82	599.47	765.00	867.00	867.00	867.00
200.7101.521 TELEPHONE	0.00	248.30	496.72	497.86	685.00	685.00	685.00	685.00
200.7101.522 POSTAGE	189.05	0.00	100.85	49.00	300.00	550.00	550.00	550.00
200.7101.532 PROPERTY INSURANCE	1,688.00	1,402.00	1,176.00	1,332.00	1,333.00	1,475.00	1,475.00	1,475.00
200.7101.535 MOTOR VECHICLE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.538 LIABILITY INSURANCE	2,632.00	2,372.00	1,880.00	2,000.00	2,000.00	2,200.00	2,200.00	2,200.00
200.7101.541 OFFICE SUPPLIES	862.76	715.45	724.82	447.24	890.00	890.00	890.00	890.00
200.7101.545 GREENWAY: MATERIAL & SUPPL	1,542.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.549 MAINT & REPAIR: REC FACILI	2,719.70	140.92	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

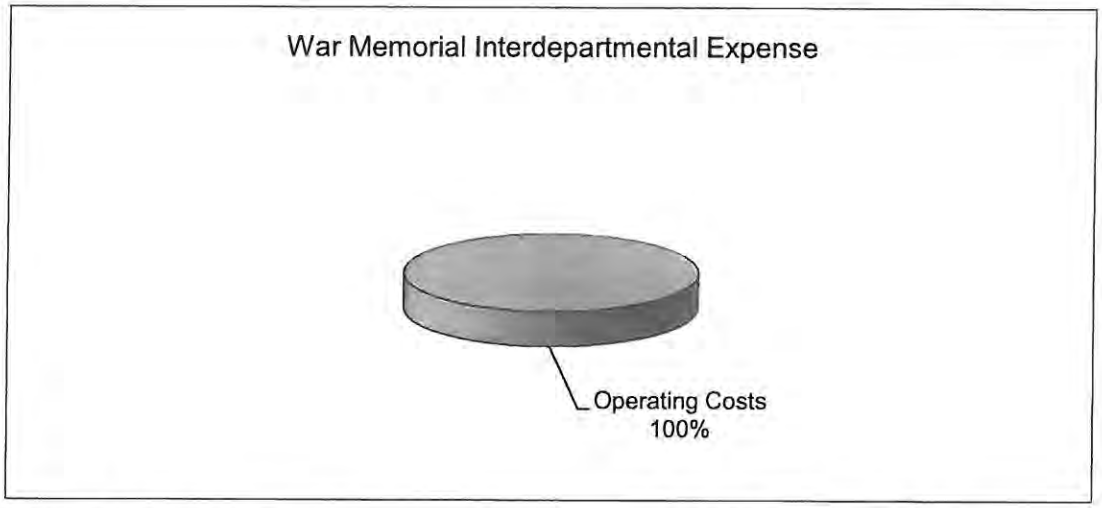
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
SPECIAL PROGRAMS								
200.7101.553 MATERIALS & SUPPLIES	1,371.94	1,607.94	1,168.75	2,459.09	2,600.00	3,300.00	3,300.00	3,300.00
200.7101.556 SPECIAL EVENTS SUPPLIES	8,459.83	7,521.07	9,218.46	7,148.32	10,990.00	9,990.00	9,990.00	9,990.00
200.7101.560 TRAVEL (MILEAGE/FARE)	977.38	339.22	247.51	0.00	700.00	900.00	400.00	400.00
200.7101.581 DUES & SUBSCRIPTIONS	570.00	595.00	368.00	495.00	560.00	560.00	560.00	560.00
200.7101.589 MEETING EXPENSES	395.93	258.06	242.57	106.52	325.00	350.00	350.00	350.00
200.7101.716 OTHER EQUIPMENT	23.38	42.25	980.10	51.18	1,252.00	4,960.00	1,500.00	1,500.00
200.7101.722 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	1,950.00	1,500.00	1,500.00
200.7101.735 FARMERS MARKET	0.00	0.00	744.00	1,335.68	1,500.00	1,500.00	1,500.00	1,500.00
SPECIAL PROGRAMS TOTAL	118,491.49	118,603.56	133,167.01	118,468.60	140,696.00	160,392.00	147,032.00	147,952.00

Funding Summary

War Memorial Interdepartmental Expenses

Account Code: 200.7101

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	2,150	4,000	10,000	10,000	150.00%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	-
Total	2,150	4,000	10,000	10,000	150.00%



Personnel Summary

	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Authorized Positions				
N/A				
Total	-	-	-	-

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WM INTERDEPTMENTAL FUNCTIONS 200.7102.574								
WM INTERDEPTMENTAL FUNCTIO	0.00	0.00	2,150.00	5,249.00	4,000.00	10,000.00	10,000.00	10,000.00
WM INTERDEPTMENTAL FUNCTIONS TOTAL	0.00	0.00	2,150.00	5,249.00	4,000.00	10,000.00	10,000.00	10,000.00

Vinton War Memorial Mission Statement

Originally created as a living memorial, in 1948, to honor Veterans, the Vinton War Memorial has evolved into a premier special event space nestled in the heart Virginia's Blue Ridge. Through exceptional customer service, elegant surroundings and community involvement, the War Memorial strives to meet the needs of our regions social, business, and civic clients.

Fiscal Year 2014-2015 Accomplishments

1. Continued to enhance the philosophy and approach to how we sell our space.
2. Hired key staff member Chasity Barbour.
3. Maintained and strengthened relationships with existing clients including DePaul, Jefferson College and AARP, Sun Trust, Mental Health Assn.
4. Added new frequent use customers such as Virtual U, Carilion, Freight Car America and Advance Auto.
5. Purchased additional table cloths, glassware and other products to facilitate enhanced sales.
6. Hosted multiple community and fund-raising events, maintaining our ties to the citizens of Vinton. Events included Relay for Life fund raisers, Red Cross Blood drives, Mayor's Dogwood Festival Luncheon, DMV2GO, Holiday Lunch, United Way, Roanoke Children's Theatre, Project Access, RSO Concerts, Roanoke Valley Children's choir and TOV employee events.
7. Added landscaping that greatly enhanced the physical plant.
8. Increased In-House food and beverage sales offered by VWM 60%.
9. Continued to enhance esthetic of the building and grounds replacing fixtures, painting and general cosmetic upkeeping.
10. Projected to be with-in 5% $180,000 in total sales for this fiscal year.
11. Continued improvements to Vinton War Memorial website and social media outlets.
12. Decreased expenditures in advertising and other line items in budget and overall operated with-in or below budget confines.
13. Continued Negotiating with supply vendors to reduce expenses with-in the budget.
14. Executed elements of the marketing and business plan to facilitate growth of the business.
15. Continued to operate under budgeted expenses and reduce subsidy provided by taxes.

Fiscal Year 2015-2016 Goals

1. Establish clear brand identity and message of War Memorial Building and park complex.
2. Reduce subsidy provided by public funding.
3. Increase event bookings through targeted advertising, networking and building business relationships.

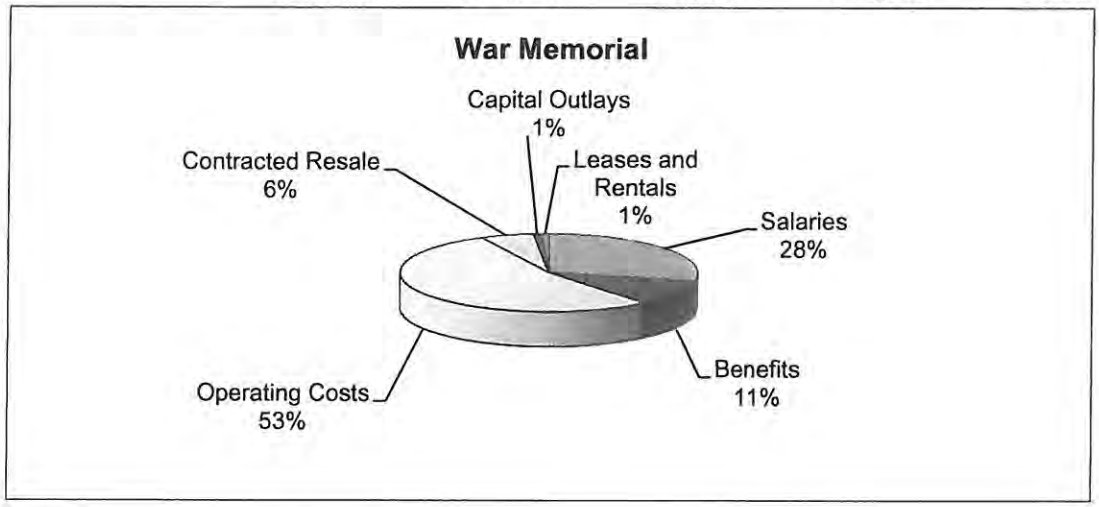
4. Continue to increase revenue by pursuing both new and previous clientele, hosting revenue generating events in-house and offering packaging services to social and corporate clientele.
5. Further educate staff with hospitality training and business development counseling.
6. Continue to seek opportunities to save funds in the operational budget.
7. Structure key-personnel to maximize operations.
8. Host more events such as public dining events, entertainment events, festivals, expos and auctions to generate revenue and encourage the community as a whole to utilize the facility.
9. Continue to strive for increased environmental awareness through digital operations, recycling initiatives and encouraging less waste from events.

Funding Summary

War Memorial

Account Code: 200.7103

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	96,732	97,221	92,925	83,160	-14.46%
Benefits	36,385	33,163	32,735	31,611	-4.68%
Operating Costs	140,622	154,872	165,775	156,775	1.23%
Contracted Resale	55,749	55,000	17,000	17,000	-69.09%
Capital Outlays	10,124	7,250	2,500	2,500	-65.52%
Leases and Rentals	912	4,105	2,500	2,500	-39.10%
Total	340,525	351,611	313,435	293,546	-16.51%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Part -time Building Attnd	2.00	2.00	2.00	1.00
Event Operations Asst	-	-	-	1.00
Event Operations Manage	-	-	-	1.00
Facilities Operation Asst	-	1.00	1.00	-
Facilties Manager	1.00	1.00	1.00	-
Total	3.00	4.00	4.00	3.00

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WAR MEMORIAL								
200.7103.101 SALARIES & WAGES	69,478.06	72,146.09	81,830.93	73,732.53	80,721.00	76,675.00	76,675.00	73,950.00
200.7103.102 SALARIES & WAGES - OVERTIM	248.00	1,583.33	252.00-	1,106.61	1,500.00	1,250.00	1,250.00	1,250.00
200.7103.103 SALARIES & WAGES - PART-TI	6,027.02	18,060.79	15,153.42	12,453.16	15,000.00	20,000.00	15,000.00	7,960.00
200.7103.104 WAGES - CONTRACT SERVICES	0.00	0.00	0.00	830.00	0.00	0.00	0.00	0.00
200.7103.201 SS/MEDICARE	4,904.20	6,932.70	7,407.05	6,695.60	7,450.00	7,495.00	7,110.00	6,361.00
200.7103.202 RETIREMENT CONTRIBUTION- V	9,205.32	5,832.74	7,666.38	9,035.65	10,010.00	9,510.00	9,510.00	9,170.00
200.7103.203 INSURANCE - VRS	187.70	824.74	960.70	846.35	1,065.00	1,015.00	1,015.00	980.00
200.7103.204 NATIONWIDE	0.00	0.00	0.00	80.00	0.00	60.00	60.00	60.00
200.7103.205 MEDICAL INSURANCE	18,273.42	17,348.00	19,460.00	16,185.00	14,088.00	14,090.00	14,090.00	14,090.00
200.7103.207 DISABILITY INS - HYBRID EM	0.00	0.00	0.00	174.33	0.00	0.00	0.00	0.00
200.7103.209 UNEMPLOYMENT INSURANCE	0.00	1,880.01	341.82	0.00	0.00	0.00	0.00	0.00
200.7103.211 WORKERS' COMPENSATION INS	1,273.00	1,007.00	549.35	636.76	550.00	950.00	950.00	950.00
200.7103.302 CONTRACTUAL SERVICES	48,108.26	51,406.57	48,876.35	46,350.99	54,000.00	53,850.00	53,850.00	50,850.00
200.7103.304 MAINTENANCE & REPAIRS EQUI	11,585.37	9,831.40	1,507.33	542.49	7,500.00	7,500.00	7,500.00	7,500.00
200.7103.305 MAINTENANCE SERVICE CONTRA	8,196.19	8,489.37	5,772.46	10,549.75	9,000.00	9,000.00	9,000.00	9,000.00
200.7103.306 PRINTING & BINDING	1,639.84	136.32	0.00	0.00	1,000.00	900.00	900.00	900.00
200.7103.307 ADVERTISING	29,184.55	9,381.59	13,940.84	13,194.01	20,500.00	20,750.00	20,750.00	17,750.00
200.7103.310 UNIFORMS/WEARING APPAREL	0.00	13.63	0.00	0.00	550.00	600.00	600.00	600.00
200.7103.350 MAINTENANCE & REPAIR BLDG.	3,674.69	5,185.97	10,284.04	7,423.50	7,500.00	7,650.00	7,650.00	7,650.00
200.7103.510 ELECTRICAL SERVICES	16,179.14	24,473.46	28,466.60	20,588.09	20,750.00	28,000.00	28,000.00	25,000.00
200.7103.512 HEATING SERVICES	3,510.69	4,335.98	3,944.74	1,710.87	5,000.00	4,750.00	4,750.00	4,750.00
200.7103.513 WATER AND SEWER SERVICE	942.67	921.03	1,286.47	1,097.55	940.00	1,200.00	1,000.00	1,000.00
200.7103.521 TELEPHONE	841.48	1,828.03	3,429.20	1,863.16	4,000.00	2,750.00	2,750.00	2,750.00
200.7103.522 POSTAGE	195.84	144.46	167.58	155.74	300.00	300.00	300.00	300.00

GENERAL FUND

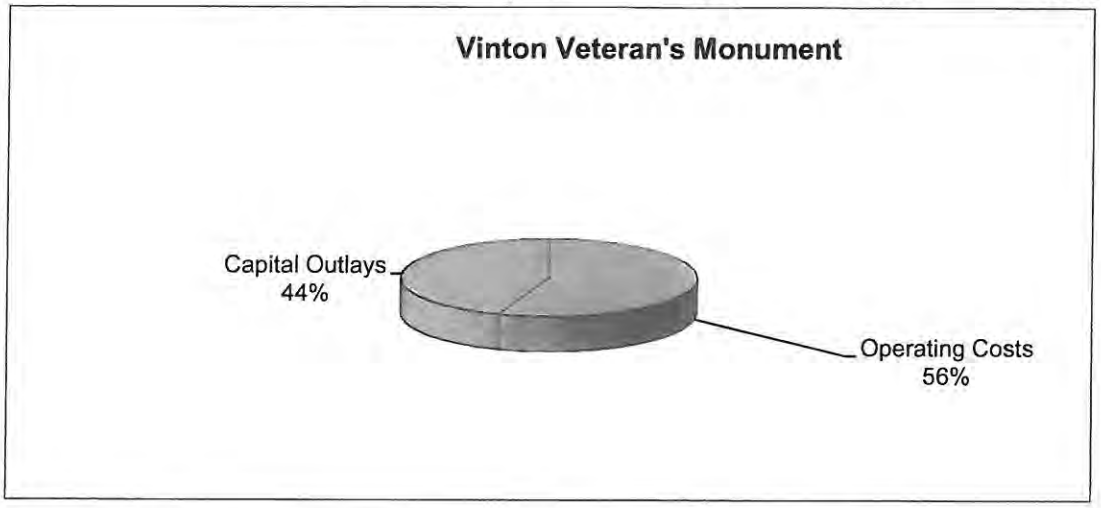
	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	05-31-2015	BUDGETS REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WAR MEMORIAL								
200.7103.532 PROPERTY INSURANCE	3,376.00	2,804.00	2,012.00	2,668.00	2,667.00	2,950.00	2,950.00	2,950.00
200.7103.538 LIABILITY INSURANCE	5,260.00	4,740.00	3,764.00	4,000.00	4,000.00	4,400.00	4,400.00	4,400.00
200.7103.541 OFFICE SUPPLIES	163.62	155.81	433.38	104.67	450.00	425.00	425.00	425.00
200.7103.551 OTHER OPERATING SUPPLIES	3.99	588.94	3,977.19	6,931.34	3,500.00	6,000.00	3,500.00	3,500.00
200.7103.552 WM FOOD & BEVERAGE EXPENSE	270.80	14,845.78	4,330.26	10,646.44	4,000.00	10,000.00	10,000.00	10,000.00
200.7103.553 MATERIALS & SUPPLIES	1,588.11	5,083.67	2,998.21	5,077.78	2,300.00	3,000.00	2,500.00	2,500.00
200.7103.555 JANITORIAL/INVENTORY SUPPL	2,909.65	4,581.32	1,921.10	2,188.21	1,600.00	1,600.00	1,600.00	1,600.00
200.7103.560 TRAVEL (MILEAGE/FARE)	212.40	171.37	197.26	101.45	605.00	500.00	250.00	250.00
200.7103.574 WAR MEMORIAL GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.581 DUES & SUBSCRIPTIONS	634.00	500.18	210.00	138.00	900.00	750.00	500.00	500.00
200.7103.583 REVENUE REFUND	0.00	0.00	0.00	0.00	610.00	0.00	0.00	0.00
200.7103.587 CONTRACTED RESALE ITEMS	0.00	0.00	55,749.05	11,311.74	55,000.00	17,000.00	17,000.00	17,000.00
200.7103.603 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	600.00	600.00	0.00	0.00
200.7103.702 FURNITURE & FIXTURES	0.00	49.84	482.99	974.21	3,000.00	3,000.00	500.00	500.00
200.7103.709 REPLACEMENT OF EQUIPMENT	93.24	2,891.18	3,156.87	0.00	2,500.00	3,200.00	2,000.00	2,000.00
200.7103.716 OTHER EQUIPMENT	0.00	99.98	477.85	93.48	1,750.00	1,600.00	0.00	0.00
200.7103.722 SPECIAL PROJECTS	0.00	0.00	6,006.47	24.16	0.00	2,300.00	0.00	0.00
200.7103.738 WAR MEMORIAL PROJECT EXP	0.00	113.60	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.801 LEASE/RENT OF EQUIPMENT	0.00	0.00	912.36	2,505.91	4,105.00	2,500.00	2,500.00	2,500.00
200.7103.904 CREDIT CARD FEES	0.00	2,584.03	3,102.64	3,122.09	2,600.00	2,600.00	2,600.00	2,600.00
WAR MEMORIAL TOTAL	248,167.25	280,972.91	340,524.89	275,139.62	351,611.00	330,720.00	313,435.00	293,546.00

Funding Summary

Vinton Veteran's Monument

Account Code: 200.7104

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	440	3,115	2,500	2,500	-19.74%
Capital Outlays	-	1,500	2,000	2,000	33.33%
Leases and Rentals	-	-	-	-	0.00%
Total	440	4,615	4,500	4,500	-2.49%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
VINTON VETERANS MONUMENT								
200.7104.307 ADVERTISEMENT	0.00	0.00	135.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
200.7104.350 MAINT AND REPAIR - BUILDIN	0.00	0.00	304.83	830.00	2,000.00	1,500.00	1,350.00	1,350.00
200.7104.513 WATER AND SEWER SERVICE	0.00	0.00	0.00	167.18	208.00	150.00	150.00	150.00
200.7104.722 SPECIAL PROJECT	0.00	0.00	0.00	0.00	1,407.00	2,000.00	2,000.00	2,000.00
VINTON VETERANS MONUMENT TOTAL	0.00	0.00	439.83	997.18	4,615.00	4,650.00	4,500.00	4,500.00

Vinton Municipal Pool Mission Statement

The Mission of the Vinton Municipal Pool is to operate a well-supervised aquatic program for the citizens of Vinton and the surrounding areas.

The Vinton Municipal Pool conducts a fun and safe aquatic program for all ages.

Fiscal Year 2014– 2015 Accomplishments

1. Facilitated the partnership of the Town of Vinton staff and Lynn Haven Baptist volunteers to operate the concession stand.
2. Worked with Thrasher Methodist Church, Lynn Haven Baptist and Bedrock Baptist Church to provide 11 weeks of Wednesday night community dinners serving 200-250 people each week
2. Over 8,860 people visited the pool during the 2014 season.
3. The Pool Manager and Assistant Pool Manager assumed the duties of pool technician. Additional pool staff completed pre-season maintenance work.
4. Additional Special Programs staff prepped and replaced the expansion joints compound and patched concrete as needed in the pool.

Fiscal Year 2015-2016 Goals

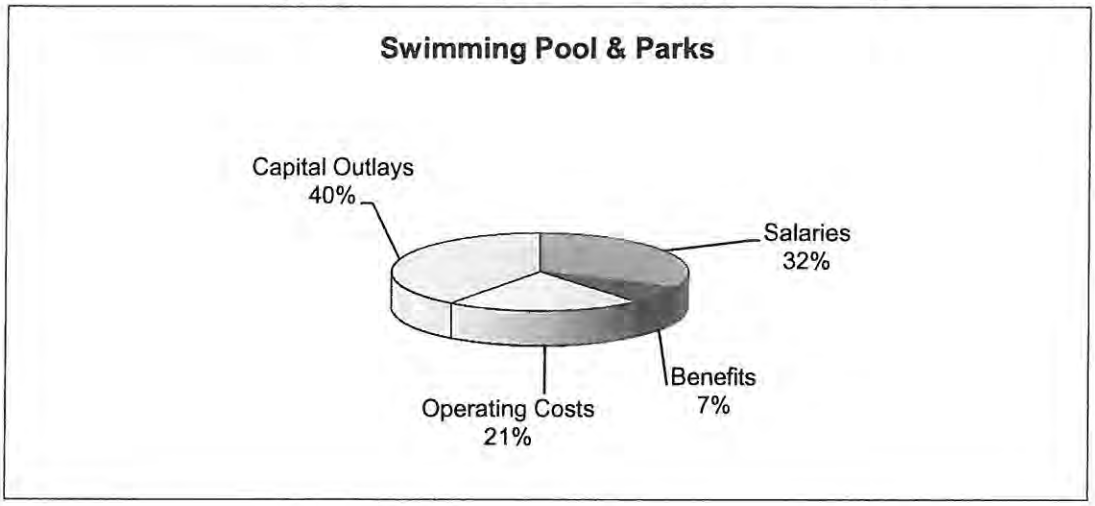
1. Facilitate community partnerships with area churches and the Town of Vinton to continue to enhance programming at the Vinton Municipal Pool.
2. Continue to increase participation at the Vinton Municipal Pool through programming and promotion.
3. Continue to hire trained and certified lifeguards for the Vinton Municipal Pool.

Funding Summary

Swimming Pool & Parks

Account Code: 200.7105

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	35,056	34,678	23,528	23,700	-31.66%
Benefits	5,746	5,923	5,425	5,485	-7.39%
Operating Costs	27,266	30,563	16,060	16,060	-47.45%
Capital Outlays	313	8,600	-	30,000	248.84%
Leases and Rentals	-	-	-	-	0.00%
Total	68,380	79,764	45,013	75,245	-5.67%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Lifeguard Sub	3.00	-	-	-
Lifeguard	1.00	1.00	6.00	6.00
Lifeguard/Instructor	5.00	5.00	-	-
Asst Pool Manager	1.00	1.00	1.00	1.00
Pool Manager	1.00	1.00	1.00	1.00
Total	11.00	8.00	8.00	8.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	05-31-2015	BUDGETS REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
SWIMMING POOL/PARKS								
200.7105.101 SALARIES & WAGES	8,317.06	8,472.89	8,737.86	7,305.43	8,428.00	8,428.00	8,428.00	8,600.00
200.7105.102 SALARIES & WAGES-OVERTIME	46.87	236.97	5.75	4.31	250.00	100.00	100.00	100.00
200.7105.103 SALARIES & WAGES - PART-TI	26,674.26	24,010.29	26,311.97	17,255.09	26,000.00	32,344.00	15,000.00	15,000.00
200.7105.201 SS/MEDICARE	2,613.52	2,383.07	2,645.63	2,160.81	2,634.00	3,130.00	1,800.00	1,835.00
200.7105.202 RETIREMENT CONTRIBUTION- V	1,122.86	704.08	1,043.90	688.42	1,045.00	1,045.00	1,045.00	1,065.00
200.7105.203 INSURANCE - VRS	21.76	100.03	100.36	90.68	111.00	110.00	110.00	115.00
200.7105.204 NATIONWIDE	0.00	0.00	0.00	12.00	0.00	10.00	10.00	10.00
200.7105.205 MEDICAL INSURANCE	906.00	1,332.00	1,454.40	1,466.85	1,602.00	1,600.00	1,600.00	1,600.00
200.7105.211 WORKERS' COMPENSATION INS	718.00	679.00	501.23	581.24	531.00	860.00	860.00	860.00
200.7105.302 CONTRACTUAL SERVICES	4,785.00	4,773.29	3,422.82	1,270.04	5,550.00	3,550.00	1,200.00	1,200.00
200.7105.304 MAINTENANCE & REPAIRS EQUI	2,074.61	2,126.16	3,889.56	43.97	2,000.00	2,000.00	1,000.00	1,000.00
200.7105.310 UNIFORMS/WEARING APPAREL	387.95	379.78	232.10	0.00	390.00	390.00	0.00	0.00
200.7105.350 MAINTENANCE & REPAIR BLDG.	528.30	1,473.87	1,069.66	325.72	1,500.00	1,500.00	500.00	500.00
200.7105.510 ELECTRICAL SERVICES	2,460.30	3,122.61	2,642.49	1,714.79	3,700.00	3,700.00	2,000.00	2,000.00
200.7105.513 WATER AND SEWER SERVICE	3,304.70	4,753.52	5,740.53	3,464.45	4,755.00	5,000.00	3,000.00	3,000.00
200.7105.521 TELEPHONE	0.00	328.92	422.50	218.56	675.00	675.00	675.00	675.00
200.7105.532 PROPERTY INSURANCE	1,688.00	1,402.00	1,176.00	1,332.00	1,333.00	1,475.00	1,475.00	1,475.00
200.7105.538 LIABILITY INSURANCE	2,632.00	2,372.00	1,880.00	2,000.00	2,000.00	2,200.00	2,200.00	2,200.00
200.7105.544 MEDICAL SUPPLIES	3.52	110.18	134.29	0.00	160.00	160.00	160.00	160.00
200.7105.547 REPAIR/MAINTENANCE SUPPLIE	573.04	0.00	964.11	79.10	500.00	500.00	500.00	500.00
200.7105.552 FOOD FOR RESALE	0.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00
200.7105.553 MATERIALS & SUPPLIES	7,296.56	6,187.60	5,293.56	3,720.56	7,300.00	7,300.00	2,500.00	2,500.00
200.7105.556 SPECIAL EVENTS SUPPLIES	33.20	101.91	44.70	0.00	100.00	150.00	150.00	150.00
200.7105.560 TRAVEL & TRAINING	150.00	300.00	353.65	818.98	500.00	700.00	700.00	700.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
SWIMMING POOL/PARKS								
200.7105.583 REVENUE REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7105.702 FURNITURE & FIXTURES	285.68	599.73	113.24	648.54	800.00	800.00	0.00	0.00
200.7105.722 SPECIAL PROJECTS	5,000.00	3,664.00	199.92	0.00	0.00	2,495.00	0.00	30,000.00
200.7105.799 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	7,800.00	0.00	0.00	0.00
SWIMMING POOL/PARKS TOTAL	71,623.19	69,613.90	68,380.23	45,201.54	79,764.00	80,322.00	45,013.00	75,245.00

Vinton Senior Center Mission Statement

The Mission of the Senior Citizens' Program is to provide an active senior adult program for the purpose of socialization, leisure interest and enrichment.

The Vinton Senior Citizens' Program is responsible for planning, implementing, and conducting a well-balanced program for active senior adults. The Vinton Senior Center is available for rental during evenings and weekends for civic meetings, organization meetings, classes and events by individuals.

Fiscal Year 2014-15 Accomplishments

1. Building improvements include the interior painting of the senior center in March 2014 by a group of volunteers from the Roanoke County Jail. In April, the Big House Dance Group provided a donation for decorative/faux painting and upcycling. Furthermore, the Senior Center staff painted the kitchen cabinets and installed new hardware. A new kitchen counter, sink and faucet were also installed. In addition, the senior center exterior was painted in September by a group of TMEIC volunteers for the United Day of Action. Senior Center staff supervised the volunteers and painted the eves of the center New light fixtures were also installed on the front porch and the kitchen.
2. During the year speakers provided presentations concerning scam and fraud Prevention, wills, power of attorney, Rescue Mission, stroke prevention, stress management, and financial planning.
3. The Senior Coordinator and volunteers organized a booth and shared information about the Vinton Senior Citizens Program at the Vinton Senior Expo. The Tai Chi and Line Dance Classes and instructors presented entertainment for the expo.
4. New senior activities include Pinochle card games, Music Get Together (each Monday), and an additional Tai Chi class each Tuesday. The Tai Chi class is being taught by senior adults who have received teaching certification.
5. The Senior Program promoted the program through Town of Vinton and InVinton face book pages, Senior News Feature in March 2014 and March 2015, feature article about the Vinton senior program in the Vinton Messenger in February 2015.

Fiscal Year 2015-2016 Goals

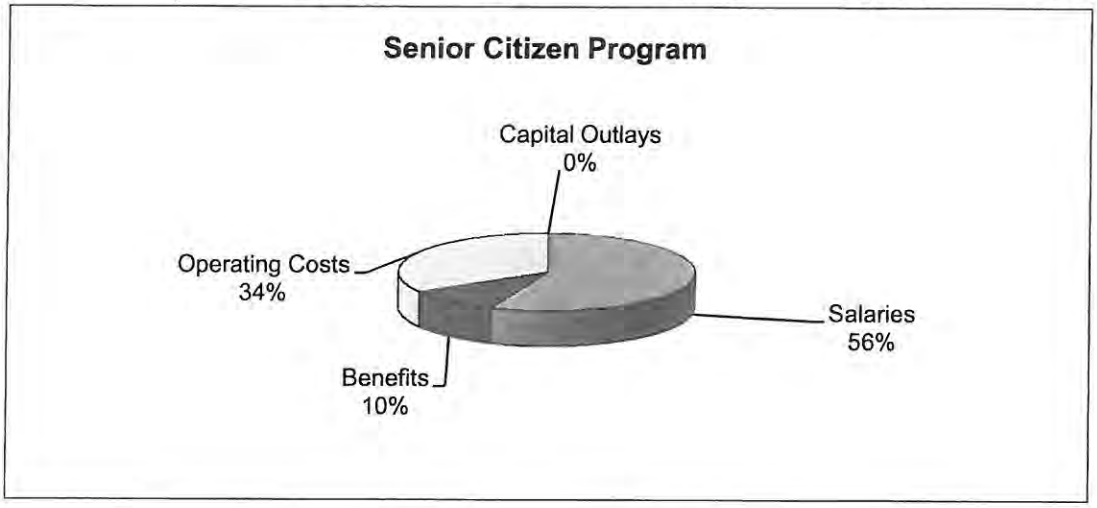
1. Present information relevant to topics for seniors.
2. Cooperative programming with other departments or organizations.
3. Promote activities for a healthy body and mind.
4. Continue to increase participation in the senior program.
5. Promote activities thru various media and events.
6. Plan and conduct new craft classes and activities.
7. Research new travel destinations and cooperative programming in travel.
8. Research needs of underserved adult population.
9. Update senior center infrastructure.

Funding Summary

Senior Citizen Program

Account Code: 200.7107

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	51,388	48,018	49,246	49,530	3.15%
Benefits	8,416	8,766	9,132	9,980	13.85%
Operating Costs	28,331	32,203	29,350	29,350	-8.86%
Capital Outlays	1,055		-	-	0.00%
Leases and Rentals	-	-	-	-	-
Total	89,190	88,987	87,728	88,860	-0.14%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Part-time Sr Prg Spec	1.00	1.00	1.00	1.00
Part-time Prg Spec	2.00	2.00	2.00	2.00
Total	3.00	3.00	3.00	3.00

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
SENIOR CITIZENS PROGRAM								
200.7107.101 SALARIES & WAGES	16,836.11	16,602.78	15,824.92	14,258.86	14,046.00	14,046.00	14,046.00	14,330.00
200.7107.102 SALARIES & WAGES - OVERTIM	187.99	161.13	112.50	0.00	400.00	200.00	200.00	200.00
200.7107.103 SALARIES & WAGES - PART-TI	36,103.02	34,063.77	35,450.89	30,100.15	33,572.00	39,921.00	35,000.00	35,000.00
200.7107.201 SS/MEDICARE	3,997.60	3,841.75	3,957.56	3,380.74	3,673.00	3,720.00	3,720.00	4,525.00
200.7107.202 RETIREMENT CONTRIBUTION- V	1,718.94	1,173.38	1,398.49	1,488.59	1,742.00	1,742.00	1,742.00	1,780.00
200.7107.203 INSURANCE - VRS	35.88	166.65	167.18	151.18	185.00	185.00	185.00	190.00
200.7107.204 NATIONWIDE	0.00	0.00	0.00	20.00	0.00	15.00	15.00	15.00
200.7107.205 MEDICAL INSURANCE	1,463.20	2,220.00	2,424.00	2,444.75	2,670.00	2,670.00	2,670.00	2,670.00
200.7107.209 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7107.211 WORKERS' COMPENSATION INS	693.00	679.00	468.93	543.76	496.00	800.00	800.00	800.00
200.7107.302 CONTRACTUAL SERVICES	9,539.81	11,022.56	6,212.63	6,218.67	7,290.00	7,790.00	7,790.00	7,790.00
200.7107.304 MAINTENANCE & REPAIRS EQUI	713.71	398.41	573.54	350.56	1,000.00	1,000.00	1,000.00	1,000.00
200.7107.305 MAINTENANCE SERVICE CONTRA	557.16	49.45	82.00	64.30	1,205.00	1,525.00	1,000.00	1,000.00
200.7107.350 MAINTENANCE & REPAIR BLDG.	648.51	602.68	8,446.72	6,822.28	7,208.00	5,000.00	5,000.00	5,000.00
200.7107.510 ELECTRICAL SERVICES	2,725.86	3,445.30	3,225.04	2,079.53	3,400.00	3,400.00	3,400.00	3,400.00
200.7107.512 HEATING SERVICES	1,996.66	2,277.77	2,328.16	2,310.21	2,500.00	2,500.00	2,500.00	2,500.00
200.7107.513 WATER AND SEWER SERVICE	425.11	484.26	599.84	550.60	450.00	600.00	600.00	600.00
200.7107.521 TELEPHONE	406.96	872.07	949.69	746.47	1,150.00	950.00	950.00	950.00
200.7107.522 POSTAGE	193.55	144.46	205.33	204.74	300.00	300.00	300.00	300.00
200.7107.532 PROPERTY INSURANCE	1,264.00	1,051.00	880.00	1,000.00	1,000.00	1,100.00	1,100.00	1,100.00
200.7107.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	470.00	520.00	520.00	520.00
200.7107.538 LIABILITY INSURANCE	1,972.00	1,780.00	1,412.00	1,500.00	1,500.00	1,650.00	1,650.00	1,650.00
200.7107.541 OFFICE SUPPLIES	129.71	155.14	129.49	216.80	200.00	400.00	400.00	400.00
200.7107.548 GAS, OIL,GREASE & ANTIFREE	856.97	790.77	568.72	493.61	1,200.00	1,430.00	800.00	800.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
SENIOR CITIZENS PROGRAM								
200.7107.551 OTHER OPERATING SUPPLIES	390.61	299.59	164.78	112.73	400.00	400.00	400.00	400.00
200.7107.553 MATERIALS & SUPPLIES	425.49	1,023.52	797.45	389.39	1,000.00	1,100.00	1,000.00	1,000.00
200.7107.555 JANITORIAL/INVENTORY SUPPL	1,836.58	1,963.18	1,140.16	332.77	1,000.00	700.00	700.00	700.00
200.7107.560 TRAVEL (MILEAGE/FARE)	0.00	15.48	21.02-	0.00	600.00	450.00	0.00	0.00
200.7107.581 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	90.00	90.00	0.00	0.00
200.7107.589 MEETING EXPENSES	77.03	106.17	0.00	48.16	240.00	240.00	240.00	240.00
200.7107.709 REPLACEMENT OF EQUIPMENT	0.00	349.90	1,055.18	0.00	0.00	1,500.00	0.00	0.00
200.7107.722 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7107.799 CAPITAL OUTLAY	0.00	7,590.00	0.00	0.00	0.00	0.00	0.00	0.00
SENIOR CITIZENS PROGRAM TOTAL	85,699.46	93,814.17	89,190.18	76,300.85	88,987.00	95,944.00	87,728.00	88,860.00

Vinton Planning and Zoning Department Mission Statement

We are guided by a desire to serve the public with the highest professional and ethical standards, and we take pride in knowing that our efforts help make Vinton a great place to be! "Commitment to proactive, community-based planning and code enforcement founded on public participation and also to promoting the health, safety, and prosperity of all present and future residents through effective planning of development/ redevelopment of the community."

Fiscal Year 2014-2015 Accomplishments

1. Submitted successful grant applications and was awarded $11,500.00 in funding from Appalachian Power and $10,000.00 in funding from Virginia Department of Game and Inland Fisheries (VA DGIF) grant fund. These funds will be used to undertake improvements to the existing Tinker Creek Canoe Launch site for a blueway connection to the existing Roanoke River Greenway and Tinker Creek Greenway, both part of the Roanoke Valley greenways and trails system. Site Improvement Project to tentatively begin by the middle of March 2015 and be completed by early June 2015, so the canoe launch site can be opened to the general public.
2. Submitted an application for Virginia Department of Transportation (VDOT) revenue sharing grant funds for the Glade Creek Greenway extension under Dale Avenue Bridge.
3. Submitted three applications for Regional Surface Transportation Program (RSTP) funds for the Tinker Creek Pedestrian Bridge; Walnut Avenue Improvement Project, Phase II; and Comprehensive Traffic Intersection Improvements Project.
4. Continued to coordinate, review, and approve site development plans and subdivision plats, change of use requests, right-of-way vacation,
5. Continued to administer the Town's VPDES Best Management Practices (BMPs), including the Town's Virginia Stormwater Management Program (VSMP) annual report as part of the VSMP permit compliance, stormwater infrastructure inspections, and BMPs implementations.
6. Continued to be involved with regional stakeholders on stormwater issues including the Virginia Stormwater Management Program (VSMP) requirements, general permit for discharges from small municipal separate storm sewer systems (MS4), Stormwater Pollution Prevention Permit (SWPP) for Construction Activities, Upper Roanoke River Total Maximum Daily Load Implementation Plan, Nutrient Management Plan, etc.
7. Continued to submit the annual grant application for trees to be planted in conjunction of the Arbor Day Celebration Event and annual recertification for the Town to maintain its Tree City USA designation.
8. Continued to be involved in the regional environmental events including Annual Clean Valley Day, Spring Cleanup, Earth Day, Gallop for Greenways, Fall Waterways Cleanup, Energy Expo, etc.

9. Continued involvement with regional organizations including: Roanoke Valley Greenway Commission, Clean Valley Council (CVC), Roanoke Valley Urban Forestry Council (RVUFC), Roanoke Regional Housing Network (RRHN), and Virginia Municipal Clerks' Association (VMCA).
10. Staff continued to maintain certifications for Certified Zoning Administrator, Certified Zoning Official, and Certified Administrative Professional.
11. Continue to serve as Town representative for the Vinton Downtown Branch Library by attending the progress meetings on the first and third Thursdays of each month.
12. Participated in drafting the 2014-2016 Strategic Plan for Roanoke Regional Housing Network (RRHN).
13. Continued to maintain and update the Town website, provided technical assistance to users. Continued to maintain Facebook, YouTube, and Twitter pages for the Town and frequently post information, videos, and pictures on the pages. Act as web administrator for the website including features such as "Pets of the Week." Help post and maintain Vinton Facebook pages.
14. Assisted with implementation of recommendations from the Vinton Area Corridors Plan.
15. Continued to work on amendments to the Vinton Town Code and Zoning Ordinance, as mandated by the General Assembly, or as otherwise needed.
16. Researched, prepared and completed the new zoning district classification, Mixed Use Development (MUD) District in an effort to help sure development of underutilized and vacant properties. Public hearing on the proposed adoption of the MUD District is scheduled for the Planning Commission on March 5, 2015 to be followed by Town Council on March 17, 2015.
17. Amendments to the floodplain overlay district management requirements, as mandated by FEMA were completed in April 2014 and were sent to VA Department of Conservation (DCR) for their review and approval. VA DCR is to forward the amended floodplain ordinance to Region 3 of the Flood Emergency Management Agency (FEMA) for their review and final approval.
18. Attended a week-long National Flood Insurance Program (NFIP) Community Rating System course at the Emergency Management Institute.
19. Researched, prepared, and completed a spot blight abatement ordinance and policy, which were adopted on July 1, 2014.
20. Implemented a spot blight abatement policy and put together a team (Community Blight Abatement Team (COMBAT) to review each case as needed. Reviewed five properties under this ordinance.
21. Assisted with updating the Town's Emergency Operations Plan.
22. Continued to issue the building, trade, and zoning permits for the town, as well as some trade permits for East Roanoke County.
23. Continued to serve on the Town Employee Recognition Committee.
24. Continued to serve on the Town Calendar Committee.
25. Continued to serve on an interdepartmental committee charged with recommending updates to the Town Employee Handbook.

Fiscal Year 2015-2016 Goals

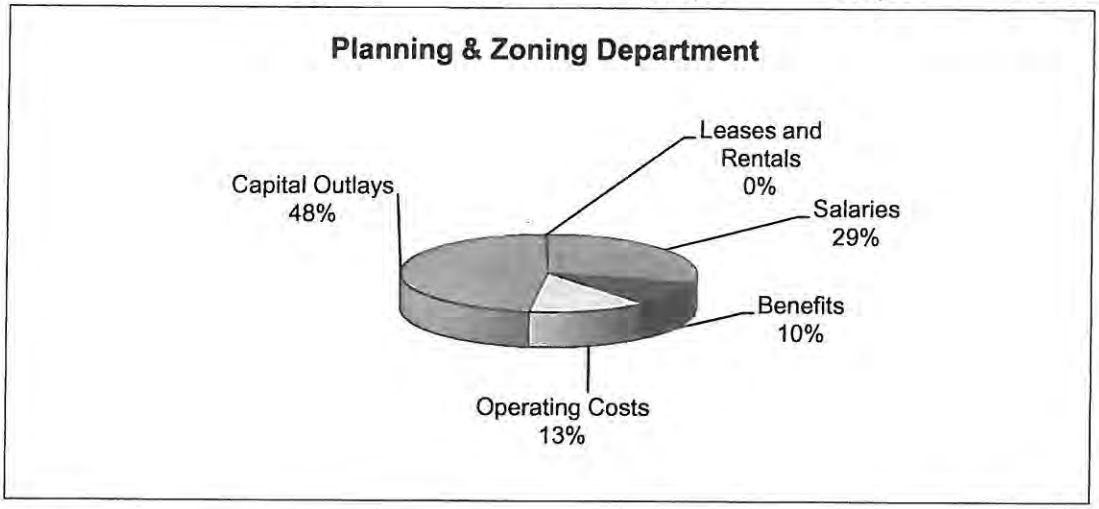
1. Continue to enforce the zoning, sign, nuisance and other applicable Town codes. Continue to collaborate with the Police Department on crime prevention efforts.
2. Continue to administer the Town's Virginia Stormwater Management Program (SVSMP) including the Town's Municipal Separate Storm Sewer System (MS4) permit renewal; implementation of the Best Management Practices (BMPs); stormwater facilities inspections; illicit discharge connections and elimination programs; and preparation of the Total Maximum Daily Load (TMDL) Action Plan) and MS4 annual report; as components of the VSMP and MS4 permit compliance.
3. Continue to be involved with regional stakeholders on stormwater issues including the new changes in the state stormwater ordinance, general permit for discharges from small municipal separate storm sewer systems (MS4), Stormwater Pollution Prevention Permit (SWPP) for Construction Activities, Upper Roanoke River Total Maximum Daily Load Implementation Plan, stormwater design manuals, etc.
4. Continue to review the Town's Comprehensive Plan and amend the Zoning Ordinance in order to ensure that they continue to reflect the needs and desires of the community, as well as meet the requirements of the Code of Virginia.
5. Continue to become familiar with Community Rating System (CRS) program requirements and submittal of the application to Insurance Services Office (ISO) for the Town's NFIP participation level be reduced from Level 10 to Level 9 in order to reduce the cost of insurance coverage for Town citizens living in and businesses located within flood prone areas.
6. Continue to maintain and add to the database of plans and maps on file and label all new and on file plans.
7. Continue scanning important documents, such as the official records of the BZA and Planning Commission meetings and building/zoning permits, into Laserfiche.
8. Continue to issue the building, trade, and zoning permits for the town, as well as some trade permits for East Roanoke County.
9. Continue to lead the COMBAT team for spot blight abatement, and review cases that may fall under the spot blight ordinance, as needed.
10. Administer the VA Department of Game and Inland Fisheries and Appalachian Power grant funds for the Tinker Creek Canoe Launch Site Improvements Project, 801 3rd Street.
11. Continue to administer the VDOT Revenue Sharing grant project to ensure the completion of the Tinker/Glade Creek Greenway.
12. Continue to work with the Regional Center for Animal Care & Protection (RCACP) on the posting of the Pets and Pibbles of the Week.
13. Continue to maintain the Town's Facebook pages and administer the website. Provide technical help to computer and website users.
14. Continue to serve on the Town Employee Recognition Committee.
15. Continue to serve on the Town Calendar Committee.
16. Continue to serve on an interdepartmental committee charged with recommending updates to the Town Employee Handbook.

Funding Summary

Planning & Zoning Department

Account Code: 200.8101

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	163,510	162,278	162,278	165,525	2.00%
Benefits	49,812	56,972	57,400	58,090	1.96%
Operating Costs	19,187	50,120	78,920	73,920	47.49%
Capital Outlays	4,480	4,500	273,100	273,100	5968.89%
Leases and Rentals	1,656	1,700	2,000	2,000	17.65%
Total	238,645	275,570	573,698	572,635	107.80%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Coordinator	1.00	1.00	1.00	1.00
Enforcement Officer	1.00	1.00	1.00	1.00
Planning/Zoning Director	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
PLANNING & ZONING								
200.8101.101 SALARIES & WAGES	150,632.33	161,437.19	163,510.30	145,427.48	162,278.00	162,278.00	162,278.00	165,525.00
200.8101.103 SALARIES & WAGES - PART-TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.201 SS/MEDICARE	11,047.30	11,848.72	12,059.88	10,802.81	12,414.00	12,415.00	12,415.00	12,665.00
200.8101.202 RETIREMENT CONTRIBUTION- V	20,007.27	13,558.74	15,319.69	18,099.97	20,123.00	20,125.00	20,125.00	20,525.00
200.8101.203 INSURANCE - VRS	414.79	1,926.76	1,931.02	1,757.92	2,142.00	2,145.00	2,145.00	2,185.00
200.8101.204 NATIONWIDE	0.00	0.00	0.00	240.00	0.00	180.00	180.00	180.00
200.8101.205 MEDICAL INSURANCE	17,376.03	17,784.00	19,404.00	19,371.00	21,132.00	21,135.00	21,135.00	21,135.00
200.8101.211 WORKERS' COMPENSATION INS	1,636.00	1,306.00	1,097.32	1,272.00	1,161.00	1,400.00	1,400.00	1,400.00
200.8101.302 CONTRACTUAL SERVICES	3,665.29	3,061.24	3,858.89	2,371.00	10,000.00	35,000.00	30,000.00	25,000.00
200.8101.304 MAINTENANCE & REPAIRS EQUI	2,171.21	1,433.00	359.65	208.70	1,500.00	2,000.00	2,000.00	2,000.00
200.8101.306 PRINTING & BINDING	380.24	153.23	231.10	236.00	2,000.00	2,000.00	1,500.00	1,500.00
200.8101.307 ADVERTISING	1,034.91	1,147.50	835.71	1,041.00	1,500.00	2,000.00	2,000.00	2,000.00
200.8101.323 CDBG PLANNING GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.342 FACADE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.356 SPECIAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.371 ENVIRONMENTAL COMP- DEQ/DC	5,398.35	5,801.30	3,290.47	13,000.00	16,944.00	20,000.00	20,000.00	20,000.00
200.8101.521 TELEPHONE	545.96	625.86	620.20	640.60	900.00	800.00	800.00	800.00
200.8101.522 POSTAGE	12.64	15.65	12.01	19.48	50.00	100.00	100.00	100.00
200.8101.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	470.00	520.00	520.00	520.00
200.8101.538 LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.541 OFFICE SUPPLIES	3,484.95	1,140.98	432.65	520.32	1,500.00	1,500.00	1,500.00	1,500.00
200.8101.545 GREENWAY EXPENDITURES	0.00	1,795.51	5,074.12	925.45	6,000.00	10,000.00	8,000.00	8,000.00
200.8101.548 GAS, OIL,GREASE & ANTIFREE	520.47	466.59	565.40	479.13	1,200.00	1,000.00	1,000.00	1,000.00
200.8101.556 SPECIAL EVENTS	2,260.01	117.38	141.12-	515.52	2,000.00	2,500.00	2,000.00	2,000.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
PLANNING & ZONING								
200.8101.560 TRAVEL (MILEAGE/FARE)	3,149.09	3,232.95	2,601.79	3,695.90	3,500.00	4,500.00	4,000.00	4,000.00
200.8101.564 APPT MEMBER - TRNG & TRAVE	582.52	1,827.16	443.13	1,313.62	2,000.00	2,000.00	2,000.00	2,000.00
200.8101.581 DUES & SUBSCRIPTIONS	872.00	799.33	695.00	500.00	1,000.00	1,500.00	1,500.00	1,500.00
200.8101.585 MISCELLANEOUS	75.00-	250.00-	840.00-	240.00-	500.00	500.00	500.00	500.00
200.8101.589 MEETING EXPENSES	541.39	922.19	511.82	196.74	1,000.00	1,500.00	1,500.00	1,500.00
200.8101.595 DEMOLITION-BLIGHT/ABATEMEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.702 FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.716 OTHER EQUIPMENT	2,228.17	418.97	0.00	563.17	1,000.00	1,600.00	1,600.00	1,600.00
200.8101.722 SPECIAL PROJECTS	49.88	0.00	3,335.00-	0.00	3,500.00	4,500.00	4,500.00	4,500.00
200.8101.739 VDOT REV-SHARING GLADE CRE	0.00	0.00	0.00	0.00	0.00	262,000.00	262,000.00	262,000.00
200.8101.740 TINKER CREEK CANOE RAMP PR	0.00	0.00	0.00	0.00	21,500.00	5,000.00	5,000.00	5,000.00
200.8101.799 CAPITAL OUTLAY	0.00	11,830.00	7,815.00	685.00	0.00	0.00	0.00	0.00
200.8101.801 LEASE/RENT OF EQUIP	0.00	552.00	1,656.00	1,656.00	1,700.00	2,000.00	2,000.00	2,000.00
PLANNING & ZONING TOTAL	228,439.80	243,436.25	238,645.03	225,770.81	299,014.00	582,198.00	573,698.00	572,635.00

Vinton Economic Development Mission Statement

The mission of the Town of Vinton Economic Development program is to attract and retain an appropriate mix of business for the purpose of increasing the tax base and improving employment opportunities in Vinton.

Goals of the Economic Development Department are related to the attraction, creation, and improvement of the local business environment including:

- Encouragement of existing business to improve and upgrade
- Recruitment and establishment of new businesses
- Quality development of both business and labor sectors of the community.
- Providing a good quality of life for residents.

Fiscal Year 2014-2015 Accomplishments

1. The Town signed a contract with the Chamber of Commerce to do joint advertising and promoting.
2. Maintained and enhanced cooperative relationships with existing businesses and industries. Continued dialog with local industry through site visits.
3. Continued working with regional and national restaurants and businesses to promote Vinton as a place to locate.
4. Was able to successfully get businesses, events, and projects in front of more media outlets to increase exposure.
5. Attracted new businesses to the Town of Vinton from surrounding jurisdictions and outside the area. MagnetsUSA opened in January 2015 by adding 25 new jobs to a workforce of 60 and expanding to a 45,000 sq.ft. facility.
6. The Town of Vinton is working with the Advancement Foundation to repurpose the top floor of the Health Department Building into a business incubator.
7. Continued the implementation of the $700,000 CDBG program to revitalize downtown Vinton.
8. Began to successfully implement the VINTON brand.

Fiscal Year 2015-2016 Goals

Goal 1: Near Term Economic Development Strategy:

1. Work with the Virginia Economic Development Partnership to help businesses expand their workforce and markets where necessary.
2. Reinvigorate the downtown area by successfully completing the $700,000 Community Block Grant and help businesses carry the momentum forward.
3. Continue working with the Vinton Chamber of Commerce to promote Vinton and Vinton businesses. We will also work with the Chamber to form goals based on the main street four point approach.

4. Work with Roanoke County Economic Development to market vacant properties and buildings.

Goal 2: Work collaboratively with other Town Departments to create a solid foundation and to target specific areas for Economic Development.

1. Develop a map with quadrants identified by their priority for economic development issues. This will include a fact sheet for each quadrant
2. Involve departments in talks with potential developers and businesses.
3. Continue working with the County and Regional Partnership for Economic Development.
4. Redevelop downtown storefronts to obtain a mix of businesses and services.

Goal 3: Long-term Economic Development Strategy: The health and vitality of our current industries is a top priority. Thus we must create a culture that embraces the spirit of entrepreneurship, promote successes of entrepreneurs and realize that the vibrancy and growth of small businesses is key to future growth in Vinton.

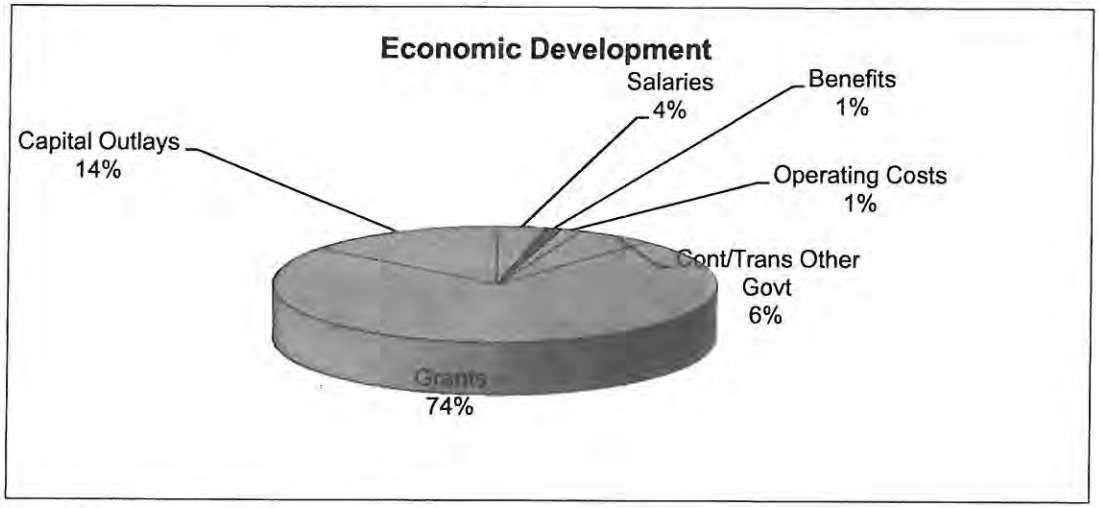
1. Retain existing and attract new businesses as a means to create a more balanced economy with greater job diversity and a broader range of goods and services
2. Realize economic and social gaps that exist and formulate plans to fill them.
3. Develop programs, systems, and the infrastructure necessary to promote a diverse economic structure that is sustainable.

Funding Summary

Economic Development

Account Code: 200.8150

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	35,129	31,315	31,315	31,945	2.01%
Benefits	10,337	10,089	10,145	10,280	1.89%
Operating Costs	10,652	16,695	13,840	13,840	-17.10%
Cont/Trans Other Govt	70,000	50,000	50,000	50,000	0.00%
Grants	57,728	681,150	658,947	658,947	-3.26%
Capital Outlays	23,291	89,800	129,800	129,800	44.54%
Demolition	-	5,000			0.00%
Leases and Rentals	-	-	-	-	-
Total	207,136	884,049	894,047	894,812	1.22%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
Assistant Town Manager	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
ECONOMIC DEVELOPMENT								
200.8150.101 SALARIES & WAGES	35,039.80	22,513.19	35,128.63	27,810.39	31,315.00	31,315.00	31,315.00	31,945.00
200.8150.201 SS/MEDICARE	2,525.66	1,661.94	2,932.00	2,162.77	2,395.00	2,395.00	2,395.00	2,445.00
200.8150.202 RETIREMENT CONTRIBUTION- V	4,262.79	1,840.58	3,256.27	3,492.69	3,883.00	3,885.00	3,885.00	3,960.00
200.8150.203 INSURANCE - VRS	88.22	258.24	412.88	336.90	413.00	415.00	415.00	425.00
200.8150.204 NATIONWIDE	0.00	0.00	0.00	40.00	0.00	30.00	30.00	30.00
200.8150.205 MEDICAL INSURANCE	2,468.11	1,953.00	3,643.20	3,630.00	3,300.00	3,300.00	3,300.00	3,300.00
200.8150.211 WORKERS' COMPENSATION INS	40.00	38.00	92.42	107.24	98.00	120.00	120.00	120.00
200.8150.302 CONTRACTUAL SERVICES	70.00	0.00	0.00	2,500.00	5,000.00	5,000.00	5,000.00	5,000.00
200.8150.305 MAINTENANCE SERVICE CONTRA	0.00	0.00	0.00	0.00	1,920.00	1,920.00	1,920.00	1,920.00
200.8150.307 ADVERTISING	0.00	1,068.72	6,250.00	1,039.50	6,150.00	7,500.00	5,000.00	5,000.00
200.8150.323 CDBG PLANNING GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8150.342 FACADE GRANT	5,000.00	5,000.00	0.00	0.00	5,000.00	5,000.00	3,000.00	3,000.00
200.8150.345 CDBG RELATED EXPENDITURES	0.00	770.00	962.00	6.70	400.00	450.00	450.00	450.00
200.8150.346 CDBG MATCH EXPENDITURES	0.00	816.25	56,766.15	134,881.41	675,000.00	653,497.11	653,497.00	653,497.00
200.8150.521 TELEPHONE	303.47	347.73	596.72	585.09	600.00	600.00	600.00	600.00
200.8150.541 OFFICE SUPPLIES	0.00	237.59	93.97	11.00	150.00	150.00	150.00	150.00
200.8150.560 TRAVEL & TRAINING	4,127.47	665.87	2,496.03	847.04	2,500.00	2,500.00	2,000.00	2,000.00
200.8150.567 CONTRIB/TRANS TO OTHER GOV	150,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
200.8150.568 LIB PROP LEASE TERMINATION	0.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00
200.8150.581 DUES & SUBSCRIPTIONS	0.00	217.00	0.00	0.00	175.00	220.00	220.00	220.00
200.8150.585 MISCELLANEOUS	640.00	1,225.78	1,110.25	85.00	750.00	750.00	750.00	750.00
200.8150.589 MEETING EXPENSES	32.68	0.00	104.44	90.38	200.00	200.00	200.00	200.00
200.8150.595 DEMOLITION-ECONOMIC DEV	20,811.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8150.722 SPECIAL PROJECTS	2,500.00	5,000.00	11,000.00	2,393.68	5,000.00	35,000.00	35,000.00	35,000.00

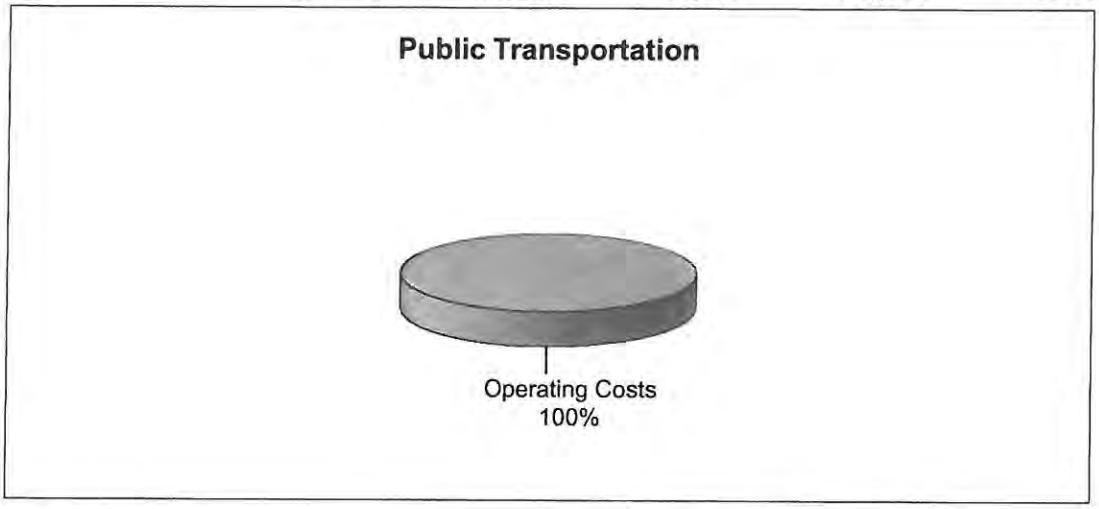
		ACTUAL DOLLARS				BUDGETS			
		06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
ECONOMIC DEVELOPMENT									
200.8150.723									
RSTP WALNUT ST IMP		0.00	0.00	12,290.90	265.00	89,800.00	89,800.00	89,800.00	89,800.00
200.8150.799									
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
ECONOMIC DEVELOPMENT									
	TOTAL	227,910.13	93,613.89	207,135.86	230,284.79	884,049.00	894,047.11	894,047.00	894,812.00

Funding Summary

Public Transportation

Account Code: 200.8160

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Operating Costs	97,314	100,000	135,000	135,000	35.00%
Total	97,314	100,000	135,000	135,000	35.00%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

GENERAL FUND

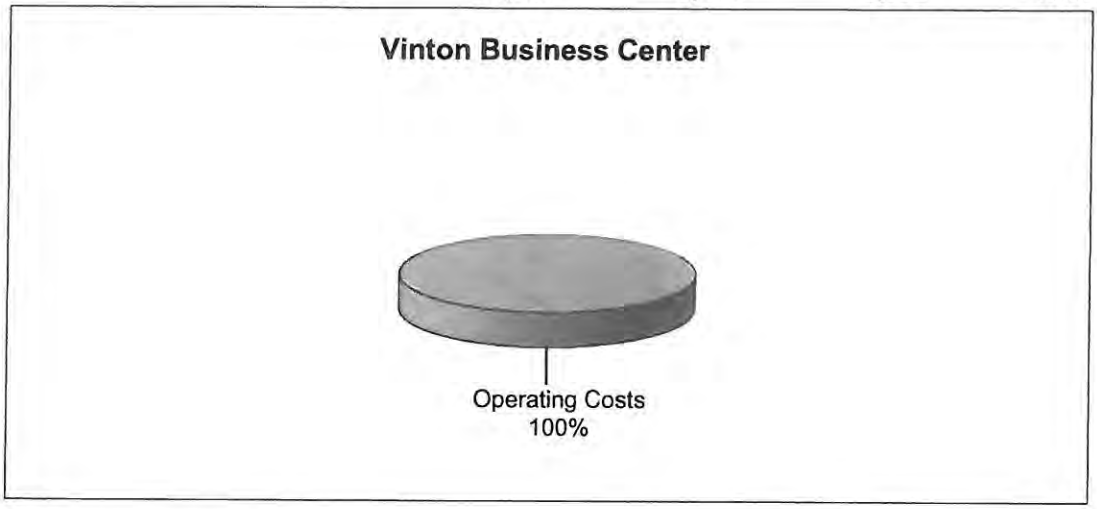
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
PUBLIC TRANSPORTATION								
200.8160.309								
VALLEY METRO BUS SERVICES	85,040.72	118,315.88	97,314.06	93,095.15	100,000.00	135,000.00	135,000.00	135,000.00
PUBLIC TRANSPORTATION								
TOTAL	85,040.72	118,315.88	97,314.06	93,095.15	100,000.00	135,000.00	135,000.00	135,000.00

Funding Summary

Vinton Business Center

Account Code: 200.8170

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Operating Costs	3,354	11,200	9,350	9,350	-16.52%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	3,354	11,200	9,350	9,350	-16.52%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

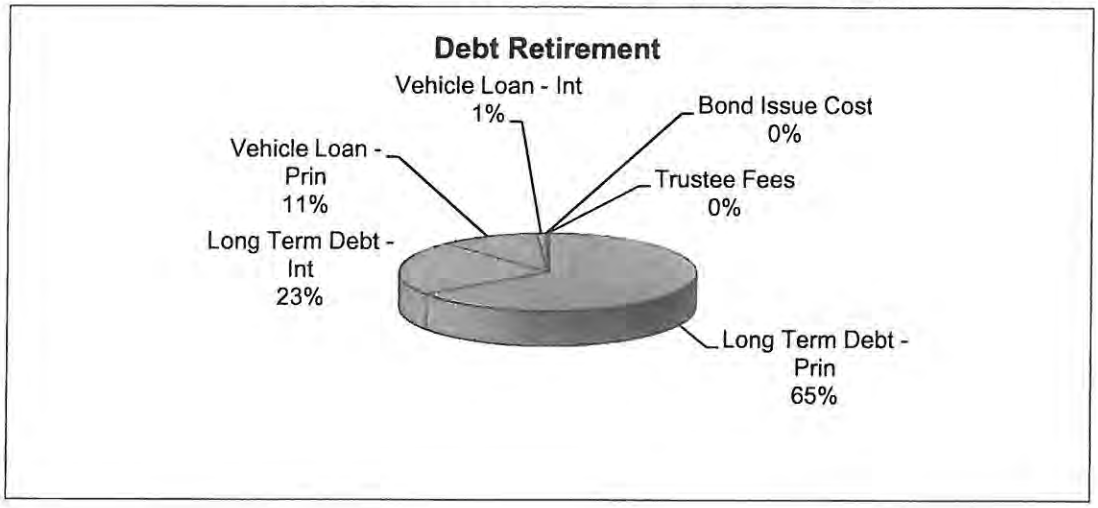
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
VINTON BUSINESS CENTER								
200.8170.302 CONTRACTUAL SERVICES	12,631.97	3,438.29	3,354.06	4,370.83	9,000.00	9,000.00	9,000.00	9,000.00
200.8170.350 MAINTENANCE & REPAIR BLDG.	0.00	0.00	0.00	0.00	200.00	200.00	200.00	200.00
200.8170.364 MNT LANDSCAPING MATERIALS	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00
200.8170.510 ELECTRICAL SERVICES	0.00	36.32	0.00	0.00	0.00	0.00	0.00	0.00
200.8170.553 MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	500.00	500.00	150.00	150.00
200.8170.585 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VINTON BUSINESS CENTER TOTAL	12,631.97	3,474.61	3,354.06	4,370.83	11,200.00	11,200.00	9,350.00	9,350.00

Funding Summary

Debt Retirement

Account Code: 200.8800

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Long Term Debt -Prin	274,636	229,997	312,212	312,212	35.75%
Long Term Debt - Int	178,988	174,373	108,404	108,404	-37.83%
Vehicle Loan - Prin	48,287	49,847	51,458	51,458	3.23%
Vehicle Loan - Int	5,806	6,763	5,152	5,152	-23.82%
Bond Issue Cost	1,583	-	-	-	0.00%
Trustee Fees	612	2,500	1,500	1,500	-40.00%
Total	509,300	463,480	478,726	478,726	3.29%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

GENERAL FUND

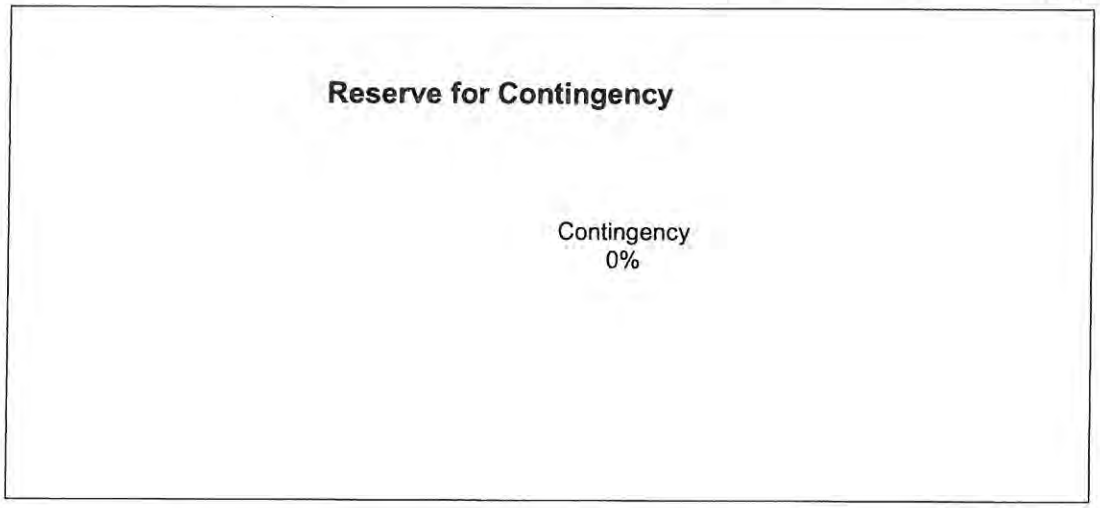
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
DEBT RETIREMENT - BONDS								
200.8800.705 OFS-PMT TO RFND ESCRW AGNT	0.00	2190,888.69	0.00	0.00	0.00	0.00	0.00	0.00
200.8800.901 CAPITAL LEASE OFU	0.00	313,314.50	0.00	0.00	0.00	0.00	0.00	0.00
200.8800.902 POLICE VEHICLE LEASE - INT	182.49	843.73	5,805.56	1,690.58	6,763.00	5,152.00	5,152.00	5,152.00
200.8800.903 OTHER LOAN COSTS	1,451.11	612.00	1,583.00	550.00	2,500.00	1,500.00	1,500.00	1,500.00
200.8800.904 PRINCIPAL -VRA 2004 PUB SA	45,000.00	45,000.00	45,000.00	50,000.00	0.00	0.00	0.00	0.00
200.8800.905 INTEREST - VRA 2004 PUB SA	30,791.87	29,605.00	2,610.00	900.00	0.00	0.00	0.00	0.00
200.8800.906 PRINCIPAL - WAR MEM BLDG	105,000.00	110,000.00	115,000.00	120,000.00	120,000.00	0.00	0.00	0.00
200.8800.907 INTEREST - WAR MEM BLDG	79,803.18	72,110.00	62,349.86	64,826.66	62,910.00	0.00	0.00	0.00
200.8800.908 PRINCIPAL VRA 2006 PUB SAF	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	35,000.00	35,000.00	35,000.00
200.8800.909 INTEREST VRA 2006 PUB SAFE	29,991.22	28,966.22	27,191.45	19,495.66	26,203.00	24,844.00	24,844.00	24,844.00
200.8800.916 BOND ISSUE COST - CAPITAL	0.00	36,638.18	0.00	0.00	0.00	0.00	0.00	0.00
200.8800.917 PRINCIPAL-CAPITAL PROJ '06	40,000.00	45,000.00	45,000.00	45,000.00	45,000.00	50,000.00	50,000.00	50,000.00
200.8800.918 INTEREST-CAPITAL PROJ '06	43,495.84	42,562.50	39,946.88	22,728.12	38,963.00	37,163.00	37,163.00	37,163.00
200.8800.921 POLICE LEASE - PRINCIPAL	47,594.41	55,765.51	48,287.00	49,846.93	49,847.00	51,458.00	51,458.00	51,458.00
200.8800.922 POLICE LEASE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8800.923 PRINCIPAL - 2013 BOND-REFU	0.00	0.00	34,004.01	27,528.56	27,529.00	196,336.00	196,336.00	196,336.00
200.8800.924 INTEREST - 2013 BOND REFUN	0.00	0.00	45,725.24	37,205.58	44,703.00	42,409.00	42,409.00	42,409.00
200.8800.925 RCACP SERIES 2013 PRINCIPA	0.00	0.00	5,632.00	7,468.00	7,468.00	7,656.00	7,656.00	7,656.00
200.8800.926 RCACP SERIES 2013 INTEREST	0.00	0.00	1,164.76	1,593.12	1,594.00	1,408.00	1,408.00	1,408.00
200.8800.927 PRINCIPAL - 2015 PW LEASE	0.00	0.00	0.00	0.00	0.00	23,220.00	23,220.00	23,220.00
200.8800.928 INTEREST - 2015 PW LEASE	0.00	0.00	0.00	0.00	0.00	2,580.00	2,580.00	2,580.00
DEBT RETIREMENT - BONDS TOTAL	453,310.12	3001,306.33	509,299.76	478,833.21	463,480.00	478,726.00	478,726.00	478,726.00

Funding Summary

Contingency

Account Code: 200.8900

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Contingency	-	-	-	-	0.00%
Total	-	-	-	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

GENERAL FUND

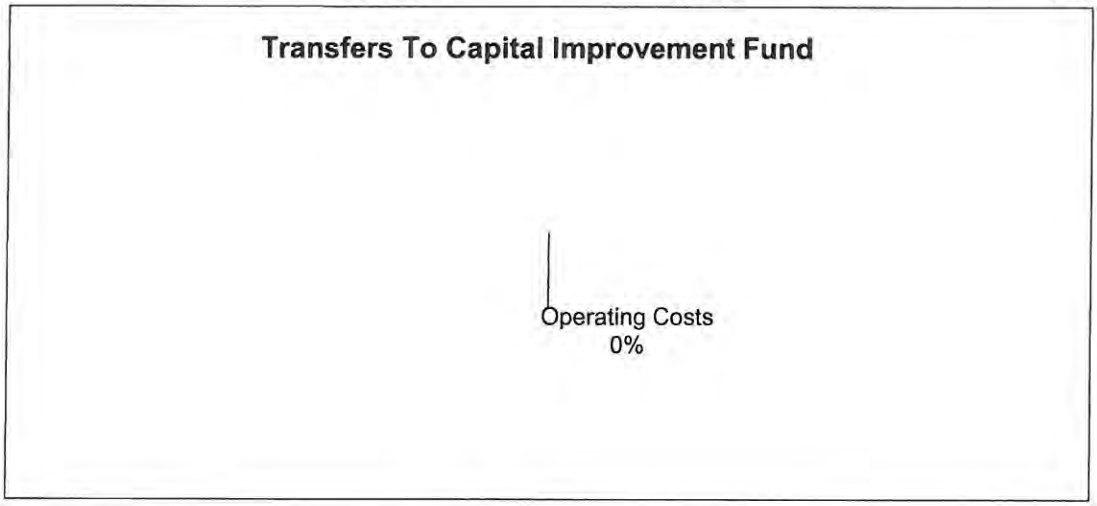
	ACTUAL DOLLARS			----BUDGETS----			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015 REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
CONTINGENCIES							
200.8900.407							
RESERVE FOR CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTINGENCIES TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Funding Summary

Transfers

Account Code: 200.9950

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 14-15
Summary Accounts					
Operating Costs	-	-	72,785	-	100.00%
Capital Outlays	-	-	-	-	0.00%
Total	-	-	72,785	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted
N/A				
Total				

GENERAL FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
TRANSFERS TO								
200.9950.900								
TRANSFER TO OTHER FUNDS	1112,110.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.9950.910								
NON DEPT TRANSFERS	0.00	0.00	0.00	0.00	0.00	132,782.00	72,785.00	0.00
TRANSFERS TO								
TOTAL	1112,110.78	0.00	0.00	0.00	0.00	132,782.00	72,785.00	0.00

GENERAL FUND

		ACTUAL DOLLARS				BUDGETS			
		06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
VRS - TRUE UP									
200.9970.999									
VRS - TRUE-UP		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VRS - TRUE UP	TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL FUND	TOTAL	8190,221.25	9745,641.63	7431,295.55	7,005,999.25	8,989,888.28	9,426,534.86	9,040,040.00	8,977,318.00

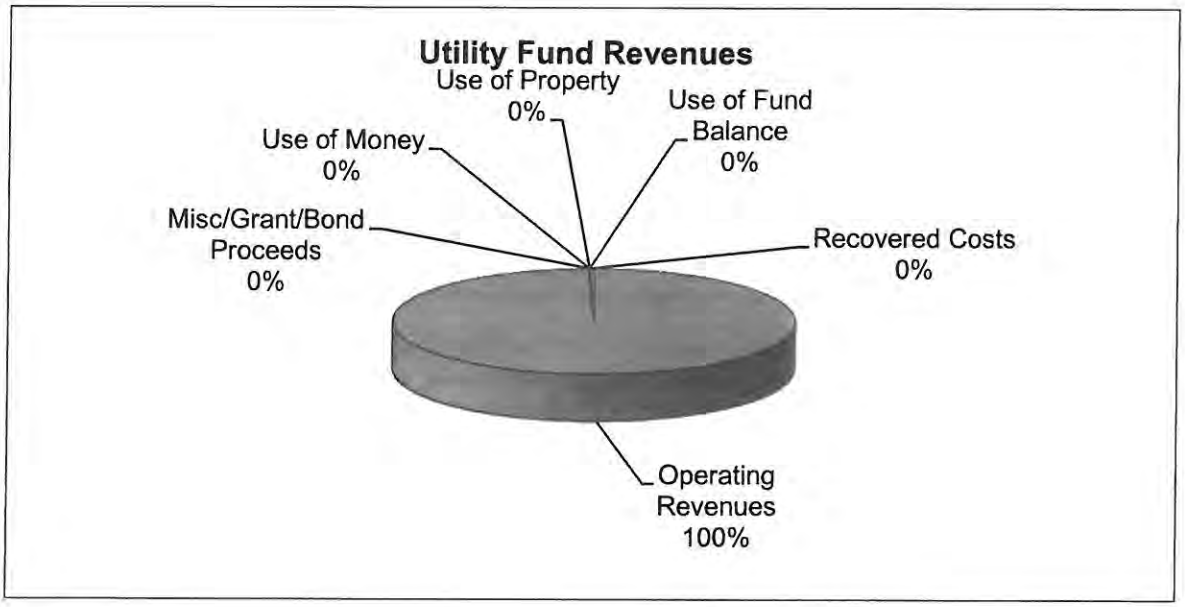
UTILITY FUND
REVENUES

Funding Summary

Utility Fund Revenues

BY Function Compared to the FY 13-14 Adopted Budget

	Actual Revenues FY 13-14	Adopted FY 14-15	FY 15-16 Manager Recommend	FY 15-16 Council Adopted	% Change From FY 13-14
Summary Accounts					
Operating Revenues	3,244,045	3,432,935	3,602,150	3,602,150	4.93%
Use of Money	5,308	2,500	1,500	1,500	-40.00%
Use of Property	-	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Misc/Grant/Bond Proceeds	881	-	-	-	0.00%
Recovered Costs	13,179	14,500	14,500	14,500	0.00%
Total	3,263,413	3,449,935	3,618,150	3,618,150	4.88%



UTILITY FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
PERMITS & OTHER LICENSES 300.1303.031								
WATER CONNECTION FEES 300.1303.032	1,700.00	1,990.00	0.00	0.00	3,980.00	500.00	500.00	500.00
SEWER CONNECTION FEES 300.1303.033	4,865.00	0.00	0.00	0.00	3,880.00	500.00	500.00	500.00
SEWER INSPECTION FEES 300.1303.034	2,645.00	0.00	785.00	1,035.00	1,250.00	1,250.00	1,250.00	1,250.00
WATER SERVICE BILLING 300.1303.035	1239,560.31	1248,589.54	1359,125.97	1,218,527.38	1,453,430.00	1,531,250.00	1,531,250.00	1,531,250.00
SEWER SERVICE BILLING 300.1303.036	1455,338.67	1452,410.43	1590,870.44	1,416,190.86	1,706,145.00	1,775,400.00	1,775,400.00	1,775,400.00
WATER/SEWER PENALTIES 300.1303.037	52,387.12	51,156.58	52,973.66	55,274.07	55,000.00	55,000.00	55,000.00	55,000.00
ROANOKE COUNTY UTILITY TAX 300.1303.038	45,222.32	45,064.50	47,443.36	42,708.80	41,000.00	50,000.00	50,000.00	50,000.00
ACCOUNT ACTIVATION FEE 300.1303.060	11,593.68	13,031.75	13,578.76	11,861.10	13,000.00	13,000.00	13,000.00	13,000.00
SYSTEM DVLPMNT. FEE - WATE 300.1303.061	43,520.00	38,400.00	26,880.00	23,040.00	25,600.00	25,600.00	25,600.00	25,600.00
SYSTEM DVLPMNT. FEE - SEWE 300.1303.062	48,150.00	34,775.00	28,085.00	24,075.00	26,750.00	26,750.00	26,750.00	26,750.00
WATER INSPECTION FEE 300.1303.063	1,200.00	0.00	640.00	1,000.00	1,200.00	1,200.00	1,200.00	1,200.00
WATER METER SETTING FEES 300.1303.064	1,785.00	1,360.00	1,035.00	3,495.00	1,700.00	1,700.00	1,700.00	1,700.00
BULK WATER	123,095.00	110,873.87	122,627.61	94,685.94	100,000.00	120,000.00	120,000.00	120,000.00
PERMITS & OTHER LICENSES TOTAL	3031,062.10	2997,651.67	3244,044.80	2,891,893.15	3,432,935.00	3,602,150.00	3,602,150.00	3,602,150.00
REVENUE FROM USE OF MONEY 300.1501.001								
INTEREST FROM INVESTMENTS 300.1501.004	413.93	66.04	6.76	0.00	500.00	500.00	500.00	500.00
INTEREST INCOME FROM BONDS	91.02	762.18	5,301.10	1,230.32	2,000.00	1,000.00	1,000.00	1,000.00
REVENUE FROM USE OF MONEY TOTAL	504.95	828.22	5,307.86	1,230.32	2,500.00	1,500.00	1,500.00	1,500.00
REVENUE FROM USE OF PROPERTY 300.1502.006								
SALE OF MATERIALS & SUPPLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE FROM USE OF PROPERTY TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

UTILITY FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
MISCELLANEOUS INCOME								
300.1899.009 RE-APPROPRIATED FUND BALAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.1899.010 MISCELLANEOUS INCOME	308.05	650.11	814.45	1,136.14	0.00	0.00	0.00	0.00
300.1899.014 PROCEEDS - BOND ISSUE	0.00	66.76-	66.76	0.00	0.00	0.00	0.00	0.00
300.1899.019 CAPITAL ASSET DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.1899.056 PLANNING GRANT WW EXTSN PR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME TOTAL	308.05	583.35	881.21	1,136.14	0.00	0.00	0.00	0.00
RECOVERED COSTS								
300.1901.001 RECOVERIES & REBATES	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00
300.1901.002 RECONNECTION FEES	9,840.00	17,845.36	13,178.96	8,360.00	14,000.00	14,000.00	14,000.00	14,000.00
RECOVERED COSTS TOTAL	9,840.00	17,845.36	13,178.96	8,360.00	14,500.00	14,500.00	14,500.00	14,500.00
TRANSFERS FROM								
300.4105.001 TRANSFER FROM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS FROM TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY FUND TOTAL	3041,715.10	3016,908.60	3263,412.83	2,902,619.61	3,449,935.00	3,618,150.00	3,618,150.00	3,618,150.00

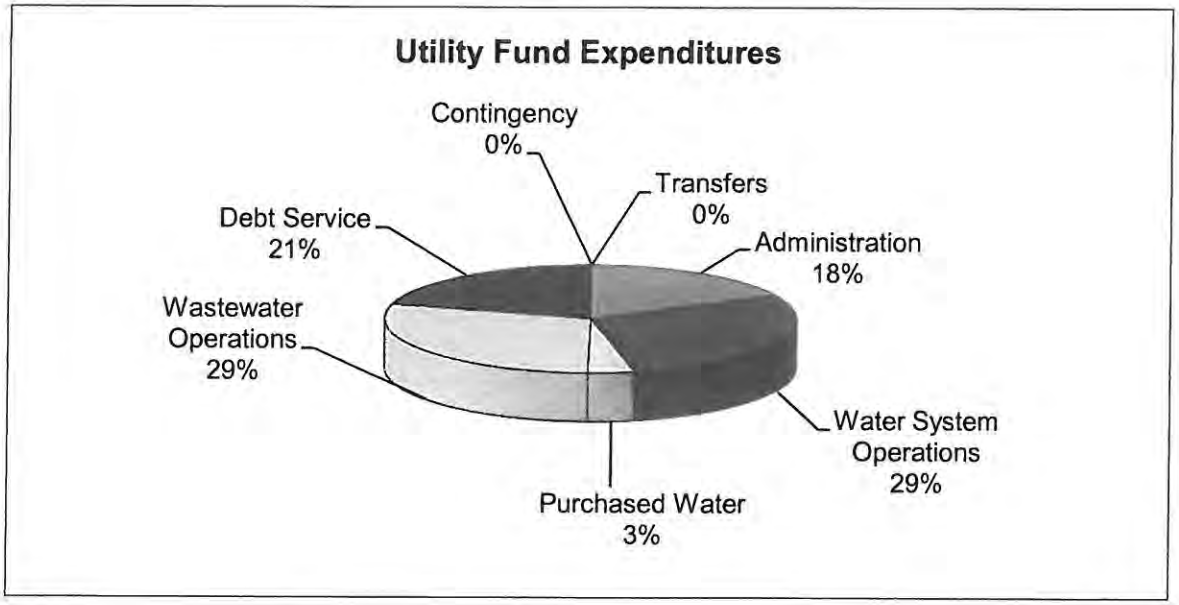
UTILITY FUND
EXPENDITURES

Funding Summary

Utility Fund Expenditures

BY Function Compared to Orginal FY 14-15 Adopted Budget

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 13-14
Summary Accounts					
Administration	550,078	611,653	577,985	583,085	-4.67%
Water System Operations	810,831	995,919	1,045,075	1,051,676	5.60%
Purchased Water	119,569	125,000	125,000	125,000	0.00%
Wastewater Operations	781,053	997,105	1,076,280	1,080,915	8.41%
Debt Service	257,696	720,258	715,459	715,459	-0.67%
Contingency	659,873	-	62,015	62,015	100.00%
Transfers	-	-	16,336	-	0.00%
Total	3,179,099	3,449,935	3,618,150	3,618,150	4.88%

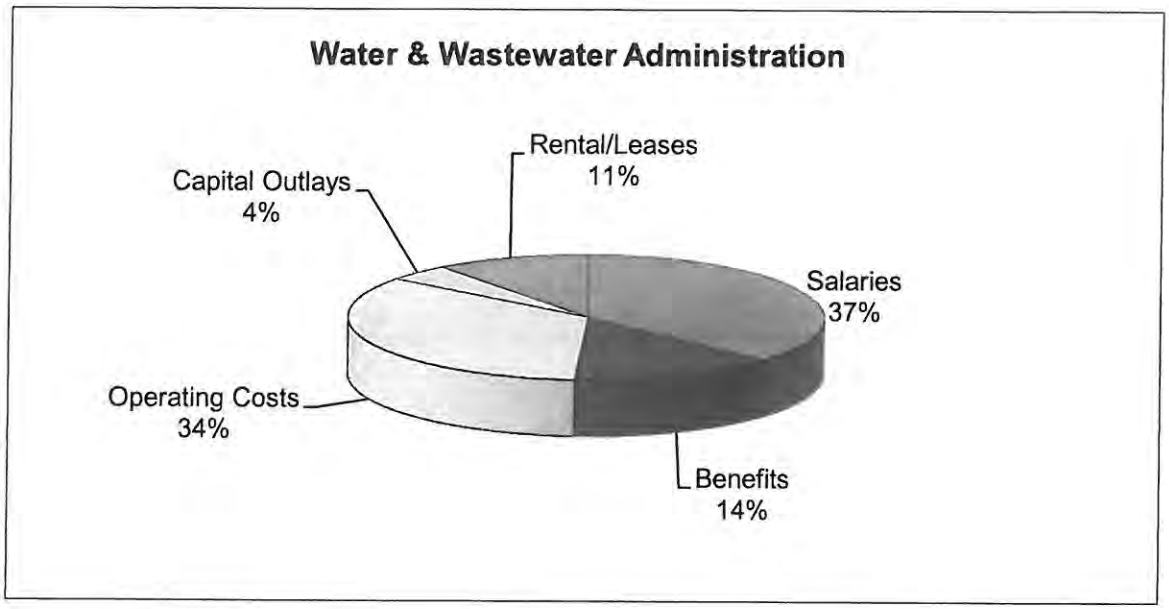


Funding Summary

Water & Wastewater Administration

Account Code: 300.9400

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 13-14
Summary Accounts					
Salaries	263,938	229,972	209,920	214,120	-6.89%
Benefits	76,610	89,899	81,525	82,425	-8.31%
Operating Costs	149,280	176,532	200,290	200,290	13.46%
Capital Outlays	-	54,000	25,000	25,000	-53.70%
Rental/Leases	60,250	61,250	61,250	61,250	0.00%
Total	550,078	611,653	577,985	583,085	-4.67%



Personnel Summary

Authorized Positions	Actual FY 12-13	Adopted FY 13-14	FY 14-15 Manager Recom	FY 14-15 Council Adopted
N/A * Employees Charged here are based in other cost centers				
Total				

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	05-31-2015	BUDGETS REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WATER & WASTEWATER ADMIN.								
300.9400.101 SALARIES & WAGES	245,043.39	251,146.07	263,935.98	194,013.69	229,972.00	209,920.00	209,920.00	214,120.00
300.9400.102 SALARIES & WAGES - OVERTIV	20.55	81.36	2.05	325.14	0.00	0.00	0.00	0.00
300.9400.103 SALARIES & WAGES - PART-TI	9.00	9.00-	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.201 SS/MEDICARE	18,779.55	18,901.99	17,227.50	13,913.54	17,593.00	16,060.00	16,060.00	16,380.00
300.9400.202 RETIREMENT CONTRIBUTION- V	32,925.14	20,730.55	16,134.32	23,823.74	28,517.00	26,030.00	26,030.00	26,550.00
300.9400.203 INSURANCE - VRS	661.24	2,980.50	3,043.55	2,290.53	3,036.00	2,770.00	2,770.00	2,830.00
300.9400.204 NATIONWIDE	0.00	0.00	0.00	242.41	0.00	195.00	195.00	195.00
300.9400.205 MEDICAL INSURANCE	33,616.38	33,435.20	39,589.40	40,198.75	40,102.00	35,420.00	35,420.00	35,420.00
300.9400.209 UNEMPLOYMENT INSURANCE	0.00	425.10	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.211 WORKERS' COMPENSATION INS	1,059.00	790.00	615.16	712.52	651.00	1,050.00	1,050.00	1,050.00
300.9400.302 CONTRACTUAL SERVICES	37,412.04	72,730.45	12,936.51	7,022.75	32,050.00	32,050.00	32,050.00	32,050.00
300.9400.303 INDEPENDENT AUDITORS	0.00	0.00	21,804.37	18,385.00	19,192.00	20,000.00	20,000.00	20,000.00
300.9400.305 MAINTENANCE SERVICE CONTRA	1,084.12	1,140.11	11,843.35	16,809.89	29,800.00	26,000.00	26,000.00	26,000.00
300.9400.357 PROFESSIONAL & TECHNICAL P	203.00	516.14	631.45	293.78	700.00	700.00	700.00	700.00
300.9400.521 TELEPHONE	0.00	2,337.15	3,043.21	1,666.22	0.00	1,800.00	1,800.00	1,800.00
300.9400.522 POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.537 SMALL INSURANCE CLAIMS	0.00	0.00	5,384.69	118.57	1,250.00	1,250.00	1,250.00	1,250.00
300.9400.538 LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.541 OFFICE SUPPLIES	2,468.24	2,453.22	2,191.74	1,987.43	2,800.00	2,800.00	2,800.00	2,800.00
300.9400.546 PRINTING SUPPLIES-FINANCE	2,378.94	1,988.99	1,788.78	3,225.76	4,000.00	4,000.00	4,000.00	4,000.00
300.9400.554 MAT. & SUPP. - STORM RELAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.555 JANITORIAL SUPPLY	0.00	0.00	20.46	668.07	850.00	850.00	850.00	850.00
300.9400.560 TRAVEL (MILEAGE/FARE)	674.97	547.91	0.00	350.00	1,200.00	1,200.00	1,200.00	1,200.00

UTILITY FUND

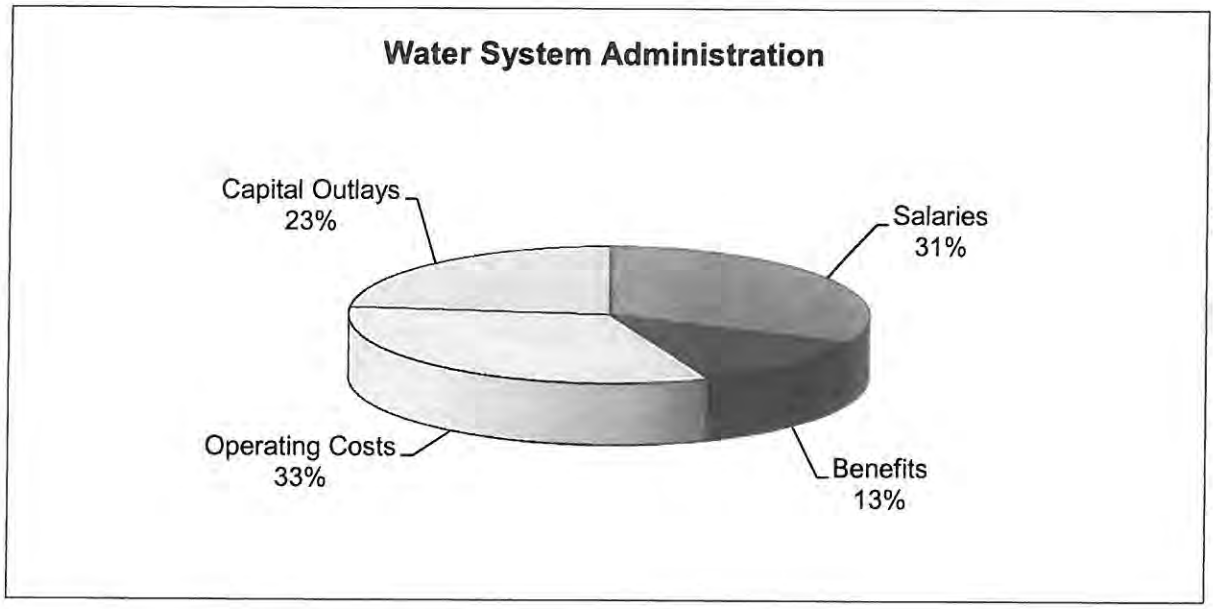
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WATER & WASTEWATER ADMIN. 300.9400.580								
C D L PROGRAM 300.9400.581	40.00	183.50	427.00	51.50	100.00	100.00	100.00	100.00
DUES & SUBSCRIPTIONS 300.9400.585	1,845.00	982.00	2,138.00	1,849.00	2,215.00	2,215.00	2,215.00	2,215.00
MISCELLANEOUS 300.9400.586	0.00	39.99	10.00	27.71	0.00	0.00	0.00	0.00
ROANOKE COUNTY UTILITY TAX 300.9400.589	39,779.47	39,381.43	41,498.70	37,300.08	41,000.00	45,000.00	45,000.00	45,000.00
MEETING EXPENSES 300.9400.590	104.84	97.32	0.00	162.50	150.00	350.00	350.00	350.00
WATER WORKS ASSESSMENT FEE 300.9400.591	10,366.85	14,918.15	14,918.15	14,918.15	15,200.00	15,200.00	15,200.00	15,200.00
EMPLOYEE APPRECIATION 300.9400.597	477.03	533.39	288.50	78.64	500.00	500.00	500.00	500.00
VA UTILITY PROTECTION SRVC 300.9400.603	1,078.35	1,086.75	1,255.80	1,118.52	1,525.00	1,525.00	1,525.00	1,525.00
BAD DEBT EXPENSE 300.9400.799	4,500.00	6,960.00	6,340.64	0.00	6,000.00	6,000.00	6,000.00	6,000.00
CAPITAL OUTLAY 300.9400.801	0.00	0.00	0.00	0.00	54,000.00	0.00	25,000.00	25,000.00
LEASE/RENTAL OF EQUIPMENT 300.9400.802	0.00	0.00	0.00	830.00	1,000.00	1,000.00	1,000.00	1,000.00
RENT OF BUILDING 300.9400.803	56,250.00	56,250.00	56,250.00	51,562.50	56,250.00	56,250.00	75,000.00	75,000.00
LEASE OF STORAGE FACILITY 300.9400.903	4,333.42	3,666.74	4,000.08	4,000.08	4,000.00	4,000.00	4,000.00	4,000.00
BANK SERVICE CHARGES 300.9400.904	0.00	0.00	3,246.70	4,348.39	3,000.00	5,000.00	5,000.00	5,000.00
CREDIT CARD FEES	0.00	12,057.49	19,511.53	18,727.65	15,000.00	15,000.00	15,000.00	15,000.00
WATER & WASTEWATER ADMIN. TOTAL	495,110.52	546,352.50	550,077.62	461,022.51	611,653.00	534,235.00	577,985.00	583,085.00

Funding Summary

Water System Maintenance

Account Code: 300.9410

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 13-14
Summary Accounts					
Salaries	369,185	332,116	324,440	330,061	-0.62%
Benefits	132,148	133,916	130,380	131,360	-1.91%
Operating Costs	245,174	338,887	344,510	344,510	1.66%
Capital Outlays	64,324	191,000	245,745	245,745	28.66%
Rental/Leases	-	-	-	-	-
Total	810,831	995,919	1,045,075	1,051,676	5.60%



Personnel Summary

Authorized Positions	Actual FY 12-13	Adopted FY 13-14	FY 14-15 Manager Recom	FY 14-15 Council Adopted
Utility Serv Tech	1.00	1.00	1.00	1.00
Water System Op I	-	-	1.00	1.00
Sr Utility Serv Tech	1.00	1.00	1.00	1.00
PT - Water System Tech	2.00	2.00	2.00	2.00
Water System Op III	1.00	1.00	1.00	1.00
Utilities System Manager	1.00	1.00	1.00	1.00
Total	6.00	6.00	7.00	7.00

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WATER SYSTEM MAINTENANCE								
300.9410.101 SALARIES & WAGES	248,813.77	265,299.79	314,899.47	229,617.04	263,442.00	258,560.00	258,560.00	262,930.00
300.9410.102 SALARIES & WAGES - OVERTIM	31,605.72	33,124.38	29,394.66	35,608.28	38,800.00	38,880.00	38,880.00	38,880.00
300.9410.103 SALARIES & WAGES - PART-TI	34,039.94	27,204.39	24,890.83	17,689.42	29,874.00	27,000.00	27,000.00	28,251.00
300.9410.201 SS/MEDICARE	22,865.28	23,816.32	27,405.08	20,684.33	25,415.00	24,820.00	24,820.00	25,205.00
300.9410.202 RETIREMENT CONTRIBUTION- V	30,934.58	22,645.44	19,677.41	29,640.88	32,667.00	32,065.00	32,065.00	32,605.00
300.9410.203 INSURANCE - VRS	652.86	2,909.41	3,303.84	2,901.08	3,477.00	3,415.00	3,415.00	3,470.00
300.9410.204 NATIONWIDE	0.00	0.00	0.00	368.83	0.00	285.00	285.00	285.00
300.9410.205 MEDICAL INSURANCE	60,020.16	60,995.11	76,925.16	70,040.30	67,240.00	61,570.00	61,570.00	61,570.00
300.9410.209 UNEMPLOYMENT INSURANCE	0.00	1,270.80	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.211 WORKERS' COMPENSATION INS	5,872.00	5,953.00	4,836.69	5,604.76	5,117.00	8,225.00	8,225.00	8,225.00
300.9410.302 CONTRACTUAL SERVICES	5,245.73	10,693.57	2,856.06	18,044.83	27,000.00	27,000.00	27,000.00	27,000.00
300.9410.304 MAINTENANCE & REPAIRS EQUI	6,384.89	3,627.96	4,870.71	10,732.00	5,500.00	5,500.00	5,500.00	5,500.00
300.9410.306 PRINTING & BINDING	3,259.03	3,475.46	3,864.36	367.00	4,500.00	4,500.00	4,500.00	4,500.00
300.9410.310 UNIFORMS/WEARING APPAREL	2,725.77	3,946.10	4,266.29	3,618.29	2,798.00	4,560.00	4,560.00	4,560.00
300.9410.313 WATER PURCHASED FOR RESALE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.350 MAINTENANCE & REPAIR BLDG.	49,378.10	35,221.72	26,563.99	195.85-	0.00	0.00	0.00	0.00
300.9410.353 LABORATORY TESTING	14,335.06	13,130.53	12,622.48	8,277.88	18,000.00	18,000.00	18,000.00	18,000.00
300.9410.355 WATER BILLING-FINANCE	19,588.02	9,759.62	9,921.20	7,839.61	12,500.00	13,000.00	13,000.00	13,000.00
300.9410.361 WATER STORAGE- MNT. & REPA	0.00	1,478.86	0.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00
300.9410.380 CHESTNUT WELL REPAIR & MNT	0.00	0.00	0.00	512.90	7,020.00	7,020.00	7,020.00	7,020.00
300.9410.381 CRAIG WELL REPAIR & MNT	0.00	0.00	0.00	660.52	6,480.00	6,480.00	6,480.00	6,480.00
300.9410.382 BUSH WELL #1 REPAIR & MNT	0.00	0.00	0.00	338.76	4,500.00	4,500.00	4,500.00	4,500.00
300.9410.383 MANSARD SQ WELL REPAIR & M	0.00	0.00	0.00	140.74	4,500.00	4,500.00	4,500.00	4,500.00
300.9410.384 SPRING GROVE WELL REP & MN	0.00	0.00	0.00	12,560.29	4,500.00	4,500.00	4,500.00	4,500.00

UTILITY FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WATER SYSTEM MAINTENANCE								
300.9410.385 MELISSA WELL REPAIR & MNT	0.00	0.00	0.00	1,882.18	4,500.00	4,500.00	4,500.00	4,500.00
300.9410.386 STONEBRIDGE WELL REP & MNT	0.00	0.00	0.00	118.00	4,500.00	4,500.00	4,500.00	4,500.00
300.9410.387 ROUTE 24 WELL REPAIR & MNT	0.00	0.00	0.00	685.11	4,500.00	4,500.00	4,500.00	4,500.00
300.9410.388 BUSH WELL #2 REPAIR & MNT	0.00	0.00	0.00	15,056.20	7,020.00	7,020.00	7,020.00	7,020.00
300.9410.389 BUSH WELL #3 REPAIR & MTN	0.00	0.00	0.00	4,701.33	6,480.00	6,480.00	6,480.00	6,480.00
300.9410.510 ELECTRICAL SERVICES	102,202.11	118,442.43	126,401.59	99,625.20	105,000.00	105,000.00	105,000.00	105,000.00
300.9410.532 PROPERTY INSURANCE	10,968.00	9,115.00	7,632.00	8,668.00	8,013.00	9,550.00	9,550.00	9,550.00
300.9410.535 MOTOR VECHICLE INSURANCE	9,120.00	8,636.00	11,269.00	8,356.00	11,833.00	9,200.00	9,200.00	9,200.00
300.9410.538 LIABILITY INSURANCE	17,096.00	15,408.00	12,232.00	13,000.00	12,843.00	14,300.00	14,300.00	14,300.00
300.9410.548 GAS, OIL,GREASE & ANTIFREE	13,614.01	13,939.05	15,861.03	13,086.19	15,400.00	15,400.00	15,400.00	15,400.00
300.9410.553 MATERIALS & SUPPLIES	26,151.18	47,708.92	16,506.36-	69,995.68	40,000.00	40,000.00	40,000.00	40,000.00
300.9410.554 SMALL TOOLS	2,075.88	829.66	270.97	286.36	1,800.00	1,800.00	1,800.00	1,800.00
300.9410.555 JANITORIAL/INVENTORY SUPPL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.557 CHEMICALS FOR WATER SUPPLY	7,303.43	6,938.61	9,712.61	10,111.65	9,000.00	9,000.00	9,000.00	9,000.00
300.9410.558 STREET MATERIALS	3,437.90	3,304.23	11,514.38	10,588.65	3,700.00	6,700.00	6,700.00	6,700.00
300.9410.560 TRAVEL & TRAINING	2,278.00	2,712.20	1,821.83	2,670.61	3,500.00	3,500.00	3,500.00	3,500.00
300.9410.598 CROSS CONNECTION CTRL PRGM	513.98	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
300.9410.599 REGIONAL WATER SUPPLY PLNG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.709 REPLACEMENT OF EQUIPMENT	1,074.32	0.00	1,019.69	0.00	4,500.00	4,500.00	4,500.00	4,500.00
300.9410.710 METER REPLACEMENT-FINANCE	20,395.06	14,178.53	15,923.70	4,601.09	15,000.00	20,000.00	20,000.00	20,000.00
300.9410.714 FIRE HYDRANTS	336.85	1,662.32-	7,473.91-	21,721.97	10,000.00	10,000.00	10,000.00	10,000.00
300.9410.716 OTHER EQUIPMENT	1,279.25	1,081.72	655.50	940.00	1,500.00	1,500.00	1,500.00	1,500.00
300.9410.717 MILLING & PAVEMENT	38,406.00	53,977.18	32,911.50	0.00	40,000.00	67,745.00	67,745.00	67,745.00
300.9410.726 WATER LINE PROJECTS - BOND	0.00	0.00	424.32	313,447.23	0.00	0.00	0.00	0.00

UTILITY FUND

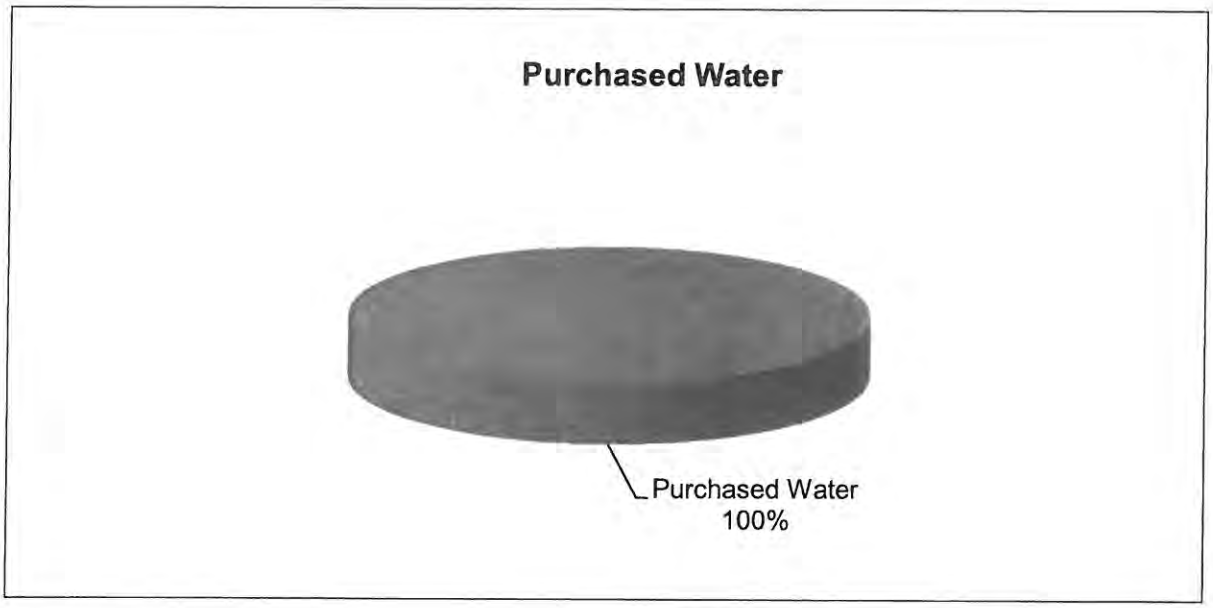
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WATER SYSTEM MAINTENANCE								
300.9410.750 BACKHOE FRONT END LOADER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.751 PRV STATION-MONTGOMERY VIL	0.00	176.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.752 PRV STATION - FEATHER RD	0.00	0.40-	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.781 VDOT REV SHRG-PAVING & MIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.798 EQUIPMENT BOND 2013	0.00	0.00	20,863.04	0.00	0.00	0.00	0.00	0.00
300.9410.799 CAPITAL OUTLAY	0.00	0.00	0.00	15,429.01	120,000.00	0.00	142,000.00	142,000.00
WATER SYSTEM MAINTENANCE TOTAL	791,972.88	819,337.27	810,831.12	1,090,022.35	995,919.00	903,075.00	1,045,075.00	1,051,676.00

Funding Summary

Purchased Water

Account Code: 300.9415

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 13-14
Summary Accounts					
Purchased Water	119,569	125,000	125,000	125,000	0.00%
Total	119,569	125,000	125,000	125,000	0.00%



Personnel Summary

	Actual FY 12-13	Adopted FY 13-14	FY 14-15 Manager Recom	FY 14-15 Council Adopted
Authorized Positions				
N/A				
Total				

UTILITY FUND

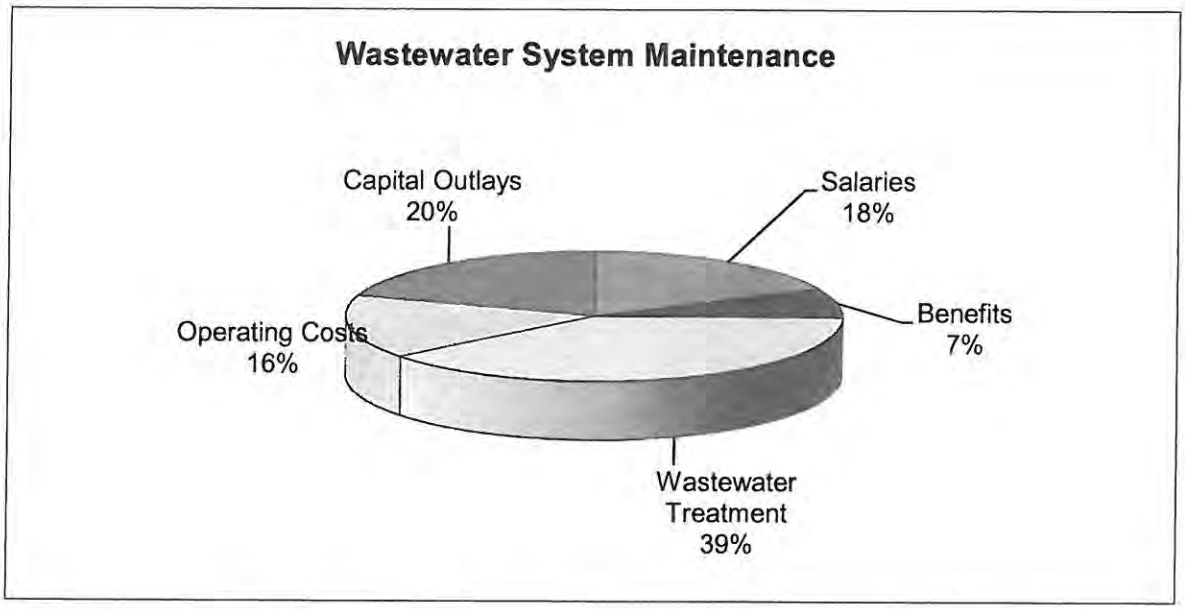
		ACTUAL DOLLARS				BUDGETS			
		06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
PURCHASED WATER									
300.9415.313									
PURCHASED WATER		114,777.96	106,143.76	119,568.63	74,846.48	125,000.00	125,000.00	125,000.00	125,000.00
PURCHASED WATER									
	TOTAL	114,777.96	106,143.76	119,568.63	74,846.48	125,000.00	125,000.00	125,000.00	125,000.00

Funding Summary

Wastewater System Maintenance

Account Code: 300.9500

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 13-14
Summary Accounts					
Salaries	205,605	219,210	193,580	197,540	-9.89%
Benefits	62,710	88,028	79,090	79,765	-9.39%
Wastewater Treatment	384,255	418,385	418,385	418,385	0.00%
Operating Costs	97,514	155,532	169,275	169,275	8.84%
Capital Outlays	30,969	115,950	215,950	215,950	86.24%
Grants	-	-	-	-	-
Total	781,053	997,105	1,076,280	1,080,915	8.41%



Personnel Summary

Authorized Positions	Actual FY 12-13	Adopted FY 13-14	FY 14-15 Manager Recom	FY 14-15 Council Adopted
PT Wastewater OP	1.00	1.00	1.00	1.00
Wastewater System Op II	1.00	1.00	1.00	1.00
Wastewater System Op III	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WASTEWATER SYSTEM MAINT. 300.9500.101								
SALARIES & WAGES 300.9500.102	168,228.20	170,470.24	183,383.96	162,944.84	187,725.00	167,160.00	167,160.00	170,185.00
SALARIES & WAGES - OVERTIM 300.9500.103	15,093.96	15,539.35	13,028.87	9,572.74	15,120.00	15,120.00	15,120.00	15,120.00
SALARIES & WAGES - PART-TI 300.9500.201	16,863.58	10,924.64	9,191.90	8,228.46	16,365.00	11,300.00	11,300.00	12,235.00
SS/MEDICARE 300.9500.202	15,324.78	14,675.12	13,590.43	13,386.32	16,770.00	14,805.00	14,805.00	15,065.00
RETIREMENT CONTRIBUTION- V 300.9500.203	21,083.66	14,174.35	11,266.45	19,069.02	23,278.00	20,730.00	20,730.00	21,105.00
INSURANCE - VRS 300.9500.204	441.28	2,005.88	2,091.78	1,890.74	2,480.00	2,210.00	2,210.00	2,250.00
NATIONWIDE 300.9500.205	0.00	0.00	0.00	213.35	0.00	185.00	185.00	185.00
MEDICAL INSURANCE 300.9500.211	32,186.16	37,734.10	32,854.94	29,054.80	42,425.00	36,160.00	36,160.00	36,160.00
WORKERS' COMPENSATION INS 300.9500.302	2,361.00	2,348.00	2,906.62	3,367.52	3,075.00	5,000.00	5,000.00	5,000.00
CONTRACTUAL SERVICES 300.9500.304	20,193.44	1,185.60	1,869.06	120.00	23,000.00	23,000.00	23,000.00	23,000.00
MAINTENANCE & REPAIRS EQUI 300.9500.305	19,055.79	8,694.29	3,961.22	6,165.22	6,000.00	7,500.00	7,500.00	7,500.00
MAINTENANCE SERVICE CONTRA 300.9500.310	0.00	0.00	749.59	2,850.41	1,800.00	1,800.00	1,800.00	1,800.00
UNIFORMS/WEARING APPAREL 300.9500.314	1,213.31	1,403.87	1,681.28	1,407.47	1,700.00	1,700.00	1,700.00	1,700.00
WASTEWATER TREATMENT COST 300.9500.350	294,961.02	269,248.72	384,254.85	262,799.55	418,385.00	418,385.00	418,385.00	418,385.00
MAINTENANCE & REPAIR BLDG. 300.9500.353	6,668.96	9,668.30	3,101.29	0.00	0.00	0.00	0.00	0.00
LABORATORY TESTING 300.9500.355	0.00	0.00	0.00	2,925.00	100.00	100.00	100.00	100.00
SEWER BILLING-FINANCE 300.9500.380	11,015.87	11,084.47	11,795.99	9,310.96	14,000.00	14,675.00	14,675.00	14,675.00
HARDY RD SWR LS REP & MNT 300.9500.381	0.00	0.00	0.00	3,246.71	4,500.00	4,500.00	4,500.00	4,500.00
NIAGARA SWR LS REP & MNT 300.9500.382	0.00	0.00	0.00	1,299.08	3,750.00	3,750.00	3,750.00	3,750.00
THIRD STREET LS REP & MNT 300.9500.510	0.00	0.00	0.00	15,774.36	6,750.00	6,750.00	6,750.00	6,750.00
ELECTRICAL SERVICES 300.9500.513	18,829.34	21,401.31	28,858.90	20,649.54	22,000.00	22,000.00	22,000.00	22,000.00
WATER AND SEWER SERVICE 300.9500.532	356.71	361.08	407.36	421.75	1,500.00	1,500.00	1,500.00	1,500.00
PROPERTY INSURANCE 300.9500.535	8,436.00	7,010.00	5,872.00	6,668.00	6,164.00	7,350.00	7,350.00	7,350.00
MOTOR VECHICLE INSURANCE	6,080.00	5,756.00	7,512.00	5,568.00	7,889.00	6,150.00	6,150.00	6,150.00

UTILITY FUND

	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
WASTEWATER SYSTEM MAINT. 300.9500.538								
LIABILITY INSURANCE 300.9500.548	13,152.00	11,852.00	9,408.00	10,000.00	9,879.00	11,000.00	11,000.00	11,000.00
GAS, OIL,GREASE & ANTIFREE 300.9500.553	7,653.87	9,097.79	11,052.13	6,352.03	7,700.00	7,700.00	7,700.00	7,700.00
MATERIALS & SUPPLIES 300.9500.554	27,430.06	8,781.49	350.42	10,096.31	42,000.00	42,000.00	42,000.00	42,000.00
SMALL TOOLS 300.9500.555	802.97	1,294.18	602.67	243.09	1,200.00	1,200.00	1,200.00	1,200.00
JANITORIAL/INVENTORY SUPPL 300.9500.558	0.00	0.00	0.00	92.82	0.00	0.00	0.00	0.00
STREET MATERIALS 300.9500.560	2,109.34	2,359.06	10,092.58	4,458.74	2,500.00	3,500.00	3,500.00	3,500.00
TRAVEL & TRAINING 300.9500.606	751.00	676.00	200.00	1,075.00	2,100.00	2,100.00	2,100.00	2,100.00
FATS, OIL & GREASE PROGRAM 300.9500.709	179.40	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
REPLACEMENT OF EQUIPMENT 300.9500.711	1,029.99	1,386.14	234.37	0.00	1,500.00	1,500.00	1,500.00	1,500.00
BACK WATER PREVENTION PRGM 300.9500.715	100.00	0.00	0.00	0.00	1,250.00	1,250.00	1,250.00	1,250.00
F.C. SEWER COST SHARE PRJC 300.9500.716	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EQUIPMENT 300.9500.722	36,859.46	4,990.43	655.50	2,032.12	3,200.00	3,200.00	3,200.00	3,200.00
SPECIAL PROJECTS 300.9500.723	30,551.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INFILTRATION PROJECT 300.9500.726	5,951.50	13,241.20	27,552.76	0.00	50,000.00	60,000.00	60,000.00	60,000.00
REGIONAL WWTP - UPGRADE 300.9500.732	0.00	0.00	0.00	273,570.40	0.00	0.00	0.00	0.00
REPAIR TINKER CREEK SEWER 300.9500.733	989.11-	435.43	0.00	0.00	0.00	0.00	0.00	0.00
LOSS IN DSPSAL - FIXED ASS 300.9500.734	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WASHINGTON AVE SS OFFSET L 300.9500.799	0.00	0.00	0.00	120,625.96	0.00	0.00	0.00	0.00
CAPITAL OUTLAY 300.9500.820	0.00	0.00	2,526.00	0.00	50,000.00	0.00	150,000.00	150,000.00
PLANNING GRANT WW EXTSN PR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER SYSTEM MAINT. TOTAL	783,974.54	657,799.04	781,052.92	1,015,480.31	997,105.00	926,280.00	1,076,280.00	1,080,915.00

Funding Summary

Debt Retirement

Account Code: 300.9800

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 13-14
Summary Accounts					
Debt Service	257,696	720,258	715,459	715,459	-0.67%
Total	257,696	720,258	715,459	715,459	-0.67%

Personnel Summary

	Actual FY 12-13	Adopted FY 13-14	FY 14-15 Manager Recom	FY 14-15 Council Adopted
Authorized Positions				
N/A				
Total				

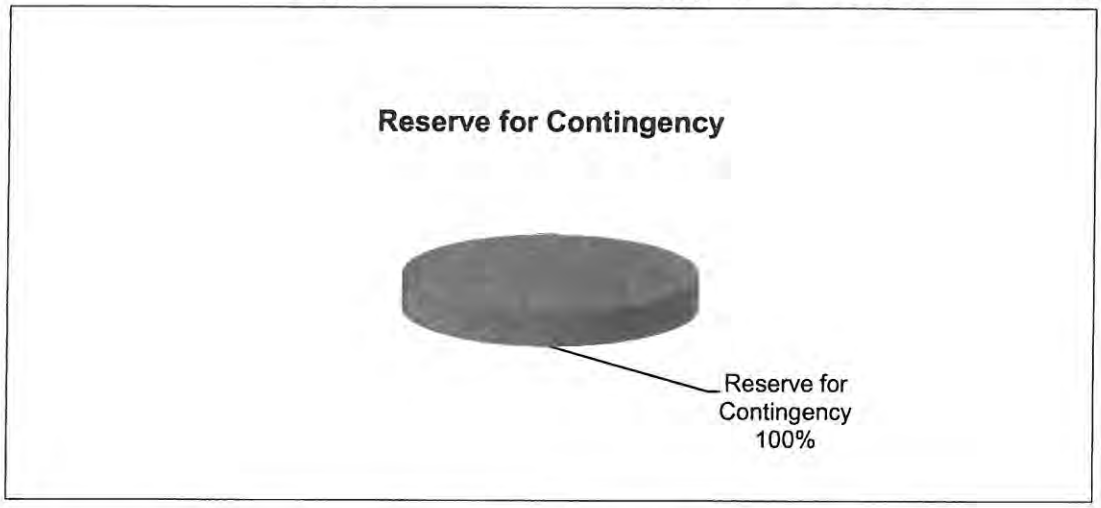
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
DEBT RETIREMENT:BONDS/L.T.D. 300.9800.901								
PRINCIPAL-WWTP PHASE I 300.9800.902	0.00	0.45-	0.44	0.00	0.00	0.00	0.00	0.00
INTEREST - WWTP PHASE I 300.9800.903	6,175.32	3,372.70	609.00	0.00	0.00	0.00	0.00	0.00
OTHER LOAN COSTS 300.9800.904	0.00	1,125.00	125.00	250.00	0.00	0.00	0.00	0.00
PRINCIPAL- WWTP PHASE II 300.9800.905	0.00	0.45	0.32-	116,871.15	116,871.00	120,523.00	120,523.00	120,523.00
INTEREST - WWTP PHASE II 300.9800.911	62,960.04	59,605.02	56,145.21	39,887.58	53,483.00	49,832.00	49,832.00	49,832.00
VRA PRINCIPAL: WOLF CREEK 300.9800.912	0.60-	0.13	0.49	62,551.71	62,552.00	64,633.00	64,633.00	64,633.00
VRA INTEREST: WOLF CREEK 300.9800.913	29,846.34	27,928.62	25,947.12	12,209.94	24,932.00	22,851.00	22,851.00	22,851.00
VRA PRINCIPAL: LINDENWOOD 300.9800.914	0.00	0.39	0.12	57,929.01	57,929.00	59,739.00	59,739.00	59,739.00
VRA INTEREST: LINDENWOOD 300.9800.919	29,781.79	28,114.58	26,394.82	16,665.38	25,221.00	23,411.00	23,411.00	23,411.00
PRINCIPAL-W/S 2007 CAP IMP 300.9800.920	0.00	0.00	0.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00
INTEREST-W/S 2007 CAP IMP 300.9800.921	104,228.71	87,013.59	101,040.15	58,456.25	101,925.00	97,125.00	97,125.00	97,125.00
PRINCIPAL - 2012 BOND VRA 300.9800.922	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST - 2012 BOND VRA 300.9800.923	0.00	0.39-	510.82	0.00	0.00	0.00	0.00	0.00
PRINCIPAL- 2013 COMMERCIAL 300.9800.924	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST - 2013 COMMERCIAL 300.9800.925	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PRINCIPAL - 2013 BOND 300.9800.926	0.00	0.00	0.16	105,201.11	105,201.00	108,243.00	108,243.00	108,243.00
INTEREST -2013 BOND	0.00	0.00	46,922.68	43,203.00	52,144.00	49,102.00	49,102.00	49,102.00
DEBT RETIREMENT:BONDS/L.T.D. TOTAL	232,991.60	207,159.64	257,695.69	633,225.13	720,258.00	715,459.00	715,459.00	715,459.00

Funding Summary

Contingency

Account Code: 300.9900

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 13-14
Summary Accounts					
Amortization Expense	0	-	-	-	0.00%
Depreciation Expense	659,873	-	-	-	0.00%
Reserve for Contingency	-	-	62,015	62,015	100.00%
Total	659,873	-	62,015	62,015	0.00%



Personnel Summary

	Actual FY 12-13	Adopted FY 13-14	FY 14-15 Manager Recom	FY 14-15 Council Adopted
Authorized Positions				
N/A				
Total				

UTILITY FUND

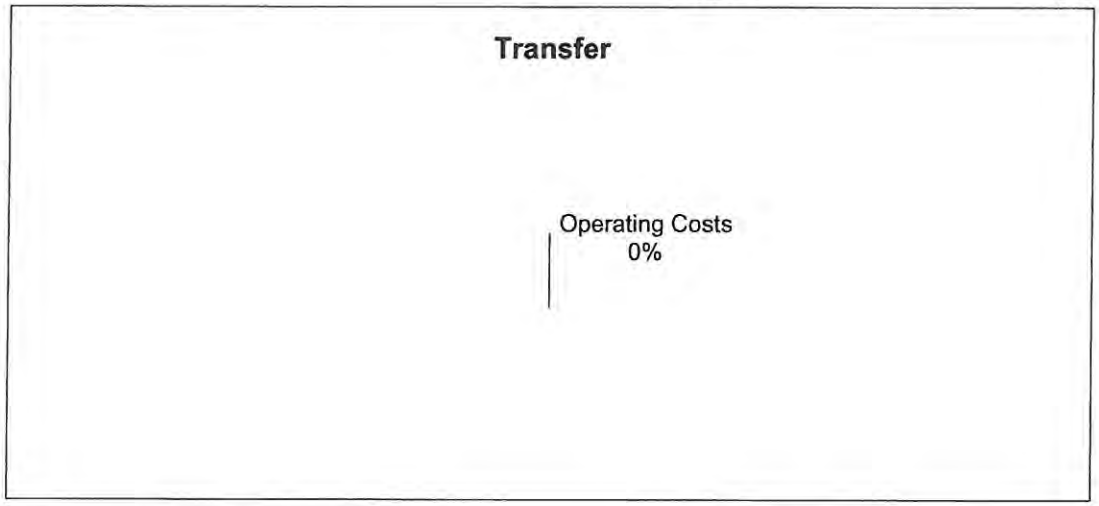
	ACTUAL DOLLARS				BUDGETS			
	06-30-2012	06-30-2013	06-30-2014	05-31-2015	REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
CONTINGENCIES								
300.9900.407 RESERVE FOR CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	62,015.00	62,015.00
300.9900.996 DEPRECIATION	619,337.00	605,004.00	659,873.32	0.00	0.00	0.00	0.00	0.00
300.9900.997 AMORTIZATION EXPENSE	4,330.18	4,330.18	0.00	0.00	0.00	0.00	0.00	0.00
CONTINGENCIES TOTAL	623,667.18	609,334.18	659,873.32	0.00	0.00	0.00	62,015.00	62,015.00

Funding Summary

Transfer

Account Code: 300.9950

	Actual Expenditures FY 13-14	Adopted Budget FY 14-15	FY 15-16 Manager Recom	FY 15-16 Council Adopted	% Change From FY 13-14
Summary Accounts					
Operating Costs	-	-	16,336	-	0.00%
Capital Outlay	-	-	-	-	0.00%
Total	-	-	16,336	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 12-13	Adopted FY 13-14	FY 14-15 Manager Recom	FY 14-15 Council Adopted
N/A				
Total				

UTILITY FUND

	06-30-2012	06-30-2013	06-30-2014	ACTUAL DOLLARS 05-31-2015	----BUDGETS---- REVISED BUDGET	DEPT REQ 2016	MGR 2016	COUNCIL 2016
TRANSFERS TO								
300.9950.900								
TRANSFER TO OTHER FUNDS	500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9950.910								
NON DEPT TRANSFERS	0.00	0.00	0.00	0.00	0.00	16,336.00	16,336.00	0.00
TRANSFERS TO								
TOTAL	500,000.00	0.00	0.00	0.00	0.00	16,336.00	16,336.00	0.00
UTILITY FUND								
TOTAL	3542,494.68	2946,126.39	3179,099.30	3,274,596.78	3,449,935.00	3,220,385.00	3,618,150.00	3,618,150.00

CAPITAL IMPROVEMENT PROGRAM

CIP Funding Description	Amount	Budget Code
General Fund		
Gateway Enhancements	5,000	200.8150.799
Replace Medic 23 with 4WD (Grant with ROCO)	45,000	200.3205.750
Replace 2005 zero-turn lawn mowers	7,500	200.4101.799
Walnut Avenue Corridor Improvement Project	4,000	200.4101.782
Total General Fund	**61,500**	
Utility Fund		
Meter Reading System Upgrade	25,000	300.9400.799
Design & Construct Jefferson & Cleveland Aves Waterline	75,000	300.9410.799
Deployable Leak Detectors & Correlating Equipment	40,000	300.9410.799
Mason Rd/Bexhill Dr-Water Line Replacement	15,000	300.9410.799
Niagara Village Apts-Water Line Replacement	12,000	300.9410.799
Design & Replacement of Sewer Main on Bladford Ave	150,000	300.9500.799
Total Utility Fund	**317,000**	

Fund/Department	Budget Code	Description	Dept Priority	Previous Funded	Request Fiscal 15-16 Dept Req	Mgr's Priority	Request 15-16 Mgr's Rec	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Total Including Prev Fund
Economic Development	8150	Gateway Enhancements	1	0	10,000		5,000	25,000	0	0	0	35,000
Police	3101	ATV All terrain Vehicle	1	0	15,000		0	0	0	0	0	15,000
	3101	Replace 2 command staff vehicles and 1 Animal Control Truck	2		0			33,333	33,333	33,334	0	100,000
	3101	Replace 8 Patrol vehicles	3		0					60,000	60,000	120,000
Total Police				0	15,000		0	33,333	33,333	93,334	60,000	235,000
Fire & EMS	3205	Upgrading the eletrical wiring and breaker boxes of FD	1	14,500	127,650		0	0	0	0	0	142,150
	3205	Updating the Heating and A/C of the FD	2	0	484,050		0	0	0	0	0	484,050
	3105	Replacement of 1993 Simon-Duplex Ladder Truck	3	0	182,328		0	182,328	182,328	182,328	182,328	911,640
	3205	Replacement of the 1997 Pierce Dash Pumper	4	0	61,740		0	61,740	61,740	61,740	61,740	308,700
	3205	Replacement of Concrete Ramps	5	0	38,850		0	0	0	0	0	38,850
Rescue	3205	Replace Medic 23 with 4WD Medic Unit	1		45,000		45,000	0	0	0	0	45,000
	3205	Upgrade the electric locks at Crew Hall and Fire Dept	2		32,500		0	0	0	0	0	32,500
	3205	Replacing Crew Hall bathroom floors with VCT	3		7,000							
	3205	Replace Medic 22 with 4WD Medic Unit	4		0		0	0	0	0	45,000	45,000
Total Fire & EMS				14,500	979,118		45,000	244,068	244,068	244,068	289,068	2,007,890
Public Works-Bldg	4101	Generator connection and switchbox for PW building	1	0	18,000		0	0	0	0	0	18,000
	4101	Replace Town Fuel Pumps at Public Works	2	0	25,000		0	0	0	0	0	25,000
	4101	Closed circuit TV camera inside & outside building	3	0	7,700		0	0	0	0	0	7,700
	4101	Reconstruct Public Works Parking Lots	4	0	30,000		0	30,000	0	0	0	60,000
	4101	Remodel Interior, Public Works Building	5	0	5,000		0	10,000	10,000	10,000	10,000	45,000
	4101	Public Works Storage Facilites, Repairs and Improvements	6	0	20,000		0	20,000	20,000	20,000	10,000	90,000
	4101	Repairs to Public Works Buildings & Facilities	7	0	10,000		0	20,000	20,000	0	0	50,000
	4101	Garage air compressor	8	0	6,000		0					6,000
	4101	Replace 2002 Street Sweeper	2	0	45,000		0	45,000	45,000	45,000	45,000	225,000
	4101	Replace 2005 zero-turn lawn mowers	3	0	7,500		7,500	0	0	0	0	7,500
	4101	Crack Sealer Equipment	4	0	40,000		0	0	0	0	0	40,000
	4101	Replace 2007 Refuse Load/Packer Truck would become backup	5	0	40,000		0	40,000	40,000	40,000	40,000	200,000
	4101	Replace Ford 750 Knuckle Boom Truck	6	0	0		0	30,040	30,040	30,040	60,080	150,200
	4101	Replace 2007 Scag Walk Behind, Stand-on Lawn Mower	7	0	0		0	7,000				7,000
	4101	Hooklift bodies: stakebody, knuckleboom	8	0	0			20,000	20,000			40,000
	4104	Work Site and Work Zone Safety Package	9	0	0		0	8,200	8,200	8,200	16,400	41,000
	4101	Replace Engine in 2004 Knckle Boom Truck with crate engine	10	0	0		0	30,000	0	0	0	30,000
	4101	Replace 1999 Dump Truck, Plow & Spreader over 5 years	11	0	0		0	0	27,200	27,200	81,600	136,000
	4101	Replace 2005 Backhoe Front End Loader over 5 years	12	0	0		0	0	0	21,210	84,840	106,050
	4101	2005 GMC Sierra Pickup Truck, Crew Cab Long Bed	13	0	0		0	0	0	7,240	28,960	36,200
	4101	Replace 2005 Full-Size Pickup Truck & Plow over 5 years	14	0	0		0	0	6,640	6,640	19,920	33,200
	4101	Replace 1990 Field Service Truck with 4x4 450 series (5 year lease)	15	0	0		0	0	10,000	10,000	30,000	50,000
	4101	4x4 Utility Vehicle	16	0	0		0	0	20,000	0	0	20,000
	4101	Asphalt Grinder	17	0	0		0	21,000	21,000	21,000	42,000	105,000
Public Works-Streets	4101	Walnut Ave Corridor Improvement Project	1	27,800	4,000		4,000	4,000	20,000	12,000	12,000	79,800
	4101	Garthright Bridge Improvements	2	0	100,000		0	0	0	0	0	100,000
	4101	Street Improvements - Various locatons	3	0	15,000		0	0	0	0	0	15,000
	4101	Install Guardrails, Chestnut Avenue	4	0	14,500		0	0	0	0	0	14,500
	4101	Install Guardrails, Giles Avenue	5	0	0		0	17,800	0	0	0	17,800
	4101	Install Guardrails, Third Street, E of abandoned landfill near Vinton Scra	6	0	0		0	0	24,300	0	0	24,300
	4101	Install Guardrails, Niagara Road, along Woodland Place	7	0	0		0	0	0	33,500	0	33,500
Public Works-Signals	4108	Install Traffic Signal Camera Detectors	1	0	70,000		0	0	0	0	0	70,000
	4108	Perform Traffic Signal Study & Replace Traffic Controllers	2	0	25,000		0	0	0	0	0	25,000
	4108	Install Traffic Signal Camera Detectors, Phase 2	3	0	0		0	70,000	0	0	0	70,000
	4108	Replace Traffic Controllers Pollard/Gus Nick, VA/3rd, VA/PFG	4	0	0		0	22,000	17,000	17,000	0	56,000
Public Works-Sidewalks	4101	Preserve Downtown Sidewalks, Curbs & Gutters	3	0	6,100		0	0	0	0	0	6,100

Fund/Department	Budget Code	Description	Dept Priority	Previous Funded	Request Fiscal 15-16 Dept Req	Mgr's Priority	Request 15-16 Mgr's Rec	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Total Including Prev Fund
Public Works-Stormwater	4101	Storm Water Drainage Improvement Projects	1	0	55,000		0	0	0	0	0	55,000
	4101	Storm Drainage Improvement Downtown South End	2	0	0		0	994,000	0	0	0	994,000
	4101	Storm Drainage Improvement Downtown North End	3	0	0		0	562,400	0	0	0	562,400
	4101	Storm Drainage Improvement Bowman Addition Area	4	0	0		0	0	1,664,000	0	0	1,664,000
	4101	Storm Drainage Improvement Jackson Ave Area	5	0	0		0			994,000		
	4101	Storm Drainage Improvement Morrison Ave Area	6	0	0		0	0	0	562,400	0	562,400
	4101	Storm Drainage Improvement Midway Area	7	0	0		0	0	0	0	2,012,000	2,012,000
Total Public Works				**27,800**	**543,800**		**11,500**	**1,951,440**	**2,003,380**	**1,865,430**	**2,492,800**	**7,890,650**
Special Programs	7101	Christmas Decorations and "IN" Vinton Banners	1	0	9,430		0	0	0	0	0	9,430
	7101	Sealing & Striping Parking Lot - Vinton Farmer's Market	2	0	8,000		0	0	0	0	0	8,000
	7101	Stage Improvements - Vinton Farmer's Market	3	0	5,000		0	0	0	0	0	5,000
	7101	Roof Replacement Stage Bld - Vinton Farmer's Market	4	0	5,920		0	0	0	0	0	5,920
Total Special Programs				**0**	**28,350**		**0**	**0**	**0**	**0**	**0**	**28,350**
War Memorial	7103	Re-surface Wood Flooring	1	0	12,000		0	0	0	0	0	12,000
	7103	Update Paint/Wallpaper and Dividing Wall	2	0	30,000		0	30,000	0	0	0	60,000
	7103	Parking Resealing and striping	3	0	0		0	32,000	0	0	0	32,000
	7103	Chiavari Chairs - 140	4	0	11,000		0	0	0	0	0	11,000
Total War Memorial				**0**	**53,000**		**0**	**62,000**	**0**	**0**	**0**	**115,000**
	7105	Aqua Climbing Wall	1	0	7,005		0	0	0	0	0	7,005
	7105	Pool Parking Lot Paving	2	0	17,000		0	0	0	0	0	17,000
	7105	Pool Filtration Equipment	3	0	0		0	73,866	0	0	0	73,866
Total Swimming Pool				**0**	**24,005**		**0**	**73,866**	**0**	**0**	**0**	**97,871**
Senior Center	7107	Lightinig	1	0	8,500		0	0	0	0	0	8,500
	7107	Furnace and Air Conditioner	2	0	0		0	6,645	0	0	0	6,645
	7107	Building Renovation	3	0	0		0	0	90,305	0	0	90,305
Total Senior Center				**0**	**8,500**		**0**	**6,645**	**90,305**	**0**	**0**	**105,450**
		Total General Fund		**42,300**	**1,661,773**		**61,500**	**2,396,352**	**2,371,086**	**2,202,832**	**2,841,868**	**10,515,211**
Utility Fund												
Utility Fund - Adm	9400	Development of GIS and Mapping of Utilities	1	0	45,000		0	0	0	0	0	45,000
Finance	9400	Meter Reading System Upgrade - Meter Change Program	1	14,000	25,000		25,000	25,000	25,000	25,000	25,000	139,000
Total Utility Fund - Adm				**14,000**	**70,000**		**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**184,000**
Utility Fund-Special Equip	9410	Deployable Leak Detectors & Correlating Equipment	1	0	40,000		40,000	0	0	0	0	40,000
	9500	Sewer Line Acoustic Inspection System	2	0	25,000		0	0	0	0	0	25,000
Utility Fund-Equipment	9410	Tracked Skid Steer Loader	1	0	56,000		0	0	0	0	0	56,000
	9500	Solar Powered Monitoring of PRV Stations	2	0	36,750		0	0	0	0	0	36,750
	9500	Sewer Rodding Machine; Trailer Mounted	3	0	60,000		0	0	0	0	0	60,000
	9500	Emergency Generator Connection, Stonebridge Well	4	0	10,000		0	0	0	0	0	10,000
	9500	Emergency Generator Connection, Spring Grove Well	5	0	10,000		0	0	0	0	0	10,000
	9500	Emergency Generator Connection, Chestnut Well	6	0	0		0	10,000	0	0	0	10,000
	9500	Emergency Generator Connection, Melissa Well	7	0	0		0	10,000	0	0	0	10,000
	9500	Sewer Jet Vac Combination Truck	8	0	0		0	0	59,000	59,000	177,000	295,000
	9500	Sewer Line Jetter, Trailer Mounted	9	0	0		0	0	0	70,000	0	70,000
Total Utility Fund Equipment				**0**	**237,750**		**40,000**	**20,000**	**59,000**	**129,000**	**177,000**	**622,750**
Sewer	9500	Design & Replacement of Sewer Main on Bladford Ave	1	0	150,000		150,000	0	0	0	0	150,000
	9500	Renovate and Upgrade 3rd Street Sewer Lift Station	2	0	0		0	50,000	1,050,000	0	0	1,100,000
	9500	Feather RD (Bush Farm) Sewer Line Replacement	3	0	21,500		0	0	0	0	0	21,500
	9500	Gearheart Park Sewer Replacement Phase II	4	0	21,000		0	0	0	0	0	21,000
	9500	Design Niagara Road Interceptor Improvement	5	0	0		0	0	68,250	0	0	68,250

Fund/Department	Budget Code	Description	Dept Priority	Previous Funded	Request Fiscal 15-16 Dept Req	Mgr's Priority	Request 15-16 Mgr's Rec	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Total Including Prev Fund
Water	9410	Design & Construct Jefferson & Cleveland Aves Waterline Phase III	1	100,000	75,000		75,000	210,000	135,000	0	0	520,000
	9410	Mason Rd/Bexhill Dr Water Line Replacement	2	0	15,000		15,000	0	0	0	0	15,000
	9410	Replacement of Water Line - Niagara Village Apts	3	0	12,000		12,000	0	0	0	0	12,000
	9410	Devonshire Dr Water Line Replacement	4	0	0		0	8,500	0	0	0	8,500
	9410	Aragona Dr Water Line Replacement	5	0	0		0	9,000	0	0	0	9,000
	9410	Peake St/Pitt Ave Water Line Replacement	6	0	0		0	13,500	0	0	0	13,500
	9410	Jeanette Ave/Halliahurst Ave Water Line Replacement	7	0	0		0	0	9,500	0	0	9,500
	9410	Landfair Water Line Replacement	8		8,000		0	0	0	0	0	8,000
	9410	Design of Lindenwood Water System	9	0	0		0	0	79,000	79,000	0	158,000
Total Utility Fund-Infrastructure				100,000	302,500		252,000	291,000	1,341,750	79,000	0	2,114,250
		Total Utility Fund		**114,000**	**610,250**		**317,000**	**336,000**	**1,425,750**	**233,000**	**202,000**	**2,921,000**

Total All Funds Original Submission by Department Heads	Previous Funded	Request Fiscal 15-16 Dept Req	Mgr's Priority	Request 15-16 Mgr's Rec	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Total Including Prev Fund
Total Capital Improvement Program Fiscal Year 2015 - 2016	**156,300**	**2,272,023**		**378,500**	**2,732,352**	**3,796,836**	**2,435,832**	**3,043,868**	**13,436,211**

CONTRIBUTIONS TO ORGANIZATIONS

Contribution Listing
Budget
Fiscal Year 2015-2016

Budget Account	Organization	Council Adopted FY 15-16
	Community Contributions	
200.1100.571	Vinton Dogwood Festival	2,000
200.1100.571	Chamber of Commerce	9,000
200.1100.571	Clean Valley Awards	0
200.1100.571	Christmas Parade Awards	100
200.1100.571	Needy Family	900
200.1100.571	Vinton Historical Society - Museum	3,000
200.1100.571	Spay/Neuter Project- RCACP/Mtn View	500
200.1100.571	Tri-County Lake Administration Comm	0
200.1100.571	American Red Cross	0
200.1100.571	Brain Injury Services of SWVA	0
200.1100.571	WBHS After Prom	250
	Total	**15,750**
	Joint Local Government Services	
200.1100.600	AEP Steering Committee	1,916
200.1100.600	Greenway Program	3,520
200.1100.600	Roanoke Valley Regional Commission	6,883
200.1100.600	Roanoke Regional Partnership	17,722
200.1100.600	Roanoke Valley CATV - Channel 3	15,762
200.1100.600	Roanoke Valley TPO	1,215
	Total	**47,018**
	Contributions to Volunteer Fire & EMS	
200.3205.572	Vinton Fire Department	16,300
200.3205.573	Vinton Rescue Squad	16,300
	Total	**32,600**
	Grand Total of Organizational Funding	**95,368**

PAY AND CLASSIFICATION PLAN

TOWN OF VINTON
CLASSIFICATION PLAN
EFFECTIVE JULY 1, 2015

Grade	Job Title	Status	No. Emp.	Department	MINIMUM	1ST QUARTILE	MIDPOINT	3RD QUARTILE	MAXIMUM			
1					16,838.23	18,943.01	21,047.79	23,152.57	25,257.35			102.00%
2					17,690.67	19,902.00	22,113.33	24,324.67	26,536.00			
3					18,586.27	20,909.55	23,232.83	25,556.12	27,879.40			
4					19,527.20	21,968.10	24,409.00	26,849.89	29,290.79			
5					20,536.15	23,103.17	25,670.19	28,237.21	30,804.22			
6					21,554.36	24,248.66	26,942.96	29,637.25	32,331.55			
7					22,645.55	25,476.24	28,306.94	31,137.63	33,968.33			
8					23,791.98	26,765.98	29,739.97	32,713.97	35,687.97			
9	Utility Service Technician	Nonexempt	1	Public Works	24,996.46	28,121.01	31,245.57	34,370.13	37,494.68			
9					24,996.46	28,121.01	31,245.57	34,370.13	37,494.68			
10					26,261.89	29,544.63	32,827.36	36,110.10	39,392.83			
10	Equipment Operator I	Nonexempt	6	Public Works	26,261.89	29,544.63	32,827.36	36,110.10	39,392.83			
10	Senior Utility Service Technician	Nonexempt	1	Public Works	26,261.89	29,544.63	32,827.36	36,110.10	39,392.83			
11					27,591.41	31,040.33	34,489.26	37,938.19	41,387.11			
12	Police Service Assistant	Nonexempt	1	Police	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Administrative Assistant	Nonexempt	1	Public Works	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Equipment Operator II	Nonexempt	6	Public Works	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Customer Service Asst/Accounting Tech.	Nonexempt	3	Finance	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Event Operation Assistant	Nonexempt	1	War Memorial	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Water System Operator I	Nonexempt	1	Public Works	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Special Programs Specialist	Nonexempt	0	Special Programs	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
13	Administrative Service Coordinator	Nonexempt	1	Police	30,455.61	34,262.56	38,069.51	41,876.46	45,683.41			
13	Wastewater System Operator II	Nonexempt	0	Public Works	30,455.61	34,262.56	38,069.51	41,876.46	45,683.41			
13	Equipment Operator III	Nonexempt	3	Public Works	30,455.61	34,262.56	38,069.51	41,876.46	45,683.41			
13	Administrative Manager	Nonexempt	1	Public Works	30,455.61	34,262.56	38,069.51	41,876.46	45,683.41			
14	Executive Assistant to the Town Manager/Town Clerk	Exempt/Discretionary	1	Administration	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
14	Planning and Zoning Coordinator	Nonexempt	1	Planning and Zoning	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
14	Wastewater System Operator III	Nonexempt	1	Public Works	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
14	Water System Operator III	Nonexempt	1	Public Works	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
14	Mechanic	Nonexempt	1	Public Works	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
15	Firefighter/EMT	Nonexempt	1	Fire/EMS	33,617.46	37,819.64	42,021.82	46,224.00	50,426.18			
15	Police Officer	Nonexempt	9	Police	33,617.46	37,819.64	42,021.82	46,224.00	50,426.18			
15	Community Service Officer/Animal Control	Nonexempt	1	Police	33,617.46	37,819.64	42,021.82	46,224.00	50,426.18			
16	Detective	Nonexempt	3	Police	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16	Financial Analyst	Nonexempt	1	Finance	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16	Chief Mechanic	Nonexempt	1	Public Works	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16	Special Projects Coordinator	Nonexempt	1	Public Works	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16	Master Police Officer	Nonexempt	1	Police	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			

TOWN OF VINTON
CLASSIFICATION PLAN
EFFECTIVE JULY 1, 2015

16	Human Resources Specialist	Exempt/Compensatory	1	HR	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16	Event Operation Manager	Nonexempt	1	War Memorial	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16	Public Works Crew Leader	Nonexempt	4	Public Works	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
17	Firefighter/Medic	Nonexempt	7	Fire/EMS	37,107.38	41,745.80	46,384.22	51,022.64	55,661.06			
18	Sergeant- Patrol	Nonexempt	4	Police	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Sergeant- CID	Nonexempt	1	Police	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Sergeant- Prof. Standards	Nonexempt	1	Police	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Utility System Manager	Nonexempt	1	Public Works	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Facilities Manager	Exempt/Compensatory	0	War Memorial	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Planning and Zoning Enforcement Officer	Exempt/Compensatory	1	Planning and Zoning	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
19	Special Programs Director	Exempt/Discretionary	1	Special Programs	40,959.60	46,079.55	51,199.50	56,319.45	61,439.40			
20	Lieutenant- EMS	Nonexempt	1	Fire/EMS	43,033.18	48,412.33	53,791.47	59,170.62	64,549.77			
20	Lieutenant - Fire	Nonexempt	1	Fire/EMS	43,033.18	48,412.33	53,791.47	59,170.62	64,549.77			
20	Lieutenant - Patrol	Nonexempt	1	Police	43,033.18	48,412.33	53,791.47	59,170.62	64,549.77			
20	Lieutenant - Police	Nonexempt	1	Police	43,033.18	48,412.33	53,791.47	59,170.62	64,549.77			
21	Accounting Manager	Exempt/Compensatory	1	Finance	47,500.58	53,438.16	59,375.73	65,313.30	71,250.88			
21	Assistant Public Works Director	Exempt/Compensatory	1	Public Works	47,500.58	53,438.16	59,375.73	65,313.30	71,250.88			
22	Deputy Fire Chief	Nonexempt	0	Fire/EMS	52,431.75	58,985.72	65,539.69	72,093.66	78,647.63			
22	Police Captain	Exempt/Discretionary	0	Police	52,431.75	58,985.72	65,539.69	72,093.66	78,647.63			
23					57,874.85	63,832.56	70,925.06	78,017.57	85,110.08			
24	Assist. Town Manager	Exempt/Discretionary	1	Administration	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
24	Planning and Zoning Director	Exempt/Discretionary	1	Planning and Zoning	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
24	Treasurer/Finance Director	Exempt/Discretionary	1	Finance	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
24	Public Works Director	Exempt/Discretionary	1	Public Works	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
25	Police Chief	Exempt/Discretionary	1	Police	70,514.86	79,329.22	88,143.58	96,957.94	105,772.30			
	Total Full-time Classified Positions		82									

APPENDIX A

THE TOWN OF
VINTON
VIRGINIA

311 South Pollard Street
Vinton, VA 24179

Town Manager: 540-983-0607
Treasurer: 540-983-0608

http://www.vintonva.gov

Town of Vinton Taxes & Fees

*Real Estate Tax**

$.07 per $100 assessed value (+ $1.09 per $100 to Roanoke County)

*Personal Property Tax**

Value Used For Taxes: Loan Value, 77% of Retail Value

Assessment Ratio: 100%
Nominal Rate Per $100: $1.00 (+$3.50 to Roanoke County)

Motor Vehicle License Fee

$10.00 - $30.00 (Depends on weight and kind of vehicle)

*Machinery and Tools Tax**

Value Used For Taxes: Original Total Capitalized Cost

Nominal Rate Per $100: $1.00 (+$3.00 to Roanoke County)

Assessment Ratio	Effective Rate Per $100
Years 1-5 - 25%	$0.25 (+$0.75)
Years 6-10 - 20%	$0.20 (+$0.60)
Years 11+ - 15%	$0.15 (+$0.45)

*Vinton Residents pay some taxes to both the town and the county, since services are delivered by both jurisdictions

EFFECTIVE JULY 1, 2015

Cigarette Tax

$0.25 per pack of 25 or fewer cigarettes

Meals Tax

5% on the amount paid for meal(s) purchased from any food establishment, whether prepared in such food establishment or not, and whether consumed on the premises or not.

Transient Occupancy Tax

2% on the amount paid for a room or space provided on hotel, motels or campgrounds.

Business License Tax

Classification	Rates	Minimum Fee
Retail	$0.20 per $100.00 of gross receipts	$30.00 gross receipts 0 - $15,000
Business Services	$0.30 per $100.00 of gross receipts	$30.00 gross receipts 0 - $10,000
Professional	$0.35 per $100.00 of gross receipts	$30.00 gross receipts 0 - $ 8,570
Financial Services	$0.25 per $100.00 of gross receipts	$30.00 gross receipts 0 - $12.000
Wholesale	$0.05 per $100.00 of gross receipts	$30.00 gross receipts 0 - $60,000
Contractor	$0.16 per $100.00 of gross receipts	$30.00 gross receipts 0 - $18,750
Itinerant Vendor	$500	

Police Department Fees

Police Report	$ 15.00
Parking Ticket	$ 20.00
Handicap Parking Ticket	$100.00

EFFECTIVE JULY 1, 2015

Animal Control Fees

1 year license
- Altered Dog or Cat $ 5.00
- Unaltered Dog or Cat $10.00

3 year license
- Altered Dog or Cat $13.50
- Unaltered Dog or Cat $27.50

*By Ordinance No. 956, adopted October 21, 2014, Town residents are now allowed to have four dogs or cats, in any combination thereof (this number not including dogs or cats under four months of age). If more than two dogs or cats are kept as permitted herein, such additional dogs or cats must be spayed or neutered.

Planning and Zoning Fees

Zoning Permit $25.00

Sign Permit
- Banner $20.00
- Permanent or Portable $25.00 plus $5.00 per additional $1,000 of cost or portion thereof

Variance $250

Special Use Permit $250 plus $10 per acre

Site Plan Review $250 plus $50 per acre or portion thereof

Small Subdivision Review 1-4 lots $75

Large Subdivision Review 5 or more lots $220 plus $50 per lot

Rezoning to R – LD, R-1, or R-2 $500 plus $20 per acre or portion thereof

Rezoning to R-3 or R-B $700 plus $25 per acre or portion thereof

Rezoning GB or CB $700 plus $25 per acre or portion thereof

Rezoning M-1 or M-2 $700 plus $25 per acre or portion thereof

Administrative Appeal for Board of Zoning Appeals $250

War Memorial Pricing

Pricing Based on Event – Call 540-983-0645

EFFECTIVE JULY 1, 2015

Senior Center Rental

Pricing Based on Event – Call 540-983-0613

Swimming Pool Fees

Daily Rates:	4 years and under	free
	5 years – 15 years	$4.00
	Adult – 16 years and over	$5.00
	Seniors - 55 years and over	$4.00
	Twilight Swim	$2.00
	Groups	$3.00
	Non-Swimmer	$2.00

Swim Parties

For Pricing and Availability – Call 540-983-0644

Swim Classes

For Pricing and Availability – Call 540-983-0644

Farmer's Market Fees

The Vinton Farmers' Market operates Monday through Sunday, from 8 a.m. until 6 p.m. The market is open April through November. The Town of Vinton reserves the right to change or modify the operating hours and season.

Spaces/tables are on a paid reserved basis of:

$5.00 daily
$10.00 weekly
$40.00 monthly
$35.00/month Three Consecutive Months
$30.00/month Six Consecutive Months
$40.00/month Overnight Six Consecutive Months

Electric Utility Consumer Tax:

Residential Consumer:	.00900 per kWh/month not to exceed $1.80/month
Commercial Consumer:	.00610 per kWh/month not to exceed $ 600.00/month
Industrial Consumer:	.00640 per kWh/month not to exceed $ 600.00/month

Natural Gas Utility Consumer Tax:

Residential Consumer:	.12183 per CCF/month not to exceed $1.80/month
Commercial Consumer:	.12183 per CCF/month not to exceed $ 600.00/month
Industrial Consumer:	.12183 per CCF/month not to exceed $ 600.00/month

Public Water Utility Consumer Tax:

Residential Consumer: 12% per two-month billing period with a Maximum of $1.80 ($ 15.00 x 12%) per billing period.

Commercial/Industrial Consumer: 12% per monthly billing period with a maximum of $ 600.00 ($ 5,000.00 x 12%)

Local Telephone Utility Consumer Tax:

Residential Consumer: 12% of charges per month to $ 15.00 in charges per month

Commercial/Industrial Consumer: 12% of charges per month to $ 5,000.00 in charges per month.

All the above utilities also pay a license tax of one-half of one percent of gross receipts accruing from sales to the ultimate consumer in the town.

Public Right-of-Way User Fee

A public right-of-way user fee is imposed upon each access line of every certified provider of telecommunications as established under Code of Virginia, Section 56-468.1

The rate effective July 1, 2014 is $1.02 per access line.

Mobile Phone Utility Consumer Tax

All Consumers: 10% of charges per month to $ 30.00 in charges per month.

E-911 Telephone Service

All Consumers: $1.46/month per telephone line.

APPENDIX B

ORDINANCE NO. 953

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL, HELD ON TUESDAY, JUNE 3, 2014, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

AN ORDINANCE to adopt water and wastewater rates and charges for residential/ commercial/institutional/industrial users pursuant to the Vinton Town Code, Chapter 94, Utilities, Section 94-46, Water rates and charges and Section 94-91, Wastewater rates and charges and establishing an effective date.

WHEREAS, establishing rates and charges for service is the responsibility of Town Council; and

WHEREAS, the Utility Fund is an enterprise fund and expected to generate revenues to cover all associated costs of providing public water and wastewater services; and

WHEREAS, the Town proposes capital equipment purchases and other capital improvements for the Town; and

WHEREAS, a water and wastewater rate increase of 8.9% effective July 1, 2014 and a water and wastewater rate increase of 8.9% effective July 1, 2015 is needed to fund these capital purchases, capital improvements and support the annual debt service for existing general obligation bonds or future general obligation bonds as Council may deem necessary to accomplish these projects; and

WHEREAS, the Town Council supports the principle that utility fund costs should be shared in a fair and equitable manner amongst all customer classes; and

WHEREAS, a public hearing was advertised and held on May 20, 2014, and all public comments have been considered by Council; and

WHEREAS, the recommended, water and wastewater rate increases for residential, commercial, institutional, and industrial customers will result in fair and equitable water and wastewater rates and charges amongst customer classes.

NOW, THEREFORE, BE IT ORDAINED by the Vinton Town Council that the increased residential/commercial/institutional/industrial water and wastewater rates and charges shown on the attached Rates & Charges Schedule for Water and Wastewater Service are effective on July 1, 2014 and July 1, 2015 for any water and wastewater billed on or after those dates. Said Schedules are hereby incorporated by reference, enacted, approved and established.

This Ordinance adopted on motion made by Vice Mayor Nance and seconded by Council Member Adams, with the following votes recorded:

AYES: Adams, Altice, Nance, Grose

NAYS: None

ABSENT: Hare

APPROVED:

Bradley E. Grose

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson

Susan N. Johnson, Town Clerk

TOWN OF VINTON
RATES & CHARGES SCHEDULE FOR WATER AND WASTEWATER SERVICE

Water Rates & Charges	***Bimonthly***	***Monthly***	
Minimum Charge for Residential Service		***Gallons***	
First 3,000 gallons or less thru 5/8" meter	$20.53	First 1,500 or less	$10.27
Residential Volumetric Consumption Rate			
Next 30,000 gallons or less (*per 1,000 gallons*)	$3.79	Next 15,000 or less	$1.89
All over 33,000 gallons (*per 1,000 gallons*)	$4.75	All over 16,500	$2.37
Minimum Charge for Commercial/Institutional/Industrial Service		***Monthly***	
First 1,500 gallons or less thru 5/8" meter		$10.27	
First 1,500 gallons or less thru 3/4" meter		$11.21	
First 1,500 gallons or less thru 1" meter		$11.97	
First 1,500 gallons or less thru 1-1/4" meter		$12.45	
First 1,500 gallons or less thru 1-1/2" meter		$13.46	
First 1,500 gallons or less thru 2" meter		$17.22	
First 1,500 gallons or less thru 3" meter		$23.01	
First 1,500 gallons or less thru 4" meter		$30.22	
First 1,500 gallons or less thru 6" meter		$37.79	
First 1,500 gallons or less thru 8" meter		$42.29	
Commercial/Institutional/Industrial Volumetric Consumption Rate			
All over 1,500 gals. *(per 1,000 gals.)*		$4.84	
Purchased Water Sales		***Monthly***	
Service Charge.		$10.27	
Volumetric Consumption Rate (*Residential/Commercial/Institutional*).			
(Per 1,000 gallons)		$4.84	
Volumetric Consumption Rate (*Industrial*).			
(Per 1,000 gallons)		$3.81	
Bulk Water Sales		***Monthly***	
Hydrant Meter			
Service Charge.		$212.70	
Volumetric Consumption Rate (*per 1,000 gallons*).		$19.57	
Unmetered			
Service Charge.		$141.80	
Volumetric Consumption Rate (*per 1,000 gallons*).		$19.57	
Note. The Town shall determine when the hydrant meter will be used.			
Miscellaneous Water Service Charges and Fees			
Initial Service Application.	$25.00		
Temporary Water or Sewer account administravive fee	$50.00		
Tenant Deposit for Residential Unit	$100.00		
Deposit Required After Disconnection	$100.00		
Re-check reading of meter (See Note 1).	$25.00		
Meter Accuracy Test - Residential (See Note 2).	$50.00		
Meter Accuracy Test - Comml./Inst./Ind. (See Note 2).	$200.00		
Reconnect fee.	$40.00		
Additional Overtime Charge (See Note 3)	$25.00		
Return check fee.	$50.00		

Note 1. No charge for first re-read request. No charge for misread meter. Charge applies to any additional requests within a 12-month period.
Note 2. No charge if meter fails accuracy test.
Note 3. Applies for work other than 8:00 AM to 5:00 PM, Monday thru Friday.

TOWN OF VINTON
RATES & CHARGES SCHEDULE FOR WATER AND WASTEWATER SERVICE

Wastewater Rates & Charges	***Bimonthly***	***Monthly***	
		Gallons	
Minimum Charge for Residential Service - Metered	$30.14		$15.07
First 3,000 gallons or less		First 1,500 or less	
Residential Volumetric Disposal Rate			
All over 3,000 gallons (*per 1,000 gallons*)	$4.42	All over 1,500	$2.22
Minimum Charge for Commercial/Institutional/Industrial - Metered Service			$15.07
First 1,500 gallons or less.			
Commercial/Institutional/Industrial Volumetric Disposal Rate			
All over 1,500 gallons (*per 1,000 gallons*)			$4.42
	Bimonthly	***Monthly***	
Residential Unmetered Service	$62.79		$31.41
Fixed Charge (See Note 1)			

Note 1. Applies where no individual residential water meter is installed.

APPENDIX C

Town of Vinton Water & Wastewater Fees and Charges Schedule

System Development Fees			
Meter Size, *in.*	**Water**	**Wastewater**	**Total**
5/8	$ 2,560.00	$ 2,675.00	$ 5,235.00
¾	$ 3,840.00	$ 4,010.00	$ 7,850.00
1	$ 6,400.00	$ 6,690.00	$ 13,090.00
1 ½	$ 12,800.00	$ 13,375.00	$ 26,175.00
2	$ 20,480.00	$ 21,400.00	$ 41,880.00
3	$ 38,400.00	$ 40,120.00	$ 78,520.00
4	$ 76,795.00	$ 80,245.00	$ 157,040.00
6	$153,595.00	$160,485.00	$ 314,080.00
8	$230,390.00	$240,730.00	$ 471,120.00
10	$383,985.00	$401,215.00	$ 785,200.00
12	$511,980.00	$534,950.00	$1,046,930.00

Note. Fees for residential service shall be calculated per metered dwelling unit. Multifamily apartment buildings shall be calculated per metered dwelling unit if apartments are individually metered. Service fees shall be calculated based upon the number of connections to the water main distribution line and/or wastewater collection line. When a separate service connection for irrigation is made to the main water distribution line, an additional fee for this metered service shall be charged.

Tap & Service Lateral Connection Charges		
Water	**Wastewater**	**Total**
$1,990.00	$1,940.00	$3,930.00
$50 per foot greater than 15 ft	$65 per foot greater than 15 ft	**Note.** Service laterals installed to maximum of 15 feet at above charges.

Main Line Extension Charges		
Water	**Wastewater**	
$96.00 per foot	$95.00 per foot	

Note. (1) Service laterals installed to maximum of 15 feet. (2) Depth of open cut to maximum of 5 feet. (3) Water service lateral connection to maximum 1-inch meter size. (4) Wastewater service lateral connection to maximum of 4-inch. (5) Main water distribution line and wastewater collection line each to a maximum of 8-inch. (6) Asphalt cut and patch is included. (7) Assumes no rock or ledge is encountered. (8) Work is performed on low traffic volume residential streets, not main/arterial collector streets or intersections. (9) Water and wastewater main extensions are performed in conjunction with tap & service lateral connection work. (10) A contracting charge of 20% for water and 16% for wastewater of the estimated value of the work or $1,000.00 each, whichever is greater, shall apply when the Town performs some or all of its work by contract. The customer may be required to make a down payment when work is to be performed by contract. An administrative service charge of $125.00, plus any actual costs incurred, will be assessed by the Town, if the customer elects to perform the work with its own contractor or not at all, after the Town obtains pricing from a contractor. Also, an administrative service charge of $125.00, plus any additional costs incurred, will be assessed when a customer requests return of fees and charges paid to the Town.
If conditions differ from above items (1) through (9), then additional charges shall apply.

Inspection Charges		
Water	**Wastewater**	**Residential Dwelling Unit**
$120.00	$125.00	

(1) Above charges shall be calculated per residential dwelling unit for customer connections to the Town system. Additional charges shall apply if an excessive number of re-inspections are required, $70 for water and $75 for wastewater.

Water	**Wastewater**	**Subdivision**
$ 485.00	$ 505.00	Up to 10 dwelling units.
$1,065.00	$1,110.00	Up to 20 dwelling units.
$2,035.00	$2,120.00	20 or more units

(1) Above charges apply for inspection of water distribution lines, wastewater collection lines, and all appurtenances. Additional charges shall apply if an excessive number of re-inspections are required, $85 for water and $90 for wastewater.

Water	**Wastewater**	**Commercial & Industrial**
$400.00	$410.00	**Commercial**
$925.00	$960.00	**Commercial Apartment Complex, Multi-Building**
$795.00	$825.00	**Industrial**

Water Meter Setting Fees		
Meter Size, *in.*		
5/8	$310.00	
¾	$380.00	
1	$450.00	
Meter size larger than 1-inch	*Determined and priced on a case by case basis.*	