FY 2016-2017 PROPOSED BUDGET

THE TOWN OF
VINTON
VIRGINIA

VINTON

THE TOWN OF
VINTON
VIRGINIA

311 S. Pollard Street
VINTON, VIRGINIA 24179

FY 2016-2017 Proposed Budget
April 19, 2016

Council Members

Bradley E. Grose
Mayor

Matthew S. Hare
Vice Mayor

I. Douglas Adams, Jr
Council Member

Sabrina McCarty
Council Member

Janet Scheid
Council Member

Town Department Staff

Barry W. Thompson, Interim Town Manager & Treasurer/Finance Director
Richard W. Peters, Assistant Town Manager/Director of Economic Development
Susan N. Johnson, Executive Assistant/Town Clerk
Thomas L. Foster, Chief of Police
Anita J. McMillan, Director of Planning/Zoning
Christopher L. Linkous, Deputy Chief-Fire & EMS
Donna M. Collins, Human Resources Director
Chasity Barbour, Event Operations Manager
Mary Beth Layman, Special Programs Director
Joey Hiner, Acting Director of Public Works

Budget for Fiscal Year
July 1, 2016 – June 30, 2017

Table of Contents

Interim Town Manager's Budget Letter iv

Introduction to the Town of Vinton 1

Organizational Chart 4

The Budget Overview 5

Budget Calendar 8

Budget Public Hearing Notice and Adopted Budget Ordinance 9

General Fund Revenues Total and Graph 17

General Fund Revenues Details 18

General Fund Expenditures Total and Graph 26

General Fund Expenditures Breakdown by Department and Function..... 27

General Fund – Town Council 28

General Fund – Town Manager 31

General Fund – Human Resources Department 36

General Fund – Legal Services 40

General Fund – Treasurer/Finance Department 42

General Fund – Police Department 46

General Fund – Communication Services 51

General Fund – Emergency Services 54

General Fund – Police Grants 56

General Fund – Fire and EMS Department 58

General Fund – Police/Animal Control 63

General Fund – Public Works Department..... 65

General Fund – Public Works Administration 67

General Fund – Maintenance/Highways/Streets/Bridges..... 70

General Fund – Snow & Ice Removal 73

General Fund – Traffic Signs & Street Lights 75

General Fund – Street & Road Cleaning 77

General Fund – Refuse Collection 79

General Fund – Recycling Collection..... 81

General Fund – Building & Grounds 83

General Fund – Health Department..... 85

General Fund – Special Programs 87

General Fund – War Memorial Interdepartmental Expenses 92

General Fund – War Memorial 94

General Fund – Vinton Veterans Monument 99

General Fund – Swimming Pools & Parks 101

General Fund – Senior Program 104

General Fund – Town Museum..... 108

General Fund – Planning & Zoning Department 110

General Fund – Economic Development 116

General Fund – Public Transportation 121

General Fund – Vinton Business Center 123

General Fund – Debt Retirement 125

General Fund – Contingency 127

General Fund – Transfers..... 129

Utility/Enterprise Fund Revenues Totals and Graph 132

Utility Fund/Enterprise Expenditures Total and Graph 137

Utility Fund/Enterprise – Water & Wastewater Administration 138

Utility Fund/Enterprise – Customer Accounts 141

Utility Fund/Enterprise – Water System Maintenance 144

Utility Fund/Enterprise – Purchased Water 148

Utility Fund/Enterprise – Wastewater System Maintenance 150

Utility Fund/Enterprise – Debt Retirement 153

Utility Fund/Enterprise – Contingency 155

Utility Fund/Enterprise – Transfer 157

Stormwater Fund/Enterprise Revenues Totals and Graph 159

Stormwater Fund/Enterprise Expenditures Total and Graph 160

Stormwater Fund/Enterprise – Administration 161

Stormwater Fund/Enterprise – Street & Road Cleaning 163

Stormwater Fund/Enterprise – Operations 165

Capital Improvement Program 167

Contributions to Organizations 170

Pay and Classification Plan 171

General Fund Taxes and Fee Schedule..... 173

Water and Wastewater Rates and Charges Schedule Effective July 1, 2015 178

Water and Wastewater System Development Charges Effective July 1, 2014 182

Town of Vinton
311 S. Pollard Street
Vinton, VA 24179
Phone (540) 983-0607
Fax (540) 983-0626

THE TOWN OF VINTON VIRGINIA

Barry W. Thompson
Interim Town Manager

TO: MAYOR AND MEMBERS OF COUNCIL

FROM: BARRY W. THOMPSON, INTERIM TOWN MANAGER

SUBJECT: PROPOSED BUDGET FY 2016/2017

DATE: April 19, 2016

I am pleased to submit the *Proposed FY 2016/2017* Budget to the Town Council and the Town of Vinton citizens. This year's budget represents a balance budget and creates a stormwater fund in addition to the general fund and utility fund. The purpose of this budget is to plan necessary operating and capital expenditures for the next fiscal year to meet Council and citizen expectations while servicing the Town's debt. Quality community services such as police, public works, fire and EMS, special programs, War Memorial facility, planning and financial services will continue to be offered at a reasonable cost. The *Proposed FY 2016/2017 Budget* for all funds totals $12,607,693. Allocation by fund, as well as a comparison to the FY 2015/2016 budget, is as follows:

	Adopted FY 15/16	**Proposed FY 16/17**	**Dollar Variance To FY 15/16**	**Percentage Change**
General Fund	$ 8,977,318	$ 8,623,750	($353,568)	3.94%
Utility Fund	3,618,150	3,684,151	66,001	1.82%
Stormwater Fund	0	299,792	299,792	100.00%
Total	$ 12,595,468	$ 12,607,693	$ 12,225	0.10%

RECOMMENDED BUDGET ALLOCATION BY FUND

This prepared document represents the dedication the staff has to delivering excellent services to its citizens and continuing to be fiscally responsible and transparent. The *Proposed Budget* before you supports hundreds of services that are delivered by the four operating departments and four administrative offices. We encourage you to focus your attention on the objectives in each department that are supported with the funding proposed for *FY 2016/2017*. With the continuing partnership between Town employees and individual and corporate citizens alike, we will continue to search for ways to be innovative in delivering services to the deserving citizens of the Town of Vinton.

BUDGET FOCUS

The review and adoption of the Annual Operating and Capital Budget represents one of the most important policy-making responsibilities of the Mayor and Town Council. The budget is more than just the legal document appropriating funds; it establishes priorities among competing governmental services, all of which have dedicated constituencies. The Town Council must also establish service levels based on the priorities and within the fiscal capacity of the Town.

Preparation of the *Proposed FY 2016/2017 Budget* was guided by the following policies:

- Maintain the overall quality of life for residents
- Maintain the quality and variety of services provided
- Evaluate functions, activities, personnel levels, and determine whether cost savings or service level improvements can be achieved
- Replace equipment and vehicles when it is most cost effective
- Identify alternative revenue sources

BUDGET OVERVIEW

Council's commitment to sound fiscal decision-making is again reflected in this budget as in previous years. The citizens of Vinton expect quality services, prompt snow removal, professional law enforcement, professional land use and development guidance, quality community and recreation facilities, clean and well-maintained streets, quality neighborhoods, dependable water and sewer service, responsive solid waste and recycling collection and many other quality municipal services. Our citizens expect that these services be provided with minimal reliance on real estate taxes. Real estate tax revenue only accounts for 3.97% of the Town's total general fund revenues with a tax rate of $0.07/$100 of assessment value. The town did see real estate assessments increase by approximately 0.62% with the 2016 reassessment.

Revenues:
In prior budgets the economic recession had negatively impacted our revenues; including Virginia General Assembly changes in funding, general personal property values, utility tax, investment income, limited new development, and reduced consumption of water by our customers. However, the Town is beginning to recognize recovery in several key areas.

Real Estate and Personal Property Tax:
The current rate of $0.07 per $100 on real estate tax and $1.00 per $100 on personal property tax is unchanged.

Meals Tax:
The meals tax continues to be a strong revenue source for the Town and is estimated to generate $924,478. This stable revenue source is reflective of the value our restaurants are able to offer their customers. We are optimistic that this revenue source will maintain at this level or may actually increase more with several downtown restaurants keeping later evening hours and new ones opening.

Cigarette Tax:
The cigarette tax rate of $.25 is unchanged and with the *Proposed FY 2016/2017* budget we are estimating this revenue source to generate approximately $1,734,700.

Transient Occupancy Tax:
The *Proposed FY 2016/2017* budget includes an increase of the transient occupancy tax rate from 2% to 7% of the total amount of charge for the occupancy of any room or space provided for fewer than 30 consecutive days. This recommended increase will be used for visitor attraction and quality of life initiatives. The transient occupancy tax has not been changed since 1982.

Expenditures:
Each department was asked to critically evaluate their budget and identify budget reductions while maintaining the core government functions of their respective departments, which was successfully completed to generate the final *Proposed FY 2016/2017* budget. These budget reductions and increase in real estate taxes has resulted in a General Fund Budget that is balanced for operating expenses. The major cuts over the past five years have reduced funding for the capital projects funding as well as elimination of specific full-time and part-time positions in the Finance, Police and Public Works Departments. The town facilities and equipment are aging and our buildings not only need to be maintained but are going to require significant investment over the next 5-10 years to major mechanical systems and roofs. Additionally, major equipment such as refuse, fire trucks, and similar items need to replaced in the next five years.

Personnel:
The Town has an excellent reputation for being a desired employer as well as having outstanding employees who are committed to providing the best possible service to the community on a day-in and day-out basis. When establishing budget priorities, it is important to remember this even in light of other employers who are not providing pay increases and are considering layoffs.

Funding is included in the *Proposed FY 2016/2017* budget to provide the following:

- The town will continue to encourage employee professional development through funding of higher education tuition reimbursement.
- The town's insurance premiums will have an 8.9% increase effective July 1, 2016. The last two years included a 0% and 8.7%, respectively. This year we will maintain the insurance policies already in place. Town employees who select the Expanded coverage, will pay $61.00 per month towards their premium. We will still offer a no cost policy to the employee option; the Key 500 plan, which is a traditional 80/20 plan. The town also includes more affordable options for employees that choose to cover a dependent or the entire family.
- VRS Plan 1 & 2 employees began paying the 5% employee contribution towards their retirement program in 2013. Plan 2 employees are defined as those employed as of July 1, 2010 or later and not already covered as a Plan 1 employee from a previous employer. The newest plan is called a Hybrid plan, which covers employees except public safety personnel hired after January 2014. The Town's VRS contribution rate will decrease effective July 1, 2016 from 12.70% to 10.74% .
- Since 2008, employees have received one merit bonus in 2009 of $500, a 2.25% pay increase in 2012, a 1.5% pay increase in 2013 and a 2% pay increase in 2015.
- A market adjustment and a 2% cost of living increase are proposed for all full time and permanent part-time employees. The 2% increase does not include members of Town Council.

Capital Improvement Program:
The CIP is intended to be a five year plan for building, equipment, and major purchases for the town. Approximately $1,901,879 worth of needs were identified and submitted by departments for the FY 2016/2017 budget year. The proposed budget includes funding of only $85,000 in the General Fund of these needs and it defers the remaining projects to future years. The following projects are included the budget for funding:

1. Replace Medic 23 Ambulance	$55,000
2. Bridge Maintenance (Garthright Bridge)	$30,000
Total General Fund	**$85,000**

Capital improvement projects funded in the Utility Fund were in the amount of $305,250. The projects included:

1. Meter Reading System Upgrade	$ 25,000
2. Mini-Excavator	$ 34,000
3. Skid Steer Loader, Tracked	$ 44,000
4. Devonshire Drive Water Line Replacement	$ 9,000
5. Peake Street/Pitt Avenue Water Line Replacement	$ 14,200
6. Aragona Drive Water Line Replacement	$ 9,540
7. Landfair Water Line Replacement	$ 8,400
8. Sewer Rodding Machine	$ 63,000
9. Sewer Line Acoustic Inspection System	$ 22,000
10. Generator Connection (Stonebridge Well)	$ 10,500
11. Generator Connection (Spring Grove Well)	$ 10,500
12. Design and Engineering, 3rd Street Sewer Lift Station	$ 10,000
13. Feather Road Sewer Line Replacement	$ 22,600
14. Gearheart Park Sewer Replacement Phase II	$ 22,600
Total Utility Fund	**$305,250**

Downtown Revitalization (Community Development Block Grant):
The Town received notification of the $700,000 Block Grant Award in 2012 to assist with revitalization of our downtown. The grant is funded through a Federal Government and administered through the Virginia Department of Housing and Community Development with a September 30th 2016 deadline for completion. The Town utilized its commitment to assist with the purchase of property for the relocation of the Vinton Branch Library to leverage the CDBG funds.

The revitalization efforts focus on four key areas: (1) streetscape improvements, (2) business facade improvements, (3) branding and marketing of the downtown, and (4) a revolving loan fund to support business development. The grant is managed by the Assistant Town Manager, with guidance provided by a Project Management Team comprised of Town Officials and Community Stakeholders.

Multiple aspects of the initial planning and administration phases of the project have been completed to date to include creating the necessary contracts and other guiding documents for

the project and conducting the various required environmental and historic reviews. In addition, $83,000 has been issued through three revolving loans for building renovations and job creation, the "In-Vinton" brand was developed along with the associated downtown shopping guide, as well as the completion of sidewalk improvements and the replacement of the street lamps on Pollard and Lee Streets.

Several key aspects remain for the revitalization project and are set to be completed by September. The remaining projects include as many as seven business facades to be renovated, downtown park bench and trash receptacle replacements, interior way-finding sign fabrication and installation, and the Farmers Market Stage restoration and expansion.

Economic Development

The Town of Vinton continues to work independently and collectively with other local and regional partners to pursue a variety of economic development activities to expand and diversify the local economy.

Two key areas of focus for the Town in recent years has been to place an emphasis on "In-Fill" and "Up-Fill" development by targeting underutilized properties to market for new business ventures. While this approach primarily addresses the issue of the Town being essentially landlocked and with few large parcels of undeveloped space to actively market, this approach also can prove to be financially beneficial to the prospective developer or business owner looking to expand.

Due to many underutilized properties already having utilities, necessary zoning and existing infrastructure needs, those assets coupled with attractive local and historic tax incentives can often be a more affordable solution and provide a quicker turn around for being open for business as opposed to an entirely new construction.

In partnership with Roanoke County, Vinton has recently began to realize some success in these strategies with the relocation of companies like Magnets USA to a former vacant building, as well as the recent sale of the former Roland E. Cook, former William Byrd High School and the River Park Shopping Center to private real estate developers for new housing and retail opportunities.

In addition, likely development of the old Vinton Branch Library, former Vinton Motors Dealership and interest the Gish Mill Property prove that the Town is primed to continue to take advantage of this approach into the foreseeable future.

Water and Sewer Fund:

The maintenance, operations, and investment in our water and sewer system are a fundamental government service. We have recognized the significant needs in our aging utility system and diligently work to keep it functioning. However, in the upcoming 10-15 years, significant investment will be required to replace water and sewer lines, pump stations, and equipment. The *Proposed FY 2016/2017* budget as presented is balanced. In the FY 2016/2017 budget, there is no proposed rate increase.

A comprehensive rate structure analysis was presented to Council in January 2013. Council adopted as part of the FY 2013/2014 Budget an 8.7% water and sewer rate increase. As part of the Cost of Service Study an 8.9% rate increase in water and sewer rates was approved for both FY 2014/15 and FY 2015/16 which will provide funding for infrastructure needs, capital needs

and reserve funds needed in the Utility Fund. To continue to provide funding to maintain our water and sewer system, it will be necessary to do another comprehensive rate structure analysis during the FY 2016-2017 budget year to assist Council in making a sound decision concerning future rate increases.

Stormwater Fund:
In the FY 2016/2017 budget expenditures were identified in the general fund and utility fund relating to stormwater were transferred to a new fund. This will assist staff and Council in knowing the dollar amounts associated with the costs of stormwater management in order to make a sound decision on a future stormwater utility fee in the Town. Funding is needed to ensure that Town will continue to stay in compliance with the stormwater permits requirements and the additional Total Maximum Daily Loads (TMDL) Action Plans requirements.

CONCLUSION

While this is primarily a maintenance budget, we have been able to maintain our staffing levels and provide for salary increases and market adjustments. The *Proposed FY 2016-2017 budget* also recognizes economic development initiatives throughout the Town which will create synergy and bring continued growth to our Vinton economy. Through this budget, we will continue to make Vinton the "IN" place to live, work and play.

Members of the Town staff are available to assist and support the Town Council during your deliberation on this *Proposed Budget*. We will provide any additional information or data you may need during your review of the objectives and proposals included in this document. Copies of the *FY 2016/2017 Proposed Budget* are available in the Town Manager's Office, as well as the Treasurer's Office and on the Town's web site at www.vintonva.gov. Finally, a document of this size and magnitude is a product of many individuals. Each Town staff member who contributed to the development of this *Proposed Budget* is to be commended. Pete Peters, Assistant Town Manager, Susan Johnson, Executive Assistant/Town Clerk, Anne Whitehurst, Accounting Manager and Donna Collins, Human Resources Director led to the development of this budget. In addition, the department heads spent countless hours on all matters contained in this budget. Without these individuals, this budget would not be possible. Lastly, Town Council has spent a significant investment in their time to provide leadership and guidance so that the values and priorities of the community are maintained to the greatest extent possible within our financial means.

THE TOWN OF
VINTON
VIRGINIA

The **Town of Vinton** provides small town character with urban services and amenities located nearby. The small town atmosphere is characterized by a low crime rate, small locally and regionally owned businesses, and moderately priced homes. Views of the mountains and Blue Ridge Parkway abound. Vinton represents the ideal type of community, small enough to provide a feeling of "belonging", yet progressive enough to provide the facilities, services, and conveniences that are necessary to make a community "home" to its citizens.

HISTORY

The Town of Vinton has a rich history beginning before its charter on March 17, 1884. As far back as the mid-1700's those moving into the Roanoke Valley settled here to take advantage of the fertile land and abundant water supply. Early settlers played a vital part in the establishment of the community, such as the first official name for the area as "Gish's Mill" and ultimately the name Vinton. Perhaps one of the greatest mysteries about Vinton is the unknown origin of the name of Vinton. Many credit B. A. Jones, a local merchant, with deriving the name from two prominent families' in the area, the Vinyard's and the Preston's. Following incorporation, Vinton experienced continued development, much of which resulted from the spin-off of economic growth occurring in Roanoke County. The economic and social linkage formed between Roanoke and Vinton in the late 1800's have continued through to the present.

DEMOGRAPHICS

Vinton is a town in Roanoke County, Virginia, United States. The population was 8,098 at the 2010 census. Vinton is part of the Roanoke Metropolitan Statistical Area and the Roanoke Region of Virginia.

According to the United States Census Bureau, the town has a total area of 3.2 square miles (8.2 km^2), all of it land.

The southern border of Vinton consists of 1.5 miles of lakefront in the Roanoke River Gorge. This lake, however, which was created by the 1904 construction of the hydroelectric Niagara (so-called) dam, is not visible from any inhabited part of the town, is difficult to reach, and is little used.

Vinton has varied topography, considering its small size. The above-mentioned lake is at an elevation of 890'. The Vinton side of the lake consists of a steep, wooded cliff 150' in vertical height. Vinton's highest point is on Olney Rd., at an elevation of 1265', which affords spectacular views of the adjacent City of Roanoke, at least for people with houses favorably positioned.

As of the census of 2010, there were 8,098 people, 3,494 households, and 2,174 families residing in the town. The population density was 2,451.4 people per square mile (947.8/km²). There were 3,774 housing units at an average density of 1,093.4/sq mi (422.8/km²). The racial makeup of the town was 88.8% White, 5.4% African American, 0.10% Native American, 1.0% Asian, 0.05% Pacific Islander, 0.59% from other races, and 0.91% from two or more races. Hispanic or Latino of any race was 1.11% of the population.

There were 3,494 households out of which 29% had children under the age of 18 living with them, 40.8% were married couples living together, 16.3% had a female householder with no husband present, and 37.8% were non-families. 32% of all households were made up of individuals and 25.9% had someone living alone who was 65 years of age or older. The average household size was 2.27 and the average family size was 2.85.

In the town the population is spread out with 25.7% under the age of 19, 6.0% from 20 to 24, 26.7% from 25 to 44, 25.8% from 45 to 64, and 15.9% who were 65 years of age or older. The median age was 39 years. For every 100 females there were 86.3 males. For every 100 females age 19 and over, there were 81.9 males.

The median income for a household in the town was $42,427, and the median income for a family was $60,172. The per capita income for the town was $21,711. About 9.0% of families and 15.2% of the population were below the poverty line, including 27.3% of those under age 18 and 8.3% of those ages 65 or over.

EMPLOYERS

In Vinton, the largest employers include Precision Fabrics (around 400), Berkshire Healthcare Center (157), and Aramark Uniform Services (140), in addition to Kroger Food Center and Roanoke County Schools, The Town of Vinton (95).

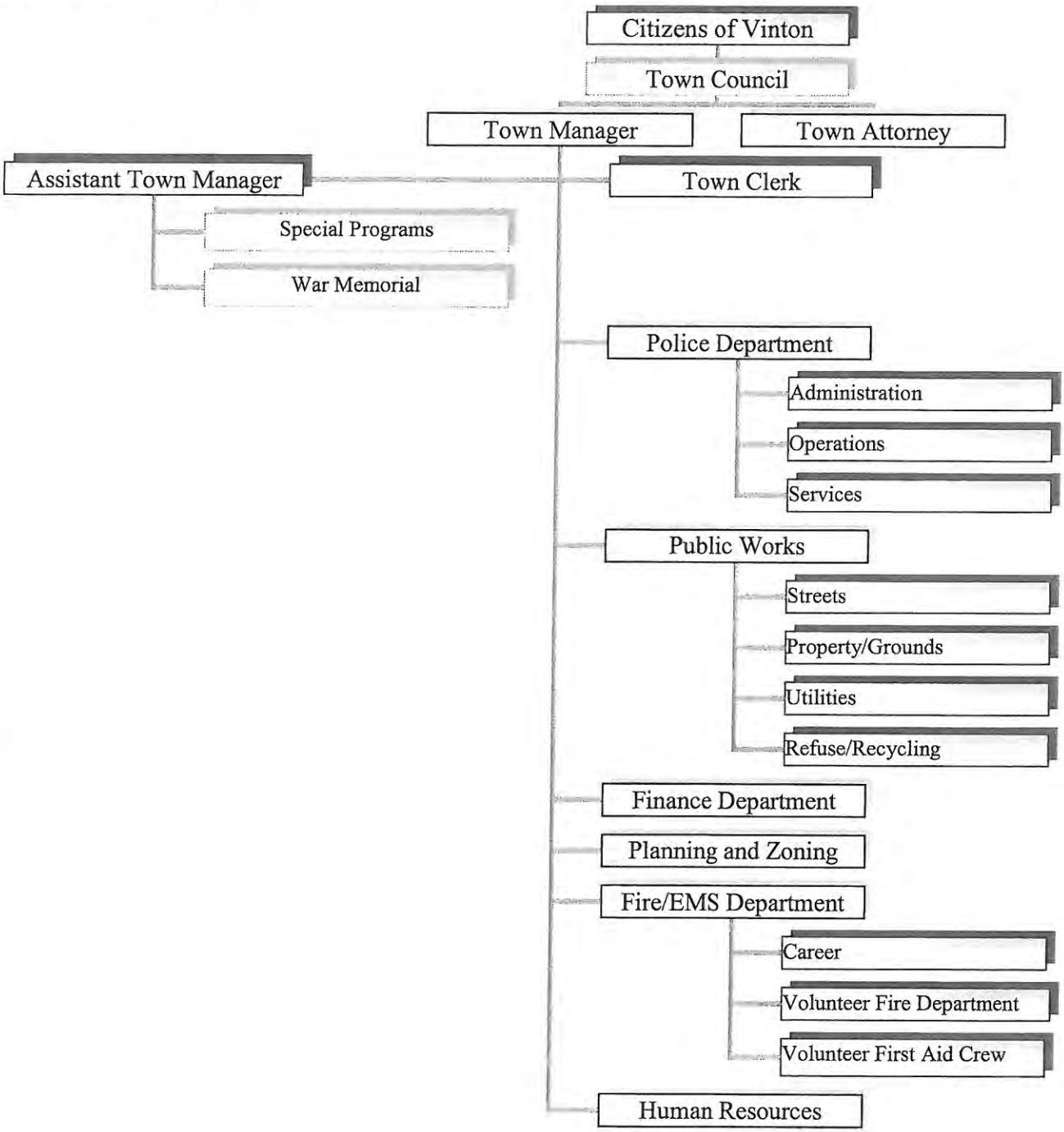
In Roanoke County, the Roanoke County School System is the largest provider of jobs, with more than 2300 employees. Other major employers include Wells Fargo/Wachovia, Allstate Insurance, ITT Night Vision, Roanoke County Government, Home Shopping Network (in Bonsack), Kroger, Richfield Recovery & Care Center and Friendship Manor.

The town and county have invested in several business parks that are looking for tenants, including the Vinton Business Center, now home to Cardinal Glass.

EDUCATION

As of one year ago there were more than 14,700 students enrolled in Roanoke County schools from grades kindergarten through High School. With approximately 1,200 students, William Byrd High School is one of the largest in Roanoke County. A major renovation was completed in 2011. Attendance levels in the Vinton school zone are as follows: Herman L Horn 279, W. E. Cundiff 500 and Bonsack 500.

Town of Vinton
Organization Chart



The Budget Overview

The budget document is the means of communicating to citizens the activities and goals for the Town in the upcoming fiscal year. It identifies the resources required to meet these goals and details how those requirements will be met. The budget is used as a working plan to assist Town management in ensuring that decisions made as part of day-to-day operations are consistent with the Town's short and long term goals. Considering that the budget is a plan, it may be amended during the year by the Town Council to reflect revised priorities or a changing financial environment.

There are three different budgets presented in this document; the general fund budget, the utility fund budget and the capital improvement budget. The general fund budget provides for the administration of the Town and the delivery of goods and services to the community and the Town departments. The utility fund budget provides for the operation of the Town's water system and regional sewer treatment plant participation. These budgets cover a 12-month period beginning July 1st and ending June 30th. The capital improvement budget provides for the construction, expansion or maintenance of the Town's infrastructure and for purchase of major equipment expenditures above a cost of five thousand dollars for the current year. The program is a five-year program and the Town reviews and updates the CIP on an annual basis.

Document Structure

The general fund budget portion of the document is structured in increasing levels of detail, starting with budget summaries that state the budget in the broadest of terms. Expenditures and revenues are presented for each Fund in total dollars by source and use. The definition of a Fund and the different Funds utilized by the Town are found in the Budgetary Accounting section of this narrative. Following this break down is a Revenue Summary listing each revenue item for the Town. The revenue detail summaries are followed by a full-time personnel summary count by department. Prior year actual amounts, current year revised budget amounts and the upcoming fiscal year approved budget are represented for each level of detail. Finally, the document provides a narrative for each department indicating the function, activities and resources of each department and any changes that are being made to the department for the budgeted fiscal year.

The capital budget portion of the document begins with an overview statement of the five-year plan and then gives a narrative of each project within the plan. The project narrative includes the purpose and scope of the project and notes any impact on the operating budget.

The Budget Process

The operating budget process begins with the distribution of Capital Improvement Request Forms to each Department Head at the beginning of January which is due by the first of February so they can be reviewed and scheduled for a presentation to the Planning Commission Meeting the first of March. Also at the beginning of January the Financial Software budget module is made available to all department personnel that have rights to the module for budget input with instructions that budget submissions are due to the Finance Department by the first of February. Letters to Community Organizations are mailed indicating that their request for funding are due back to the Town Manager's Office by February 15 so they can be reviewed and if necessary these organizations may be invited to make a presentation to Town Council during the two Regular meeting of Council in March.

Departments submit detailed budget requests to the Finance Office the first week of February. Submissions are reviewed and analyzed by the budget team consisting of the Finance Director/Treasurer, Human Resources Specialist, Assistant Town Manager and the Town Manager. Meetings are held with the budget team and department heads and their staff. The budget is balanced. Mid-March the public hearing notices are advertised for the Real Property tax rates in order to set the rates for the new tax year. Beginning in late March to early April the budget is presented to Council. Each Department makes a detail presentation of their budget to Council. After these presentations, Council holds work sessions on the budget to discuss the budget and makes changes.

After careful consideration and deliberation on staff and citizen input, the preliminary budget, as modified for additions and deletions, is advertised for adoption by the Town Council. At a Regular Council Meeting during late May or June, Town Council approves the Budget through an ordinance. The ordinance places legal restrictions on expenditures at the departmental level. A department or category budget in total can only be revised by the Town Council. The Town Manager is authorized to transfer budgeted amounts within general government departments.

Request to amend the budget are presented to Council formally through a written report outlining in detail the purpose of the request. A resolution is adopted in a regular Council Meeting for the actual dollar amount appropriating the amount to the line item in the budget from the revenue source.

Once Council has approved a resolution for a budget amendment, the Clerk provides a copy to the Finance Department and the budget amendment is made in the accounting system.

Budgetary Accounting

The Town's financial operations are budgeted and accounted for by "funds." A fund is a separate and self-balancing accounting unit with its own specific revenues and expenditures. Separate funds established by the Town include:

- General Fund—used to account for general operating expenditures and revenues;
- Capital Projects Fund—used to account for major capital expenditures that extend beyond a single fiscal year;
- Special Revenue Fund—used to account for large, infrequent revenue sources received for special projects.
- Utilities Fund—used to account for operations of the public water and sewer system financed through user charges and other system revenues.

The Town's budget and budget reporting vehicles utilize accrual plus encumbrance basis of accounting. This refers to when revenue and expenditures are recognized. In accrual accounting, revenues are recognized when they are both measurable and available to finance current expenditures. Expenditures are recognized when incurred. Encumbrance basis includes expenditures for which funds have been obligated but not yet expended.

Monthly Financial Reports are prepared for Departments, Administration and Council providing them month-to-date expended, encumbrances, year-to-date expended and remaining balance information. Also at the time of posting of Purchase Orders and Accounts Payable a check on the balances in the expenditures accounts is required.

TOWN OF VINTON
FY 2016- 2017 Budget Calendar

December 17, 2015	Distribute CIP Request Forms to Departments
January 8, 2016	ACS Budget Access made available to Departments Mail Letters to Community Organizations
January 11, 2016	Finance Committee – Revenues/Expenditures Overview November 2015 and Preliminary December 2015 Financial Reports
January 15, 2015	CIP Request forms returned to Finance Department
January 18, 2016	Staff Budget Team reviews CIP Requests
January 19, 2016	Council Meeting -Finance Committee – Budget Update to Council
January 22, 2016	Budget Submissions due to Finance Department
January 26-28, 2016	Staff Budget Team reviews department budgets with department heads
February 2-4 2016	Finance Committees Review respective budget sections with staff
February 15, 2016	Finance Committee – Review all other budget sections with staff Preliminary Report – Compensation Pay Study
February 16, 2016	Council Meeting – Committee Reports on Budget Review of Community Contribution Request and Presentations
February 29, 2016	Finance Committee – Final Compensation Pay Study Report
March 1, 2016	Council Meeting – Review of Community Contribution Request and Presentations Budget discussions Council Committee Reports & Staff Discussions Set Additional Budget Work Sessions in March
March 3, 2016	Planning Commission holds work session on CIP's at Regular Meeting
March 3, 2016	Advertise Notice of Public Hearing for Property Tax Rates Less than 1% increase only one advertisement required
March 15, 2016	Council Meeting-Public Hearing and Adoption of Town's Tax Rates
March 31, 2016	Distribution of Budget to Council
April 5, 2016	Presentation of Budget Authorize Budget to be advertised
April 7, 2016	Advertise 1st Notice of Public Hearing for FY 2017 Proposed Budget
April 14, 2016	Advertise 2nd Notice of Public Hearing for FY 2017 Proposed Budget
April 19, 2016	Budget Work Session - Council Meeting Public Hearing on FY 2017 Proposed Budget Adoption of FY 2017 Budget

LEGAL NOTICE
TOWN OF VINTON, VIRGINIA
NOTICE OF PUBLIC HEARING

Please be advised that the Vinton Town Council will hold a public hearing at its meeting on Tuesday, May 17, 2016, at the Vinton Municipal Building, 311 S. Pollard Street, Vinton, Virginia, at 7:00 p.m. or as soon thereafter as the matter may be heard, for the purpose of discussing the proposed FY2016-2017 Town of Vinton Budget.

Revenues	**Total All Funds**
General Fund	$8,623,750
Utility Fund	3,684,151
Stormwater Fund	299,792
Capital Improvements Fund	0
Total Revenues	**$12,607,693**

Expenditures

General Fund:	
Town Council	$121,268
Town Manager's Office	126,238
Human Resources	72,803
Legal Services	30,000
Treasurer/Finance Department	254,451
Police Department	1,919,608
Communications Services	419,390
Emergency Services	7,500
Police Grants	7,729
Fire & EMS	1,058,771
Police/Animal Control	110,580
Public Works Administration	120,012
Maintenance/Highways/Streets/Bridges	1,058,937
Snow and Ice Removal	65,489
Traffic Signs and Street Light	142,809
Street and Road Cleaning	0
Refuse Collection	499,485
Recycling	52,269
Building & Grounds	103,763
Health Department	11,000
Special Programs	139,328
WM Interdepartmental Functions	7,500
War Memorial	289,433
Vinton Veterans Monument	4,500
Swimming Pool/Parks	3,421
Senior Program	111,680
Town Museum	9,046
Planning & Zoning	564,685
Economic Development	508,821
Public Transportation	100,000
Vinton Business Center	7,350
Debt Service - General Fund	475,906
Transfers	219,978
Total General Fund	**$8,623,750**

Utility Fund:	
Water & Wastewater Administration	$549,655
Customer Accounts	253,470
Water System Maintenance	1,055,347
Purchased Water	125,000
Wastewater System Maintenance	884,280
Debt Retirement-Bonds/L.T.D.	736,586
Transfers	79,813
Total Utility Fund	**$3,684,151**
Stormwater Fund	
Administration	$101,256
Street & Road Cleaning	81,865
Operations	116,671
Total Stormwater Fund	**$299,792**
Total Combined Expenditures	**$12,607,693**

Persons requiring special assistance to attend and participate at this public hearing should contact the Town Manager's office at (540) 983-0607.

Susan N. Johnson
Town Clerk

Please publish as a Display ad in the Messenger on Thursday, May 5, and Thursday, May 12, 2016.

Please send invoice and affidavit of publication to:
Susan N. Johnson
Town Manager's Office
Vinton Municipal Building
311 South Pollard Street
Vinton, VA 24179
(540) 983-0607

PROPOSED ORDINANCE NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, JUNE 7, 2016, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

WHEREAS, the Town Charter requires that a budget be adopted by July 1st for the new fiscal year; and

WHEREAS, the Council has reviewed the proposed budget and is of the opinion that the Town government can operate for the twelve month period beginning July 1, 2016 to June 30, 2017, with the revenues and expenditures contained in the attached budget; and

WHEREAS, any funds appropriated in this budget to any Town department may be used as participating funds in any Federal Aid Programs for like purposes, with the prior approval of the Town Council.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Vinton, Virginia, that the budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017 be set forth herein.

Fund Revenue and Expenses	Adopted Budget
General Fund	$ 8,623,750
Utility Fund	3,684,151
Stormwater Fund	299,792
	$12,607,693

BE IT FURTHER ORDAINED that this ordinance provides for the daily operation of the department of law and the department of finance, and in an emergency.

BE IT FURTHER ORDAINED that this Ordinance takes effect July 1, 2016.

This Ordinance adopted on motion made by Council Member _____, and seconded by Council Member _____.

AYES:

NAYS:

APPROVED:

_____

Bradley E. Grose, Mayor

ATTEST:

_____

Susan N. Johnson, Town Clerk

Revenues	Total All Funds
General Fund	$8,623,750
Utility Fund	3,684,151
Stormwater Fund	299,792
Capital Improvements Fund	0
Total Revenues	**$12,607,693**

Expenditures

General Fund:	
Town Council	$121,268
Town Manager's Office	126,238
Human Resources	72,803
Legal Services	30,000
Treasurer/Finance Department	254,451
Police Department	1,919,608
Communications Services	419,390
Emergency Services	7,500
Police Grants	7,729
Fire & EMS	1,058,771
Police/Animal Control	110,580
Public Works Administration	120,012
Maintenance/Highways/Streets/Bridges	1,058,937
Snow and Ice Removal	65,489
Traffic Signs and Street Light	142,809
Street and Road Cleaning	0
Refuse Collection	499,485
Recycling	52,269
Building & Grounds	103,763
Health Department	11,000
Special Programs	139,328
WM Interdepartmental Functions	7,500
War Memorial	289,433
Vinton Veterans Monument	4,500
Swimming Pool/Parks	3,421
Senior Program	111,680
Town Museum	9,046
Planning & Zoning	564,685
Economic Development	508,821
Public Transportation	100,000
Vinton Business Center	7,350
Debt Service - General Fund	475,906
Transfers	219,978
Total General Fund	**$8,623,750**

Utility Fund:	
Water & Wastewater Administration	$549,655
Customer Accounts	253,470
Water System Maintenance	1,055,347
Purchased Water	125,000
Wastewater System Maintenance	884,280
Debt Retirement-Bonds/L.T.D.	736,586
Transfers	79,813
Total Utility Fund	**$3,684,151**
Stormwater Fund	
Administration	$101,256
Street & Road Cleaning	81,865
Operations	116,671
Total Stormwater Fund	**$299,792**
Total Combined Expenditures	**$12,607,693**

LEGAL NOTICE
TOWN OF VINTON, VIRGINIA
NOTICE OF PUBLIC HEARING

Please be advised that the Vinton Town Council will hold a public hearing at its meeting on Tuesday, March 15, 2016, at 7:00 p.m. or as soon thereafter as the matter may be heard, in the Council Chambers of the Vinton Municipal Building, located at 311 South Pollard Street, Vinton, Virginia, on the following, to-wit:

TO SET A REAL ESTATE TAX RATE OF NOT MORE THAN $.07 PER $100 ASSESSED VALUATION IN THE TOWN OF VINTON.

TO SET A PERSONAL PROPERTY TAX RATE OF NOT MORE THAN $1.00 PER $100 ASSESSED VALUATION IN THE TOWN OF VINTON.

TO SET A MACHINERY AND TOOLS TAX RATE OF NOT MORE THAN $1.00 PER $100 ASSESSED VALUATION IN THE TOWN OF VINTON.

Persons requiring special assistance to attend and participate at this public hearing should contact the Town Manager's office at (540) 983-0607.

Susan N. Johnson
Town Clerk

Please publish in the Messenger on Thursday, March 10, 2016.

Please send invoice and affidavit of publication to:
Susan N. Johnson
Town Manager's Office
Vinton Municipal Building
311 South Pollard Street
Vinton, VA 24179
(540) 983-0607

ORDINANCE NO. 968

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL, HELD ON TUESDAY, MARCH 15, 2016, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

AN ORDINANCE to provide for the annual levy on real estate in the Town of Vinton, Virginia.

WHEREAS, it is desirable of the Town of Vinton to collect real estate taxes semi-annually by June 5th and December 5th; and

WHEREAS, the annual levy is necessary to provide for the daily operation of various municipal departments of the Town of Vinton, and thus avoid creating an emergency.

NOW THEREFORE, BE IT ORDAINED by the Council of the Town of Vinton that the tax levy for the calendar year 2016 on all real property and improvements shall be as follows:

> **"All Real Estate shall be assessed at 100% of fair market value, local levy of SEVEN CENTS ($.07) per ONE HUNDRED DOLLARS ($100.00) of the assessed value for the calendar year 2016."**

BE IT FURTHER ORDAINED that a copy of this Ordinance be immediately forwarded by the Town Clerk to the Commissioner of Revenue for Roanoke County/Town of Vinton, and to the Finance Director/Town Treasurer of the Town of Vinton.

This Ordinance adopted on motion made by Council Member Scheid, seconded by Council Member Adams, with the following votes recorded:

AYES: Adams, McCarty, Scheid, Hare, Grose

NAYS: None

APPROVED:

Bradley E. Grose

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson

Susan N. Johnson, Town Clerk

ORDINANCE NO. 969

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL, HELD ON TUESDAY, MARCH 15, 2016, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

AN ORDINANCE to provide for the annual levy on all personal property in the Town of Vinton, Virginia, and to provide for the annual levy on the classification of vehicles owned by disabled veterans, pursuant to *§ 58.1-3506 of the Code of Virginia (1950,* as amended, and by the adoption of Ordinance No. 594 dated August 17, 1993 by the Vinton Town Council.

WHEREAS, it is desirable of the Town of Vinton to collect personal property taxes by May 31, 2016; and

WHEREAS, the annual levy is necessary to provide for the daily operation of various municipal departments of the Town of Vinton, and thus avoid creating an emergency.

NOW THEREFORE, BE IT ORDAINED by the Council of the Town of Vinton that a tax levy for the calendar year 2016 shall be **one dollar ($1.00) per one hundred dollars ($100.00)** of the assessed valuation of all personal property excepting therefrom household furnishings; and

BE IT FURTHER ORDAINED by the Council of the Town of Vinton that a tax levy for the calendar year 2016 shall be **fifty percent (50%) or fifty cents ($.50) per one hundred dollars ($100.00)** of the assessed valuation of one motor vehicle owned and regularly used by a disabled veteran, subject to certain qualifications; and

BE IT FURTHER ORDAINED that a copy of this Ordinance be immediately forwarded by the Town Clerk to the Commissioner of Revenue for Roanoke County/Town of Vinton, and to the Finance Director/Town Treasurer of the Town of Vinton.

This Ordinance adopted on motion made by Vice Mayor Hare, seconded by Council Member McCarty, with the following votes recorded:

AYES: Adams, McCarty, Scheid, Hare, Grose

NAYS: None

APPROVED:

Bradley E. Grose

Bradley E. Grose, Mayor

ATTEST:

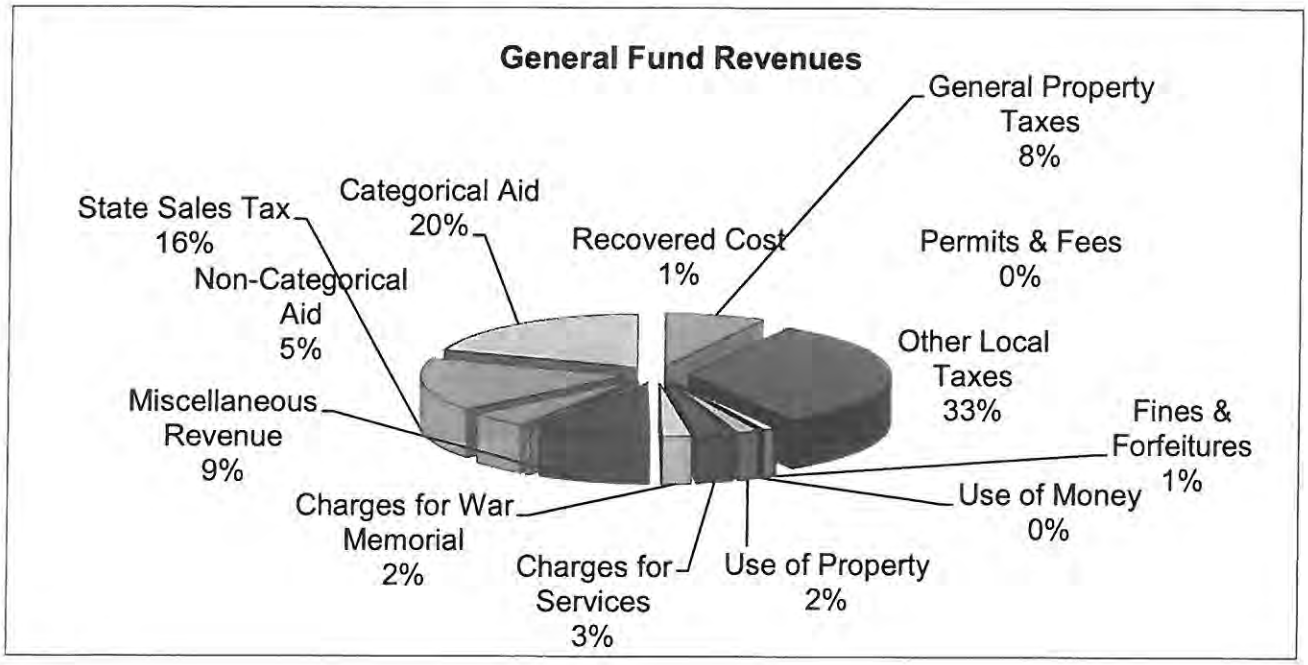
Susan N. Johnson

Susan N. Johnson, Town Clerk

Funding Summary

General Fund Revenues
BY Function Compared to the FY 15-16 Adopted Budget

	Actual Revenues FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
General Property Taxes	552,698	692,458	697,167		0.68%
Other Local Taxes	2,700,451	2,825,200	2,874,328		1.74%
Permits & Fees	12,403	11,000	11,000		0.00%
Fines & Forfeitures	56,503	78,700	78,700		0.00%
Use of Money	76,183	74,710	19,000		-74.57%
Use of Property	128,502	148,810	148,810		0.00%
Charges for Services	261,935	217,500	260,500		19.77%
Charges for War Memorial	176,621	187,000	201,500		7.75%
Miscellaneous Revenue	678,337	724,590	779,250		7.54%
Recovered Cost	21,301	39,500	39,500		0.00%
Non-Categorical Aid	401,902	402,440	402,440		0.00%
State Sales Tax	1,313,128	1,320,000	1,400,000		6.06%
Categorical Aid	1,439,204	2,255,410	1,711,555		-24.11%
Use of Fund Balance	-	-	-	-	
Total	7,819,168	8,977,318	8,623,750	-	-3.94%



GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
REAL PROPERTY TAXES								
200.1101.001								
CURRENT TAXES - REAL ESTAT	130,693.32	137,508.02	131,146.23	228,076.63	129,239.76	321,538.00	323,167.00	323,167.00
REAL PROPERTY TAXES TOTAL	130,693.32	137,508.02	131,146.23	228,076.63	129,239.76	321,538.00	323,167.00	323,167.00
REAL & PERSL. PUB. SVC. CORP								
200.1102.002								
DELINQUENT TAXES - R.ESTAT	2,775.51	2,147.91	2,992.21	2,344.19	1,560.39	3,000.00	3,000.00	3,000.00
200.1102.005								
PUBLIC SERVICE CORP.	4,726.70	4,429.97	4,174.94	5,219.89	11,961.92	10,420.00	12,000.00	12,000.00
200.1102.006								
REAL ESTATE - PENALTIES	3,371.92	2,824.06	3,418.90	3,386.64	2,950.08	3,000.00	3,000.00	3,000.00
200.1102.007								
REAL ESTATE - INTEREST	929.34	506.41	778.22	661.04	662.80	1,000.00	1,000.00	1,000.00
REAL & PERSL. PUB. SVC. CORP TOTAL	11,803.47	9,908.35	11,364.27	11,611.76	17,135.19	17,420.00	19,000.00	19,000.00
PERSONAL PROPERTY TAXES								
200.1103.001								
CURRENT PERSONAL PROP. TAX	266,617.29	257,536.91	276,052.05	284,675.73	17,506.26	325,000.00	325,000.00	325,000.00
200.1103.002								
DELINQUENT TAXES-PERS. PRO	22,211.16	13,199.80	13,375.36	11,256.99	5,741.48	15,000.00	15,000.00	15,000.00
200.1103.006								
PERSONAL PROP. - PENALTIES	8,623.00	7,180.75	7,574.89	9,162.84	4,774.94	7,500.00	8,000.00	8,000.00
200.1103.007								
PERSONAL PROP. - INTEREST	7,928.32	5,633.75	6,418.27	7,914.30	4,227.44	6,000.00	7,000.00	7,000.00
PERSONAL PROPERTY TAXES TOTAL	305,379.77	283,551.21	303,420.57	313,009.86	32,250.12	353,500.00	355,000.00	355,000.00
CONSUMER'S UTILITY TAX								
200.1202.001								
UTILITY TAX	742,493.29	753,456.08	751,078.00	749,113.11	498,748.57	765,500.00	765,500.00	765,500.00
200.1202.002								
E-911 TELEPHONE TAX	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONSUMER'S UTILITY TAX TOTAL	742,493.29	753,456.08	751,078.00	749,113.11	498,748.57	765,500.00	765,500.00	765,500.00
BUSINESS LICENSE TAXES								
200.1203.001								
CONTRACTING	16,585.18	23,023.08	29,720.59	27,043.42	27,581.61	29,000.00	29,000.00	32,000.00
200.1203.002								
RETAIL SALES	249,283.40	270,062.51	267,815.77	259,878.76	233,901.53	270,000.00	270,000.00	270,000.00
200.1203.003								
PROFESSIONAL	68,851.08	114,473.67	121,436.51	119,935.16	135,749.80	121,000.00	124,000.00	140,000.00
200.1203.004								
REPAIRS, PERSONAL & BUS. S	107,694.45	68,395.23	79,058.44	68,313.95	71,498.36	70,000.00	70,000.00	74,000.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
BUSINESS LICENSE TAXES								
200.1203.005								
WHOLESALE	4,969.01	4,843.39	5,077.52	2,234.82	7,682.23	5,500.00	7,600.00	7,600.00
200.1203.006								
MISCELLANEOUS	13,256.25	11,197.69	14,001.35	12,343.11	10,710.86	14,000.00	14,000.00	14,000.00
200.1203.007								
TAX ON PUBLIC UTILITIES	34,001.93	34,173.13	35,416.34	34,139.01	21,031.97	35,000.00	35,000.00	35,000.00
BUSINESS LICENSE TAXES TOTAL	494,641.30	526,168.70	552,526.52	523,888.23	508,156.36	544,500.00	549,600.00	572,600.00
FRANCHISE LICENSE TAXES								
200.1204.001								
FRANCHISE TAX - R. GAS CO.	3,565.58	3,627.07	3,740.61	3,823.27	4,094.20	3,700.00	3,700.00	3,700.00
200.1204.005								
RIGHTS-OF-WAY USE FEE	24,083.34	28,266.31	28,443.13	19,070.52	26,410.79	28,000.00	33,000.00	33,000.00
FRANCHISE LICENSE TAXES TOTAL	27,648.92	31,893.38	32,183.74	22,893.79	30,504.99	31,700.00	36,700.00	36,700.00
MOTOR VEHICLE LICENSES								
200.1205.001								
VEHICLE DECALS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1205.002								
VEHICLE LICENSE FEE	167,463.13	160,244.80	159,658.41	163,146.89	30,057.31	170,000.00	170,000.00	170,000.00
MOTOR VEHICLE LICENSES TOTAL	167,463.13	160,244.80	159,658.41	163,146.89	30,057.31	170,000.00	170,000.00	170,000.00
BANK STOCK TAXES								
200.1206.001								
BANK STOCK TAXES	181,914.00	157,000.00	154,964.00	128,511.00	52,234.00	154,700.00	195,600.00	195,600.00
BANK STOCK TAXES TOTAL	181,914.00	157,000.00	154,964.00	128,511.00	52,234.00	154,700.00	195,600.00	195,600.00
PARI-MUTUEL TAX								
200.1207.001								
PARI-MUTUEL TAX	23,867.40	18,083.53	8,064.23	0.00	0.00	0.00	0.00	0.00
PARI-MUTUEL TAX TOTAL	23,867.40	18,083.53	8,064.23	0.00	0.00	0.00	0.00	0.00
ADMISSIONS & AMUSEMENT TAXES								
200.1209.001								
ADMISSIONS TAX	4,829.04	2,953.24	2,360.26	112.50	0.00	500.00	250.00	250.00
ADMISSIONS & AMUSEMENT TAXES TOTAL	4,829.04	2,953.24	2,360.26	112.50	0.00	500.00	250.00	250.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
HOTEL & MOTEL ROOM TAXES								
200.1210.001								
TRANSIENT OCCUPANCY TAX	773.10	925.59	728.76	584.10	370.88	800.00	1,200.00	1,200.00
HOTEL & MOTEL ROOM TAXES TOTAL	773.10	925.59	728.76	584.10	370.88	800.00	1,200.00	1,200.00
PREPARED FOOD TAXES								
200.1211.001								
PREPARED FOOD TAX	909,813.68	912,226.77	897,486.53	915,818.22	622,947.04	907,500.00	924,478.00	924,478.00
PREPARED FOOD TAXES TOTAL	909,813.68	912,226.77	897,486.53	915,818.22	622,947.04	907,500.00	924,478.00	924,478.00
CIGARETTE TAX								
200.1212.001								
CIGARETTE TAX	296,309.30	321,975.90	266,366.87	196,383.32	131,814.00	250,000.00	208,000.00	208,000.00
CIGARETTE TAX TOTAL	296,309.30	321,975.90	266,366.87	196,383.32	131,814.00	250,000.00	208,000.00	208,000.00
ANIMAL LICENSES								
200.1301.001								
ANIMAL LICENSES	4,407.50	4,225.50	4,459.00	7,317.50	2,667.50	4,500.00	4,500.00	4,500.00
ANIMAL LICENSES TOTAL	4,407.50	4,225.50	4,459.00	7,317.50	2,667.50	4,500.00	4,500.00	4,500.00
PERMITS & OTHER LICENSES								
200.1303.004								
SITE PLAN & SUBDIVISION FE	675.00	970.00	800.00	450.00	1,050.00	1,000.00	1,000.00	1,000.00
200.1303.005								
SIGN PERMITS	1,300.00	1,490.00	1,316.00	1,805.00	940.00	1,500.00	1,500.00	1,500.00
200.1303.007								
ZONING PERMITS	2,890.00	4,175.00	2,390.00	2,830.00	2,760.00	3,500.00	3,500.00	3,500.00
200.1303.009								
MISCELLANEOUS FEES	.00	0.00	120.00	0.00	250.00	500.00	500.00	500.00
PERMITS & OTHER LICENSES TOTAL	4,865.00	6,635.00	4,626.00	5,085.00	5,000.00	6,500.00	6,500.00	6,500.00
FINES & FORFEITURES								
200.1401.001								
COURT FINES & FORFEITURES	76,013.82	71,247.12	72,649.24	54,733.33	27,101.04	76,000.00	76,000.00	76,000.00
200.1401.002								
PARKING FINES	1,130.00	1,785.00	1,985.00	1,645.00	2,120.00	2,500.00	2,500.00	2,500.00
200.1401.003								
FALSE ALARM FINES	.00	75.00	425.00	125.00	25.00	200.00	200.00	200.00
FINES & FORFEITURES TOTAL	77,143.82	73,107.12	75,059.24	56,503.33	29,246.04	78,700.00	78,700.00	78,700.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
REVENUE FROM USE OF MONEY								
200.1501.001 INTEREST FROM INVESTMENTS	3,020.02	4,433.84	14,539.61	15,437.90	1,236.55	19,000.00	19,000.00	19,000.00
200.1501.002 INTEREST FROM CDBG REV LOA	.00	0.00	0.00	0.00	560.17	0.00	0.00	0.00
200.1501.004 INTEREST INCOME FROM BONDS	.00	0.00	59,628.00	60,745.51	0.37	55,710.00	0.00	0.00
REVENUE FROM USE OF MONEY TOTAL	3,020.02	4,433.84	74,167.61	76,183.41	1,797.09	74,710.00	19,000.00	19,000.00
REVENUE FROM USE OF PROPERTY								
200.1502.001 RENTAL OF TOWN PROPERTY	102,646.09	101,563.89	103,437.37	104,513.93	88,861.85	120,310.00	120,310.00	120,310.00
200.1502.002 RENTAL OF EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1502.003 RENTAL OF SENIOR CENTER	23,005.25	17,489.00	21,019.65	16,544.00	14,715.50	25,500.00	25,500.00	25,500.00
200.1502.006 SALES OF MATERIAL & SUPPLI	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1502.008 SALE OF EQUIPMENT	4,745.53	0.00	6,516.25	7,443.95	23,328.50	3,000.00	3,000.00	3,000.00
200.1502.009 SALE/EASEMENT-REAL ESTATE	126,205.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE FROM USE OF PROPERTY TOTAL	256,601.87	119,052.89	130,973.27	128,501.88	126,905.85	148,810.00	148,810.00	148,810.00
MAINT./HWYS., BRIDGES, ETC.								
200.1607.002 SIDEWALKS, CURB & GUTTER	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAINT./HWYS., BRIDGES, ETC. TOTAL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SANIT. & WASTE REMOVAL FEES								
200.1608.002 WASTE DUMPING & DISPOSAL C	460.00	115.00	425.36	295.00	50.00	500.00	500.00	500.00
SANIT. & WASTE REMOVAL FEES TOTAL	460.00	115.00	425.36	295.00	50.00	500.00	500.00	500.00
CHARGES FOR SERVICES								
200.1613.001 SPECIAL PROGRAMS INCOME	342.93	70.00	1,311.00	922.00	323.00	500.00	500.00	500.00
200.1613.002 SWIMMING POOL ADMISSIONS	36,780.15	28,572.50	28,941.50	27,374.50	14,385.00	23,000.00	0.00	0.00
200.1613.003 POOL MISCELLANEOUS	72.70	450.00	0.00	7.00	243.10	0.00	0.00	0.00
200.1613.005 SWIMMING POOL CONCESSIONS	.00	0.00	0.00	1,773.52	2,152.85	0.00	0.00	0.00
200.1613.006 MEMORIAL HALL INCOME	97,602.61	136,551.70	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
CHARGES FOR SERVICES								
200.1613.007 SWIMMING POOL- SWIM CLASS	4,640.00	5,754.49	3,044.49-	1,680.00	310.00	2,500.00	0.00	0.00
200.1613.009 OTHER SR. CITIZEN RE-IMB.	1,355.00	1,260.50	1,032.00	923.75	599.00	2,500.00	2,500.00	2,500.00
200.1613.010 FEE FOR TRANSPORT	169,573.08	188,148.19	188,449.05	228,959.66	150,939.74	188,500.00	257,000.00	257,000.00
200.1613.011 WM - REV FROM OTHER DEPT	.00	3,954.50	400.00	0.00	0.00	0.00	0.00	0.00
200.1613.016 WM ITEM RESALE	.00	4,495.94	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES TOTAL	310,366.47	369,257.82	217,089.06	261,640.43	168,952.69	217,000.00	260,000.00	260,000.00
CHARGES FOR SERVICES - WM								
200.1614.001 WM HALL INCOME	.00	0.00	135,656.90	147,247.60	109,185.03	150,000.00	150,000.00	170,000.00
200.1614.002 WM TAXABLE SALES	.00	0.00	3,589.85	15,349.27	273.50	10,000.00	10,000.00	4,500.00
200.1614.003 WM CONTRACTED RESALE ITEMS	.00	0.00	47,125.62	8,675.32	17,914.56	17,000.00	17,000.00	17,000.00
200.1614.004 WM - REV FROM OTHER DEPTS	.00	697.00	4,014.00	5,349.00	0.00	10,000.00	10,000.00	10,000.00
200.1614.005 WM - RECOVERED CONTRACT PM	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES - WM TOTAL	.00	697.00	190,386.37	176,621.19	127,373.09	187,000.00	187,000.00	201,500.00
MISCELLANEOUS INCOME								
200.1899.001 MISCELLANEOUS INCOME	18,272.33	19,087.73	7,858.00	7,735.13	5,194.46	12,000.00	5,000.00	5,000.00
200.1899.002 OFS - REFUNDING DEBT	.00	2411,640.87	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.003 DONATIONS FIRE DEPT.-COUNT	3.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.004 FIRE HYDRANTS - RKE CNTY	6,500.04	6,500.04	6,500.04	6,500.04	4,875.03	6,500.00	6,500.00	6,500.00
200.1899.005 MISC. INCOME FROM OTHER GO	2,840.23-	0.00	0.00	1,944.00	0.00	0.00	0.00	0.00
200.1899.006 R. CNTY. REFUSE COLLECTION	110,000.00	110,000.00	110,000.00	110,000.00	55,000.00	110,000.00	110,000.00	110,000.00
200.1899.007 VFAC CONTRIBUTION-EMS REHA	.00	0.00	25,348.66	0.00	0.00	0.00	0.00	0.00
200.1899.008 RE-APPROPRIATED FUND BALAN	.00	0.00	0.00	0.00	0.00	174,584.00	105,000.00	105,000.00
200.1899.009 ROANOKE COUNTY: GAIN SHARI	564,417.00	594,173.00	542,676.00	549,213.00	536,023.00	550,000.00	550,000.00	550,000.00
200.1899.014 DEBT PROCEEDS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
MISCELLANEOUS INCOME								
200.1899.015								
WAR MEMORIAL DONATIONS	100.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.016								
POLICE DEPT DONATIONS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.018								
GIFTS AND DONATIONS	250.00	53,250.00	0.00	2,500.25	8,100.00	6,000.00	0.00	0.00
200.1899.024								
BOND PROCEEDS	.00	0.00	0.00	0.00	133,099.00	0.00	0.00	0.00
200.1899.025								
ROCO-CONTR VIN BUSINESS CT	1,155.00-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.026								
ROCO-CONTR VETERAN MONUMEN	.00	0.00	0.00	0.00	5,000.00	2,500.00	2,500.00	2,500.00
200.1899.029								
PROCEEDS FROM POLICE V LEA	.00	313,314.50	0.00	0.00	0.00	0.00	0.00	0.00
200.1899.030								
DUPLICATE REAL ESTATE FEES	595.00	390.00	250.00	370.00	125.00	250.00	250.00	250.00
200.1899.032								
CDBG GRANT LOAN APP FEE	.00	0.00	0.00	75.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME								
TOTAL	696,142.29	3508,856.14	692,632.70	678,337.42	747,416.49	861,834.00	779,250.00	779,250.00
RECOVERED COSTS								
200.1901.001								
RECOVERIES AND REBATES	61,733.37	23,485.30	13,894.02	19,266.09	222,138.56	35,000.00	35,000.00	35,000.00
200.1901.004								
RECOVERED POLICE CONTRACTU	4,299.00	3,672.00	2,346.00	2,035.00	680.00	4,500.00	4,500.00	4,500.00
200.1901.005								
RECOVERED EMS CONTRACTUAL	.00	1,610.00	0.00	0.00	0.00	0.00	0.00	0.00
RECOVERED COSTS								
TOTAL	66,032.37	28,767.30	16,240.02	21,301.09	222,818.56	39,500.00	39,500.00	39,500.00
NON-CATEGORICAL AID								
200.2201.001								
A.B.C. PROFITS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2201.003								
MOTOR VEHICLES CARRIERS TA	8,259.93	9,458.61	10,177.58	9,462.62	9,804.60	10,000.00	10,000.00	10,000.00
200.2201.009								
POLICE ASSISTANCE (HB 599)	189,344.00	189,344.00	189,344.00	189,344.00	142,008.00	189,344.00	189,344.00	189,344.00
200.2201.010								
PERSONAL PROP TAX FROM STA	203,095.72	203,095.72	203,095.72	203,095.72	0.00	203,096.00	203,096.00	203,096.00
200.2201.020								
MISC. NON-CATEGORICAL AID	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-CATEGORICAL AID								
TOTAL	400,699.65	401,898.33	402,617.30	401,902.34	151,812.60	402,440.00	402,440.00	402,440.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
STATE SALES TAXES								
200.2402.001								
STATE SALES TAXES	1232,412.30	1281,985.56	1291,284.55	1313,127.56	910,751.22	1,320,000.00	1,400,000.00	1,400,000.00
STATE SALES TAXES TOTAL	1232,412.30	1281,985.56	1291,284.55	1313,127.56	910,751.22	1,320,000.00	1,400,000.00	1,400,000.00
OTHER CATEGORICAL AID								
200.2404.002								
EMER. SERVICES MATCHING FU	.00	0.00	0.00	0.00	0.00	7,500.00	7,500.00	7,500.00
200.2404.003								
DMV GRANT	.00	0.00	3,965.80	1,495.00	0.00	0.00	0.00	0.00
200.2404.005								
DCJS LIVE SCAN REPL GRANT	.00	0.00	0.00	0.00	0.00	15,562.00	7,729.00	7,729.00
200.2404.006								
HIGHWAY MAINTENANCE	1015,741.52	1035,126.28	1065,611.32	1094,898.20	854,021.40	1,294,898.00	1,178,498.00	1,178,498.00
200.2404.010								
DEPT. OF FIRE PROGRAMS	24,211.00	23,096.00	24,320.00	25,656.00	23,099.00	20,475.00	26,500.00	26,500.00
200.2404.011								
OTHER POLICE GRANTS	1,020.00	7,727.05	1,790.40	1,289.92	719.00	1,810.00	1,545.00	1,545.00
200.2404.012								
FORFEITURE FUND	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.015								
WIRELESS 911 GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.020								
MISC. CATEGORICAL AID	5,046.34	7,438.40	669.42	903.10	596.26	0.00	0.00	0.00
200.2404.021								
ATF-RECOVERIES(ASSET FORFT	2,384.28	1,753.17	71,048.97	88,184.59	1,159.28	0.00	0.00	0.00
200.2404.023								
DCJS - RECOVERIES	2,100.00	62.95	439.10	7,333.05	2,226.66	0.00	0.00	0.00
200.2404.026								
POLICE TELEPHONE GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.039								
ATF - REIMBURSEMENT	12,330.79	14,699.42	14,079.10	6,861.15	8,847.88	12,000.00	12,000.00	12,000.00
200.2404.040								
VML RISK MGMT GRANT	.00	0.00	3,315.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
200.2404.041								
RECOVERY ACT JUSTICE A.GRA	11,162.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.042								
MUMI PLANNING GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.043								
DMV SPEED ENFORCEMENT GRAN	4,758.00	1,794.00	1,040.00	0.00	0.00	0.00	0.00	0.00
200.2404.044								
G3 VISION SYSTEM GRANT	3,893.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.045								
FED GRNT - BJAG COMP	.00	4,492.00	5,691.00	6,341.00	6,956.00	0.00	0.00	0.00
200.2404.046								
ASSET FORF. GRANT-PC REPL.	.00	0.00	29,750.00	0.00	0.00	0.00	0.00	0.00
200.2404.051								
CDBG GRANT	.00	0.00	59,866.71	180,742.10	149,107.54	653,498.00	310,283.00	310,283.00

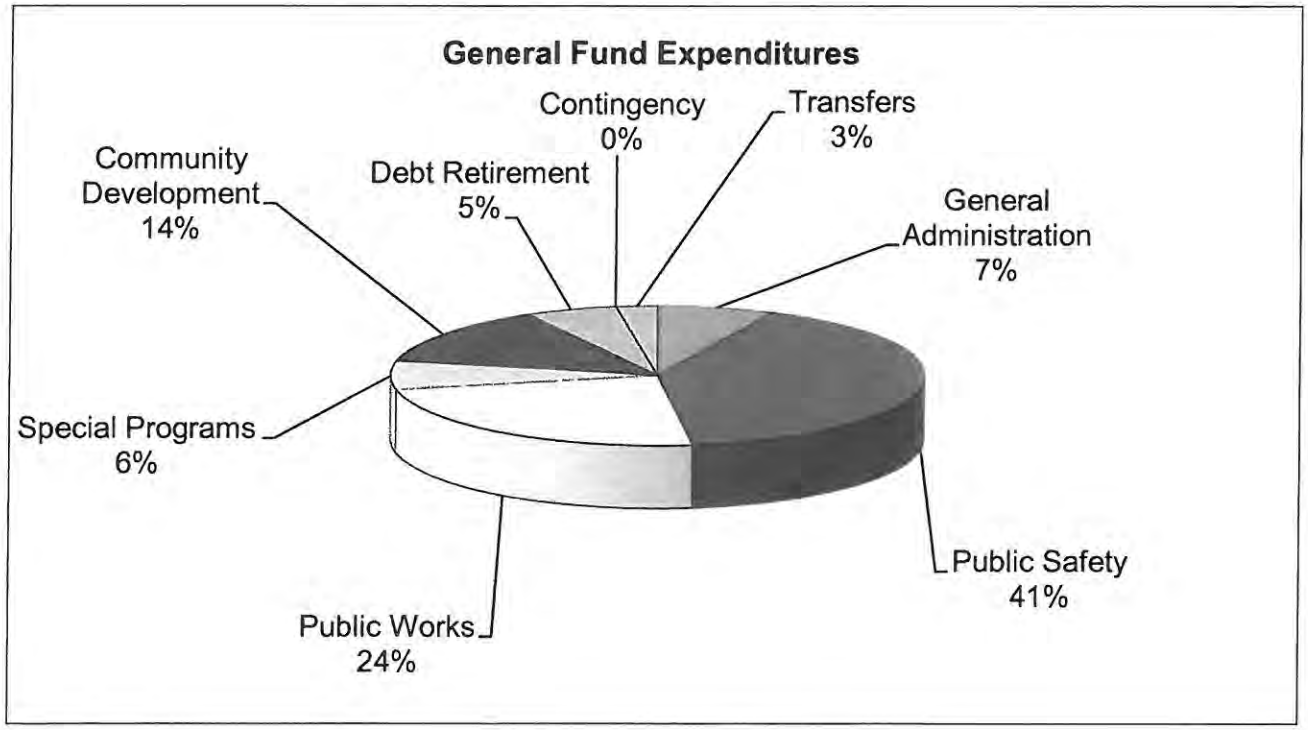
GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
OTHER CATEGORICAL AID								
200.2404.053								
FEMA / VDEM PROJECT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.054								
VDOT - REVENUE SHARING	9,450.00	1,575.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.055								
EMS GRANT	61,143.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.057								
VDOT REV SHARING GLADECRK	.00	0.00	0.00	0.00	0.00	131,000.00	131,000.00	131,000.00
200.2404.058								
TINKER CREEK CANOE RAMP PR	.00	0.00	0.00	21,500.00	0.00	0.00	0.00	0.00
200.2404.782								
VDOT REVENUE SHARING-BRIDG	4,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.2404.783								
RSTP WALNUT AVE IMP	.00	0.00	0.00	0.00	0.00	90,000.00	0.00	0.00
200.2404.784								
ROANOKE VALLEY GREENWAY CO	.00	0.00	0.00	0.00	0.00	12,500.00	12,500.00	12,500.00
200.2404.785								
ROCO EDA	.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	20,000.00
OTHER CATEGORICAL AID TOTAL	1157,690.43	1097,764.27	1281,586.82	1439,204.11	1,050,733.02	2,263,243.00	1,711,555.00	1,711,555.00
GENERAL FUND TOTAL	7507,471.44	10212,691.34	7652,895.69	7819,169.67	5,598,982.37	9,122,395.00	8,586,250.00	8,623,750.00

Funding Summary

General Fund Expenditures
BY Function Compared to the FY 15-16 Adopted Budget

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
General Administration	549,062	595,381	604,760	-	1.58%
Public Safety	3,799,252	3,431,705	3,523,578	-	2.68%
Public Works	2,072,222	2,239,606	2,053,764	-	-8.30%
Special Programs	620,018	620,103	564,908	-	-8.90%
Community Development	679,913	1,611,797	1,180,856	-	-26.74%
Debt Retirement	511,979	478,726	475,906	-	-0.59%
Contingency	-	-	-	-	0.00%
Transfers	-	-	219,978	-	100.00%
Total	8,232,446	8,977,318	8,623,750	-	-3.94%



Funding Summary

General Fund Expenditures

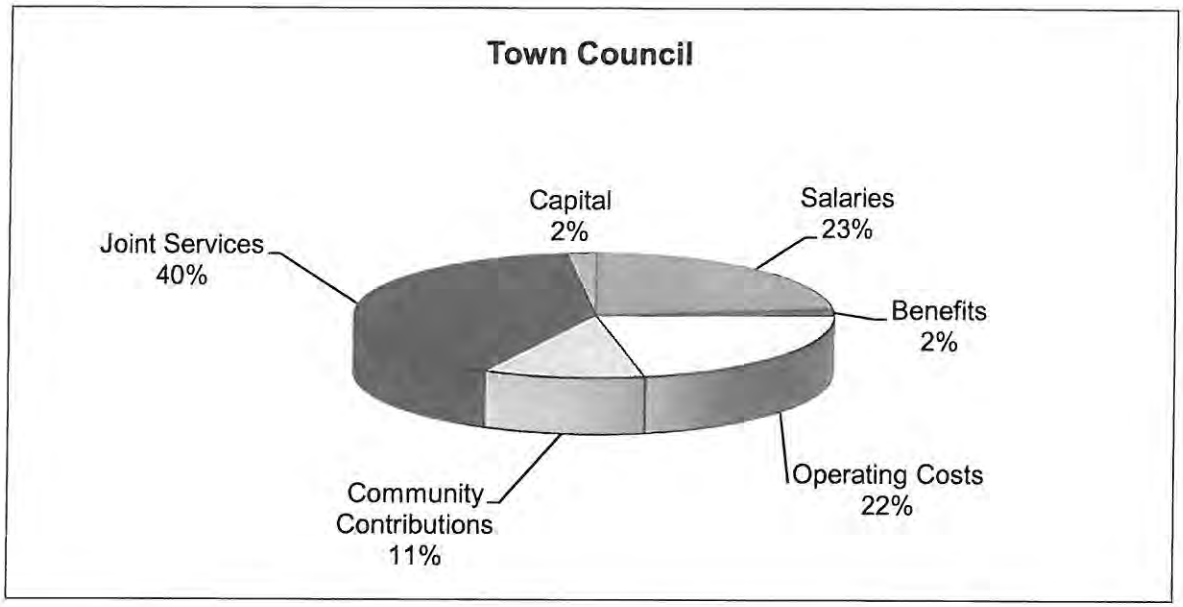
	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Town Council	105,815	115,901	121,268	-	-100.00%
Town Manager	127,513	146,455	126,238	-	-100.00%
Human Resources	62,376	60,790	72,803	-	-100.00%
Legal Services	31,179	30,000	30,000	-	-100.00%
Treasurer/Finance Department	222,179	242,235	254,451	-	-100.00%
Total Administration	**549,062**	**595,381**	**604,760**	**-**	-100.00%
Police Department	1,934,787	1,775,925	1,919,608	-	-100.00%
Communication Services	467,684	472,027	419,390	-	-100.00%
Emergency Services	957	7,500	7,500	-	-100.00%
Grants	8,371	9,273	7,729	-	-100.00%
Fire & EMS	1,290,236	1,049,505	1,058,771	-	-100.00%
Animal & Pest Control	97,217	117,475	110,580	-	-100.00%
Total Public Safety	**3,799,252**	**3,431,705**	**3,523,578**	**-**	-100.00%
Public Works Administration	123,032	134,030	120,012	-	-100.00%
Mnt-Hwy St & Bridges	926,051	1,084,978	1,058,937	-	-100.00%
Snow & Ice Removal	56,633	64,624	65,489	-	-100.00%
Traffic Signs & Street Lights	142,057	159,495	142,809	-	-100.00%
Street & Road Cleaning	84,679	84,259	-	-	-100.00%
Refuse Collection	510,529	514,170	499,485	-	-100.00%
Recycling	79,575	78,515	52,269	-	-100.00%
Building & Grounds	149,666	119,535	103,763	-	-100.00%
Health Department	-	-	11,000	-	100.00%
Total Public Works	**2,072,222**	**2,239,606**	**2,053,764**	**-**	-100.00%
Special Programs	141,134	147,952	139,328	-	-100.00%
War Memorial Interdepartment	5,249	10,000	7,500	-	-100.00%
War Memorial	324,071	293,546	289,433	-	-100.00%
Vinton Veteran's Monument	1,019	4,500	4,500	-	-100.00%
Swimming Pool/Parks	63,795	75,245	3,421	-	-100.00%
Senior Program	84,750	88,860	111,680	-	-100.00%
Town Museum	-	-	9,046	-	100.00%
Total Special Programs	**620,018**	**620,103**	**564,908**	**-**	-100.00%
Planning & Zoning	279,041	572,635	564,685	-	-100.00%
Economic Development	269,192	894,812	508,821	-	-100.00%
Public Transportation	126,449	135,000	100,000	-	-100.00%
Vinton Business Center	5,231	9,350	7,350	-	-100.00%
Total Community Dev	**679,913**	**1,611,797**	**1,180,856**	**-**	-100.00%
Debt Retirement	511,979	478,726	475,906	-	-100.00%
Contingency	-	-	-	-	0.00%
Transfer to Other Funds	-	-	219,978	-	0.00%
Total Other Expenses	**511,979**	**478,726**	**695,884**	**-**	-100.00%
Total	8,232,446	8,977,318	8,623,750	-	-100.00%

Funding Summary

Town Council

Account Code: 200.1100

Summary Accounts	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Salaries	28,126	28,131	28,131	-	0.00%
Benefits	2,178	2,152	2,152	-	0.00%
Operating Costs	13,669	22,850	26,350	-	15.32%
Community Contributions	13,900	15,750	13,150	-	-16.51%
Joint Services	47,450	47,018	49,145	-	4.52%
Capital	492	-	2,340	-	100.00%
Special Projects	-	-	-	-	-
Total	105,815	115,901	121,268	-	4.63%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Town Council Members	5.00	5.00	5.00	5.00
Total	5.00	5.00	5.00	5.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TOWN COUNCIL								
200.1100.101 SALARIES & WAGES	25,520.15	28,302.37	28,211.27	28,125.46	20,741.16	28,131.00	28,131.00	28,131.00
200.1100.102 SALARIES & WAGES - OVERTIM	233.00	34.00-	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.201 SS/MEDICARE	1,954.07	2,151.55	2,199.58	2,177.29	1,586.91	2,152.00	2,152.00	2,152.00
200.1100.203 INSURANCE - VRS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.302 CONTRACTUAL SERVICES	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.304 MAINTENANCE & REPAIRS EQUI	.00	589.50	75.00	0.00	0.00	500.00	500.00	500.00
200.1100.307 ADVERTISING	1,477.50	5,269.03	2,310.31	2,271.13	1,110.00	1,500.00	1,500.00	1,500.00
200.1100.311 CODIFICATION/ORDINANCES	3,587.68	2,594.96	2,192.05	3,520.15	0.00	4,000.00	4,000.00	4,000.00
200.1100.521 TELEPHONE	.00	0.00	0.00	0.00	47.06	700.00	700.00	700.00
200.1100.522 POSTAGE	.00	0.00	0.00	0.00	68.64	400.00	400.00	400.00
200.1100.538 LIABILITY INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.541 OFFICE SUPPLIES	205.24	29.00	185.34	208.21	144.17	250.00	250.00	250.00
200.1100.560 TRAVEL (MILEAGE/FARE)	978.69	4,964.63	4,002.03	3,454.47	2,551.35	4,000.00	4,000.00	4,000.00
200.1100.571 COMMUNITY CONTRIBUTIONS	7,650.00	16,650.00	17,500.00	15,175.00	13,900.00	15,750.00	13,150.00	13,150.00
200.1100.574 WAR MEMORIAL EVENTS	631.79	4,464.50	1,788.47	303.50	0.00	1,000.00	1,000.00	1,000.00
200.1100.581 DUES & SUBSCRIPTIONS	5,541.00	5,864.73	5,999.00	5,980.00	6,010.00	6,500.00	6,500.00	6,500.00
200.1100.585 MISCELLANEOUS	4,364.92	1,456.53	1,399.05	149.50	139.43	1,500.00	1,500.00	1,500.00
200.1100.589 MEETING EXPENSES	.00	0.00	0.00	0.00	3,916.21	0.00	3,500.00	3,500.00
200.1100.591 EMPLOYEE APPRECIATION GIFT	2,499.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1100.592 SPECIAL AWARDS	.00	0.00	0.00	0.00	38.00	0.00	0.00	0.00
200.1100.593 COMMITTEES APPRECIATION DI	161.48	2,250.24	0.00	1,453.45	0.00	0.00	2,500.00	2,500.00
200.1100.600 JOINT LOCAL GOVT. SERVICES	42,528.30	43,841.00	43,859.10	42,505.00	47,450.00	47,018.00	49,145.00	49,145.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TOWN COUNCIL								
200.1100.605 BOARD OF ELECTIONS	1,885.38	0.00	2,201.84	0.00	0.00	2,500.00	0.00	0.00
200.1100.708 PURCHASE OF LAND	.00	0.00	0.00	0.00	125,944.06	124,244.00	0.00	0.00
200.1100.709 REPLACEMENT OF EQUIPMENT	.00	0.00	0.00	491.97	0.00	0.00	2,340.00	2,340.00
200.1100.722 SPECIAL PROJECTS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOWN COUNCIL TOTAL	99,219.12	118,394.04	111,923.04	105,815.13	223,646.99	240,145.00	121,268.00	121,268.00

Vinton Town Manager's Office Mission Statement

The Mission of the Town of Vinton Town Manager's office is to record and implement the policies of the Town Council. We will provide the professional link between the citizens of Vinton and all agencies of government in ways that are efficient and cost effective. We will accomplish this by following core values that will be reflected in our everyday activities with our pledge to be neutral and impartial, the dedication to service excellence and by conducting ourselves ethically, honestly and with integrity.

Fiscal Year 2015-2016 Accomplishments

1. Coordinated the purchase and installation of the Laser fiche Program on two computers at Public Works and provided some basic training to administrative staff.
2. Continued to work with Roanoke County to develop and implement a new email archive system to effectively retail and manage employee emails in conformance with Virginia Library retention standards.
3. Facilitated along with Roanoke County a meeting at the War Memorial regarding hotel market study.
4. Solicited hotel market study consultants by RFP and signed contract for study with Hospitality Marketers International, Inc.
5. At the direction of Council, facilitated the purchase of property located at 305 Gus Nicks Boulevard (former Holdren's County Store) at public auction.
6. Continued assisting in coordination of the Vinton Branch Library Construction and participated in Dedication Ceremony.
7. Assisted Town Council in the process and appointment of new Council Member to fill the seat left vacant by the resignation of Wes Nance.
8. Met with Roanoke County and developers regarding Roland Cook project and required process for rezoning to Mixed Use District.
9. Participated in ribbon cutting for HIVE, new business incubator in the first floor of the Health Department building.
10. Participated with Mayor in the Local Government Certificate Conference at Hotel Roanoke.
11. Assisted Town Council in the process and appointment of Interim Police Chief and permanent Police Chief.
12. Coordinated and participated in Council Strategic Planning Retreat with Council and Kathy Baske-Young as facilitator.
13. Prepared first draft of project management report and briefed Council; received monthly updates from staff; updated report and posted each month to Drop Box.

Fiscal Year 2016-2017 Goals

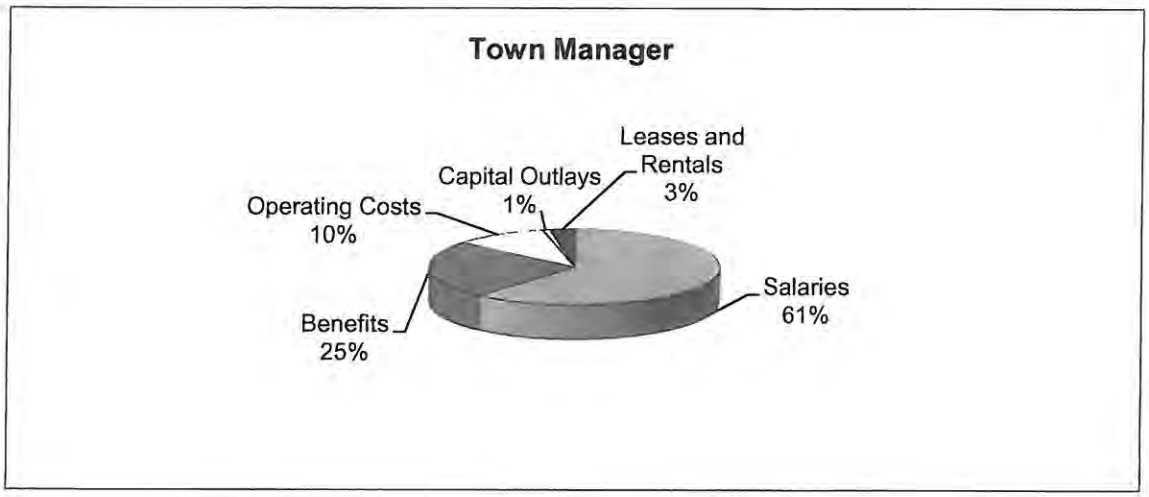
1. In partnership with Town Council, provide leadership to carry out the two year strategic goals for the organization, focusing on:
    a. Economic Development and Downtown Revitalization
    b. Infrastructure Investment
    c. Staff Development
    d. Volunteer Partnerships
2. Facilitate and engage Town Council and the community to develop a long term financial plan to ensure financial sustainability of the town through operations and capital investment.

Funding Summary

Town Manager

Account Code: 200.1200

Summary Accounts	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Salaries	77,964	91,995	77,258	-	-16.02%
Benefits	33,779	37,660	31,481	-	-16.41%
Operating Costs	11,884	12,200	12,899	-	5.73%
Capital Outlays	500	1,000	1,000	-	0.00%
Leases and Rentals	3,386	3,600	3,600	-	0.00%
Total	127,513	146,455	126,238	-	-13.80%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Executive Assistant/Town Clerk	1.00	1.00	1.00	1.00
Town Manager	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TOWN MANAGER'S OFFICE								
200.1200.101 SALARIES & WAGES	82,065.52	72,888.94	79,572.11	77,963.95	44,151.19	91,995.00	77,258.00	77,258.00
200.1200.103 SALARIES & WAGES - PART-TI	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.105 TERMINATION PAY	.00	0.00	0.00	0.00	3,214.13	0.00	0.00	0.00
200.1200.201 SS/MEDICARE	5,919.43	5,473.97	5,984.85	5,841.54	3,527.80	7,040.00	5,911.00	5,911.00
200.1200.202 RETIREMENT CONTRIBUTION- V	9,795.79	6,227.65	7,469.81	9,792.80	4,884.00	11,410.00	8,444.00	8,444.00
200.1200.203 INSURANCE - VRS	202.87	884.09	937.30	963.09	474.72	1,215.00	1,013.00	1,013.00
200.1200.204 NATIONWIDE	.00	0.00	0.00	112.50	81.25	75.00	75.00	75.00
200.1200.205 MEDICAL INSURANCE	8,696.50	8,688.60	9,985.20	10,916.40	7,602.95	11,720.00	9,904.00	9,904.00
200.1200.206 CAR ALLOWANCE	.00	6,000.00	6,000.00	6,000.00	4,250.00	6,000.00	6,000.00	6,000.00
200.1200.211 WORKERS' COMPENSATION INS	76.00	70.00	117.35	152.52	94.40	200.00	134.00	134.00
200.1200.301 LEGAL SERVICES	35,668.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.302 CONTRACTUAL SERVICES	2,367.56	1,113.83	832.97	1,207.00	151.08	1,000.00	1,000.00	1,000.00
200.1200.304 MAINTENANCE & REPAIRS EQUI	312.00	36.00	0.00	0.00	0.00	400.00	400.00	400.00
200.1200.305 MAINTENANCE SERVICE CONTRA	633.00	858.70	1,096.42	713.00	655.00	700.00	700.00	700.00
200.1200.306 PRINTING & BINDING	68.50	0.00	233.88	49.85	85.94	450.00	450.00	450.00
200.1200.521 TELEPHONE	887.41	1,044.03	597.88	597.50	1,074.04	0.00	0.00	0.00
200.1200.535 MOTOR VECHICLE INSURANCE	504.00	0.00	0.00	0.00	0.00	0.00	399.00	399.00
200.1200.537 SMALL INSURANCE CLAIMS	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.541 OFFICE SUPPLIES	1,696.72	2,281.60	1,124.83	1,456.99	768.43	1,500.00	1,500.00	1,500.00
200.1200.548 GAS, OIL,GREASE & ANTIFREE	327.12	0.00	0.00	0.00	0.00	0.00	300.00	300.00
200.1200.560 TRAVEL (MILEAGE/FARE)	1,555.34	3,134.43	5,506.67	5,087.04	4,775.78	5,000.00	5,000.00	5,000.00
200.1200.581 DUES & SUBSCRIPTIONS	1,964.50	2,699.90	2,562.08	2,598.25	1,488.60	2,700.00	2,700.00	2,700.00
200.1200.585 MISCELLANEOUS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.589 MEETING EXPENSES	370.30	424.36	233.70	175.35	252.07	450.00	450.00	450.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TOWN MANAGER'S OFFICE								
200.1200.702								
FURNITURE & FIXTURES	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1200.709								
REPLACEMENT OF EQUIPMENT	523.95	822.32	1,462.99	499.99	0.00	1,000.00	1,000.00	1,000.00
200.1200.801								
LEASE/RENT OF EQUIPMENT	3,321.86	3,523.80	3,454.48	3,385.22	2,037.00	3,600.00	3,600.00	3,600.00
TOWN MANAGER'S OFFICE TOTAL	156,980.76	116,172.22	127,172.52	127,512.99	79,568.38	146,455.00	126,238.00	126,238.00

Vinton Human Resources Department Mission Statement

The Human Resources Department serves as a strategic partner in creating a stable work environment, thus enabling employees to support and accomplish the goals and mission of the town by:

- Properly balancing the needs of the employees and the needs of the Town.
- Ensuring a diverse workforce in a safe and discrimination/harassment free environment by: maintaining compliance with employment laws and government regulations; providing management and employee training; and developing policies and procedures.
- Facilitating training and development in areas of: effective leadership and career development of employees; employment law and government regulation, and litigation avoidance.
- Hiring the most qualified employees by: pre-planning staffing needs; ensuring an effective internal interview process; increasing company visibility in the employment marketplace; identifying the best and most cost effective recruitment sources; and conducting thorough reference checks.
- Retaining our valued employees by: assuring effective leadership qualities in our managers; providing competitive wages and benefits; furnishing technical, interpersonal and career development training and coaching; conducting exit interviews and supplying relevant feedback to management; and enhancing two-way communication between employees and management.

Fiscal Year 2015-2016 Accomplishments

1. Held small employee meetings for the purpose of discussing issues that are relevant to improving morale and procedures. Furthermore, effectively implemented changes that were needed as a result of the small meeting discussions.
2. Successfully completed a Compensation Study for all employees.
3. Developed and implemented policies to assist employees in career development.
4. Implemented Storm Water training for staff.

Fiscal Year 2016-2017 Goals

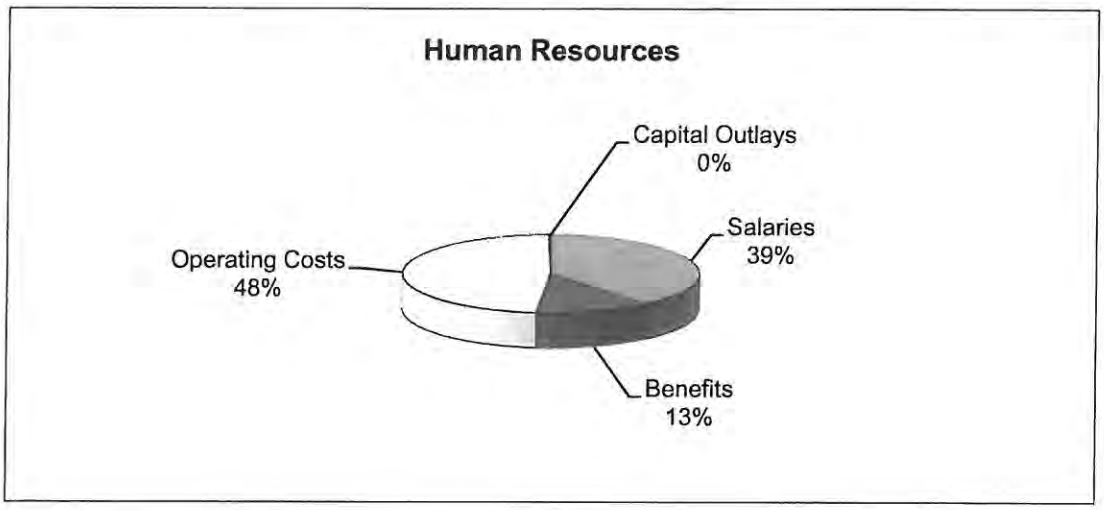
1. Complete the revision of the Town's Employee Handbook.
2. Facilitate training opportunities for employee growth and development.
3. Ensure compliance with Town, State and Federal policies, procedures and regulations in order to provide a work environment that is conducive and effective in meeting the needs of our customers.
4. Support the Town's employees and managers through the interpretation and application of policies and procedures. Increase the organization's learning.
5. Assess training needs and develop training opportunities in conjunction with employees and managers identified needs.
6. Increase employee job satisfaction, engagement, morale, and accountability.

Funding Summary

Human Resources

Account Code: 200.1203

Summary Accounts	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Salaries	19,416	19,515	28,373	-	45.39%
Benefits	7,537	7,500	9,155	-	22.07%
Operating Costs	35,236	33,625	35,125	-	4.46%
Capital Outlays	187	150	150	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	62,376	60,790	72,803	-	19.76%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Human Resources Dir	1.00	-	-	-
Human Resources Spec	-	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
HUMAN RESOURCES								
200.1203.101 SALARIES & WAGES	26,907.22	27,009.48	29,203.00	19,416.00	16,488.87	19,515.00	28,373.00	28,373.00
200.1203.103 SALARIES & WAGES - PART-TI	.00	0.00	0.00	0.00	279.50	1,000.00	0.00	0.00
200.1203.105 TERMINATION PAY	.00	0.00	0.00	0.00	106.72	0.00	0.00	0.00
200.1203.201 SS/MEDICARE	1,871.24	2,005.54	2,188.24	1,480.30	1,264.28	1,495.00	2,171.00	2,171.00
200.1203.202 RETIREMENT CONTRIBUTION- V	3,768.94	2,271.10	2,562.52	2,387.55	1,951.93	2,420.00	3,102.00	3,102.00
200.1203.203 INSURANCE - VRS	71.11	322.78	323.70	233.00	188.13	260.00	372.00	372.00
200.1203.204 NATIONWIDE	.00	0.00	0.00	26.50	36.25	30.00	30.00	30.00
200.1203.205 MEDICAL INSURANCE	2,300.31	2,371.20	2,587.20	3,052.40	2,348.00	3,150.00	3,069.00	3,069.00
200.1203.207 DISABILITY INS - HYBRID EM	.00	0.00	0.00	250.00	320.11	0.00	394.00	394.00
200.1203.211 WORKERS' COMPENSATION INS	22.00	25.00	83.13	107.26	11.67	145.00	17.00	17.00
200.1203.215 ACA EXCISE TAX	.00	0.00	0.00	266.24	0.00	267.00	300.00	300.00
200.1203.301 LEGAL SERVICES	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1203.302 CONTRACTUAL SERVICES	9,818.55	8,322.78	8,110.62	12,402.17	9,389.87	9,000.00	10,200.00	10,200.00
200.1203.304 MAINTENANCE & REPAIRS EQUI	126.00	0.00	0.00	18.00	0.00	200.00	200.00	200.00
200.1203.306 PRINTING & BINDING	.00	0.00	0.00	0.00	0.00	800.00	800.00	800.00
200.1203.307 ADVERTISING	3,897.21	2,708.63	364.25	2,510.00	0.00	1,000.00	1,000.00	1,000.00
200.1203.356 SPECIAL TRAINING	6,072.45	5,010.53	13,002.02	2,099.11	5,762.50	5,733.00	6,000.00	6,000.00
200.1203.521 TELEPHONE	2,000.00	0.00	0.00	0.00	5.21	0.00	500.00	500.00
200.1203.522 POSTAGE	23.06	0.00	0.00	67.35	152.07	225.00	225.00	225.00
200.1203.534 RISK MANAGEMENT	.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
200.1203.541 OFFICE SUPPLIES	282.97	342.70	312.63	1,132.69	359.52	300.00	300.00	300.00
200.1203.560 TRAVEL & TRAINING	525.46	10.00	78.47	1,556.22	801.00	1,500.00	1,500.00	1,500.00
200.1203.561 TUITION REIMBURSEMENT	6,927.27	1,800.00	3,250.00	1,007.47	1,056.27	3,500.00	3,500.00	3,500.00
200.1203.581 DUES & SUBSCRIPTIONS	277.00	363.23	289.75	841.50	412.75	600.00	600.00	600.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
HUMAN RESOURCES								
200.1203.589 MEETING EXPENSES	.00	0.00	0.00	0.00	611.41	500.00	500.00	500.00
200.1203.592 SPECIAL EVENTS AWARD	9,390.41	8,982.36	8,940.93	13,334.99	7,169.31	9,000.00	9,000.00	9,000.00
200.1203.707 OFFICE EQUIPMENT	6.77	0.00	40.00	186.98	476.98	150.00	150.00	150.00
200.1203.709 REPLACEMENT OF EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HUMAN RESOURCES TOTAL	74,287.97	61,545.33	71,336.46	62,375.73	49,192.35	60,790.00	72,803.00	72,803.00

Funding Summary

Legal Services

Account Code: 200.1207

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Contract Services	31,179	30,000	30,000	-	0.00%
Total	31,179	30,000	30,000	-	0.00%

Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Part-Time Attorney	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
LEGAL SERVICES								
200.1207.302								
CONTRACTUAL SERVICES	4,185.00	36,938.75	29,625.62	31,178.70	28,942.00	30,000.00	30,000.00	30,000.00
LEGAL SERVICES								
TOTAL	4,185.00	36,938.75	29,625.62	31,178.70	28,942.00	30,000.00	30,000.00	30,000.00

Vinton Treasurer/Finance Department Mission Statement

In a spirit of excellence, integrity, and dedication, the Town of Vinton, Virginia's Finance Department is committed to providing timely, accurate, clear and complete information and support to other Town departments, citizens, and the community at large.

Fiscal Year 2015-2016 Accomplishments

1. Achieved the GFOA Award for Financial Reporting for the 20th consecutive year.
2. Completed RFP for Auditing Services. Brown Edwards was selected as the Town Auditors for the next 5 years, with 3-one year extensions.
3. Hired new Accounting Manager, and re-classified Meter Reading Technician to Senior Meter Reading Technician in the Treasurer/Finance Department.
4. Completed Phase 1 of the auto-read meter reading system for the water and sewer billing.
5. Worked with the Downtown CDBG Grant Façade Program in the absence of the Assistant Town Manager.
6. Developed the Closing Documents and worked with the Town Attorney in processing the closing of the first Revolving Loan Program issued through the Downtown CDBG Grant.
7. Began working with partners of the Brewery which is locating in Downtown Vinton.

Fiscal Year 2016-2017 Goals

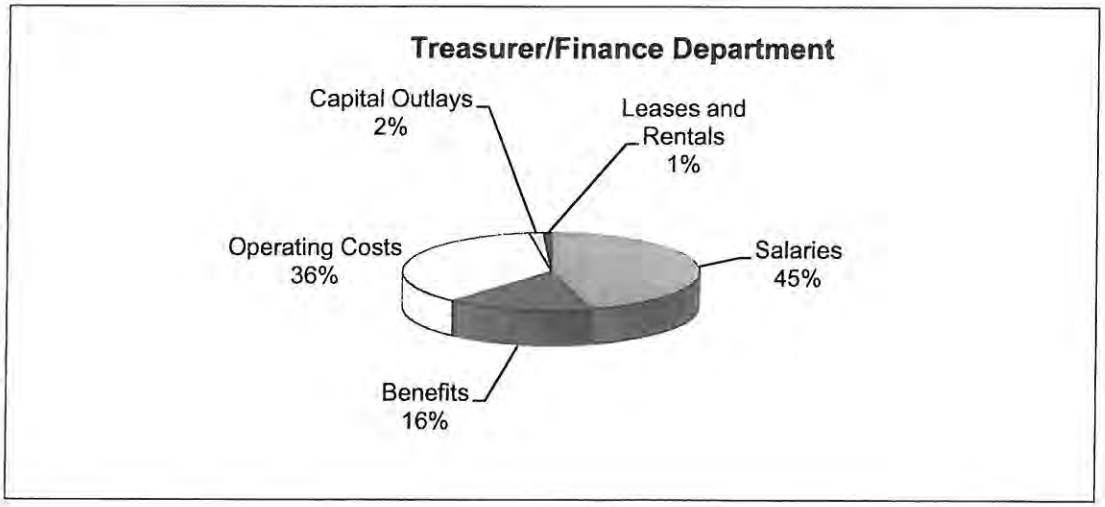
1. Continue to educate our citizens toward the use of our electronic payment methods for utilities, by either online ACH or credit card payments.
2. Continue to improve Customer Service in all aspects of operations by providing the highest level of service to our external and internal customers.
3. Re-evaluate Job Functions and reorganize where necessary to meet the changing needs of the Finance Department and the changing work requirements.
4. Implement an on-line Employee Resource Center for Employees to be able to access their pay information and historical information and leave accrual information.
5. Continue to work uncollected receivables and write-off accounts annually.
6. Continue to develop employee knowledge for ACS and MUNIS reporting tools available that will assist staff in becoming more efficient with job task.
7. Attain GFOA Award for Financial Reporting after the completion of the annual financial report.
8. To achieve the GFOA Award for Budget Presentation.

Funding Summary

Treasurer/Finance Department

Account Code: 200.1214

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	104,941	108,935	115,740	-	6.25%
Benefits	44,537	41,770	40,717	-	-2.52%
Operating Costs	69,063	85,230	91,694	-	7.58%
Capital Outlays	1,104	4,000	4,000	-	0.00%
Leases and Rentals	2,534	2,300	2,300	-	0.00%
Total	222,179	242,235	254,451	-	5.04%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Accounting Technician	3.00	3.00	3.00	3.00
Part-time Acct Tech	1.00	-	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00
Treasurer/Finance Dir	1.00	1.00	1.00	1.00
Total	7.00	6.00	7.00	7.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TREASURER/FINANCE DEPARTMENT								
200.1214.101 SALARIES & WAGES	105,761.83	116,021.56	118,496.15	104,940.27	79,951.34	108,935.00	113,830.00	113,830.00
200.1214.102 SALARIES & WAGES - OVERTIM	1,401.63	134.78	0.00	0.00	0.00	0.00	0.00	0.00
200.1214.103 SALARIES & WAGES - PART-TI	8,238.49	2,880.00	4,182.50	0.00	169.80	0.00	1,910.00	1,910.00
200.1214.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1214.201 SS/MEDICARE	8,719.07	8,881.41	9,035.61	7,547.30	5,809.02	8,335.00	8,854.00	8,854.00
200.1214.202 RETIREMENT CONTRIBUTION- V	14,942.76	9,750.16	10,894.51	13,001.49	9,671.32	13,285.00	12,343.00	12,343.00
200.1214.203 INSURANCE - VRS	294.78	1,385.24	1,381.59	1,269.38	928.30	1,415.00	1,480.00	1,480.00
200.1214.204 NATIONWIDE	.00	0.00	0.00	166.50	168.24	115.00	115.00	115.00
200.1214.205 MEDICAL INSURANCE	18,231.19	19,203.60	20,537.40	22,163.60	13,950.85	18,380.00	17,565.00	17,565.00
200.1214.207 DISABILITY INS - HYBRID EM	.00	0.00	0.00	206.30	210.40	0.00	253.00	253.00
200.1214.209 UNEMPLOYMENT INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1214.211 WORKERS' COMPENSATION INS	105.00	101.00	140.33	181.84	75.84	240.00	107.00	107.00
200.1214.302 CONTRACTUAL SERVICES	1,105.94	5,809.48	2,850.00	7,224.29	29.60	3,000.00	3,000.00	3,000.00
200.1214.303 INDEPENDENT AUDITORS	18,995.00	18,798.00	24,408.63	18,240.00	21,581.54	20,000.00	22,900.00	22,900.00
200.1214.304 MAINTENANCE & REPAIRS EQUI	2,174.73	681.90	951.09	519.99	749.50	1,000.00	1,000.00	1,000.00
200.1214.305 MAINTENANCE SERVICE CONTRA	15,713.77	19,589.10	22,205.88	22,302.88	19,610.42	25,400.00	27,164.00	27,164.00
200.1214.306 PRINTING & BINDING	6,077.17	3,324.34	7,285.62	5,091.48	4,728.33	5,000.00	5,000.00	5,000.00
200.1214.521 TELEPHONE	.00	0.00	0.00	0.00	1,217.77	0.00	1,800.00	1,800.00
200.1214.522 POSTAGE	.00	0.00	0.00	0.00	4,282.02	9,900.00	9,900.00	9,900.00
200.1214.541 OFFICE SUPPLIES	5,099.47	5,748.39	3,764.12	5,075.64	2,491.47	4,530.00	4,530.00	4,530.00
200.1214.552 MERCHANDISE FOR RESALE	1,090.61	8,480.60	3,997.00	1,050.00	1,088.40	4,500.00	4,500.00	4,500.00
200.1214.560 TRAVEL (MILEAGE/FARE)	2,101.06	3,025.80	2,597.96	1,611.04	1,821.33	3,500.00	3,500.00	3,500.00
200.1214.581 DUES & SUBSCRIPTIONS	1,804.00	1,871.00	2,016.28	2,349.75	695.00	2,700.00	2,700.00	2,700.00
200.1214.585 MISCELLANEOUS	1,515.14	1,399.21	1,342.24	2,732.32	417.37	2,000.00	2,000.00	2,000.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TREASURER/FINANCE DEPARTMENT								
200.1214.587 STATE SALES TAX	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1214.707 OFFICE EQUIPMENT	3,357.16	3,345.98	1,125.56	99.09-	241.18	2,500.00	2,500.00	2,500.00
200.1214.716 OTHER EQUIPMENT	3,595.06	2,135.64	199.90	1,004.40	0.00	1,500.00	1,500.00	1,500.00
200.1214.801 LEASE/RENT OF EQUIPMENT	2,916.25	2,671.80	3,522.79	2,533.22	1,548.00	2,300.00	2,300.00	2,300.00
200.1214.903 BANK SERVICE CHARGES	8,470.80	7,247.47	3,769.85	2,570.78	903.59	3,200.00	3,200.00	3,200.00
200.1214.904 CREDIT CARD FEES	.00	69.88	258.58	297.42	214.10	500.00	500.00	500.00
TREASURER/FINANCE DEPARTMENT TOTAL	231,710.91	242,556.34	244,963.59	221,980.80	172,554.73	242,235.00	254,451.00	254,451.00

Vinton Police Department Mission Statement

The mission of the Vinton Police Department is to deliver quality police services to the community, while placing honesty, integrity, and professionalism above all else. We serve the community by enforcing laws and ordinances, safeguarding life and property, preventing and detecting crime, preserving the peace, being involved in community partnerships, and protecting the rights of all citizens.

Fiscal Year 2015-2016 Accomplishments

1. Continued neighborhood enforcement efforts through utilizing DMV grants to increase neighborhood patrols.
2. Continued the use of LIDAR for more effective traffic enforcement. VPD has three handheld laser units for use by car and/or bicycle. Officers are concentrating efforts in the areas of Town that we see a trend in traffic crashes and driving complaints. Also, a grant in January allowed the department to purchase two speed monitoring devices to utilize in problem areas.
3. The department website continues to be a good source of information from the department to our citizens. Things such as current police events or community alerts can be viewed and communication is improved with the ability of the public submitting comments or reporting incidents. We have continued to assist with our neighborhood watch groups and had a very successful National Night Out event in August 2015 with many citizens, police and Town staff represented.
4. The department started a face book page and uses this social media platform to share information with members of the community.
5. An advanced citizens' police academy was held and ten community members graduated in November 2015.
6. We have completed most of the work to make the Emergency Operations Center more functional and effective. Plans are in the works to install radio equipment to supplement communications during an incident.
7. We continue to have officers stopping in at the schools and building a rapport with the school aged children, and establish a good working relationship with the staff of the schools.
8. The department continues with the extra-territorial arrest agreement with Roanoke City, Roanoke County, and the City of Salem. This agreement allows seamless transition of law enforcement services across jurisdictional boundaries and improves our ability to investigate and mitigate crimes no matter which locality we are located.
9. The department continues to work at keeping accreditation current and complying with all the standards set forth with the accreditation process.
10. The department continues to use the domestic violence screening system instituted last year in order to better document instances of domestic violence and access the likelihood that future domestic violence will occur.
11. Changes were made to the department's awards program, and the new program took place at the February 2, 2016 council meeting.

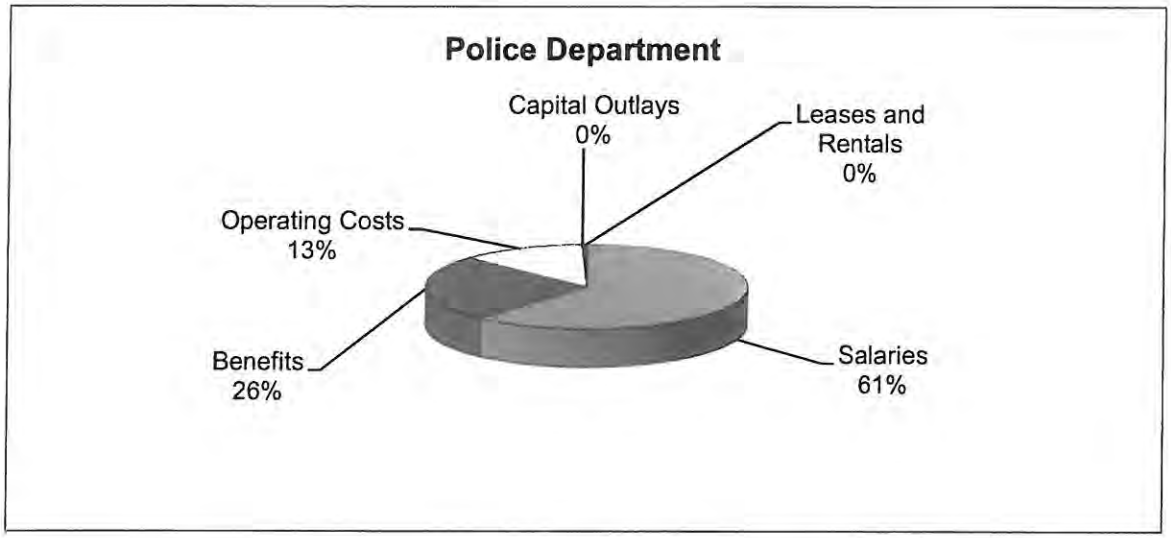
Fiscal Year 2016-2017 Goals

1. Bring the department back to full staffing and then put emphasis on specialized training for officers.
2. Continue to seek Alternate Funding through grants and asset seizures.
3. Continue to more accurately compile crime and traffic data in order to identify locations of frequent incidents. Through crime analysis, we can conduct targeted patrols in an effort to reduce the number of occurrences.
4. Increase recruitment efforts by updating department informational brochures and attending career days and job fairs.
5. Reorganize staffing in the Detective Division in order to investigate TOV drug violations and increase efforts to detect and enforce violations pertaining to crimes against children. Additionally, considerations will be given to having administrative staff available to officers for longer periods of time to improve communication and be able offer more resources to them.
6. Gain approval for a compensation plan that will adjust the salary of department personnel in order to be competitive with surrounding law enforcement agencies and provide fair and equitable compensation for the tasks that personnel accomplish. Salaries for department personnel are well below that of nearby localities and the fear is that we will begin to lose officers to those departments after a substantial investment in training, education, experience, equipment, and service to the public. It has been many years since an adjustment was made and now is the time to update and improve our compensation plan.

Funding Summary

Police Department

Account Code: 200.3101	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	1,129,299	1,046,273	1,178,830	-	12.67%
Benefits	422,286	431,491	491,381	-	13.88%
Operating Costs	276,755	286,505	239,741	-	-16.32%
Capital Outlays	100,580	6,000	4,000	-	-33.33%
Leases and Rentals	5,867	5,656	5,656	-	0.00%
Total	1,934,787	1,775,925	1,919,608	-	8.09%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Administrative Serv Coor	1.00	1.00	1.00	1.00
Police Service Asst	1.00	1.00	1.00	1.00
Part -time Police	-	-	-	-
Police Officer	9.00	9.00	9.00	8.00
Master Police Officer	1.00	1.00	1.00	4.00
Sergeant	6.00	6.00	6.00	5.00
Detective	3.00	3.00	3.00	3.00
Lietenant	2.00	2.00	2.00	2.00
Captain	-	-	-	-
Chief of Police	1.00	1.00	1.00	1.00
Total	24.00	24.00	24.00	25.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
POLICE DEPARTMENT								
200.3101.101 SALARIES & WAGES	950,066.34	963,006.19	1051,618.21	1075,703.38	708,328.99	991,273.00	1,110,190.00	1,110,190.00
200.3101.102 SALARIES & WAGES - OVERTIM	38,449.07	47,996.08	49,853.63	44,595.95	33,472.36	35,000.00	35,000.00	35,000.00
200.3101.103 SALARIES & WAGES - PART-TI	44,191.19	992.99	426.98-	0.00	184.00	1,000.00	16,640.00	16,640.00
200.3101.104 WAGES - CONTRACT SERVICES	19,074.38	22,276.50	23,059.75	8,998.92	9,200.31	19,000.00	19,000.00	17,000.00
200.3101.105 TERMINATION PAY	.00	0.00	0.00	0.00	24,174.66	0.00	0.00	0.00
200.3101.201 SS/MEDICARE	83,699.76	79,328.93	76,766.19	83,899.97	56,905.38	80,039.00	88,890.00	88,890.00
200.3101.202 RETIREMENT CONTRIBUTION- V	116,131.43	75,990.40	94,524.73	122,680.32	77,673.16	122,032.00	119,005.00	119,005.00
200.3101.203 INSURANCE - VRS	7,627.37	10,802.47	11,423.18	11,913.99	7,453.51	13,070.00	14,263.00	14,263.00
200.3101.204 NATIONWIDE	.00	0.00	0.00	851.85	990.35	500.00	500.00	500.00
200.3101.205 MEDICAL INSURANCE	138,906.09	120,022.00	141,711.00	178,807.00	147,011.00	187,050.00	242,727.00	242,727.00
200.3101.209 UNEMPLOYMENT INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.211 WORKERS' COMPENSATION INS	17,986.96	18,214.00	18,357.08	24,132.53	18,483.96	28,800.00	25,996.00	25,996.00
200.3101.302 CONTRACTUAL SERVICES	6,550.00	4,000.00	0.00	0.00	52,055.00	0.00	0.00	0.00
200.3101.304 MAINTENANCE & REPAIRS EQUI	47,038.57	44,794.45	42,089.92	52,135.35	25,231.65	35,000.00	35,000.00	35,000.00
200.3101.305 MAINTENANCE SERVICE CONTRA	31,348.13	38,383.78	26,815.22	28,971.08	26,066.46	33,200.00	33,200.00	33,200.00
200.3101.306 PRINTING & BINDING	3,181.83	3,438.04	1,229.23	3,641.31	1,294.13	2,500.00	2,500.00	2,500.00
200.3101.310 UNIFORMS/WEARING APPAREL	16,402.90	15,089.22	14,950.02	17,039.88	9,949.24	15,000.00	15,000.00	15,000.00
200.3101.312 IMAGING PROCESSING	669.94	958.60	564.66	554.49	193.00	1,000.00	1,000.00	1,000.00
200.3101.319 CONTRACTUAL POLICE SERVICE	21,055.66	22,588.02	24,773.88	22,676.07	22,010.97	23,350.00	23,350.00	19,350.00
200.3101.521 TELEPHONE	29,790.98	28,239.62	32,000.29	25,849.88	14,648.94	27,000.00	27,000.00	22,000.00
200.3101.522 POSTAGE	2,162.81	2,209.24	2,424.04	2,299.33	382.29	2,200.00	2,200.00	700.00
200.3101.532 PROPERTY INSURANCE	2,952.00	2,453.00	2,056.00	2,332.00	1,335.00	2,570.00	1,870.00	1,870.00
200.3101.535 MOTOR VECHICLE INSURANCE	14,120.00	13,624.00	17,747.00	13,150.00	8,128.00	14,485.00	11,179.00	11,179.00
200.3101.538 LIABILITY INSURANCE	4,604.00	4,148.00	3,292.00	3,500.00	2,316.00	3,850.00	3,242.00	3,242.00

GENERAL FUND

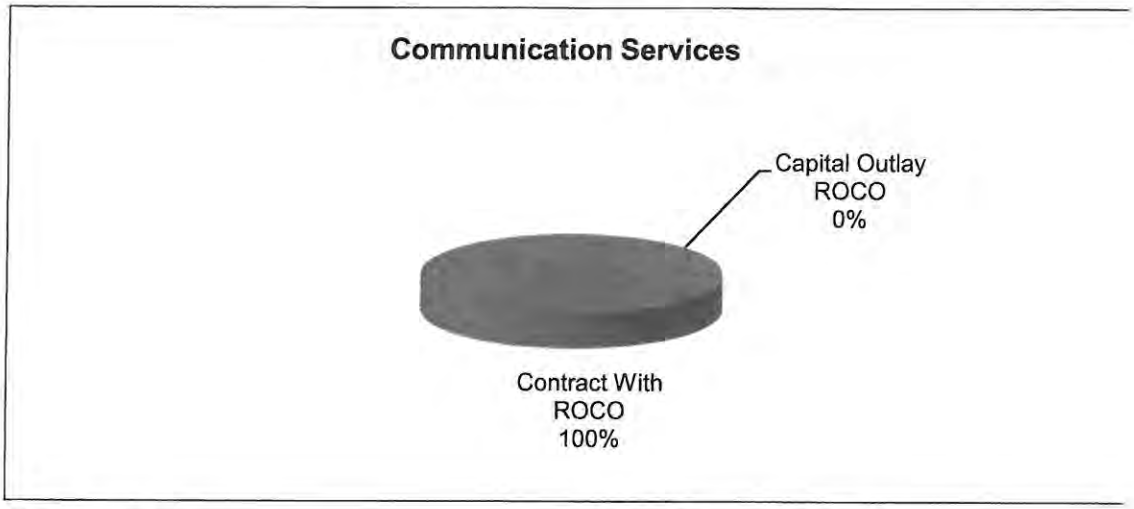
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
POLICE DEPARTMENT								
200.3101.539 LOD - INS COVERAGE	.00	4,778.97	9,436.00	8,232.00	6,786.00	9,100.00	9,500.00	9,500.00
200.3101.541 OFFICE SUPPLIES	7,063.12	6,206.31	6,190.02	5,628.68	3,988.24	6,000.00	6,000.00	6,000.00
200.3101.548 GAS, OIL,GREASE & ANTIFREE	63,920.86	63,172.90	60,657.98	45,832.38	20,323.31	65,750.00	65,750.00	45,200.00
200.3101.553 MATERIALS & SUPPLIES	16,134.65	15,370.68	6,029.93	7,066.33	3,704.93	7,500.00	7,500.00	7,500.00
200.3101.554 FIREARMS AND AMMO	.00	0.00	11,401.80	13,673.88	10,640.19	15,000.00	15,000.00	12,000.00
200.3101.559 ASSET FORFEITURE PROC - DC	.00	3,221.65	1,729.98	0.00	1,081.15	0.00	0.00	0.00
200.3101.560 TRAVEL (MILEAGE/FARE)	11,985.72	6,751.77	12,837.51	14,612.48	3,949.13	12,500.00	12,500.00	7,000.00
200.3101.581 DUES & SUBSCRIPTIONS	831.00	1,531.00	2,051.89	1,116.00	1,831.00	1,500.00	1,500.00	1,500.00
200.3101.585 MISCELLANEOUS	1,794.75	1,840.02	2,622.59	3,948.10	3,299.85	3,500.00	3,500.00	3,500.00
200.3101.589 MEETING EXPENSES	2,789.72	3,155.17	4,044.12	4,496.64	1,193.22	4,500.00	2,500.00	1,500.00
200.3101.591 EMPLOYEE APPRECIATION	.00	0.00	0.00	0.00	987.97	1,000.00	1,000.00	1,000.00
200.3101.703 COMMUNICATIONS EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.705 MOTOR VEHICLES & EQUIPMENT	.00	0.00	0.00	27,273.00	0.00	0.00	0.00	0.00
200.3101.709 REPLACEMENT OF EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.716 OTHER EQUIPMENT	.00	12,997.45	11,504.32	5,958.62	3,602.78	5,588.00	6,000.00	4,000.00
200.3101.722 SPECIAL PROJECTS	539.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3101.731 ATF SPECIAL PROJECTS	14,999.85	10,969.00	0.00	67,348.70	0.00	0.00	0.00	0.00
200.3101.801 LEASE/RENT OF EQUIPMENT	152.32	1,972.70	1,919.91	1,867.16	1,206.00	1,656.00	1,656.00	1,656.00
200.3101.803 LEASE OF STORAGE FACILITY	4,333.29	3,666.63	3,999.96	3,999.96	3,333.30	4,000.00	4,000.00	4,000.00
POLICE DEPARTMENT TOTAL	1720,554.18	1654,189.78	1769,255.06	1934,787.23	1,313,415.43	1,775,513.00	1,964,158.00	1,919,608.00

Funding Summary

Communication Services

Account Code: 200.3102

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	-	-	-	-	0.00%
Capital Outlays	-	-	-	-	0.00%
Contract With ROCO	418,881	423,222	419,390	-	-0.91%
Capital Outlay ROCO	48,803	48,805	-	-	-100.00%
Leases and Rentals	-	-	-	-	0.00%
Total	467,684	472,027	419,390	-	-100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

In FY June 2010 the TOV Communication Center merged with the Roanoke County Communication Ceter

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
COMMUNICATION SERVICES								
200.3102.101 SALARIES & WAGES	12,071.98-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.102 SALARIES & WAGES - OVERTIM	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.103 SALARIES & WAGES - PART-TI	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.104 WAGES - CONTRACT SERVICES	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.201 SS/MEDICARE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.202 RETIREMENT CONTRIBUTION- V	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.203 INSURANCE - VRS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.205 MEDICAL INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.209 UNEMPLOYMENT INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.211 WORKER'S COMP INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.304 MAINTENANCE & REPAIRS EQUI	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.305 ANNUAL OP COST-SERV CHGS	353,404.00	416,966.96	426,839.96	418,880.96	316,305.81	423,222.00	419,390.00	419,390.00
200.3102.310 UNIFORMS/WEARING APPAREL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.319 CONTRACTUAL POLICE SERVICE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.521 TELEPHONE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.523 E-911 COMMUNICATIONS SYSTE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.541 OFFICE SUPPLIES	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.560 TRAVEL (MILEAGE/FARE)	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.567 TRANS TO RC-CAPITAL IMP CO	48,803.04	48,803.04	48,803.04	48,803.04	0.00	48,805.00	0.00	0.00
200.3102.581 DUES & SUBSCRIPTIONS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.585 MISCELLANEOUS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.709 REPLACEMENT OF EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.716 OTHER EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3102.801 LEASE/RENT OF EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

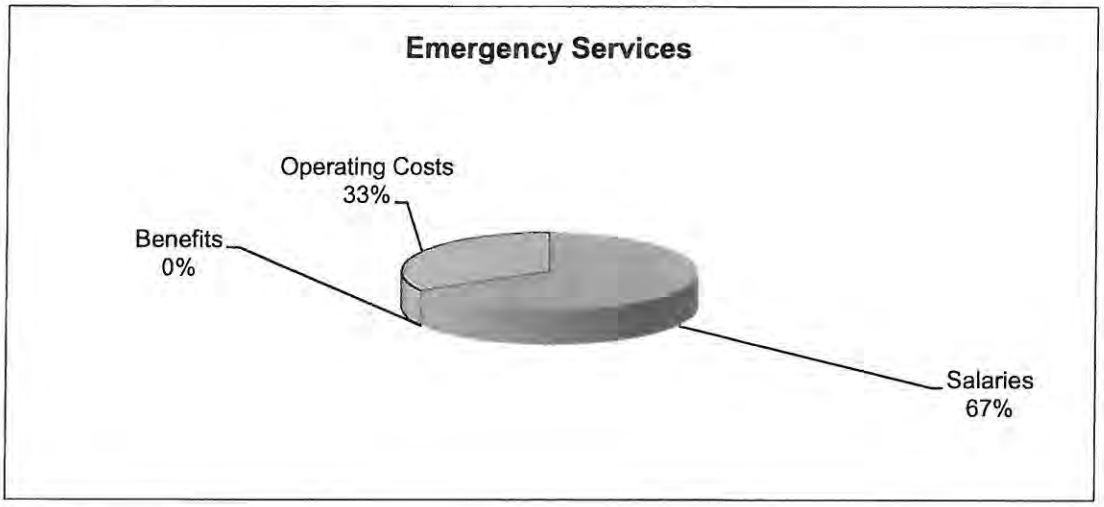
		ACTUAL DOLLARS					BUDGETS		
		06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
COMMUNICATION SERVICES									
	TOTAL	390,135.06	465,770.00	475,643.00	467,684.00	316,305.81	472,027.00	419,390.00	419,390.00

Funding Summary

Emergency Services

Account Code: 200.3103

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	-	5,000	5,000	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	957	2,500	2,500	-	0.00%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	957	7,500	7,500	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

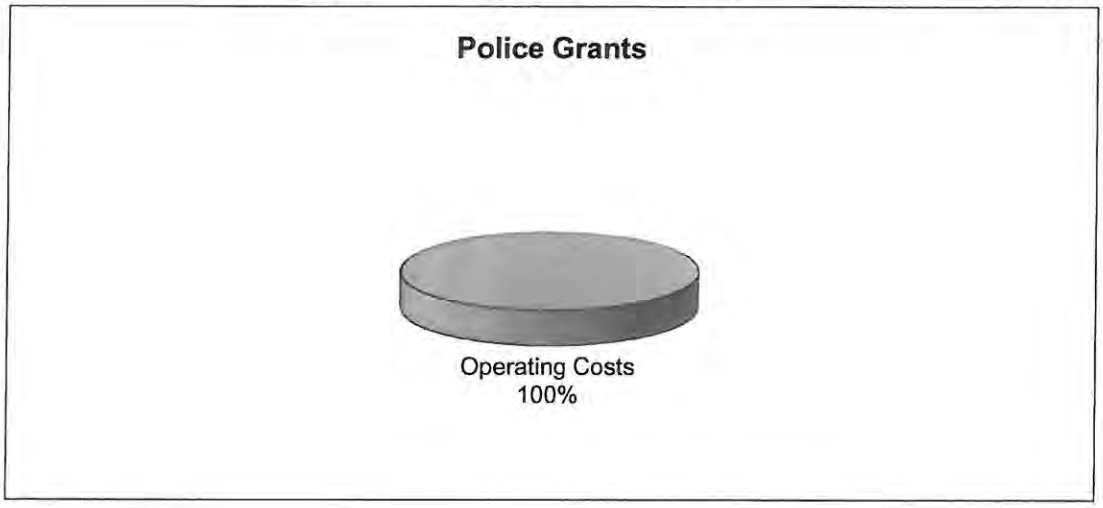
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
EMERGENCY SERVICES								
200.3103.101 SALARIES & WAGES	.00	0.00	7,285.48	0.00	0.00	5,000.00	5,000.00	5,000.00
200.3103.102 SALARIES & WAGES - OVERTIM	.00	0.00	5,431.15	0.00	0.00	0.00	0.00	0.00
200.3103.201 SS/MEDICARE	.00	0.00	943.48	0.00	0.00	0.00	0.00	0.00
200.3103.202 RETIREMENT CONTRIBUTION- V	.00	0.00	899.50	0.00	0.00	0.00	0.00	0.00
200.3103.203 INSURANCE - VRS	.00	0.00	113.17	0.00	0.00	0.00	0.00	0.00
200.3103.310 UNIFORMS/WEARING APPAREL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3103.553 MATERIALS & SUPPLIES	159.00	1,700.59	0.00	957.00	0.00	2,500.00	2,500.00	2,500.00
200.3103.554 MAT. & SUPP. - STORM RELAT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3103.560 TRAVEL (MILEAGE/FARE)	.00	823.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3103.581 DUES & SUBSCRIPTIONS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMERGENCY SERVICES TOTAL	159.00	2,523.59	14,672.78	957.00	0.00	7,500.00	7,500.00	7,500.00

Funding Summary

Police Grants

Account Code: 200.3105

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	8,371	9,273	7,729	-	-16.65%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	8,371	9,273	7,729	-	-16.65%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
GRANTS								
200.3105.305								
DCJS LIVE SCAN REPL GRANT	.00	0.00	0.00	0.00	15,217.25	15,974.00	7,729.00	7,729.00
200.3105.316								
COMMUNITY GRANTS	156.38	3,336.93	212.58-	743.59	707.85-	544.00	0.00	0.00
200.3105.317								
D M V GRANTS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.318								
BVP VEST GRANT	1,760.00	3,662.40	1,687.50	2,039.92	0.00	1,000.00	0.00	0.00
200.3105.323								
BAR CODE MERGE GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.324								
WIRELESS E-911	.00	29,527.25	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.325								
BJAG CAMERA GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.335								
BJA/JAG GRANT	3,177.20	1,620.41	6,609.12	0.00	0.00	0.00	0.00	0.00
200.3105.341								
CRIMINAL JUSTICE SYS IPRVM	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.347								
LASER FICHE GRANT	.00	0.00	0.00	7,075.07	0.00	0.00	0.00	0.00
200.3105.348								
DCJS - GRANT SPEED TRAILER	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.349								
RECORDER GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.354								
RECOVERY ACT JUSTICE A.GRA	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.365								
WEBCAD CON'T. GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.366								
DMV SEL ENF - ALCOHOL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.367								
G3 VISION SYSTEM GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3105.368								
ASSET FORF. GRANT-PC REPL.	.00	0.00	30,374.98	0.00	0.00	0.00	0.00	0.00
GRANTS								
TOTAL	5,093.58	38,146.99	38,459.02	9,858.58	14,509.40	17,518.00	7,729.00	7,729.00

Vinton Fire and EMS Department Mission Statement

The mission of the Vinton Fire and EMS Department is to serve the citizens of Vinton and East Roanoke County, to promote and sustain a superior quality of life in our service area through the provision of emergency-related services – protect lives and conserve property through the provision of professional fire, rescue and emergency medical services. Provide excellence in service through public fire education and fire presentation. Provide state of the art training to our Fire and EMS personnel to insure high quality care of our citizens. We pledge to deliver professional, cost-effective services in a personal, responsive, and innovative manner that will always service the public.

Fiscal Year 2015-2016 Accomplishments

1. Thanks to the close partnership between the Town and Roanoke County, the completion of the fire department renovations of the locker room, bathrooms, kitchen, volunteer bunkroom/apartment and new bunkroom to accommodate the new 24hr career staffing of the medic unit and wagon.
2. The Town adding two new Medic/Firefighters to the department- a jump from 9 personnel to 11- as well as the County adding person to this station so that a 24hr ALS-wagon could be manned for both fire protection as well as to assist with EMS calls.
3. With the addition of the 24hr wagon, the department was able to maintain and staff the 2nd medic unit and ladder Monday through Friday from 6AM to 6PM.
4. The replacement of the old boiler with a new, smaller foot print and much more energy efficient model.
5. With the aid of Roanoke County, a new electronic lock system was installed in both the Crew Hall and FD after the old electronic lock system became outdated and hard to maintain.
6. Promotions of some of the career staff with the creation of the Deputy Chief position, the promotion of a captain and two lieutenants, hiring a Firefighter/EMT to replace the retiring EMS Lt. and the promotions of two Firefighter/EMTs to Medic/Firefighter after they passed their EMT-I class.
7. Continuing training/education with members of staff achieving their Fire Officer 1and Fire Officer 3 certification, Instructor 1as well as Instructor 2 certification and two Medic/Firefighters furthering their EMS education and are enrolled in an EMT-I to Paramedic Bridge class located at the Jefferson College of Health Sciences.
8. Repairs to the station generator after it were damaged during a lightning strike on the building.
9. Staff participated in table top disaster drills with the local school principles from Herman L. horn as well as W. E. Cundiff.
10. The Crew continued to inform the community of several EMS activities and services.
11. The Crew did recruit 16 new members. Out of those 16- 5 are medics.

12. The Crew completed the "in house" WIFI system upgrades.
13. Meeting with the Fire Chief to see what the Town and County can do to assist the Chief with recruiting more volunteer firefighters.

Fiscal Year 2016-2017 Goals

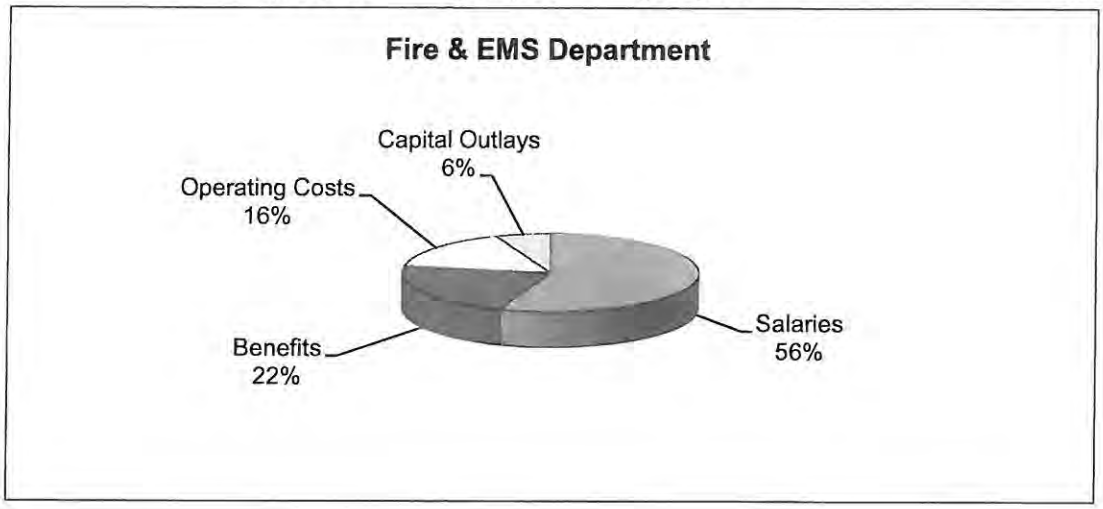
1. Develop a funding agreement with Roanoke County to replace the aging 2006 M-23 with over 100,000 miles on it.
2. Develop a funding agreement plan with Roanoke County to replace Ladder 2 after 23 plus years of service along with planning for the replacement of Wagon 2 which will be 19 years old. The average service life of fire apparatus is 20 years.
3. Update and simplify the Town's Emergency Operations Plan (EOP).
4. The Vinton First Aid Crew desires to try and recruit at least 5 new members and have a minimum of 2 more members become ALS certified.
5. The Crew will continue to provide CPR and/or 1st aid classes to the public and provide continuing education to our members and others through the CE weekends.
6. The Fire Department wants to purchase new furniture for the shop and dispatch office as well as the apartment upstairs.
7. The Fire Department wants to try and recruit at least ten more volunteers.

Funding Summary

Fire & EMS Department

Account Code: 200.3205

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	546,443	591,300	587,281	-	-0.68%
Benefits	199,898	241,015	235,678	-	-2.21%
Operating Costs	156,834	169,190	171,812	-	1.55%
Capital Outlays	387,061	48,000	64,000	-	33.33%
Leases and Rentals	-	-	-	-	
Total	1,290,236	1,049,505	1,058,771	-	0.88%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Firefigter/EMT	1.00	2.00	2.00	2.00
Firefighter/Medic -24 hr	5.00	5.00	6.00	6.00
Lieutenant -Fire	1.00	1.00	1.00	1.00
Lieutenant - EMS	1.00	1.00	1.00	1.00
Deputy Chief	-	-	-	-
Fire Captain	1.00	1.00	1.00	1.00
Total	9.00	10.00	11.00	11.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
FIRE & EMS								
200.3205.101 SALARIES & WAGES	409,868.14	429,220.99	437,653.33	498,007.97	378,580.40	513,300.00	509,281.00	509,281.00
200.3205.102 SALARIES & WAGES - OVERTIM	38,011.97	47,563.95	45,413.31	48,434.22	58,611.67	78,000.00	78,000.00	78,000.00
200.3205.104 WAGES - CONTRACT SERVICES	1,275.00	1,000.00	850.00	0.00	0.00	0.00	0.00	0.00
200.3205.105 TERMINATION PAY	.00	0.00	0.00	0.00	24,829.98	0.00	0.00	0.00
200.3205.201 SS/MEDICARE	33,497.10	35,000.58	36,015.29	40,107.00	33,831.33	45,235.00	44,927.00	44,927.00
200.3205.202 RETIREMENT CONTRIBUTION- V	52,768.93	42,677.25	47,849.04	54,709.23	45,489.01	63,650.00	55,665.00	55,665.00
200.3205.203 INSURANCE - VRS	3,687.22	4,447.59	4,470.16	5,325.87	4,365.56	6,775.00	6,672.00	6,672.00
200.3205.204 NATIONWIDE	.00	0.00	0.00	652.66	697.61	545.00	545.00	545.00
200.3205.205 MEDICAL INSURANCE	52,275.33	61,944.00	71,459.00	83,182.00	83,117.00	105,810.00	104,684.00	104,684.00
200.3205.211 WORKERS' COMPENSATION INS	12,643.00	13,885.00	12,608.36	15,920.68	16,485.42	19,000.00	23,185.00	23,185.00
200.3205.302 CONTRACTUAL SERVICES	13,215.78	16,376.27	16,789.27	19,268.24	11,220.85	18,315.00	23,600.00	23,600.00
200.3205.304 MAINTENANCE & REPAIRS EQUI	7,032.28	2,839.29	1,824.60	10,186.15	5,335.52	8,100.00	8,100.00	8,100.00
200.3205.311 UNIFORMS - CAREER	2,322.09	1,791.65	2,865.23	4,857.72	4,882.92	4,700.00	4,700.00	4,700.00
200.3205.317 FIRE PROGRAM GRANT	14,812.47	3,072.54	4,887.76	6,866.94	7,203.87	10,000.00	10,000.00	10,000.00
200.3205.350 MAINTENANCE & REPAIR BLDG.	14,521.16	12,965.22	18,471.05	11,152.83	14,389.14	10,000.00	10,000.00	10,000.00
200.3205.356 SPECIAL TRAINING	470.91	246.45	453.18	740.13	118.80	500.00	500.00	500.00
200.3205.510 ELECTRICAL SERVICES	18,333.72	21,201.51	26,534.01	26,259.17	17,850.64	22,000.00	22,000.00	22,000.00
200.3205.512 HEATING SERVICES	7,158.67	8,075.37	9,054.54	8,627.77	5,005.83	10,000.00	10,000.00	10,000.00
200.3205.513 WATER AND SEWER SERVICE	2,844.92	1,986.93	2,620.87	2,488.35	1,658.85	2,650.00	2,650.00	2,650.00
200.3205.521 TELEPHONE	4,134.07	5,819.30	6,488.62	5,381.46	3,895.47	6,000.00	9,000.00	6,000.00
200.3205.522 POSTAGE	128.14	52.93	69.11	60.10	22.97	100.00	100.00	100.00
200.3205.532 PROPERTY INSURANCE	4,640.00	3,865.09	3,221.00	3,668.00	2,100.00	4,050.00	2,939.00	2,939.00
200.3205.535 MOTOR VECHICLE INSURANCE	5,197.40	4,028.52	2,929.00	472.00	291.00	3,525.00	3,525.00	3,525.00
200.3205.538 LIABILITY INSURANCE	7,232.00	6,520.00	5,180.00	5,500.00	3,639.00	6,050.00	5,094.00	5,094.00

GENERAL FUND

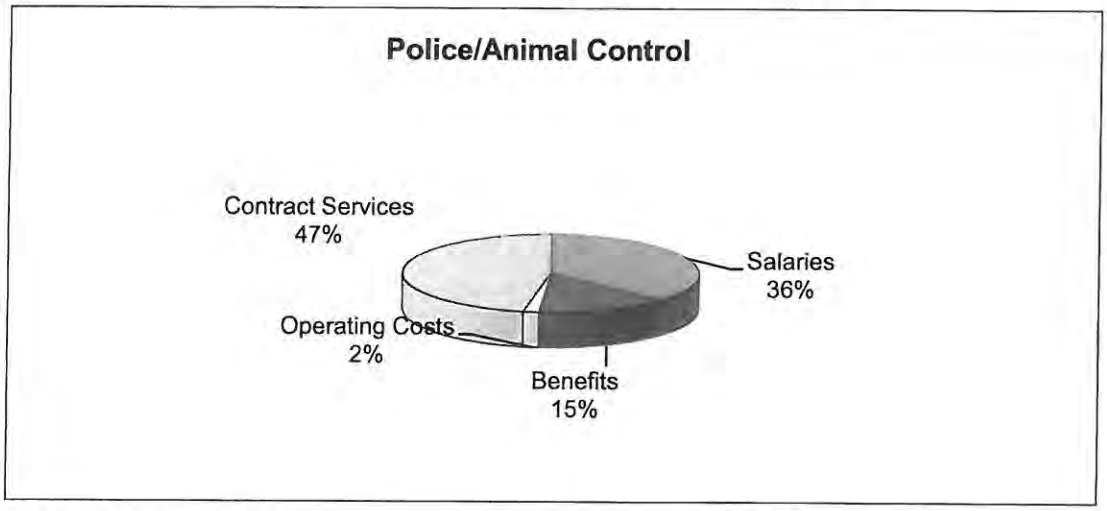
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
FIRE & EMS								
200.3205.539 LOD - INS COV	.00	1,870.03	1,288.00	3,432.00	3,111.00	3,775.00	4,354.00	4,354.00
200.3205.541 OFFICE SUPPLIES	212.50	316.40	210.50	665.83	255.01	1,000.00	1,000.00	1,000.00
200.3205.544 MEDICAL SUPPLIES	2,753.21	5,186.67	4,122.07	5,320.55	3,933.54	5,500.00	5,500.00	5,500.00
200.3205.548 GAS, OIL,GREASE & ANTIFREE	14,210.27	10,509.66	8,238.79	6,029.64	2,869.47	9,000.00	6,000.00	6,000.00
200.3205.553 MATERIALS & SUPPLIES	958.20	1,103.54	645.97	1,224.48	689.34	1,200.00	1,200.00	1,200.00
200.3205.555 JANITORIAL/INVENTORY SUPPL	1,854.24	1,456.10	2,529.91	1,124.90	1,771.26	2,500.00	2,500.00	2,500.00
200.3205.560 TRAVEL & TRAINING	557.00	495.00	72.04	532.48	459.53	800.00	1,225.00	1,225.00
200.3205.572 CONTRIBUTION TO FIRE DEPT	15,300.00	16,300.00	16,300.00	16,300.00	12,225.00	16,300.00	17,000.00	17,000.00
200.3205.573 CONTRIBUTION TO RESCUE SQU	15,300.00	16,300.00	16,300.00	16,300.00	12,225.00	16,300.00	17,000.00	17,000.00
200.3205.576 CONTR-FIRE TRAINING FACILI	.00	0.00	0.00	0.00	3,545.00	6,000.00	6,000.00	6,000.00
200.3205.581 DUES & SUBSCRIPTIONS	315.00	344.00	322.25	376.75	0.00	825.00	825.00	825.00
200.3205.705 MOTOR VEHICLES & EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3205.709 REPLACEMENT OF EQUIPMENT	1,269.33	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00
200.3205.716 OTHER EQUIPMENT	2,294.73	239.60	859.71	4,457.12	2,635.99	3,000.00	5,000.00	5,000.00
200.3205.722 SPECIAL PROJECTS	7,434.81	73,528.86	0.00	38,763.00	0.00	0.00	0.00	0.00
200.3205.737 PUB SAFETY BLDG PROJECT EX	.00	0.00	0.00	0.00	10,751.00	0.00	0.00	0.00
200.3205.750 EMS VEHICLE REPLACEMENT	91,715.25	0.00	25,348.66	0.00	0.00	45,000.00	0.00	0.00
200.3205.799 CAPITAL OUTLAY - FIRE/EMS	.00	11,240.58	3,048.50	343,840.68	0.00	0.00	55,000.00	55,000.00
FIRE & EMS TOTAL	860,244.84	863,470.87	836,993.13	1290,235.92	778,093.98	1,049,505.00	1,061,771.00	1,058,771.00

Funding Summary

Police/Animal Control

Account Code: 200.3501

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	20,987	38,720	40,411	-	4.37%
Benefits	7,644	15,845	16,270	-	2.68%
Operating Costs	2,416	3,910	1,899	-	-51.43%
Contract Services	66,170	59,000	52,000	-	-11.86%
Capital Outlays	-		-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	97,217	117,475	110,580	-	-5.87%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Community Service/ Animal Control Officer	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
POLICE/ANIMAL CONTROL								
200.3501.101 SALARIES & WAGES	35,411.09	38,352.99	38,527.52	20,986.02	21,686.56	38,720.00	40,411.00	40,411.00
200.3501.103 SALARIES & WAGES - PART-TI	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.201 SS/MEDICARE	2,554.44	2,829.66	2,947.39	1,603.07	1,633.64	2,965.00	3,092.00	3,092.00
200.3501.202 RETIREMENT CONTRIBUTION- V	4,126.14	2,788.51	3,236.19	1,766.09	2,394.04	4,800.00	4,417.00	4,417.00
200.3501.203 INSURANCE - VRS	85.48	396.48	408.84	174.42	229.78	515.00	530.00	530.00
200.3501.205 MEDICAL INSURANCE	5,792.01	3,458.00	6,468.00	3,522.00	5,870.00	7,045.00	7,671.00	7,671.00
200.3501.211 WORKERS' COMPENSATION INS	319.00	350.00	349.14	578.19	398.54	520.00	560.00	560.00
200.3501.302 CONTRACTUAL SERVICES	39,350.35	40,596.08	52,740.47	66,170.00	35,129.97	59,000.00	52,000.00	52,000.00
200.3501.306 PRINTING & BINDING	.00	353.69	0.00	0.00	0.00	100.00	100.00	0.00
200.3501.310 UNIFORMS/WEARING APPAREL	495.87	284.48	203.00	458.49	0.00	500.00	500.00	0.00
200.3501.312 PHOTO PROCESSING	292.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.390 VETERINARY SERVICES	.00	0.00	725.25	451.73	1,069.07	1,500.00	1,500.00	1,500.00
200.3501.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	291.00	520.00	399.00	399.00
200.3501.548 GAS, OIL,GREASE & ANTIFREE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.3501.553 MATERIALS & SUPPLIES	464.13	897.40	1,027.54	1,034.97	0.00	750.00	750.00	0.00
200.3501.560 TRAVEL	796.73	0.00	0.00	0.00	0.00	500.00	500.00	0.00
200.3501.581 DUES & SUBSCRIPTIONS	30.00	0.00	0.00	0.00	0.00	40.00	40.00	0.00
POLICE/ANIMAL CONTROL TOTAL	90,222.00	90,791.29	107,269.34	97,216.98	68,702.60	117,475.00	112,470.00	110,580.00

Vinton Public Works Department Mission Statement

The Mission of the Public Works Department is to provide the highest quality public works services to the public and other Town Departments. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the Town, while ensuring that the maintenance, construction, and operations of the public facilities and programs under its care are adequate, safe and serviceable to the satisfaction of its customers.

Fiscal Year 2015-2016 Accomplishments

1. The Vinton Branch Roanoke County Library completed and opened.
2. We maintained essential services to citizens under reduced resources with professional customer service.
3. We improved on our Customer Service skills – including how we responded and assisted other departments within the Town.
4. We began to manage and populate the information from work orders and spreadsheets for the department into the new assets management software.
5. We continued making improvements to the Public Works facilities including Admin's restroom and staff break room, storage lot and equipment lot.
6. Realignment of the 6th Street Sewer line.
7. Continued the Accident Review Board for personnel and equipment Safety.
8. Completed general maintenance to well houses and surrounding areas including tree removal and painting.
9. Underground Storage Tank Training - Class A, B & C completed.
10. Began Stormwater Training.
11. Quarterly Birthday Recognition.
12. Oversaw installation of new streetlights as part of Downtown Revitalization Project.
13. Used methods for asphalt preservation and resurfacing not previously tried by the Town. A number of streets received crack seal, slurry seal, cape seal, and combinations thereof to assess cost saving alternatives to traditional milling and asphalt paving, and treatments to extend pavement service life.
14. Finalized designs for Cleveland Avenue Water Line Improvements Phases 2 & 3 with expectation to receive funding in the CIP for construction.
15. Took delivery of hook-lift truck, a piece of equipment that should increase flexibility operations with acquisition of additional bodies in following years.
16. Utilized the services of contractor to repair 200+ feet of failing 8 inch sewer main that is 20+ feet deep on Blandford Avenue.
17. Improved function and reliability of traffic signal detection at the intersection of Washington Avenue and Bypass Road with installation of detector camera.

Fiscal Year 2016-2017 Goals

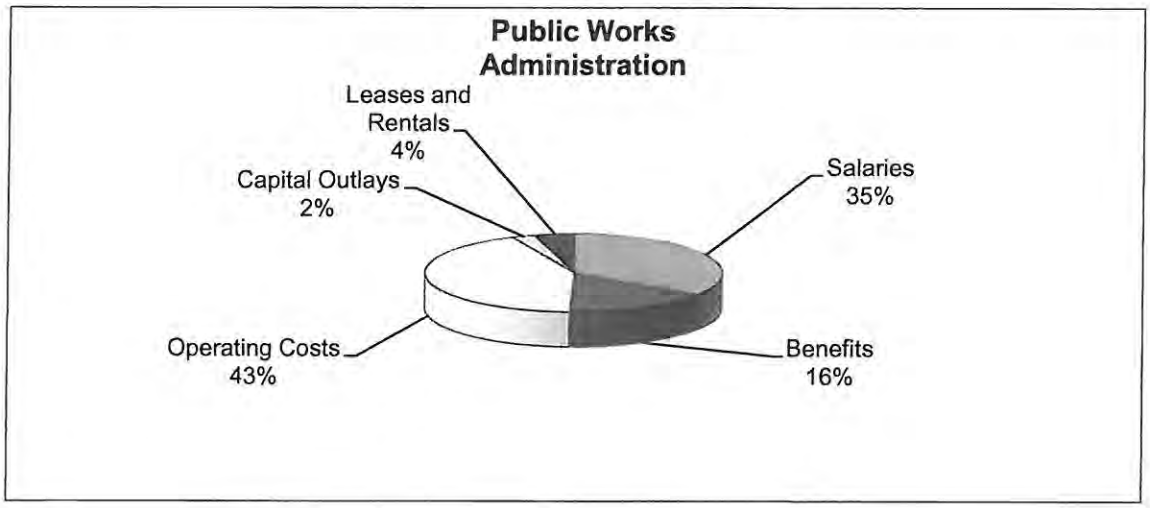
1. Better public communications via website, door hangers or letters to residents to notify of water breaks, hydrant flushing, refuse and recycling scheduling, street resurfacing etc.
2. To continue to develop employee relationship programs and incentives to increase morale, productivity, retention and training.
3. Continue our conversion of traffic signal intersection detector loops to detector camera systems.
4. Evaluate the hook-lift truck to determine usability for Town operations and desire to acquire additional bodies.
5. Begin construction of Phases 2 and 3 of Cleveland Avenue Water Line improvements.
6. Continue to assess asphalt pavement maintenance techniques that extend roadway life, offer monetary value, and best fit the requirements of the community.
7. Replace the underground storage tanks and pumps with a modern fuel storage and dispenser system that includes card reader and automated record keeping for logging and financial management.
8. Install emergency electrical connections for portable generator on well houses.
9. Continue making improvements and upgrades to Public Works facilities for betterment of staffs' workplace environment.

Funding Summary

Public Works Administration

Account Code: 200.1221

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	47,368	49,425	41,432	-	-16.17%
Benefits	11,455	21,455	19,126	-	-10.86%
Operating Costs	56,602	54,900	51,204	-	-6.73%
Capital Outlays	2,253	3,000	3,000	-	0.00%
Leases and Rentals	5,354	5,250	5,250	-	0.00%
Total	123,032	134,030	120,012	-	-10.46%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Administrative Assistant	-	1.00	1.00	1.00
Administrative Manager	-	1.00	1.00	1.00
Asst Public Works Dir	-	1.00	1.00	1.00
Public Works Director	-	1.00	1.00	1.00
Special Projects Coordinator	-	1.00	1.00	1.00
Mechanic	1.00	-	-	-
Chief Mechanic	1.00	-	-	-
Total	2.00	5.00	5.00	5.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
PUBLIC WORKS ADMINISTRATION								
200.1221.101 SALARIES & WAGES	3,827.47	3,378.32	4,976.27	47,288.51	37,443.36	49,225.00	41,232.00	41,232.00
200.1221.102 SALARIES & WAGES - OVERTIM	6.11	60.20	17.42	78.54	543.85	200.00	200.00	200.00
200.1221.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1221.201 SS/MEDICARE	245.15	229.40	294.90	3,446.09	2,711.62	3,765.00	3,170.00	3,170.00
200.1221.202 RETIREMENT CONTRIBUTION- V	503.65	279.54	662.20	5,894.90	4,297.65	6,080.00	4,507.00	4,507.00
200.1221.203 INSURANCE - VRS	10.57	39.75	34.37	562.98	412.46	650.00	540.00	540.00
200.1221.204 NATIONWIDE	.00	0.00	0.00	70.15	70.10	50.00	50.00	50.00
200.1221.205 MEDICAL INSURANCE	908.99	812.10	665.50	1,019.55	8,831.00	10,360.00	10,335.00	10,335.00
200.1221.209 UNEMPLOYMENT INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1221.211 WORKERS' COMPENSATION INS	58.00	63.00	61.60	460.88	372.77	550.00	524.00	524.00
200.1221.302 CONTRACTUAL SERVICES	1,883.38	1,602.85	1,567.98	3,201.73	3,277.57	2,500.00	2,700.00	2,700.00
200.1221.304 MAINTENANCE & REPAIRS EQUI	715.60	1,094.81	686.20	1,159.99	743.49	800.00	800.00	800.00
200.1221.305 MAINTENANCE SERVICE CONTRA	958.13	1,135.13	1,568.52	1,498.94	1,044.90	1,500.00	1,500.00	1,500.00
200.1221.310 UNIFORMS/WEARING APPAREL	689.76	774.82	1,096.00	1,040.67	687.17	1,070.00	1,070.00	1,070.00
200.1221.350 MAINTENANCE & REPAIR BLDG.	5,114.96	9,970.12	6,000.15	6,229.44	1,694.64	6,000.00	6,000.00	6,000.00
200.1221.356 SPECIAL TRAINING	1,473.12	181.99	480.00	989.99	9.97	1,500.00	1,500.00	1,500.00
200.1221.357 PROFESSIONAL & TECHNICAL P	417.92	211.92	46.00	458.86	134.65	500.00	500.00	500.00
200.1221.510 ELECTRICAL SERVICES	9,456.01	11,188.22	11,108.02	11,956.99	8,384.99	10,000.00	10,000.00	10,000.00
200.1221.512 HEATING SERVICES	5,460.47	4,723.33	6,891.77	5,320.63	4,020.42	5,300.00	5,300.00	5,300.00
200.1221.513 WATER AND SEWER SERVICE	677.44	522.33	586.79	679.71	549.17	650.00	650.00	650.00
200.1221.521 TELEPHONE	4,464.29	5,100.13	5,121.76	4,524.92	3,048.50	5,200.00	5,200.00	4,100.00
200.1221.522 POSTAGE	524.51	479.84	573.61	658.80	148.36	775.00	775.00	775.00
200.1221.532 PROPERTY INSURANCE	844.00	703.00	588.00	668.00	381.00	735.00	534.00	534.00
200.1221.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	291.00	520.00	399.00	399.00

GENERAL FUND

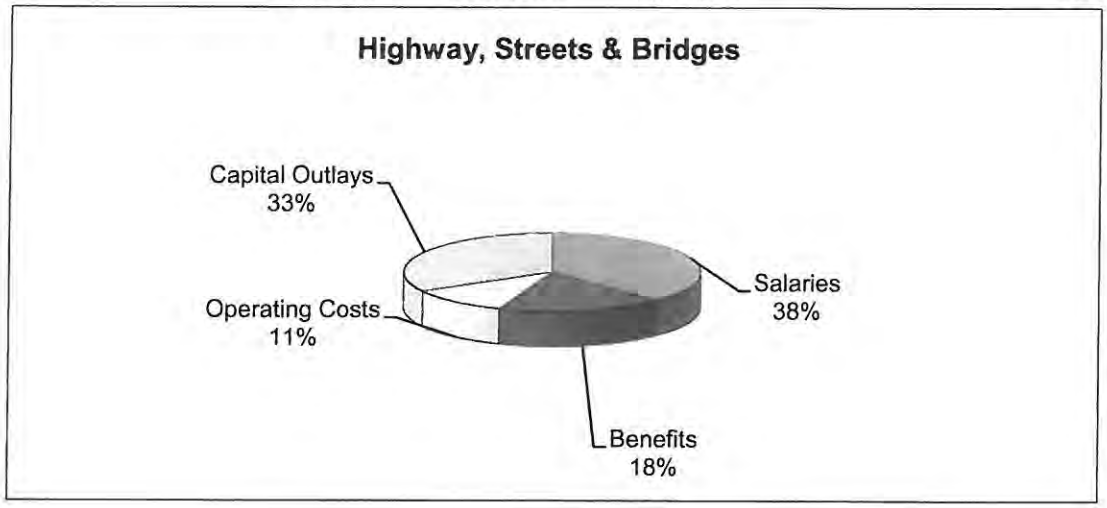
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
PUBLIC WORKS ADMINISTRATION								
200.1221.538 LIABILITY INSURANCE	1,316.00	1,184.00	940.00	1,000.00	663.00	1,100.00	926.00	926.00
200.1221.541 OFFICE SUPPLIES	2,771.37	1,745.14	1,690.28	1,599.15	484.27	1,800.00	1,800.00	1,800.00
200.1221.548 GAS, OIL,GREASE & ANTIFREE	815.51	1,056.41	2,238.72	893.34	1,737.97	1,250.00	1,800.00	150.00
200.1221.553 MATERIALS & SUPPLIES	9,347.22	10,221.12	8,073.93	12,019.96	6,105.43	10,000.00	10,000.00	10,000.00
200.1221.554 SMALL TOOLS	1,226.01	1,138.48	752.98	962.48	2,361.78	1,200.00	1,200.00	1,200.00
200.1221.555 JANITORIAL/INVENTORY SUPPL	111.46	0.00	20.46	839.82	715.68	850.00	850.00	850.00
200.1221.580 C D L PROGRAM	603.00	753.50	1,192.00	51.50	0.00	500.00	0.00	0.00
200.1221.589 MEETING EXPENSES	89.53	75.75	54.53	97.83	30.00	150.00	150.00	150.00
200.1221.591 EMPLOYEE APPRECIATION	691.91	467.23	252.21	280.53	358.20	1,000.00	1,000.00	300.00
200.1221.709 REPLACEMENT OF EQUIPMENT	1,000.00	0.00	534.77	1,000.00	0.00	1,000.00	1,000.00	1,000.00
200.1221.716 OTHER EQUIPMENT	3,578.99	1,867.19	0.00	1,252.29	0.00	2,000.00	2,000.00	2,000.00
200.1221.725 HVAC - PUBLIC WORKS GARAGE	7,143.79	16,176.00	0.00	0.00	0.00	0.00	0.00	0.00
200.1221.801 LEASE/RENTAL OF EQUIPMENT	.00	0.00	0.00	1,353.33	911.76	1,250.00	1,250.00	1,250.00
200.1221.803 LEASE OF STORAGE FACILITY	4,333.29	3,666.63	3,999.96	3,999.96	3,333.30	4,000.00	4,000.00	4,000.00
PUBLIC WORKS ADMINISTRATION TOTAL	71,771.61	81,386.25	63,412.90	123,032.46	95,800.03	134,030.00	123,462.00	120,012.00

Funding Summary

Highway, Streets & Bridges

Account Code: 200.4101

Summary Accounts	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Salaries	357,102	406,975	398,669	-	-2.04%
Benefits	186,977	190,515	192,086	-	0.82%
Operating Costs	94,597	142,895	116,089	-	-18.76%
Capital Outlays	287,375	344,593	352,093	-	2.18%
Leases and Rentals	-	-	-	-	
Total	926,051	1,084,978	1,058,937	-	-2.40%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Laborer	-	-	-	-
Equipment Operator I	3.00	3.00	3.00	3.00
Equipment Operator II	3.00	3.00	2.00	2.00
Equipment Operator III	2.00	2.00	2.00	2.00
Crew Leader	3.00	3.00	3.00	3.00
Mechanic	-	1.00	1.00	1.00
Chief Mechanic	-	1.00	1.00	1.00
Total	11.00	13.00	12.00	12.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
MAINT. - HWYS., STS, BRIDGES								
200.4101.101 SALARIES & WAGES	421,252.95	457,623.31	390,084.06	342,874.80	278,165.24	363,994.75	382,919.00	382,919.00
200.4101.102 SALARIES & WAGES - OVERTIM	14,036.33	13,744.68	10,953.31	8,157.59	7,262.84	15,750.00	15,750.00	15,750.00
200.4101.103 SALARIES & WAGES - PART-TI	3,580.83	2,169.96	10,767.13	6,069.00	9,533.00	14,000.00	0.00	0.00
200.4101.105 TERMINATION PAY	.00	0.00	0.00	0.00	1,393.62	0.00	0.00	0.00
200.4101.201 SS/MEDICARE	37,801.78	37,834.19	23,262.75	26,336.46	21,839.45	31,135.00	30,499.00	30,499.00
200.4101.202 RETIREMENT CONTRIBUTION- V	54,124.59	37,219.15	36,672.30	41,575.04	32,084.89	47,395.00	41,735.00	41,735.00
200.4101.203 INSURANCE - VRS	1,111.23	5,284.03	4,359.46	4,113.29	3,155.94	5,045.00	5,002.00	5,002.00
200.4101.204 NATIONWIDE	.00	0.00	0.00	534.29	521.24	400.00	400.00	400.00
200.4101.205 MEDICAL INSURANCE	70,754.57	72,192.80	79,528.60	93,457.80	61,745.60	85,890.00	95,322.00	95,322.00
200.4101.207 DISABILITY INS - HYBRID EM	.00	0.00	0.00	17.76	0.00	0.00	0.00	0.00
200.4101.209 UNEMPLOYMENT INSURANCE	.00	2,526.10	0.00	0.00	3,603.00	0.00	0.00	0.00
200.4101.211 WORKERS' COMPENSATION INS	17,216.00	16,616.00	15,887.12	20,941.56	13,600.81	20,650.00	19,128.00	19,128.00
200.4101.302 CONTRACTUAL SERVICES	19,603.34	7,057.21	4,110.00	15,177.10	17,864.53	28,230.25	20,000.00	20,000.00
200.4101.304 MAINTENANCE & REPAIRS EQUI	24,402.39	21,071.28	20,982.04	17,786.99	16,512.54	23,000.00	23,000.00	18,400.00
200.4101.310 UNIFORMS/WEARING APPAREL	5,161.72	5,795.51	6,337.96	5,485.49	4,293.25	5,730.00	5,730.00	5,730.00
200.4101.356 SPECIAL TRAINING	1,656.40	734.82	1,839.57	2,748.92	254.64	2,800.00	2,800.00	2,240.00
200.4101.358 RAILROAD CROSSING MNT	1,462.50	1,462.50	1,462.50	1,462.50	210.00	1,465.00	1,465.00	1,465.00
200.4101.362 ALLEY MAINTENANCE	377.60	2,474.98	68.68	922.18	36.00	5,000.00	5,000.00	5,000.00
200.4101.363 R.O.W. SHOULDER MAINTENANC	.00	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00
200.4101.372 BRIDGE MNT-GUS W NICKS #80	.00	0.00	0.00	0.00	4,500.00	5,000.00	5,000.00	5,000.00
200.4101.373 BRIDGE MNT-WALNUT AVE #800	.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
200.4101.532 PROPERTY INSURANCE	2,108.00	1,753.00	1,468.00	1,668.00	954.00	1,850.00	1,336.00	1,069.00
200.4101.535 MOTOR VECHICLE INSURANCE	7,564.00	7,288.00	9,512.00	7,052.00	4,356.00	7,750.00	5,989.00	4,792.00
200.4101.538 LIABILITY INSURANCE	3,288.00	2,964.00	2,352.00	2,500.00	1,653.00	2,750.00	2,316.00	1,853.00

GENERAL FUND

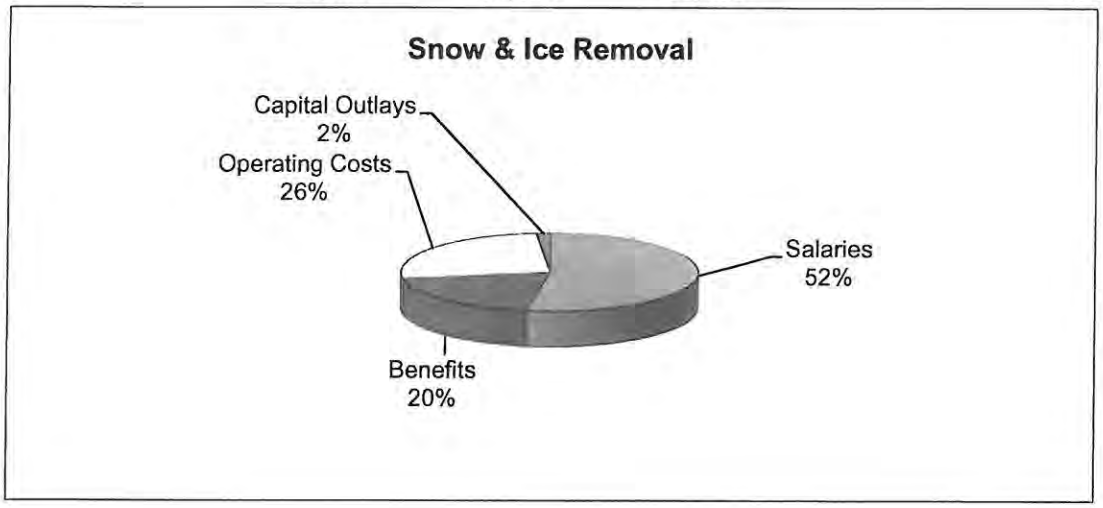
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
MAINT. - HWYS., STS, BRIDGES								
200.4101.548 GAS, OIL,GREASE & ANTIFREE	31,875.81	32,543.02	27,072.59	24,951.71	11,560.28	33,500.00	33,500.00	18,000.00
200.4101.553 MATERIALS & SUPPLIES	7,324.81	5,574.64	1,642.65	1,361.99	1,158.52	6,000.00	6,000.00	4,800.00
200.4101.554 SMALL TOOLS	1,773.83	1,733.06	853.83	356.22	520.33	1,600.00	1,600.00	1,280.00
200.4101.558 STREET MATERIALS	24,992.05	17,222.09	15,251.99	13,126.00	8,261.80	24,950.00	24,950.00	19,960.00
200.4101.709 REPLACEMENT OF EQUIPMENT	1,069.06	1,167.91	1,298.99	0.00	0.00	1,200.00	1,200.00	1,200.00
200.4101.712 SIDEWALKS	14,517.31	10,844.64	6,122.88	8,893.23	3,985.20	10,000.00	10,000.00	10,000.00
200.4101.716 OTHER EQUIPMENT	1,249.91	1,143.92	0.00	0.00	0.00	1,200.00	1,200.00	1,200.00
200.4101.717 MILLING & PAVEMENT	179,588.59	175,000.00	204,003.78	243,811.73	14,286.15-	289,693.00	364,723.00	289,693.00
200.4101.718 PROP OWNER: CURB & GUTTER	.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00
200.4101.719 PAVEMENT STRIPING & MARKIN	.00	14,937.25	16,142.00	20,000.00	0.00	20,000.00	20,000.00	20,000.00
200.4101.721 STORM DRAINAGE PROJECTS	8,048.95	9,680.90	1,509.87	5,934.07	9,515.73	10,000.00	10,000.00	0.00
200.4101.722 VML RISK MGTM GRANT EXPEND	.00	0.00	3,314.50	0.00	0.00	0.00	0.00	0.00
200.4101.750 REPLACE 1986 & 1987 TRACTO	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4101.780 VDOT REV SHARING-INTERSECT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4101.781 VDOT REV SHRG-PAVING & MIL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4101.782 VDOT-WALNUT AVE CORRIDOR	562.44	1,444.04	17,328.48	8,664.24	0.00	4,000.00	0.00	0.00
200.4101.799 CAPITAL OUTLAY	.00	40,691.92	19,127.30	71.25	139,322.43	7,500.00	100,000.00	30,000.00
MAINT. - HWYS., STS, BRIDGES TOTAL	956,504.99	1009,294.91	933,316.34	926,051.21	643,577.73	1,084,978.00	1,244,064.00	1,058,937.00

Funding Summary

Snow & Ice Removal

Account Code: 200.4105

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	35,192	34,575	34,390	-	-0.54%
Benefits	6,772	11,974	13,024	-	8.77%
Operating Costs	14,669	17,075	17,075	-	0.00%
Capital Outlays	-	1,000	1,000	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	56,633	64,624	65,489	-	1.34%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

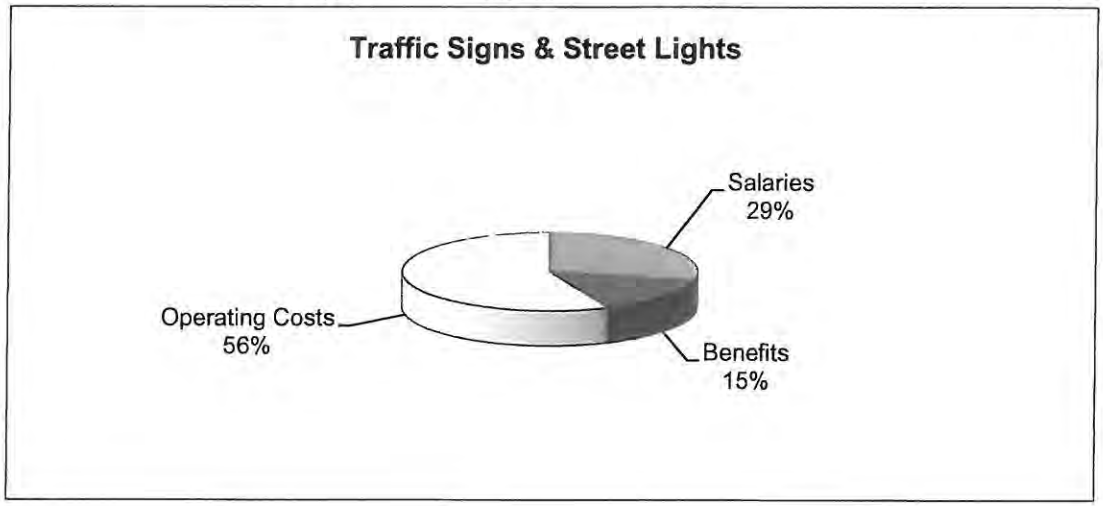
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
SNOW AND ICE REMOVAL								
200.4105.101 SALARIES & WAGES	2.55	8.02	581.81	24,012.93	16,836.15	25,075.00	24,890.00	24,890.00
200.4105.102 SALARIES & WAGES - OVERTIM	1,504.98	3,516.33	2,655.76	11,178.42	20,277.46	9,500.00	9,500.00	9,500.00
200.4105.105 TERMINATION PAY	.00	0.00	0.00	0.00	216.35	0.00	0.00	0.00
200.4105.201 SS/MEDICARE	109.41	259.39	242.39	2,596.05	2,744.29	2,644.00	2,630.00	2,630.00
200.4105.202 RETIREMENT-VRS	158.62	249.81	231.39	3,756.29	3,746.48	3,110.00	2,710.00	2,710.00
200.4105.203 INSURANCE-VRS	3.29	33.66	15.74	370.45	362.72	330.00	325.00	325.00
200.4105.204 NATIONWIDE	.00	0.00	0.00	49.24	58.15	25.00	25.00	25.00
200.4105.205 MEDICAL INSURANCE	.00	0.00	0.00	0.00	4,434.20	5,865.00	6,079.00	6,079.00
200.4105.211 WORKERS' COMPENSATION INS	.00	0.00	0.00	0.00	892.22	0.00	1,255.00	1,255.00
200.4105.304 MAINTENANCE & REPAIRS EQUI	1,953.42	2,824.23	188.78	1,100.22	2,723.16	3,000.00	3,000.00	3,000.00
200.4105.553 MATERIALS & SUPPLIES	6,138.14	16,423.85	20,426.15	13,569.29	8,649.19	13,500.00	13,500.00	13,500.00
200.4105.554 SMALL TOOLS	474.02	722.29	501.61	0.00	9.89	575.00	575.00	575.00
200.4105.709 REPLACEMENT OF EQUIPMENT	4,593.49	0.00	429.99	0.00	0.00	1,000.00	1,000.00	1,000.00
SNOW AND ICE REMOVAL TOTAL	14,937.92	24,037.58	25,273.62	56,632.89	60,950.26	64,624.00	65,489.00	65,489.00

Funding Summary

Traffic Signs & Street Lights

Account Code: 200.4108

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	45,806	50,785	41,048	-	-19.17%
Benefits	14,958	25,525	21,147	-	-17.15%
Operating Costs	81,293	83,185	80,614	-	-3.09%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	142,057	159,495	142,809	-	-10.46%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

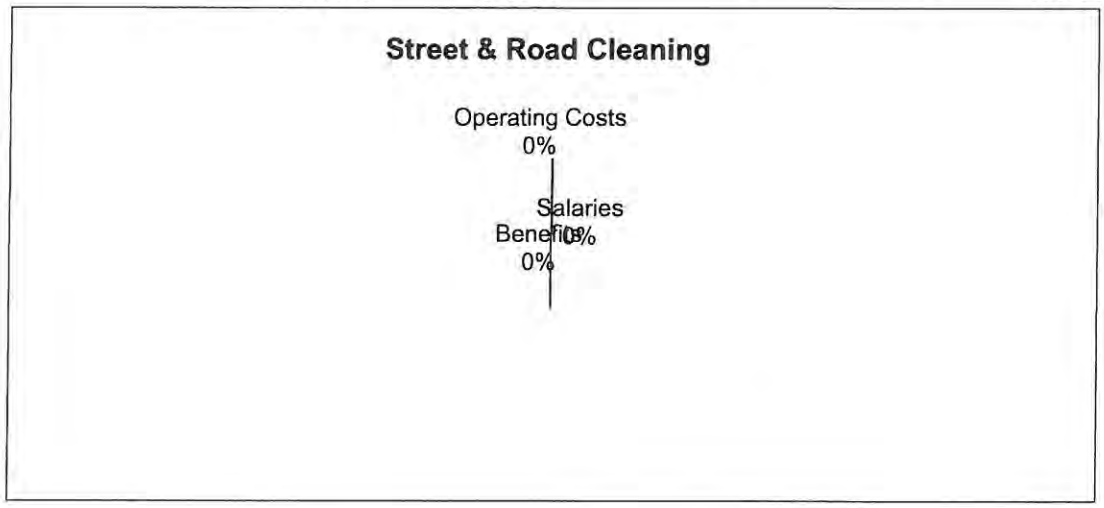
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TRAFFIC SIGNS & STREET LIGHT								
200.4108.101 SALARIES & WAGES	32,408.85	35,929.01	28,643.37	45,191.13	31,170.95	49,985.00	40,248.00	40,248.00
200.4108.102 SALARIES & WAGES - OVERTIM	861.73	419.34	371.61	615.05	506.05	800.00	800.00	800.00
200.4108.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4108.201 SS/MEDICARE	2,419.09	2,702.74	2,161.28	3,372.33	2,319.38	3,885.00	3,141.00	3,141.00
200.4108.202 RETIREMENT CONTRIBUTION- V	4,263.70	2,310.59	2,426.84	5,355.30	3,527.13	6,200.00	4,390.00	4,390.00
200.4108.203 INSURANCE - VRS	88.34	329.13	322.09	542.82	363.78	660.00	526.00	526.00
200.4108.204 NATIONWIDE	.00	0.00	0.00	69.82	61.06	30.00	30.00	30.00
200.4108.205 MEDICAL INSURANCE	5,558.01	5,977.00	3,834.00	3,522.00	7,155.80	12,685.00	10,558.00	10,558.00
200.4108.211 WORKERS' COMPENSATION INS	1,306.00	1,323.00	1,618.59	2,094.83	1,778.74	2,065.00	2,502.00	2,502.00
200.4108.302 CONTRACTUAL SERVICES	9,701.88	13,254.37	9,121.58	16,000.00	1,245.73	16,000.00	16,000.00	16,000.00
200.4108.304 MAINTENANCE & REPAIRS EQUI	882.97	1,080.25	445.00	1,751.61	356.19	1,500.00	1,500.00	1,500.00
200.4108.350 MAINTENANCE & REPAIR BLDG.	.00	570.00	0.00	938.73	0.00	1,000.00	1,000.00	1,000.00
200.4108.510 ELECTRICAL SERVICES	29,250.10	19,690.85	20,376.46	21,085.84	10,721.45	21,535.00	21,535.00	21,535.00
200.4108.511 ELECTRICAL SERVICES - SUBD	26,572.43	34,193.23	35,561.28	36,551.43	14,497.03	33,130.00	33,130.00	33,130.00
200.4108.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	291.00	520.00	399.00	399.00
200.4108.548 GAS, OIL,GREASE & ANTIFREE	2,147.03	2,200.85	1,148.02	570.53	203.86	3,000.00	3,000.00	550.00
200.4108.553 MATERIALS & SUPPLIES	5,094.10	5,462.75	286.35	3,923.44	5,390.94	6,500.00	6,500.00	6,500.00
200.4108.799 CAPITAL OUTLAY-PUBLIC WORK	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRAFFIC SIGNS & STREET LIGHT TOTAL	121,058.23	125,927.11	106,952.47	142,056.86	79,589.09	159,495.00	145,259.00	142,809.00

Funding Summary

Street & Road Cleaning

Account Code: 200.4202

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	48,338	49,215	-	-	-100.00%
Benefits	18,118	21,134	-	-	-100.00%
Operating Costs	18,223	13,910	-	-	-100.00%
Capital Outlays	-	-	-	-	-
Leases and Rentals	-	-	-	-	-
Total	84,679	84,259	-	-	-100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Equipment Operator III	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

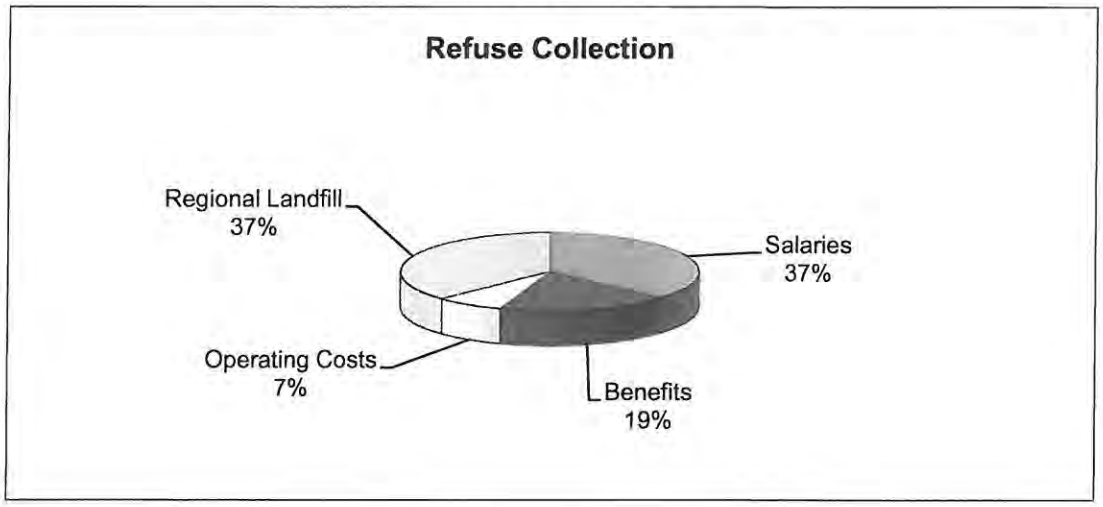
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
STREET & ROAD CLEANING								
200.4202.101 SALARIES & WAGES	39,109.05	40,620.59	40,655.68	48,203.88	31,525.07	48,780.00	0.00	0.00
200.4202.102 SALARIES & WAGES - OVERTIM	357.22	116.25	48.57	133.41	142.12	435.00	0.00	0.00
200.4202.105 TERMINATION PAY	.00	0.00	0.00	0.00	4,110.57	0.00	0.00	0.00
200.4202.201 SS/MEDICARE	2,844.56	2,954.82	3,038.19	3,555.34	2,518.22	3,764.00	0.00	0.00
200.4202.202 RETIREMENT CONTRIBUTION- V	4,678.84	3,142.55	3,639.94	5,487.08	3,344.57	6,050.00	0.00	0.00
200.4202.203 INSURANCE - VRS	97.16	446.91	433.13	526.72	320.92	645.00	0.00	0.00
200.4202.204 NATIONWIDE	.00	0.00	0.00	77.89	16.80	70.00	0.00	0.00
200.4202.205 MEDICAL INSURANCE	6,264.83	6,292.50	6,468.00	7,044.00	8,721.60	9,195.00	0.00	0.00
200.4202.211 WORKERS' COMPENSATION INS	1,316.00	1,334.00	1,102.71	1,426.99	1,646.33	1,410.00	0.00	0.00
200.4202.304 MAINTENANCE & REPAIRS EQUI	5,200.00	10,126.75	4,775.72	10,494.19	7,179.42	6,000.00	0.00	0.00
200.4202.310 UNIFORMS/WEARING APPAREL	444.86	568.37	542.17	473.10	351.61	590.00	0.00	0.00
200.4202.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	291.00	520.00	0.00	0.00
200.4202.548 GAS, OIL,GREASE & ANTIFREE	6,281.77	6,188.72	9,816.32	6,783.83	3,061.66	6,800.00	0.00	0.00
STREET & ROAD CLEANING TOTAL	67,098.29	72,275.46	71,156.43	84,678.43	63,229.89	84,259.00	0.00	0.00

Funding Summary

Refuse Collection

Account Code: 200.4203

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	201,741	198,630	183,485	-	-7.62%
Benefits	84,829	87,160	92,697	-	6.35%
Operating Costs	38,183	36,380	37,003	-	1.71%
Regional Landfill	185,776	192,000	186,300	-	-2.97%
Capital Outlays	-	-	-	-	-
Total	510,529	514,170	499,485	-	-2.86%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Laborer	-	-	-	-
Equipment Operator I	2.00	2.00	2.00	2.00
Equipment Operator II	2.00	2.00	2.00	2.00
Crew Leader	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
REFUSE COLLECTION								
200.4203.101 SALARIES & WAGES	174,128.55	183,849.48	184,383.09	193,739.84	146,459.19	192,630.00	177,485.00	177,485.00
200.4203.102 SALARIES & WAGES - OVERTIM	6,380.77	10,131.93	10,028.00	8,000.98	521.39	6,000.00	6,000.00	6,000.00
200.4203.103 SALARIES & WAGES - PART-TI	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4203.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4203.201 SS/MEDICARE	13,407.46	14,558.56	14,927.68	15,290.53	11,052.99	15,195.00	14,037.00	14,037.00
200.4203.202 RETIREMENT CONTRIBUTION- V	22,901.58	16,894.52	19,501.76	24,153.71	17,844.50	23,885.00	19,400.00	19,400.00
200.4203.203 INSURANCE - VRS	474.49	2,168.73	2,159.92	2,341.43	1,655.05	2,545.00	2,325.00	2,325.00
200.4203.204 NATIONWIDE	.00	0.00	0.00	18.83	18.69	15.00	15.00	15.00
200.4203.205 MEDICAL INSURANCE	25,928.11	26,973.20	30,551.00	35,483.10	30,435.90	36,520.00	46,497.00	46,497.00
200.4203.211 WORKERS' COMPENSATION INS	7,076.00	6,535.00	5,824.96	7,541.37	7,411.56	9,000.00	10,423.00	10,423.00
200.4203.302 CONTRACTUAL SERVICES	2,140.86	2,284.43	1,694.78	971.27	1,370.22	2,000.00	2,000.00	2,000.00
200.4203.304 MAINTENANCE & REPAIRS EQUI	8,234.26	10,271.27	9,917.47	15,592.05	13,487.37	9,500.00	12,500.00	12,500.00
200.4203.306 PRINTING & BINDING	430.60	169.50	0.00	169.50	0.00	100.00	100.00	100.00
200.4203.310 UNIFORMS/WEARING APPAREL	2,241.58	2,279.14	3,077.52	2,551.18	2,418.77	2,905.00	2,905.00	2,905.00
200.4203.535 MOTOR VECHICLE INSURANCE	1,512.00	1,456.00	1,904.00	1,412.00	870.00	1,575.00	1,198.00	1,198.00
200.4203.548 GAS, OIL,GREASE & ANTIFREE	23,878.09	24,064.91	21,635.74	17,412.43	7,592.57	20,000.00	20,000.00	18,000.00
200.4203.553 MATERIALS & SUPPLIES	645.76	185.88	0.00	75.00	39.59	300.00	300.00	300.00
200.4203.601 REGIONAL LANDFILL CHARGES	176,243.00	180,361.90	183,477.71	185,775.89	119,391.53	192,000.00	202,000.00	186,300.00
REFUSE COLLECTION TOTAL	465,623.11	482,184.45	489,083.63	510,529.11	360,569.32	514,170.00	517,185.00	499,485.00

Funding Summary

Recycling Collection

Account Code: 200.4206

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	43,649	39,100	22,505	-	-42.44%
Benefits	19,746	22,715	12,700	-	-44.09%
Operating Costs	16,180	16,700	17,064	-	2.18%
Capital Outlays	-	-	-	-	-
Leases and Rentals	-	-	-	-	-
Total	79,575	78,515	52,269	-	-33.43%

Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Equipment Operator I	1.00	1.00	1.00	1.00
Equipment Operator II	-	-	1.00	1.00
Equipment Operator III	1.00	1.00	-	-
Total	2.00	2.00	2.00	2.00

GENERAL FUND

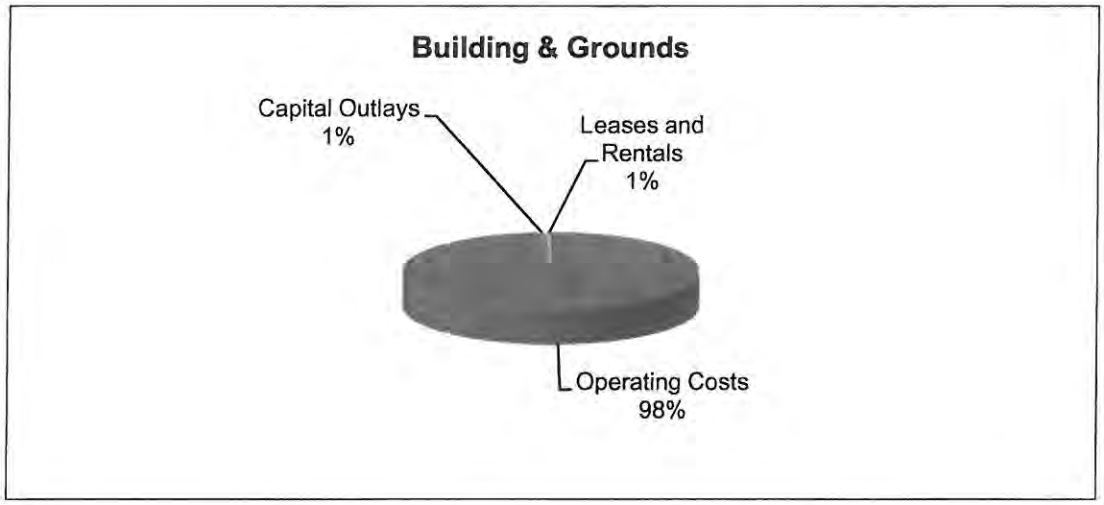
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
RECYCLING								
200.4206.101 SALARIES & WAGES	34,173.95	37,809.26	30,903.07	42,828.38	30,906.93	38,830.00	22,235.00	22,235.00
200.4206.102 SALARIES & WAGES - OVERTIM	260.86	256.73	435.47	819.88	409.48	270.00	270.00	270.00
200.4206.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4206.201 SS/MEDICARE	2,498.09	2,821.89	2,293.71	3,207.58	2,248.34	2,990.00	1,722.00	1,722.00
200.4206.202 RETIREMENT CONTRIBUTION- V	4,444.34	2,458.76	2,776.84	5,274.25	3,611.55	4,815.00	2,431.00	2,431.00
200.4206.203 INSURANCE - VRS	92.14	350.25	342.01	548.43	378.08	515.00	291.00	291.00
200.4206.204 NATIONWIDE	.00	0.00	0.00	64.85	57.15	10.00	10.00	10.00
200.4206.205 MEDICAL INSURANCE	6,304.59	5,634.60	3,899.50	8,063.55	11,578.30	11,110.00	6,274.00	6,274.00
200.4206.207 DISABILITY INS- HYBRID EMP	.00	0.00	0.00	98.46	164.10	0.00	197.00	197.00
200.4206.211 WORKERS' COMPENSATION INS	1,375.00	1,638.00	1,922.77	2,488.67	1,261.59	3,275.00	1,775.00	1,775.00
200.4206.302 CONTRACTUAL SERVICES	8,506.56	8,757.44	8,280.39	8,459.80	9,071.20	8,750.00	8,750.00	8,750.00
200.4206.304 MAINTENANCE & REPAIRS EQUI	1,599.26	1,018.25	1,923.79	1,605.09	1,504.92	2,000.00	2,000.00	2,000.00
200.4206.306 PRINTING & BINDING	50.00	0.00	0.00	0.00	0.00	50.00	50.00	50.00
200.4206.310 UNIFORMS/WEARING APPAREL	433.53	813.72	979.56	1,014.09	975.42	1,265.00	1,265.00	1,265.00
200.4206.535 MOTOR VECHICLE INSURANCE	1,008.00	972.00	1,268.00	940.00	582.00	1,035.00	799.00	799.00
200.4206.548 GAS, OIL,GREASE & ANTIFREE	3,333.07	3,459.84	4,626.11	3,161.78	1,750.84	2,600.00	3,645.00	3,200.00
200.4206.553 MATERIALS & SUPPLIES	1,131.70	1,418.38	1,198.20	1,000.00	10.76	1,000.00	1,000.00	1,000.00
RECYCLING TOTAL	65,211.09	67,409.12	60,849.42	79,574.81	64,510.66	78,515.00	52,714.00	52,269.00

Funding Summary

Building & Grounds

Account Code: 200.4304

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	118,421	117,935	102,163	-	-13.37%
Capital Outlays	30,645	1,000	1,000	-	0.00%
Leases and Rentals	600	600	600	-	0.00%
Total	149,666	119,535	103,763	-	-13.19%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

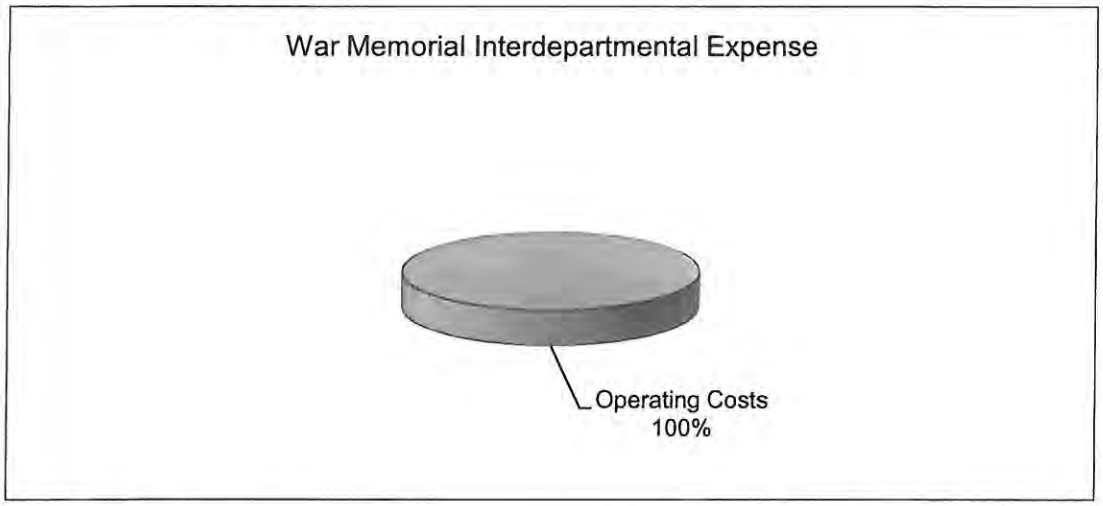
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
BUILDINGS AND GROUNDS								
200.4304.302 CONTRACTUAL SERVICES	44,521.84	42,816.34	21,188.32	18,337.32	12,732.54	23,000.00	23,000.00	23,000.00
200.4304.305 MAINTENANCE SERVICE CONTRA	1,960.25	1,925.31	4,293.85	5,458.51	5,493.02	8,710.00	8,710.00	8,710.00
200.4304.330 TOWN MUSEUM	5,079.01	6,549.59	3,901.45	4,314.55	0.00	0.00	0.00	0.00
200.4304.350 MAINTENANCE & REPAIR BLDG.	9,954.64	12,161.62	19,338.92	14,805.79	12,947.75	15,000.00	15,000.00	15,000.00
200.4304.352 MAINTENANCE OF LANDSCAPE	6,467.88	8,010.51	8,194.26	6,835.00	4,685.39	7,300.00	7,300.00	7,300.00
200.4304.357 PROFESSIONAL & TECHNICAL P	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4304.360 HEALTH DEPARTMENT	7,406.45	11,458.59	10,888.10	9,225.69	15,690.24	11,000.00	0.00	0.00
200.4304.365 GISH'S MILL EXPENSES	.00	0.00	0.00	0.00	5,936.93	0.00	1,600.00	1,600.00
200.4304.510 ELECTRICAL SERVICES	20,607.26	26,073.64	27,672.64	27,912.26	19,107.46	29,000.00	29,000.00	29,000.00
200.4304.513 WATER AND SEWER SERVICE	883.87	814.23	932.23	1,001.43	687.35	950.00	950.00	950.00
200.4304.520 RADIO MAINTENANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4304.521 TELEPHONE	25,686.28	18,521.03	11,984.96	7,066.49	5,204.62	7,500.00	7,500.00	7,500.00
200.4304.522 POSTAGE	11,466.81	11,594.59	12,097.22	11,940.90	0.00	0.00	0.00	0.00
200.4304.532 PROPERTY INSURANCE	5,663.00	5,011.64	4,669.00	5,071.00	4,787.00	3,675.00	2,672.00	2,672.00
200.4304.538 LIABILITY INSURANCE	6,576.00	5,928.00	4,704.00	5,000.00	3,309.00	5,500.00	4,631.00	4,631.00
200.4304.555 JANITORIAL/INVENTORY SUPPL	3,725.39	3,065.96	2,676.22	1,451.98	1,149.12	1,300.00	1,800.00	1,800.00
200.4304.722 SPECIAL PROJECTS	.00	13,745.00	0.00	0.00	0.00	0.00	0.00	0.00
200.4304.728 BEAUTIFICATION PROJECTS	1,200.00	1,200.00	1,537.78	1,000.00	0.00	1,000.00	1,000.00	1,000.00
200.4304.799 CAPITAL OUTLAY	.00	0.00	29,657.32	29,645.00	0.00	0.00	0.00	0.00
200.4304.803 LEASE OF RENTAL BUILDING	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00
BUILDINGS AND GROUNDS TOTAL	151,798.68	169,476.05	164,336.27	149,665.92	92,330.42	114,535.00	103,763.00	103,763.00

Funding Summary

Health Department

Account Code: 200.4305

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	-	-	11,000	-	100.00%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	-
Total	-	-	11,000	-	100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total	-	-	-	-

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
HEALTH DEPARTMENT								
200.4305.305 MAINTENANCE SERVICE CONTRA	.00	0.00	0.00	0.00	0.00	0.00	560.00	560.00
200.4305.350 BUILDING MAINTENANCE/REPAI	.00	0.00	0.00	0.00	0.00	0.00	4,465.00	4,465.00
200.4305.352 MAINTENANCE OF LANDSCAPE	.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00
200.4305.510 ELECTRICITY	.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
200.4305.512 HEATING/GAS	.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00
200.4305.513 WATER	.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00
HEALTH DEPARTMENT TOTAL	.00	0.00	0.00	0.00	0.00	0.00	11,000.00	11,000.00

Vinton Special Programs Department Mission Statement

The Mission of the Special Programs Department is to create, conduct, and promote interesting and unique events and activities for citizens of and visitors to Vinton.

Fiscal Year 2015-2016 Accomplishments

1. The Special Programs Department is extremely supportive and active with the "In Vinton" branding. The Special Programs Director, Event Assistant and representatives from each TOV department designed and organized the 2015 Town of Vinton calendar that fully embraced the new branding. Themes included "Play, Celebrate, Volunteer, Work, Make a Difference - In Vinton". As one of the administrators of the "In Vinton" face book page the Special Programs Director makes frequent entries. The branding is integrated into ads, print materials and presentations on behalf of the Town of Vinton.
2. Special Programs contacted and worked with Virginia Tech Family Nutrition Program for promoting hands-on children's healthy cooking demonstrations at the Vinton Farmers' Market for the third year.
3. The department worked cooperatively with Rockingham Mutual Insurance to provide 300 re-usable custom printed market bags for the Vinton Farmers' Market for a third year.
4. The department distributed 9800+ Vinton Farmers' Market promotional postcards the spring of 2015 to east Roanoke County Schools, Bedford area schools and many other public areas.
5. 2015 was the fourth year as a major organizer for Vinton's participation in the Blue Ridge Veterans Celebration. The event included a veterans' day ceremony in cooperation with the Roanoke Valley Veterans Council, a picnic luncheon for 150, entertainment by Revelation Quartet and Melissa McSherry and daughter.
6. The department organized and conducted six town sponsored special events at the Farmers' Market including: Arts and Craft Shows and a children series called "Shake, Bake and Sprout. The department also facilitated four Mingle at the Market concerts held by the Vinton Chamber of Commerce and one benefit event
7. Organized and implemented the third year of the Vinton Zombie Walk. Funds were contributed to the Vinton Needy Family Fund.
8. Worked cooperatively with the Vietnam Veterans Commemoration Committee to plan and implement the "Combat Art Show" show at Hollins University and the Vietnam Moving Wall – "The Wall that Heals" on the grounds of the VA Hospital. Over 6000 individuals visited the wall.
9. The Special Programs Director served as Vinton Dogwood Festival Parade Chairperson and Public Relations contact person.
10. The Special Programs Director organized entertainment for the Vinton Fall Festival and Vinton Senior Expo.
11. The Special Programs Director also organized and presented the Vinton 4th of July Program including fireworks, vendors, children's' activities and a patriotic program featuring veterans/active duty from each branch of service and music by the Thrasher United Methodist Choir.

Fiscal Year 2016-2017 Goals

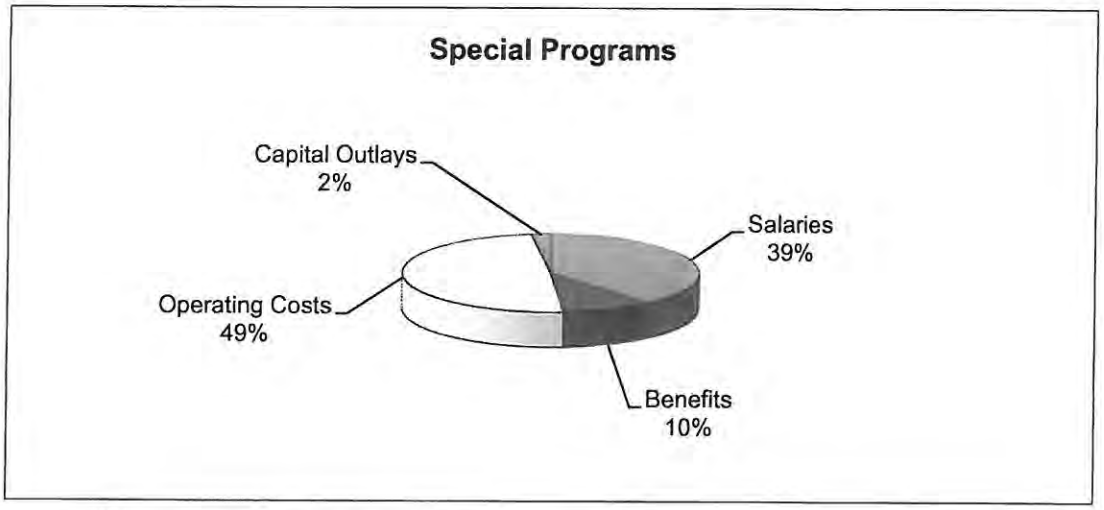
1. Organize and conduct Arts and Craft Markets, "Shake, Bake, and Sprout" children's' events and food tastings at the Vinton Farmers' Market. Increase vendor participation at the market.
2. Facilitate other events, concerts and distance runs held by other organizations.
3. Continue to increase the social networking for promotion of the Town of Vinton and events. Facebook, Twitter, You Tube, Pinterest, etc.
4. Work cooperatively with the Blue Ridge Parkway, Roanoke Valley Convention and Visitors Bureau, Roanoke County, Vinton and Smith Mountain Lake Chamber of Commerce and other organizations to promote Vinton, town festivals, and events.
5. Work cooperatively with the new Blue Ridge Region Farmers Market Committee and Local Foods Network for the benefit of all markets and food efforts in the region.
6. Seek sponsors and partnerships for events and activities.
7. Fully support the new "In Vinton" branding and develop marketing and promotion.
8. Fully support the Downtown Vinton Revitalization Grant. Facilitate communication between businesses and the Town of Vinton.
9. Continue involvement in the Blue Ridge Veterans Celebration and Vietnam Veterans Commemorative events by serving on the board of directors or committee.
10. Continue as an active board member on Roanoke Valley Television Committee and Vinton Chamber of Commerce.
11. Continue positive promotion for the Town of Vinton.

Funding Summary

Special Programs

Account Code: 200.7101

Summary Accounts	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Salaries	54,586	59,580	53,890	-	-9.55%
Benefits	16,357	15,866	13,858	-	-12.66%
Operating Costs	67,634	68,006	68,580	-	0.84%
Capital Outlays	2,557	4,500	3,000	-	-33.33%
Leases and Rentals	-	-	-	-	-
Total	141,134	147,952	139,328	-	-5.83%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Special Programs Dir	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
SPECIAL PROGRAMS								
200.7101.101 SALARIES & WAGES	31,374.21	33,578.49	34,104.40	33,540.94	25,632.82	34,385.00	29,228.00	29,228.00
200.7101.102 SALARIES & WAGES - OVERTIM	14,764.74	15,647.04	17,984.30	17,675.15	8,113.29	18,215.00	18,215.00	18,215.00
200.7101.103 SALARIES & WAGES - PART-TI	2,494.68	2,093.52	1,827.45	3,369.78	3,114.36	6,980.00	6,447.00	6,447.00
200.7101.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.201 SS/MEDICARE	3,574.23	3,765.64	4,112.31	4,083.17	2,722.86	4,530.00	4,123.00	4,123.00
200.7101.202 RETIREMENT CONTRIBUTION- V	5,379.17	3,854.80	4,580.95	5,158.25	4,118.97	4,265.00	3,195.00	3,195.00
200.7101.203 INSURANCE - VRS	112.25	539.08	551.36	509.36	395.26	455.00	383.00	383.00
200.7101.204 NATIONWIDE	.00	0.00	0.00	70.31	70.57	36.00	36.00	36.00
200.7101.205 MEDICAL INSURANCE	3,577.21	5,328.00	5,817.60	6,400.80	5,334.00	6,400.00	5,809.00	5,809.00
200.7101.209 UNEMPLOYMENT INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.211 WORKERS' COMPENSATION INS	29.00	28.00	105.14	135.19	221.63	180.00	312.00	312.00
200.7101.302 CONTRACTUAL SERVICES	19,207.63	20,118.25	28,074.91	29,410.48	14,325.06	25,000.00	27,000.00	25,000.00
200.7101.304 MAINTENANCE & REPAIRS EQUI	1,896.39	3,114.43	1,492.20	255.00	856.66	2,100.00	2,100.00	2,100.00
200.7101.305 SERVICE CONTRACT AGREEMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.306 PRINTING & BINDING	5,076.11	4,548.72	4,469.04	5,706.19	4,460.60	5,000.00	5,000.00	5,000.00
200.7101.307 ADVERTISING	5,736.00	5,638.93	9,919.66	6,827.71	8,550.75	10,000.00	10,000.00	10,000.00
200.7101.510 ELECTRICAL SERVICES	3,329.57	4,638.99	2,094.09	3,072.60	2,447.12	4,639.00	4,639.00	4,639.00
200.7101.513 WATER AND SEWER SERVICE	507.97	467.46	685.82	880.76	872.84	867.00	1,000.00	1,000.00
200.7101.521 TELEPHONE	.00	248.30	496.72	547.68	1,252.93	685.00	1,560.00	1,560.00
200.7101.522 POSTAGE	189.05	0.00	100.85	49.00	234.05	550.00	550.00	300.00
200.7101.532 PROPERTY INSURANCE	1,688.00	1,402.00	1,176.00	1,332.00	762.00	1,475.00	1,069.00	1,069.00
200.7101.535 MOTOR VECHICLE INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.538 LIABILITY INSURANCE	2,632.00	2,372.00	1,880.00	2,000.00	1,323.00	2,200.00	1,852.00	1,852.00
200.7101.541 OFFICE SUPPLIES	862.76	715.45	724.82	628.49	147.90	890.00	890.00	750.00

GENERAL FUND

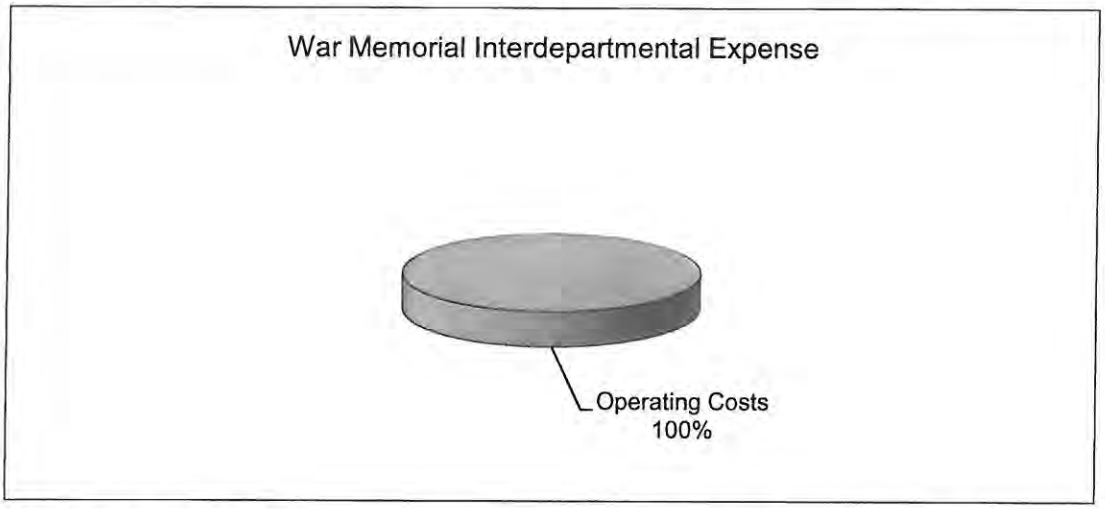
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
SPECIAL PROGRAMS								
200.7101.545 GREENWAY: MATERIAL & SUPPL	1,542.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.549 MAINT & REPAIR: REC FACILI	2,719.70	140.92	0.00	0.00	0.00	0.00	0.00	0.00
200.7101.553 MATERIALS & SUPPLIES	1,371.94	1,607.94	1,168.75	2,842.09	1,922.91	3,300.00	3,300.00	3,000.00
200.7101.556 SPECIAL EVENTS SUPPLIES	8,459.83	7,521.07	9,218.46	13,448.30	7,033.14	9,990.00	13,500.00	11,000.00
200.7101.560 TRAVEL (MILEAGE/FARE)	977.38	339.22	247.51	0.00	75.00	400.00	900.00	400.00
200.7101.581 DUES & SUBSCRIPTIONS	570.00	595.00	368.00	495.00	495.00	560.00	560.00	560.00
200.7101.589 MEETING EXPENSES	395.93	258.06	242.57	138.76	106.45	350.00	900.00	350.00
200.7101.716 OTHER EQUIPMENT	23.38	42.25	980.10	1,221.18	0.00	1,500.00	1,500.00	1,500.00
200.7101.722 SPECIAL PROJECTS	.00	0.00	0.00	0.00	0.00	1,500.00	5,760.00	1,500.00
200.7101.735 FARMERS MARKET	.00	0.00	744.00	1,335.68	30.32	1,500.00	1,500.00	0.00
200.7101.801 LEASE/RENT OF EQUIPMENT	.00	0.00	0.00	0.00	229.00	0.00	0.00	0.00
SPECIAL PROGRAMS TOTAL	118,491.49	118,603.56	133,167.01	141,133.87	94,848.49	147,952.00	151,328.00	139,328.00

Funding Summary

War Memorial Interdepartmental Expenses

Account Code: 200.7101

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	5,249	10,000	7,500	-	-25.00%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	-
Total	5,249	10,000	7,500	-	-25.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted 10,000	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total	-	-	-	-

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WM INTERDEPTMENTAL FUNCTIONS								
200.7102.574								
WM INTERDEPTMENTAL FUNCTIO	.00	0.00	2,150.00	5,249.00	0.00	10,000.00	7,500.00	7,500.00
WM INTERDEPTMENTAL FUNCTIONS TOTAL	.00	0.00	2,150.00	5,249.00	0.00	10,000.00	7,500.00	7,500.00

Vinton War Memorial Mission Statement

Originally created as a living memorial in 1948 to honor Veterans, the Vinton War Memorial has evolved into a premier special event space nestled in the heart Virginia's Blue Ridge. Through exceptional customer service, elegant surroundings and community involvement, the War Memorial strives to meet the needs of our regions social, business, and civic clients.

Fiscal Year 2015-2016 Accomplishments

1. Implemented a new mobile ready website and can be more easily refreshed by the VWM Staff.
2. Altered public hours of operation to better meet customer demand, reduce staffing expense and provide for better facility management.
3. Continued to enhance the philosophy and approach to sell the venue.
4. Updated Pricing Strategies for Venue rental.
5. Successfully hired Assistant Coordinator and Building Maintenance staff.
6. Maintained relationships with existing large clients including Depaul, AARP, Magnet USA and Fright Car America.
7. Recruited new clients such as Jefferson College Physical Therapy, Occupational Therapy, Pulmonary and License Practical Nursing Graduations and Carillion Strategic Planning meetings.
8. Purchased Linens to replace damaged ones and continue to provide for increased customer service.
9. Partnered to host community events to be held at the VWM to maintain collaboration with key civic groups, citizens and employees of the Town of Vinton: Relay for Life, Vinton Cares, DMV2GO, Roanoke Symphony Orchestra Concert, Roanoke Valley Children's Choir, United Way, TOV Holiday Lunch and Employee Appreciation.
10. Continued to enhance esthetic of the building interior and maintaining the lawn, grounds landscaping and other general cosmetic upkeep.
11. Marketed VWM at Bridal Expo in January and attending eight wedding seminars and workshops to stay abreast of industry trends.
12. Special Programs and VWM Staff repurposed the "Happy Holidays" sign. Last completed 16 years ago.
13. Organized and hosted the Easter Egg Hunt with sponsors of the Town. Last held at VWM in 1986.
14. Organized and hosted the Annual Holiday Open House.

Fiscal Year 2016-2017 Goals

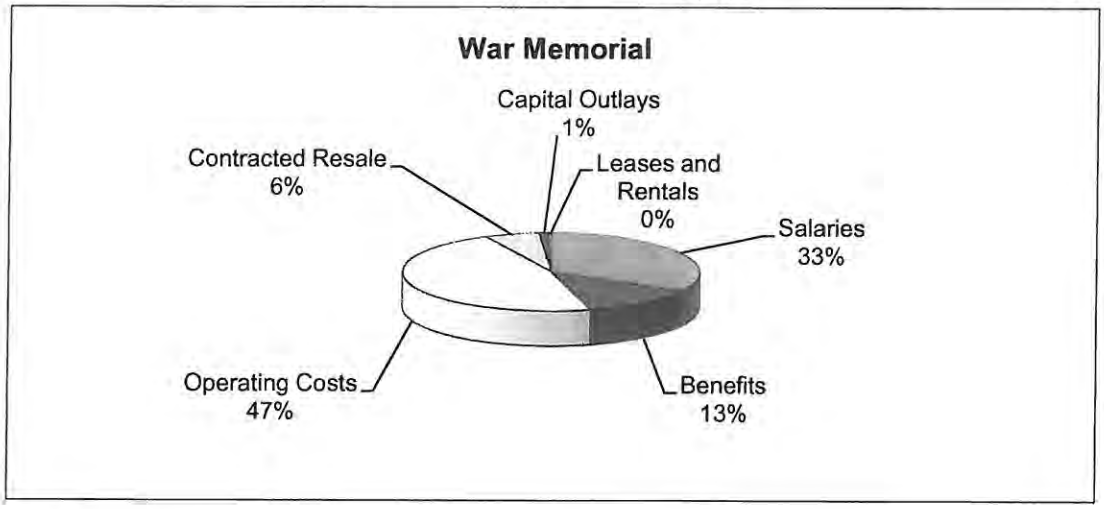
1. Maintain existing large and repetitive clients and develop new long term relationships for events and meetings.
2. Utilize "In-Vinton" brand to increase event bookings through targeted advertising, networking and building business relationships.
3. Provide staff with various hospitality, event coordination and event decorating training.
4. Begin preparations for the 10 year celebration of the renovation of the VWM.
5. Continue to seek efficiencies within the operational budget.
6. Recruit new events to generate revenue and encourage the community use of the facility.
7. Continue to offer value added incentives such as in-house linens, center pieces, and day-of event coordination.
8. Continue to broaden partnerships with Vinton Area Chamber and Roanoke Valley Convention and Visitors Bureau attract promote awareness of the facility and generate new business.

Funding Summary

War Memorial

Account Code: 200.7103

Summary Accounts	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Salaries	104,190	83,160	95,570	-	14.92%
Benefits	36,919	31,611	36,920	-	16.79%
Operating Costs	163,255	156,775	136,068	-	-13.21%
Contracted Resale	15,881	17,000	17,000	-	0.00%
Capital Outlays	1,092	2,500	2,500	-	0.00%
Leases and Rentals	2,734	2,500	1,375	-	-45.00%
Total	324,071	293,546	289,433	-	-1.40%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Part -time Building Attnd	2.00	2.00	2.00	1.00
Event Operations Asst	-	-	-	1.00
Event Operations Manage	-	-	-	1.00
Facilities Operation Asst	-	1.00	1.00	-
Facilties Manager	1.00	1.00	1.00	-
Total	3.00	4.00	4.00	3.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WAR MEMORIAL								
200.7103.101 SALARIES & WAGES	69,478.06	72,146.09	81,830.93	88,550.20	57,466.83	73,950.00	79,203.00	79,203.00
200.7103.102 SALARIES & WAGES - OVERTIM	248.00	1,583.33	252.00-	1,106.61	4,701.11	1,250.00	1,250.00	1,250.00
200.7103.103 SALARIES & WAGES - PART-TI	6,027.02	18,060.79	15,153.42	15,916.48	5,953.18	7,960.00	15,117.00	15,117.00
200.7103.104 WAGES - CONTRACT SERVICES	.00	0.00	0.00	830.00	0.00	0.00	0.00	0.00
200.7103.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.201 SS/MEDICARE	4,904.20	6,932.70	7,407.05	8,094.17	4,688.29	6,361.00	7,311.00	7,311.00
200.7103.202 RETIREMENT CONTRIBUTION- V	9,205.32	5,832.74	7,666.38	9,594.91	6,792.68	9,170.00	8,657.00	8,657.00
200.7103.203 INSURANCE - VRS	187.70	824.74	960.70	900.03	651.96	980.00	1,038.00	138.00
200.7103.204 NATIONWIDE	.00	0.00	0.00	85.00	0.00	60.00	60.00	60.00
200.7103.205 MEDICAL INSURANCE	18,273.42	17,348.00	19,460.00	17,359.00	14,555.00	14,090.00	20,060.00	20,060.00
200.7103.207 DISABILITY INS - HYBRID EM	.00	0.00	0.00	174.33	433.04	0.00	550.00	550.00
200.7103.209 UNEMPLOYMENT INSURANCE	.00	1,880.01	341.82	0.00	8,137.80	0.00	0.00	0.00
200.7103.211 WORKERS' COMPENSATION INS	1,273.00	1,007.00	549.35	711.41	412.35	950.00	144.00	144.00
200.7103.302 CONTRACTUAL SERVICES	48,108.26	51,406.57	48,876.35	55,351.68	27,782.98	50,850.00	50,850.00	48,000.00
200.7103.304 MAINTENANCE & REPAIRS EQUI	11,585.37	9,831.40	1,507.33	542.49	2,176.18	7,500.00	7,500.00	7,500.00
200.7103.305 MAINTENANCE SERVICE CONTRA	8,196.19	8,489.37	5,772.46	10,749.25	2,949.53	9,000.00	9,000.00	5,000.00
200.7103.306 PRINTING & BINDING	1,639.84	136.32	0.00	0.00	0.00	900.00	900.00	600.00
200.7103.307 ADVERTISING	29,184.55	9,381.59	13,940.84	16,441.24	18,886.18	17,750.00	17,750.00	13,000.00
200.7103.310 UNIFORMS/WEARING APPAREL	.00	13.63	0.00	0.00	203.25	600.00	600.00	600.00
200.7103.350 MAINTENANCE & REPAIR BLDG.	3,674.69	5,185.97	10,284.04	7,463.50	5,677.92	7,650.00	7,650.00	7,650.00
200.7103.510 ELECTRICAL SERVICES	16,179.14	24,473.46	28,466.60	27,839.15	16,379.58	25,000.00	25,000.00	23,000.00
200.7103.512 HEATING SERVICES	3,510.69	4,335.98	3,944.74	4,792.11	2,224.03	4,750.00	4,750.00	4,750.00
200.7103.513 WATER AND SEWER SERVICE	942.67	921.03	1,286.47	1,308.05	817.17	1,000.00	1,000.00	1,200.00
200.7103.521 TELEPHONE	841.48	1,828.03	3,429.20	2,031.47	2,778.98	2,750.00	2,750.00	2,750.00

GENERAL FUND

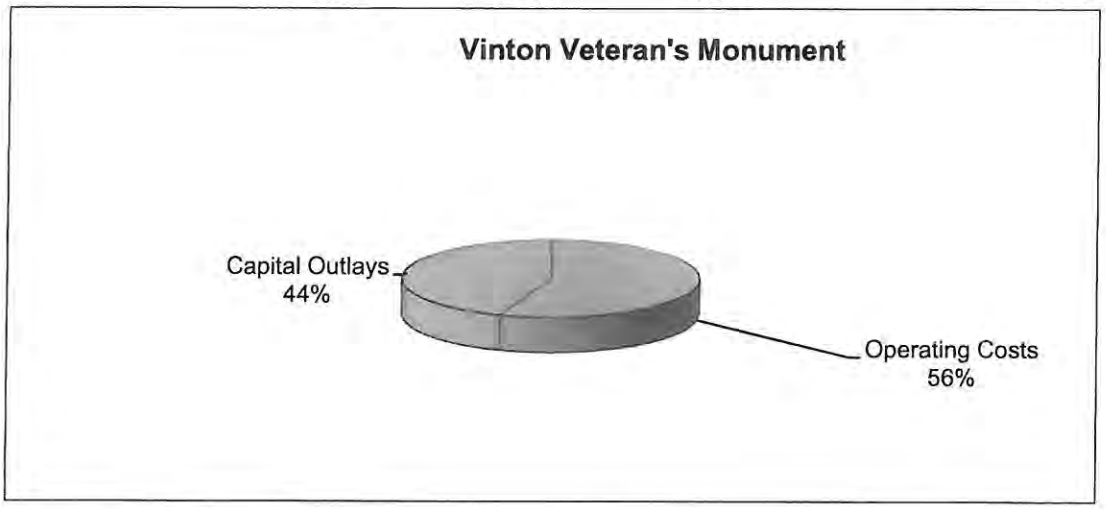
	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WAR MEMORIAL								
200.7103.522 POSTAGE	195.84	144.46	167.58	225.54	3.25	300.00	300.00	300.00
200.7103.532 PROPERTY INSURANCE	3,376.00	2,804.00	2,012.00	2,668.00	1,527.00	2,950.00	2,138.00	2,138.00
200.7103.538 LIABILITY INSURANCE	5,260.00	4,740.00	3,764.00	4,000.00	2,646.00	4,400.00	3,705.00	3,705.00
200.7103.541 OFFICE SUPPLIES	163.62	155.81	433.38	390.77	143.20	425.00	425.00	425.00
200.7103.551 OTHER OPERATING SUPPLIES	3.99	588.94	3,977.19	7,222.94	6,482.10	3,500.00	3,500.00	3,500.00
200.7103.552 WM FOOD & BEVERAGE EXPENSE	270.80	14,845.78	4,330.26	10,829.88	621.23	10,000.00	10,000.00	4,500.00
200.7103.553 MATERIALS & SUPPLIES	1,588.11	5,083.67	2,998.21	5,466.43	560.03	2,500.00	2,500.00	2,500.00
200.7103.555 JANITORIAL/INVENTORY SUPPL	2,909.65	4,581.32	1,921.10	2,188.21	762.29	1,600.00	1,600.00	1,600.00
200.7103.560 TRAVEL (MILEAGE/FARE)	212.40	171.37	197.26	101.45	0.00	250.00	250.00	250.00
200.7103.574 WAR MEMORIAL GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.581 DUES & SUBSCRIPTIONS	634.00	500.18	210.00	138.00	500.00	500.00	500.00	500.00
200.7103.583 REVENUE REFUND	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.587 CONTRACTED RESALE ITEMS	.00	0.00	55,749.05	15,880.73	31,493.63	17,000.00	17,000.00	17,000.00
200.7103.603 BAD DEBT EXPENSE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.702 FURNITURE & FIXTURES	.00	49.84	482.99	974.21	0.00	0.00	500.00	500.00
200.7103.709 REPLACEMENT OF EQUIPMENT	93.24	2,891.18	3,156.87	0.00	2,811.78	2,500.00	2,000.00	2,000.00
200.7103.716 OTHER EQUIPMENT	.00	99.98	477.85	93.48	0.00	0.00	0.00	0.00
200.7103.722 SPECIAL PROJECTS	.00	0.00	6,006.47	24.16	0.00	0.00	0.00	0.00
200.7103.738 WAR MEMORIAL PROJECT EXP	.00	113.60	0.00	0.00	0.00	0.00	0.00	0.00
200.7103.801 LEASE/RENT OF EQUIPMENT	.00	0.00	912.36	2,734.00	2,469.15	2,500.00	2,500.00	1,375.00
200.7103.904 CREDIT CARD FEES	.00	2,584.03	3,102.64	3,505.07	1,817.48	2,600.00	2,600.00	2,600.00
WAR MEMORIAL TOTAL	248,167.25	280,972.91	340,524.89	326,283.95	235,505.18	293,546.00	310,658.00	289,433.00

Funding Summary

Vinton Veteran's Monument

Account Code: 200.7104

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	-	-	-	-	0.00%
Benefits	-	-	-	-	0.00%
Operating Costs	1,019	2,500	2,500	-	0.00%
Capital Outlays	-	2,000	2,000	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	1,019	4,500	4,500	-	-100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

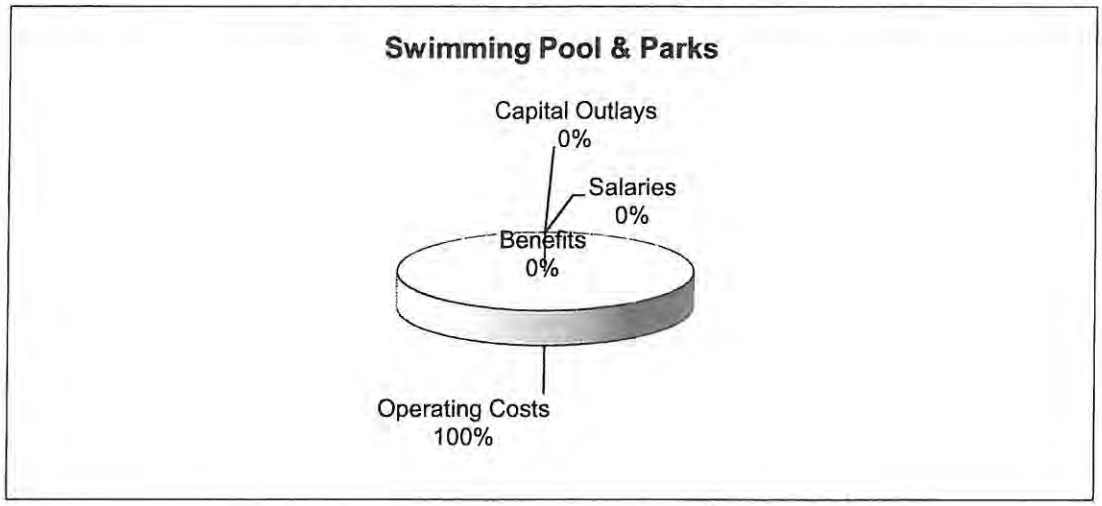
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
VINTON VETERANS MONUMENT								
200.7104.307								
ADVERTISEMENT	.00	0.00	135.00	0.00	0.00	1,000.00	1,000.00	1,000.00
200.7104.350								
MAINT AND REPAIR - BUILDIN	.00	0.00	304.83	830.00	275.00	1,350.00	1,350.00	1,350.00
200.7104.513								
WATER AND SEWER SERVICE	.00	0.00	0.00	189.16	102.18	150.00	150.00	150.00
200.7104.722								
SPECIAL PROJECT	.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
VINTON VETERANS MONUMENT TOTAL	.00	0.00	439.83	1,019.16	377.18	4,500.00	4,500.00	4,500.00

Funding Summary

Swimming Pool & Parks

Account Code: 200.7105

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	35,466	23,700	-	-	-100.00%
Benefits	6,170	5,485	-	-	-100.00%
Operating Costs	21,510	16,060	3,421	-	-78.70%
Capital Outlays	649	30,000	-	-	-100.00%
Leases and Rentals	-	-	-	-	0.00%
Total	63,795	75,245	3,421	-	-95.45%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Lifeguard Sub	3.00	-	-	-
Lifeguard	1.00	1.00	6.00	6.00
Lifeguard/Instructor	5.00	5.00	-	-
Asst Pool Manager	1.00	1.00	1.00	1.00
Pool Manager	1.00	1.00	1.00	1.00
Total	11.00	8.00	8.00	8.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
SWIMMING POOL/PARKS								
200.7105.101 SALARIES & WAGES	8,317.06	8,472.89	8,737.86	8,166.25	6,408.11	8,600.00	0.00	0.00
200.7105.102 SALARIES & WAGES-OVERTIME	46.87	236.97	5.75	44.81	24.75	100.00	0.00	0.00
200.7105.103 SALARIES & WAGES - PART-TI	26,674.26	24,010.29	26,311.97	27,254.40	15,866.61	15,000.00	0.00	0.00
200.7105.201 SS/MEDICARE	2,613.52	2,383.07	2,645.63	3,002.62	1,699.65	1,835.00	0.00	0.00
200.7105.202 RETIREMENT CONTRIBUTION- V	1,122.86	704.08	1,043.90	801.86	773.02	1,065.00	0.00	0.00
200.7105.203 INSURANCE - VRS	21.76	100.03	100.36	101.57	74.15	115.00	0.00	0.00
200.7105.204 NATIONWIDE	.00	0.00	0.00	13.50	13.50	10.00	0.00	0.00
200.7105.205 MEDICAL INSURANCE	906.00	1,332.00	1,454.40	1,600.20	1,333.50	1,600.00	0.00	0.00
200.7105.211 WORKERS' COMPENSATION INS	718.00	679.00	501.23	649.39	2,050.16	860.00	0.00	0.00
200.7105.302 CONTRACTUAL SERVICES	4,785.00	4,773.29	3,422.82	2,579.26	373.67	1,200.00	0.00	0.00
200.7105.304 MAINTENANCE & REPAIRS EQUI	2,074.61	2,126.16	3,889.56	285.10	1,110.56	1,000.00	0.00	0.00
200.7105.310 UNIFORMS/WEARING APPAREL	387.95	379.78	232.10	344.48	0.00	0.00	0.00	0.00
200.7105.350 MAINTENANCE & REPAIR BLDG.	528.30	1,473.87	1,069.66	513.22	299.88	500.00	0.00	0.00
200.7105.510 ELECTRICAL SERVICES	2,460.30	3,122.61	2,642.49	2,496.78	1,405.37	2,000.00	600.00	500.00
200.7105.513 WATER AND SEWER SERVICE	3,304.70	4,753.52	5,740.53	5,936.90	1,578.79	3,000.00	0.00	0.00
200.7105.521 TELEPHONE	.00	328.92	422.50	239.24	281.22	675.00	0.00	0.00
200.7105.532 PROPERTY INSURANCE	1,688.00	1,402.00	1,176.00	1,332.00	762.00	1,475.00	1,069.00	1,069.00
200.7105.538 LIABILITY INSURANCE	2,632.00	2,372.00	1,880.00	2,000.00	1,323.00	2,200.00	1,852.00	1,852.00
200.7105.544 MEDICAL SUPPLIES	3.52	110.18	134.29	20.68	0.00	160.00	0.00	0.00
200.7105.547 REPAIR/MAINTENANCE SUPPLIE	573.04	0.00	964.11	497.89	130.07	500.00	0.00	0.00
200.7105.552 FOOD FOR RESALE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7105.553 MATERIALS & SUPPLIES	7,296.56	6,187.60	5,293.56	4,290.19	834.43	2,500.00	0.00	0.00
200.7105.556 SPECIAL EVENTS SUPPLIES	33.20	101.91	44.70	108.46	70.02	150.00	0.00	0.00
200.7105.560 TRAVEL & TRAINING	150.00	300.00	353.65	868.13	0.00	700.00	0.00	0.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
SWIMMING POOL/PARKS								
200.7105.583								
REVENUE REFUND	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7105.702								
FURNITURE & FIXTURES	285.68	599.73	113.24	648.54	0.00	0.00	0.00	0.00
200.7105.722								
SPECIAL PROJECTS	5,000.00	3,664.00	199.92	0.00	0.00	30,000.00	5,000.00	0.00
200.7105.799								
CAPITAL OUTLAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SWIMMING POOL/PARKS TOTAL	71,623.19	69,613.90	68,380.23	63,795.47	36,412.46	75,245.00	8,521.00	3,421.00

Vinton Senior Center Mission Statement

The Mission of the Senior Program is to provide an active senior adult program for the purpose of socialization, leisure interest and enrichment.

The Vinton Senior Program is responsible for planning, implementing, and conducting a well-balanced program for active senior adults. The Vinton Senior Center is available for rental during evenings and weekends for civic meetings, organization meetings, classes and events by individuals.

Fiscal Year 2015-16 Accomplishments

1. Building improvements included painting of the ceiling grid and replacement of old tiles with commercial grade acoustic ceiling tiles. The work was completed by the Part-time Event assistant, Special Programs Director, two temporary workers and a community volunteer. Also, decorative and practical mirrors were installed for the benefit of the Tai Chi and Line Dance classes. The project was made possible by the Tai Chi instructor finding up-cycled mirrors and installation by a Vinton contractor.
2. During the year speakers provided presentations concerning scam and fraud prevention, wills, power of attorney, Rescue Mission, stroke prevention, stress management, financial planning, hospice, retirement living, fire prevention safety and music programs.
3. The Senior Coordinator and volunteers organized a booth and shared information about the Vinton Senior Citizens Program at the Vinton Senior Expo. The Tai Chi and Line Dance Classes and instructors presented entertainment for the expo. In addition, the Monday Music Jam (Vinton Express) performed.
4. A new event included a "Sock Hop" organized and presented by Our Lady of the Valley.
5. The Senior Program was promoted through the Town of Vinton and InVinton face book pages and a Senior News Feature in March 2015.

Fiscal Year 2016-2017 Goals

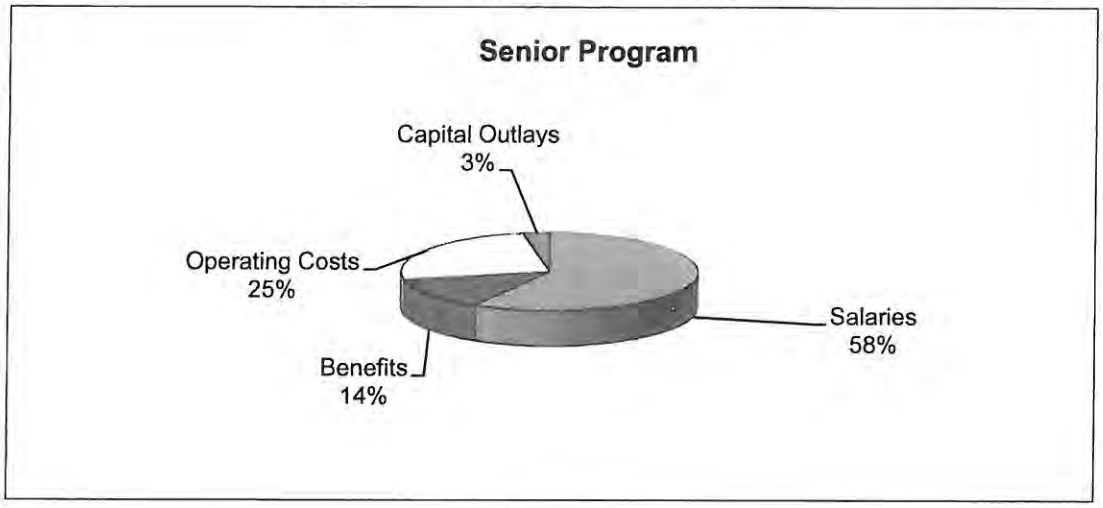
1. Present information relevant to topics for seniors.
2. Cooperative programming with other departments or organizations.
3. Promote activities for a healthy body and mind.
4. Continue to increase participation in the senior program.
5. Promote activities thru various media and events.
6. Plan and conduct new craft classes and activities.
7. Research new travel destinations and cooperative programming in travel.
8. Research needs of underserved adult population
9. Update senior center infrastructure.

Funding Summary

Senior Program

Account Code: 200.7107

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	48,730	49,530	65,128	-	31.49%
Benefits	8,857	9,980	15,166	-	51.96%
Operating Costs	27,163	29,350	28,105	-	-4.24%
Capital Outlays	-	-	3,281	-	100.00%
Leases and Rentals	-	-	-	-	-
Total	84,750	88,860	111,680	-	25.68%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Part-time Sr Prg Spec	1.00	1.00	1.00	1.00
Part-time Prg Spec	2.00	2.00	2.00	2.00
Total	3.00	3.00	3.00	3.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
SENIOR PROGRAM								
200.7107.101 SALARIES & WAGES	16,836.11	16,602.78	15,824.92	15,693.58	11,957.43	14,330.00	29,228.00	29,228.00
200.7107.102 SALARIES & WAGES - OVERTIM	187.99	161.13	112.50	0.00	0.00	200.00	200.00	200.00
200.7107.103 SALARIES & WAGES - PART-TI	36,103.02	34,063.77	35,450.89	33,036.28	22,138.88	35,000.00	35,700.00	35,700.00
200.7107.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7107.201 SS/MEDICARE	3,997.60	3,841.75	3,957.56	3,712.22	2,581.82	4,525.00	4,983.00	4,983.00
200.7107.202 RETIREMENT CONTRIBUTION- V	1,718.94	1,173.38	1,398.49	1,677.66	1,288.43	1,780.00	3,195.00	3,195.00
200.7107.203 INSURANCE - VRS	35.88	166.65	167.18	169.34	123.76	190.00	383.00	383.00
200.7107.204 NATIONWIDE	.00	0.00	0.00	22.50	22.50	15.00	15.00	15.00
200.7107.205 MEDICAL INSURANCE	1,463.20	2,220.00	2,424.00	2,667.00	2,222.50	2,670.00	5,809.00	5,809.00
200.7107.209 UNEMPLOYMENT INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7107.211 WORKERS' COMPENSATION INS	693.00	679.00	468.93	607.51	554.85	800.00	781.00	781.00
200.7107.302 CONTRACTUAL SERVICES	9,539.81	11,022.56	6,212.63	7,001.23	3,359.46	7,790.00	7,790.00	7,790.00
200.7107.304 MAINTENANCE & REPAIRS EQUI	713.71	398.41	573.54	757.17	953.82	1,000.00	1,000.00	1,000.00
200.7107.305 SERVICE CONTRACT AGREEMENT	557.16	49.45	82.00	64.30	0.00	1,000.00	1,000.00	1,000.00
200.7107.350 MAINTENANCE & REPAIR BLDG.	648.51	602.68	8,446.72	7,354.14	760.83	5,000.00	5,000.00	5,000.00
200.7107.510 ELECTRICAL SERVICES	2,725.86	3,445.30	3,225.04	2,889.23	2,068.27	3,400.00	3,400.00	3,400.00
200.7107.512 HEATING SERVICES	1,996.66	2,277.77	2,328.16	2,349.70	1,368.27	2,500.00	2,500.00	2,500.00
200.7107.513 WATER AND SEWER SERVICE	425.11	484.26	599.84	641.34	442.56	600.00	735.00	735.00
200.7107.521 TELEPHONE	406.96	872.07	949.69	807.16	860.53	950.00	950.00	950.00
200.7107.522 POSTAGE	193.55	144.46	205.33	273.02	0.00	300.00	300.00	200.00
200.7107.532 PROPERTY INSURANCE	1,264.00	1,051.00	880.00	1,000.00	573.00	1,100.00	802.00	802.00
200.7107.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	291.00	520.00	399.00	399.00
200.7107.538 LIABILITY INSURANCE	1,972.00	1,780.00	1,412.00	1,500.00	993.00	1,650.00	1,389.00	1,389.00
200.7107.541 OFFICE SUPPLIES	129.71	155.14	129.49	216.80	438.33	400.00	550.00	400.00

GENERAL FUND

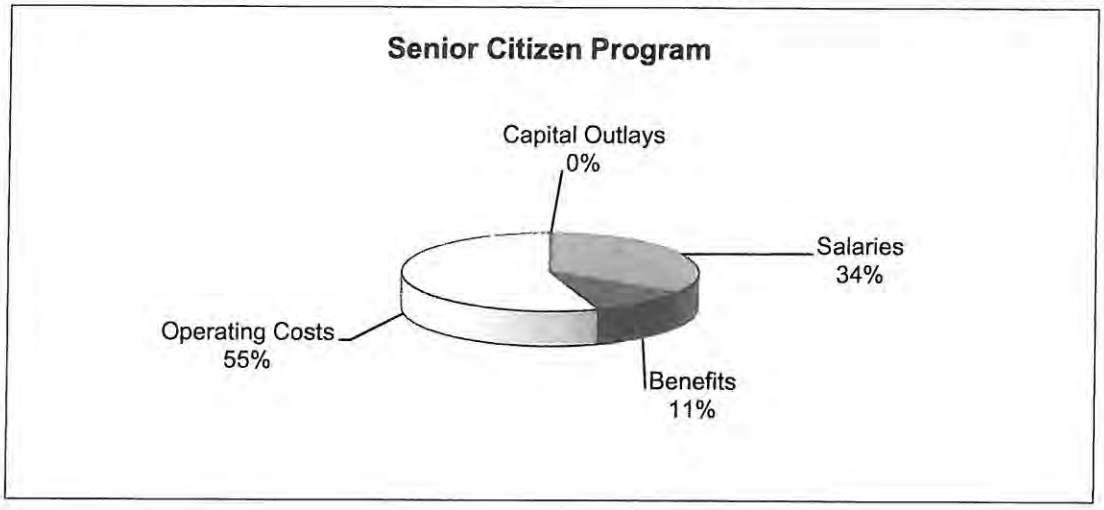
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
SENIOR PROGRAM								
200.7107.548 GAS, OIL,GREASE & ANTIFREE	856.97	790.77	568.72	544.98	210.26	800.00	800.00	550.00
200.7107.551 OTHER OPERATING SUPPLIES	390.61	299.59	164.78	210.69	48.06	400.00	400.00	300.00
200.7107.553 MATERIALS & SUPPLIES	425.49	1,023.52	797.45	461.38	247.66	1,000.00	1,000.00	750.00
200.7107.555 JANITORIAL/INVENTORY SUPPL	1,836.58	1,963.18	1,140.16	572.53	137.73	700.00	700.00	500.00
200.7107.560 TRAVEL (MILEAGE/FARE)	.00	15.48	21.02-	0.00	0.00	0.00	600.00	200.00
200.7107.581 DUES & SUBSCRIPTIONS	.00	0.00	0.00	0.00	0.00	0.00	90.00	90.00
200.7107.589 MEETING EXPENSES	77.03	106.17	0.00	48.16	71.67	240.00	240.00	150.00
200.7107.702 FURNITURE & FIXTURES	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7107.709 REPLACEMENT OF EQUIPMENT	.00	349.90	1,055.18	0.00	0.00	0.00	4,300.00	1,100.00
200.7107.722 SPECIAL PROJECTS	.00	0.00	0.00	0.00	0.00	0.00	2,181.00	2,181.00
200.7107.799 CAPITAL OUTLAY	.00	7,590.00	0.00	0.00	0.00	0.00	0.00	0.00
SENIOR PROGRAM TOTAL	85,699.46	93,814.17	89,190.18	84,749.92	53,714.62	88,860.00	116,420.00	111,680.00

Funding Summary

Town Museum

Account Code: 200.7108

Summary Accounts	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Salaries	-	-	3,060	-	100.00%
Benefits	-	-	986	-	100.00%
Operating Costs	-	-	5,000	-	100.00%
Capital Outlays	-		-	-	0.00%
Leases and Rentals	-	-	-	-	-
Total	-	-	9,046	-	100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Part-time	-	-	1.00	1.00
Total	-	-	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TOWN MUSEUM								
200.7108.103								
TOWN MUSEUM SALARIES-PT	.00	0.00	0.00	0.00	1,152.00	6,480.00	3,060.00	3,060.00
200.7108.201								
TOWN MUSEUM SS/MEDICARE	.00	0.00	0.00	0.00	88.12	497.00	235.00	235.00
200.7108.202								
RETIREMENT CONTRIBUTION-VR	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7108.203								
INSURANCE - VRS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.7108.211								
TOWN MUSEUM-WORKERS COMP	.00	0.00	0.00	0.00	0.00	23.00	751.00	751.00
200.7108.350								
TOWN MUSEUM BLDG MNT/RPR	.00	0.00	0.00	0.00	216.74	1,000.00	750.00	750.00
200.7108.510								
TOWN MUSEUM ELECTRICITY	.00	0.00	0.00	0.00	219.18	500.00	500.00	500.00
200.7108.512								
TOWN MUSEUM HEATING/GAS	.00	0.00	0.00	0.00	1,261.64	2,100.00	2,100.00	2,100.00
200.7108.513								
TOWN MUSEUM WATER	.00	0.00	0.00	0.00	202.72	300.00	200.00	200.00
200.7108.521								
TOWN MUSEUM COMMUNICATION	.00	0.00	0.00	0.00	631.17	1,100.00	1,450.00	1,450.00
TOWN MUSEUM								
TOTAL	.00	0.00	0.00	0.00	3,771.57	12,000.00	9,046.00	9,046.00

Vinton Planning and Zoning Department Mission Statement

We are guided by a desire to serve the public with the highest professional and ethical standards, and we take pride in knowing that our efforts help make Vinton a great place to be! "Commitment to proactive, community-based planning and code enforcement founded on public participation and also to promoting the health, safety, and prosperity of all present and future residents through effective planning of development/ redevelopment of the community."

Fiscal Year 2015-2016 Accomplishments

1. Tinker Creek Canoe launch was successfully opened to the public. Grant funding was used to construction the amenities and parking for the launch.
2. Received the second funding from Virginia Department of Transportation (VDOT) revenue sharing for the Glade Creek Greenway extension under Dale Avenue Bridge.
3. Submitted an application to Virginia Department of Transportation MAP-21 Transportation Alternatives (TA) funds Glade Creek Greenway Phase 2 – Walnut Avenue to Gus Nicks Boulevard.
4. Continued to coordinate, review, and approve site development plans and subdivision plats, change of use requests, right-of-way vacation,
5. Continued to administer and implement the Town's VPDES Municipal Separate Storm Sewer Systems (MS4) permit requirements, including the MS4 annual report; the Virginia Stormwater Management Program (VSMP) annual report; Total Maximum Daily Load (TMDL) Action Plans for bacteria and sediment reductions; stormwater infrastructure inspections, and BMPs implementations.
6. Continued to be involved with regional stakeholders on stormwater issues including the Virginia Stormwater Management Program (VSMP) requirements, general permit for discharges from small MS4, Stormwater Pollution Prevention Permit (SWPP) for Construction Activities and Town's facilities, TMDL Action Plans, etc.
7. Continued to work with Roanoke County personnel on the Memorandum of Understanding (MOU) for the County to administer the Erosion and Sediment Controls (ESC) and VSMP new and additional requirements.
8. Continued to submit the annual grant application for trees to be planted in conjunction of the Arbor Day Celebration Event and annual recertification for the Town to maintain its Tree City USA designation.
9. Continued to be involved in the regional events including Annual Clean Valley Day, Earth Day, Fall Waterways Cleanup, Earth Summit, Tons of Fun, Gallop for Greenways, Roanoke Regional Housing Network (RRHN) Regional Housing Symposium, etc.
10. Continued involvement with regional organizations including: Roanoke Valley Greenway Commission, Clean Valley Council (CVC), Roanoke Valley Urban Forestry Council (RVUFC), Roanoke Regional Housing Network (RRHN), Western Virginia Floodplain Network and Virginia Municipal Clerks' Association (VMCA).

11. Staff continued to maintain certifications for Certified Zoning Administrator, Certified Zoning Official, and Certified Administrative Professional.
12. Participated in drafting the 2014-2016 Strategic Plan for Roanoke Regional Housing Network (RRHN).
13. Continued to maintain and update the Town website, provided technical assistance to users. Continued to maintain Facebook, YouTube, and Twitter pages for the Town and frequently post information, videos, and pictures on the pages. Act as web administrator for the website including features such as "Pets of the Week." Help post and maintain Vinton Facebook pages.
14. Assisted with implementation of recommendations from the Vinton Area Corridors Plan.
15. Continued to work on amendments to the Vinton Town Code and Zoning Ordinance, as mandated by the General Assembly, or as otherwise needed.
16. Researched, prepared and completed the new zoning district classification, Mixed Use Development (MUD) District in an effort to help sure development of underutilized and vacant properties. The MUD District was adopted in April 2015.
17. The amended floodplain overlay district management requirements, as mandated by Federal Emergency Management Area (FEMA) have been reviewed and approved by Virginia Department of Conservation (DCR) and FEMA.
18. Participated in a Community Assistance Visit with the FEMA Region 3 representative and a representative from Virginia Department of Conservation and Recreation (DCR). Received a letter of good standing for our participation in the National Flood Insurance Program (NFIP).
19. Submitted a letter of interest to FEMA for participation in the NFIP's Community Rating System (CRS).
20. Implemented the spot blight abatement ordinance and policy, and put together a team (Community Blight Abatement Team (COMBAT) to review each case as needed. Reviewed eight properties under this ordinance and policy.
21. Continued to issue the building, trade, and zoning permits for the town, as well as some trade permits for East Roanoke County.
22. Continued to serve on the interdepartmental Town CARES Committee.
23. Continued to serve on the interdepartmental Town Calendar Committee.
24. Continued to serve on an interdepartmental committee charged with recommending updates to the Town Employee Handbook.
25. Began serving on the interdepartmental Town Employee Safety Committee.
26. Applied, received and administering the Town Urban Development Area (UDA) Local Government Assistance Program $60,000.00 grant funds.
27. Organize UDA committee meetings and work with consultants on designating UDAs for the Town.

Fiscal Year 2016-2017 Goals

1. Continue to enforce the zoning, sign, nuisance and other applicable Town codes. Continue to collaborate with the Police Department on crime prevention efforts.
2. Continue to administer the Town's Virginia Stormwater Management Program (VSMP) including the Town's Municipal Separate Storm Sewer System (MS4)

permit renewal; implementation of the Best Management Practices (BMPs); stormwater facilities inspections; illicit discharge connections and elimination programs; and preparation of the Total Maximum Daily Load (TMDL) Action Plans for bacteria and sediment reductions and MS4 annual report; as components of the VSMP and MS4 permit compliance.

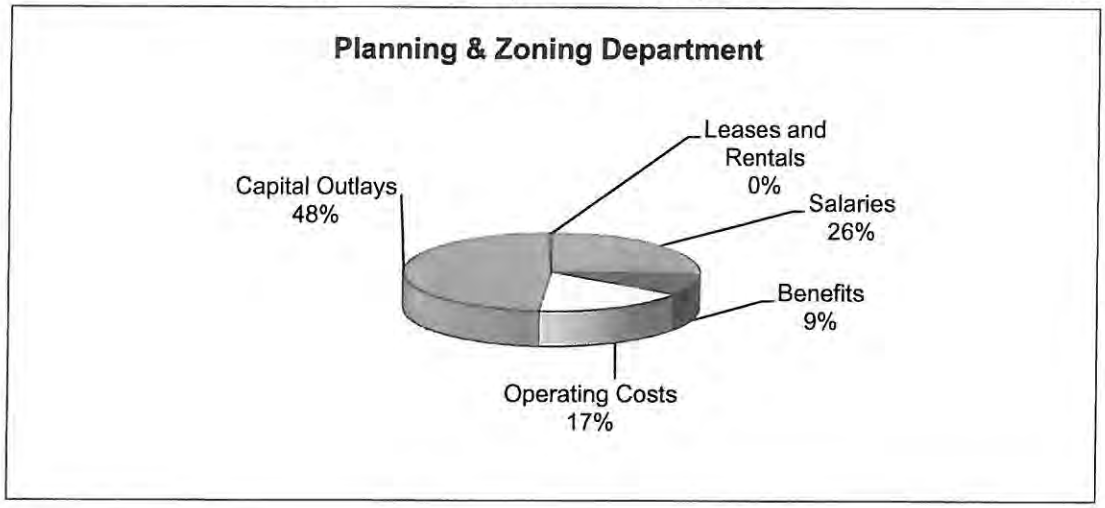
3. Continue to be involved with regional stakeholders on stormwater issues including the new changes in the state stormwater and erosion and sediment control ordinances, general permit for discharges from small municipal separate storm sewer systems (MS4), Stormwater Pollution Prevention Permit (SWPP) for Construction Activities, Upper Roanoke River Total Maximum Daily Load Implementation Plan, stormwater design manuals, etc.
4. Continue to review the Town's Comprehensive Plan and amend the Zoning Ordinance in order to ensure that they continue to reflect the needs and desires of the community, as well as meet the requirements of the Code of Virginia.
5. Continue to pursue an application to the Community Rating System (CRS) program to Insurance Services Office (ISO) for the Town's NFIP participation level to be reduced from Level 10 to Level 9 in order to reduce the cost of insurance coverage for Town citizens living in and businesses located within flood prone areas.
6. Continue to maintain and add to the database of plans and maps on file and label all new and on file plans.
7. Continue scanning important documents, such as code enforcement documents, official records of the BZA and Planning Commission meetings and building/zoning permits, into Laserfiche.
8. Continue to issue the building, trade, and zoning permits for the town, as well as some trade permits for East Roanoke County.
9. Continue to lead the COMBAT team for spot blight abatement, and review cases that may fall under the spot blight ordinance, as needed.
10. Continue to administer the VDOT Revenue Sharing grant project to ensure the completion of the Glade Creek Greenway.
11. Continue to work with the Regional Center for Animal Care & Protection (RCACP) on the posting of the Pets and "Pibbles" of the Week.
12. Continue to maintain the Town's Facebook pages and administer the website. Provide technical help to computer and website users.
13. Continued to serve on the interdepartmental Town CARES Committee and Town Calendar Committee.
14. Continue to serve on an interdepartmental committee charged with recommending updates to the Town Employee Handbook.
15. Continue to serve on the interdepartmental Town Employee Safety Committee
16. Continue to organize UDA committee meetings and work with consultants on designating UDAs for the Town.
17. Continue to be involved with regional organizations including: Roanoke Valley Greenway Commission, Clean Valley Council (CVC), Roanoke Valley Urban Forestry Council (RVUFC), Roanoke Regional Housing Network (RRHN), Western Virginia Floodplain Network and Virginia Municipal Clerks' Association (VMCA).

Funding Summary

Planning & Zoning Department

Account Code: 200.8101

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	162,004	165,525	144,542	-	-12.68%
Benefits	57,110	58,090	51,144	-	-11.96%
Operating Costs	35,492	73,920	93,899	-	27.03%
Capital Outlays	22,779	273,100	273,100	-	0.00%
Leases and Rentals	1,656	2,000	2,000	-	0.00%
Total	279,041	572,635	564,685	-	-1.39%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Coordinator	1.00	1.00	1.00	1.00
Enforcement Officer	1.00	1.00	1.00	1.00
Planning/Zoning Director	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

GENERAL FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
PLANNING & ZONING								
200.8101.101 SALARIES & WAGES	150,632.33	161,437.19	163,510.30	162,003.09	123,516.45	165,525.00	144,542.00	144,542.00
200.8101.103 SALARIES & WAGES - PART-TI	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.201 SS/MEDICARE	11,047.30	11,848.72	12,059.88	12,034.98	9,121.16	12,665.00	11,058.00	11,058.00
200.8101.202 RETIREMENT CONTRIBUTION- V	20,007.27	13,558.74	15,319.69	20,284.34	14,886.29	20,525.00	15,799.00	15,799.00
200.8101.203 INSURANCE - VRS	414.79	1,926.76	1,931.02	1,967.56	1,428.56	2,185.00	1,894.00	1,894.00
200.8101.204 NATIONWIDE	.00	0.00	0.00	270.00	270.00	180.00	180.00	180.00
200.8101.205 MEDICAL INSURANCE	17,376.03	17,784.00	19,404.00	21,132.00	17,610.00	21,135.00	20,712.00	20,712.00
200.8101.211 WORKERS' COMPENSATION INS	1,636.00	1,306.00	1,097.32	1,421.13	1,066.69	1,400.00	1,501.00	1,501.00
200.8101.302 CONTRACTUAL SERVICES	3,665.29	3,061.24	3,858.89	2,751.00	1,675.95	25,000.00	50,000.00	40,000.00
200.8101.304 MAINTENANCE & REPAIRS EQUI	2,171.21	1,433.00	359.65	208.70	154.00	2,000.00	2,000.00	2,000.00
200.8101.306 PRINTING & BINDING	380.24	153.23	231.10	236.00	20.00	1,500.00	4,000.00	4,000.00
200.8101.307 ADVERTISING	1,034.91	1,147.50	835.71	1,041.00	976.50	2,000.00	5,000.00	5,000.00
200.8101.323 CDBG PLANNING GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.342 FACADE GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.356 SPECIAL TRAINING	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.371 ENVIRONMENTAL COMP- DEQ/DC	5,398.35	5,801.30	3,290.47	16,649.66	3,000.00	20,000.00	80,000.00	20,000.00
200.8101.521 TELEPHONE	545.96	625.86	620.20	730.43	989.48	800.00	1,100.00	1,100.00
200.8101.522 POSTAGE	12.64	15.65	12.01	19.48	322.50	100.00	100.00	100.00
200.8101.535 MOTOR VECHICLE INSURANCE	504.00	484.00	636.00	472.00	291.00	520.00	399.00	399.00
200.8101.538 LIABILITY INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.541 OFFICE SUPPLIES	3,484.95	1,140.98	432.65	940.35	370.53	1,500.00	1,500.00	1,500.00
200.8101.545 GREENWAY EXPENDITURES	.00	1,795.51	5,074.12	5,878.92	752.59	8,000.00	8,000.00	8,000.00
200.8101.548 GAS, OIL,GREASE & ANTIFREE	520.47	466.59	565.40	573.71	214.33	1,000.00	1,000.00	300.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
PLANNING & ZONING								
200.8101.556 SPECIAL EVENTS	2,260.01	117.38	141.12-	84.48-	0.00	2,000.00	2,000.00	2,000.00
200.8101.560 TRAVEL (MILEAGE/FARE)	3,149.09	3,232.95	2,601.79	4,206.20	1,701.87	4,000.00	4,000.00	4,000.00
200.8101.564 APPT MEMBER - TRNG & TRAVE	582.52	1,827.16	443.13	1,313.62	500.00	2,000.00	2,000.00	2,000.00
200.8101.581 DUES & SUBSCRIPTIONS	872.00	799.33	695.00	600.00	467.00	1,500.00	1,500.00	1,500.00
200.8101.585 MISCELLANEOUS	75.00-	250.00-	840.00-	240.00-	0.00	500.00	500.00	500.00
200.8101.589 MEETING EXPENSES	541.39	922.19	511.82	196.74	956.60	1,500.00	3,000.00	1,500.00
200.8101.595 DEMOLITION-BLIGHT/ABATEMEN	.00	0.00	0.00	0.00	0.00	0.00	12,000.00	0.00
200.8101.702 FURNITURE & FIXTURES	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8101.716 OTHER EQUIPMENT	2,228.17	418.97	0.00	563.17	189.10	1,600.00	1,600.00	1,600.00
200.8101.722 SPECIAL PROJECTS	49.88	0.00	3,335.00-	0.00	0.00	4,500.00	4,500.00	4,500.00
200.8101.739 VDOT REV-SHARING GLADE CRE	.00	0.00	0.00	0.00	0.00	262,000.00	262,000.00	262,000.00
200.8101.740 TINKER CREEK CANOE RAMP PR	.00	0.00	0.00	21,529.98	0.00	5,000.00	5,000.00	5,000.00
200.8101.799 CAPITAL OUTLAY	.00	11,830.00	7,815.00	685.00	12,450.00	0.00	0.00	0.00
200.8101.801 LEASE/RENT OF EQUIP	.00	552.00	1,656.00	1,656.00	1,206.00	2,000.00	2,000.00	2,000.00
PLANNING & ZONING TOTAL	228,439.80	243,436.25	238,645.03	279,040.58	194,136.60	572,635.00	648,885.00	564,685.00

Vinton Economic Development Mission Statement

The Mission of the Department of Economic Development is to develop and maintain a positive business atmosphere in order to promote an appropriate mix of business for the purpose of increasing the local tax base and to enhance employment opportunities, while also preserving a high quality of life for town residents.

The goals of the Department of Economic Development are to retain existing, attract new and improve the overall local business environment within the Town of Vinton.

Fiscal Year 2015-2016 Accomplishments

1. Maintained and enhanced cooperative relationships with existing businesses and industries. Continued dialog with local industry through site visits.
2. Continued working with regional and national restaurants and businesses to consider Vinton as a place to locate.
3. Increased media exposure for businesses, events and projects.
4. Continued partnership with the Advancement Foundation to maximize the Health Department Building as a business incubator.
5. Continued the implementation of the $700,000 CDBG program to revitalize downtown Vinton to include replacement of streetlamps and opening of the Vinton Branch Library.
6. Successfully implemented the VINTON brand.

Fiscal Year 2016-2017 Goals

1. Through involvement of the community's business leaders, help foster a culture that embraces the spirit of entrepreneurship and helps promote the growth of local business.
2. Recognize the economic gaps that exist within the community and formulate a strategy to improve by establishing local incentives, removing development obstacles and developing the infrastructure necessary to promote a diverse and sustainable economic base.
3. Work to enhance relationships of existing business by improving Vinton's relationships with the local business community by establishing regular outreach and engagement with the community's business leaders.
4. Promote the redevelopment of downtown storefronts and other vacant properties to obtain a mix use of retail, commercial and residential opportunities as a means to create a more balanced economy with greater job diversity and provide a more broad range of goods and services.
5. Continue with the Downtown Business District improvements by completing the $700,000 Community Block Grant to include renovation and expansion of the

Farmers Market and Stage, replacement of Gateway and Way-finding Signage, and the replacement of other Pedestrian Amenities.

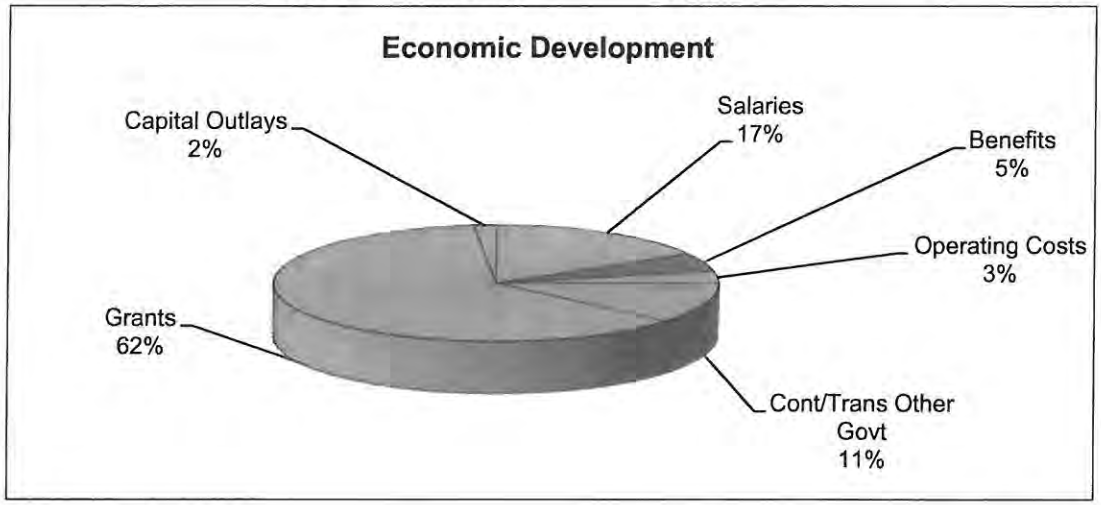
6. Administer the Town's Façade and Change of Use grant programs.
7. Assist the Vinton Chamber of Commerce to promote Vinton and local Vinton businesses and events.
8. Work with Roanoke County Economic Development to market the Vinton Business Park and other vacant or undeveloped properties and buildings.
9. Work with the Roanoke Regional Partnership and Virginia Economic Development Partnership to recruit new industry for Vinton and East Roanoke County.

Funding Summary

Economic Development

Account Code: 200.8150

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	32,915	31,945	84,030	-	163.05%
Benefits	11,229	10,280	26,158	-	154.46%
Operating Costs	15,483	13,840	17,120	-	23.70%
Cont/Trans Other Govt	50,000	50,000	57,280	-	14.56%
Grants	156,906	658,947	315,733	-	-52.09%
Capital Outlays	2,659	129,800	8,500	-	-93.45%
Demolition	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	-
Total	269,192	894,812	508,821	-	-43.14%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Assistant Town Manager	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
ECONOMIC DEVELOPMENT								
200.8150.101 SALARIES & WAGES	35,039.80	22,513.19	35,128.63	32,914.71	24,023.76	31,945.00	84,030.00	84,030.00
200.8150.105 TERMINATION PAY	.00	0.00	0.00	0.00	1,067.19	0.00	0.00	0.00
200.8150.201 SS/MEDICARE	2,525.66	1,661.94	2,932.00	2,553.47	1,922.32	2,445.00	6,429.00	6,429.00
200.8150.202 RETIREMENT CONTRIBUTION- V	4,262.79	1,840.58	3,256.27	4,150.51	1,981.10	3,960.00	9,185.00	9,185.00
200.8150.203 INSURANCE - VRS	88.22	258.24	412.88	400.04	234.04	425.00	1,101.00	1,101.00
200.8150.204 NATIONWIDE	.00	0.00	0.00	45.00	32.50	30.00	30.00	30.00
200.8150.205 MEDICAL INSURANCE	2,468.11	1,953.00	3,643.20	3,960.00	1,288.80	3,300.00	9,357.00	9,357.00
200.8150.211 WORKERS' COMPENSATION INS	40.00	38.00	92.42	119.81	38.96	120.00	56.00	56.00
200.8150.302 CONTRACTUAL SERVICES	70.00	0.00	0.00	5,000.00	2,500.00	3,250.00	5,000.00	5,000.00
200.8150.305 MAINTENANCE SERVICE CONTRA	.00	0.00	0.00	0.00	20.00	1,920.00	1,920.00	1,920.00
200.8150.307 ADVERTISING	.00	1,068.72	6,250.00	8,460.15	1,423.62	5,000.00	5,000.00	5,000.00
200.8150.323 CDBG PLANNING GRANT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8150.342 FACADE GRANT	5,000.00	5,000.00	0.00	0.00	912.50	3,000.00	3,000.00	5,000.00
200.8150.345 CDBG RELATED EXPENDITURES	.00	770.00	962.00	6.70	0.00	450.00	450.00	450.00
200.8150.346 CDBG MATCH EXPENDITURES	.00	816.25	56,766.15	156,894.94	151,425.34	659,497.00	310,283.00	310,283.00
200.8150.521 TELEPHONE	303.47	347.73	596.72	634.91	439.92	600.00	600.00	600.00
200.8150.541 OFFICE SUPPLIES	.00	237.59	93.97	11.00	173.39	200.00	150.00	150.00
200.8150.560 TRAVEL & TRAINING	4,127.47	665.87	2,496.03	847.04	1,906.83	2,000.00	2,000.00	2,000.00
200.8150.567 CONTRIB/TRANS TO OTHER GOV	150,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	57,280.00
200.8150.568 LIB PROP LEASE TERMINATION	.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00
200.8150.581 DUES & SUBSCRIPTIONS	.00	217.00	0.00	0.00	947.00	220.00	220.00	1,500.00
200.8150.585 MISCELLANEOUS	640.00	1,225.78	1,110.25	445.00	28.40	750.00	750.00	750.00
200.8150.589 MEETING EXPENSES	32.68	0.00	104.44	90.38	10.00	200.00	200.00	200.00
200.8150.595 DEMOLITION-ECONOMIC DEV	20,811.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GENERAL FUND

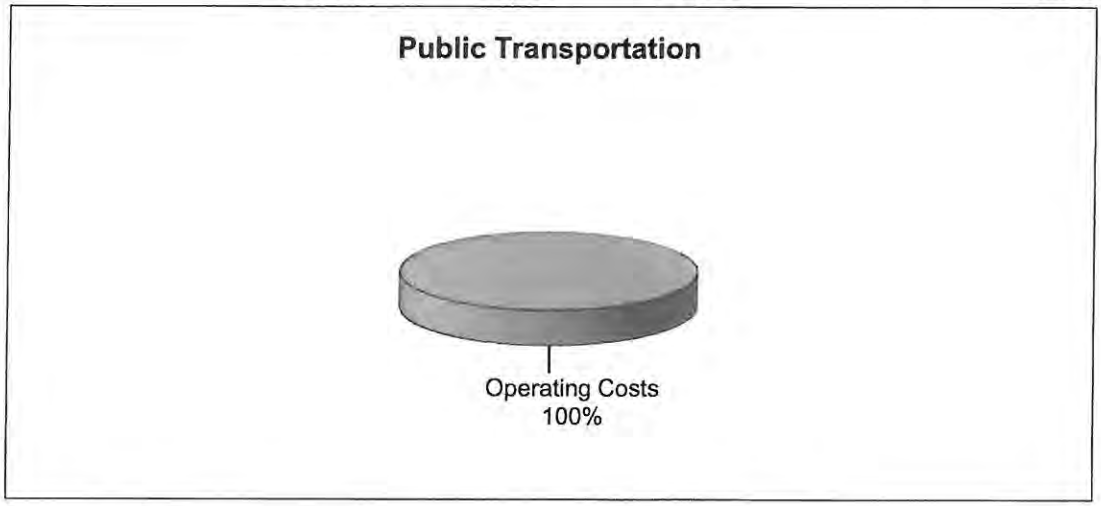
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
ECONOMIC DEVELOPMENT								
200.8150.702 FURNITURE & FIXTURES	.00	0.00	0.00	0.00	1,527.94	1,500.00	0.00	0.00
200.8150.709 REPLACEMENT OF EQUIPMENT	.00	0.00	0.00	0.00	187.49	200.00	0.00	0.00
200.8150.722 SPECIAL PROJECTS	2,500.00	5,000.00	11,000.00	2,393.68	8,943.78	35,000.00	35,000.00	8,500.00
200.8150.723 RSTP WALNUT ST IMP	.00	0.00	12,290.90	265.00	4,549.49	89,800.00	0.00	0.00
200.8150.799 CAPITAL OUTLAY	.00	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00
ECONOMIC DEVELOPMENT TOTAL	227,910.13	93,613.89	207,135.86	269,192.34	255,584.37	900,812.00	524,761.00	508,821.00

Funding Summary

Public Transportation

Account Code: 200.8160

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Operating Costs	126,449	135,000	100,000	-	-25.93%
Total	126,449	135,000	100,000	-	-25.93%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

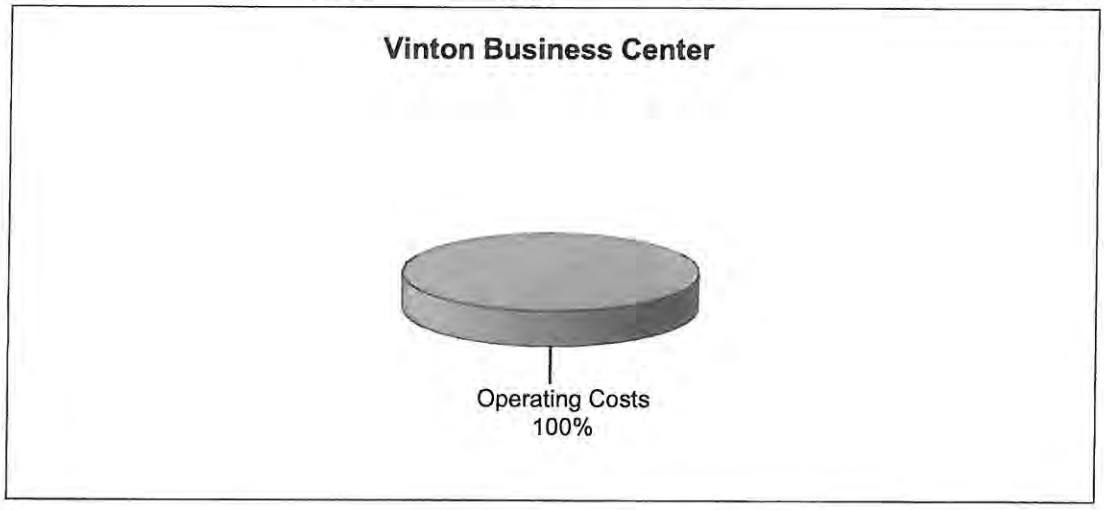
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
PUBLIC TRANSPORTATION								
200.8160.309								
VALLEY METRO BUS SERVICES	85,040.72	118,315.88	97,314.06	126,448.63	68,009.00	135,000.00	135,000.00	100,000.00
PUBLIC TRANSPORTATION TOTAL	85,040.72	118,315.88	97,314.06	126,448.63	68,009.00	135,000.00	135,000.00	100,000.00

Funding Summary

Vinton Business Center

Account Code: 200.8170

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Operating Costs	5,231	9,350	7,350	-	-21.39%
Capital Outlays	-	-	-	-	0.00%
Leases and Rentals	-	-	-	-	0.00%
Total	5,231	9,350	7,350	-	-21.39%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

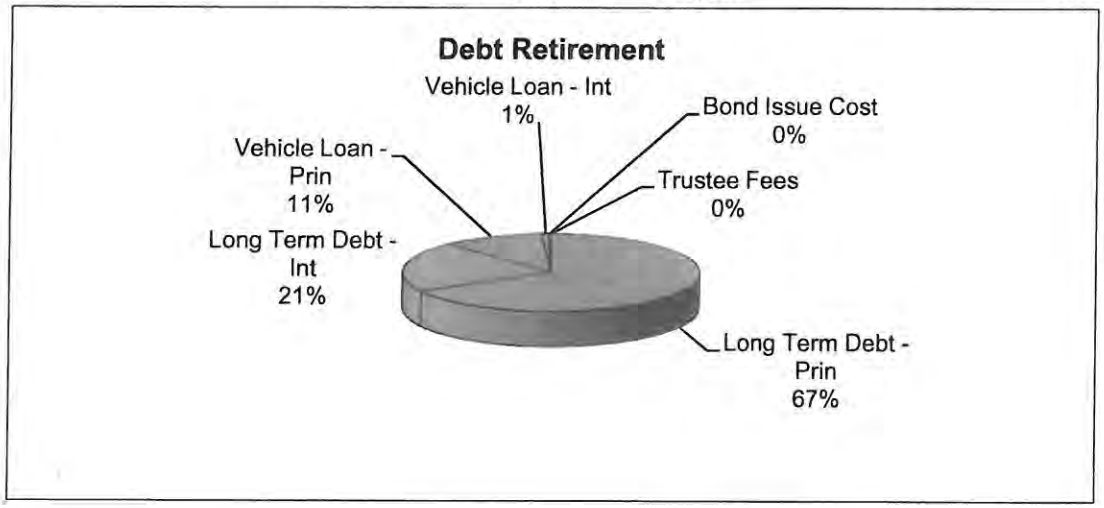
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
VINTON BUSINESS CENTER								
200.8170.302 CONTRACTUAL SERVICES	12,631.97	3,438.29	3,354.06	5,231.08	1,720.75	8,900.00	9,000.00	7,000.00
200.8170.350 MAINTENANCE & REPAIR BLDG.	.00	0.00	0.00	0.00	0.00	200.00	200.00	200.00
200.8170.364 MNT LANDSCAPING MATERIALS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.8170.510 ELECTRICAL SERVICES	.00	36.32	0.00	0.00	35.06	100.00	0.00	0.00
200.8170.553 MATERIALS & SUPPLIES	.00	0.00	0.00	0.00	0.00	150.00	150.00	150.00
200.8170.585 MISCELLANEOUS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VINTON BUSINESS CENTER TOTAL	12,631.97	3,474.61	3,354.06	5,231.08	1,755.81	9,350.00	9,350.00	7,350.00

Funding Summary

Debt Retirement

Account Code: 200.8800

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Long Term Debt -Prin	279,997	312,212	317,883	-	1.82%
Long Term Debt - Int	179,894	108,404	99,913	-	-7.83%
Vehicle Loan - Prin	49,847	51,458	53,121	-	3.23%
Vehicle Loan - Int	1,691	5,152	3,489	-	-32.28%
Bond Issue Cost	-	-	-	-	0.00%
Trustee Fees	550	1,500	1,500	-	0.00%
Total	511,979	478,726	475,906	-	-0.59%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

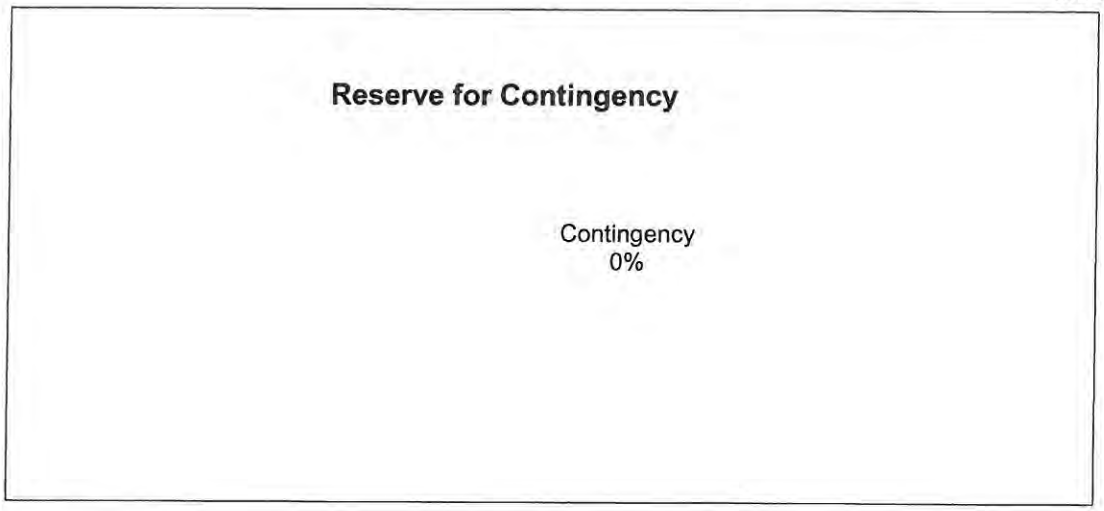
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
DEBT RETIREMENT - BONDS								
200.8800.705 OFS-PMT TO RFND ESCRW AGNT	.00	2190,888.69	0.00	0.00	0.00	0.00	0.00	0.00
200.8800.901 CAPITAL LEASE OFU	.00	313,314.50	0.00	0.00	0.00	0.00	0.00	0.00
200.8800.902 POLICE VEHICLE LEASE - INT	182.49	843.73	5,805.56	1,690.58	5,151.51	5,152.00	3,489.00	3,489.00
200.8800.903 OTHER LOAN COSTS	1,451.11	612.00	1,583.00	550.00	250.00	1,500.00	1,500.00	1,500.00
200.8800.904 PRINCIPAL -VRA 2004 PUB SA	45,000.00	45,000.00	45,000.00	50,000.00	0.00	0.00	0.00	0.00
200.8800.905 INTEREST - VRA 2004 PUB SA	30,791.87	29,605.00	2,610.00	900.00	0.00	0.00	0.00	0.00
200.8800.906 PRINCIPAL - WAR MEM BLDG	105,000.00	110,000.00	115,000.00	120,000.00	0.00	0.00	0.00	0.00
200.8800.907 INTEREST - WAR MEM BLDG	79,803.18	72,110.00	62,349.86	64,826.66	0.00	0.00	0.00	0.00
200.8800.908 PRINCIPAL VRA 2006 PUB SAF	30,000.00	30,000.00	30,000.00	30,000.00	35,000.00	35,000.00	35,000.00	35,000.00
200.8800.909 INTEREST VRA 2006 PUB SAFE	29,991.22	28,966.22	27,191.45	25,890.07	6,394.40	24,844.00	23,362.00	23,362.00
200.8800.916 BOND ISSUE COST - CAPITAL	.00	36,638.18	0.00	0.00	0.00	0.00	0.00	0.00
200.8800.917 PRINCIPAL-CAPITAL PROJ '06	40,000.00	45,000.00	45,000.00	45,000.00	50,000.00	50,000.00	50,000.00	50,000.00
200.8800.918 INTEREST-CAPITAL PROJ '06	43,495.84	42,562.50	39,946.88	38,212.50	21,678.12	37,163.00	35,163.00	35,163.00
200.8800.921 POLICE LEASE - PRINCIPAL	47,594.41	55,765.51	48,287.00	49,846.93	51,457.73	51,458.00	53,121.00	53,121.00
200.8800.922 POLICE LEASE - INTEREST	.00	0.00	0.00	3,863.63	3,863.63-	0.00	0.00	0.00
200.8800.923 PRINCIPAL - 2013 BOND-REFU	.00	0.00	34,004.01	27,528.56	196,335.67	196,336.00	198,395.00	198,395.00
200.8800.924 INTEREST - 2013 BOND REFUN	.00	0.00	45,725.24	44,608.33	14,807.73	42,409.00	38,363.00	38,363.00
200.8800.925 RCACP SERIES 2013 PRINCIPA	.00	0.00	5,632.00	7,468.00	5,724.00	7,656.00	7,848.00	7,848.00
200.8800.926 RCACP SERIES 2013 INTEREST	.00	0.00	1,164.76	1,593.12	1,073.42	1,408.00	1,218.00	1,218.00
200.8800.927 PRINCIPAL - 2015 PW LEASE	.00	0.00	0.00	0.00	0.00	23,220.00	26,640.00	26,640.00
200.8800.928 INTEREST - 2015 PW LEASE	.00	0.00	0.00	0.00	0.00	2,580.00	1,807.00	1,807.00
DEBT RETIREMENT - BONDS TOTAL	453,310.12	3001,306.33	509,299.76	511,978.38	384,008.95	478,726.00	475,906.00	475,906.00

Funding Summary

Contingency

Account Code: 200.8900

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Contingency	-	-	-	-	0.00%
Total	-	-	-	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

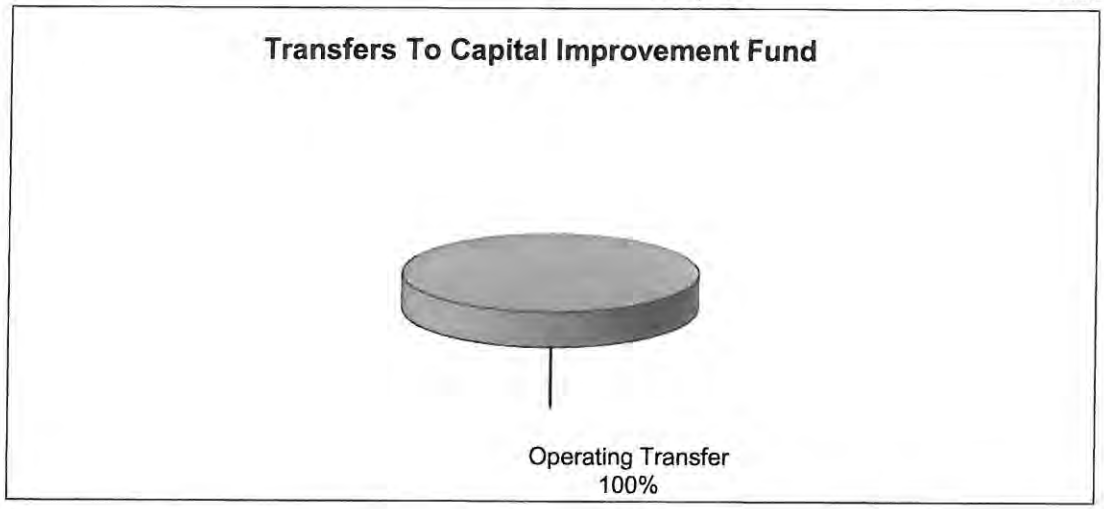
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
CONTINGENCIES								
200.8900.407								
RESERVE FOR CONTINGENCIES	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTINGENCIES								
TOTAL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Funding Summary

Transfers

Account Code: 200.9950

	Actual Expenditures FY 14-15	Adopted Budget FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Operating Transfer	-	-	219,978	-	100.00%
Capital	-	-	-	-	0.00%
Total	-	-	219,978	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

GENERAL FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TRANSFERS TO								
200.9950.900								
TRANSFER TO OTHER FUNDS	1112,110.78	0.00	0.00	0.00	0.00	0.00	219,978.00	219,978.00
200.9950.910								
NON DEPT TRANSFERS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS TO								
TOTAL	1112,110.78	0.00	0.00	0.00	0.00	0.00	219,978.00	219,978.00

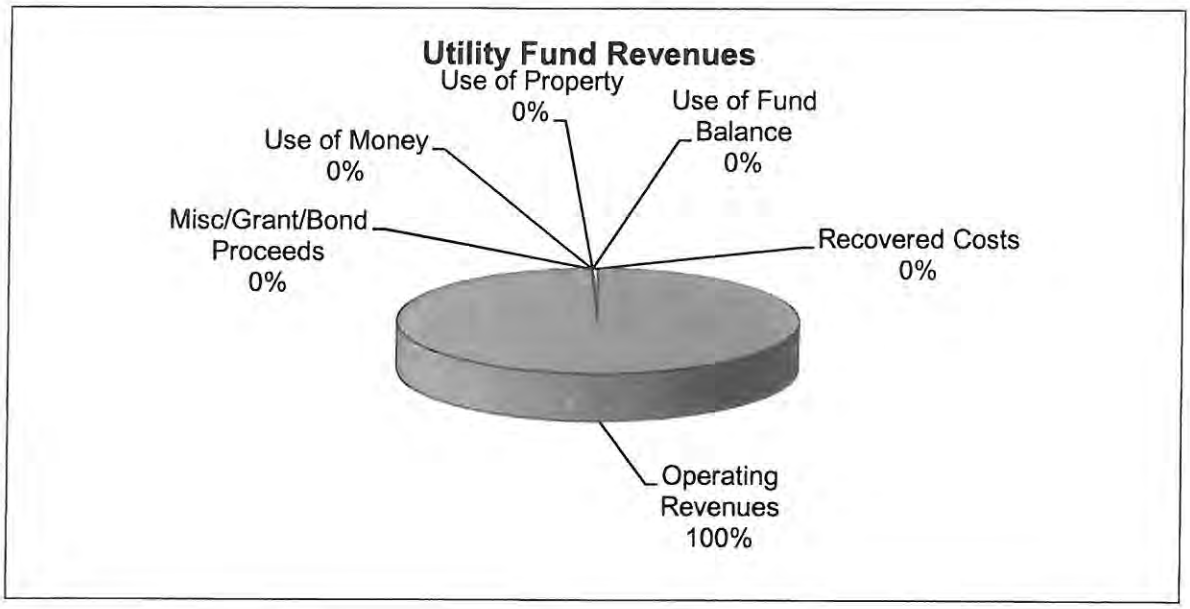
GENERAL FUND

		ACTUAL DOLLARS					BUDGETS		
		06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
VRS - TRUE UP									
200.9970.105									
COMPENSATION PAYOUT		.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200.9970.999									
VRS - TRUE-UP		.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VRS - TRUE UP	TOTAL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL FUND	TOTAL	8190,221.25	9745,641.63	7431,295.55	8235,947.13	5,833,613.30	9,122,395.00	9,062,567.00	8,623,750.00

Funding Summary

Utility Fund Revenues
BY Function Compared to the FY 14-15 Adopted Budget

	Actual Revenues FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Summary Accounts					
Operating Revenues	3,429,439	3,602,150	3,666,651		1.79%
Use of Money	1,353	1,500	1,500		0.00%
Use of Property	5,693	-	-		0.00%
Use of Fund Balance	-	-	-		0.00%
Misc/Grant/Bond Proceeds	881	-	-		0.00%
Recovered Costs	10,400	14,500	16,000		10.34%
Total	3,447,766	3,618,150	3,684,151	-	1.82%



UTILITY FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
PERMITS & OTHER LICENSES								
300.1303.031 WATER CONNECTION FEES	1,700.00	1,990.00	0.00	0.00	0.00	500.00	500.00	500.00
300.1303.032 SEWER CONNECTION FEES	4,865.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00
300.1303.033 SEWER INSPECTION FEES	2,645.00	0.00	785.00	1,285.00	875.00	1,250.00	1,250.00	1,250.00
300.1303.034 WATER SERVICE BILLING	1239,560.31	1248,589.54	1359,125.97	1454,106.03	1,042,408.56	1,531,250.00	1,555,525.00	1,555,525.00
300.1303.035 SEWER SERVICE BILLING	1455,338.67	1452,410.43	1590,870.44	1686,890.44	1,208,523.74	1,775,400.00	1,799,676.00	1,799,676.00
300.1303.036 WATER/SEWER PENALTIES	52,387.12	51,156.58	52,973.66	54,854.49	47,709.30	55,000.00	60,000.00	60,000.00
300.1303.037 ROANOKE COUNTY UTILITY TAX	45,222.32	45,064.50	47,443.36	50,017.79	35,374.62	50,000.00	50,000.00	50,000.00
300.1303.038 ACCOUNT ACTIVATION FEE	11,593.68	13,031.75	13,578.76	14,209.06	9,775.00	13,000.00	13,000.00	13,000.00
300.1303.060 SYSTEM DVLPMNT. FEE - WATE	43,520.00	38,400.00	26,880.00	28,160.00	33,280.00	25,600.00	30,000.00	30,000.00
300.1303.061 SYSTEM DVLPMNT. FEE - SEWE	48,150.00	34,775.00	28,085.00	29,425.00	40,125.00	26,750.00	32,000.00	32,000.00
300.1303.062 WATER INSPECTION FEE	1,200.00	0.00	640.00	1,240.00	840.00	1,200.00	1,200.00	1,200.00
300.1303.063 WATER METER SETTING FEES	1,785.00	1,360.00	1,035.00	4,115.00	4,735.00	1,700.00	3,000.00	3,000.00
300.1303.064 BULK WATER	123,095.00	110,873.87	122,627.61	106,017.24	89,188.26	120,000.00	120,000.00	120,000.00
PERMITS & OTHER LICENSES TOTAL	3031,062.10	2997,651.67	3244,044.80	3430,320.05	2,512,834.48	3,602,150.00	3,666,651.00	3,666,651.00
REVENUE FROM USE OF MONEY								
300.1501.001 INTEREST FROM INVESTMENTS	413.93	66.04	6.76	0.00	400.15	500.00	500.00	500.00
300.1501.004 INTEREST INCOME FROM BONDS	91.02	762.18	5,301.10	1,353.32	288.59	1,000.00	1,000.00	1,000.00
REVENUE FROM USE OF MONEY TOTAL	504.95	828.22	5,307.86	1,353.32	688.74	1,500.00	1,500.00	1,500.00
REVENUE FROM USE OF PROPERTY								
300.1502.006 SALE OF MATERIALS & SUPPLI	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE FROM USE OF PROPERTY TOTAL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

UTILITY FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
MISCELLANEOUS INCOME								
300.1899.009								
RE-APPROPRIATED FUND BALAN	.00	0.00	0.00	0.00	134.82	0.00	0.00	0.00
300.1899.010								
MISCELLANEOUS INCOME	308.05	650.11	814.45	5,693.29	134.45	0.00	0.00	0.00
300.1899.014								
PROCEEDS - BOND ISSUE	.00	66.76-	66.76	0.00	0.00	0.00	0.00	0.00
300.1899.019								
CAPITAL ASSET DONATIONS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.1899.056								
PLANNING GRANT WW EXTSN PR	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME TOTAL	308.05	583.35	881.21	5,693.29	269.27	0.00	0.00	0.00
RECOVERED COSTS								
300.1901.001								
RECOVERIES & REBATES	.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00
300.1901.002								
RECONNECTION FEES	9,840.00	17,845.36	13,178.96	10,400.00	8,960.00	14,000.00	15,500.00	15,500.00
RECOVERED COSTS TOTAL	9,840.00	17,845.36	13,178.96	10,400.00	8,960.00	14,500.00	16,000.00	16,000.00
TRANSFERS FROM								
300.4105.001								
TRANSFER FROM	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS FROM TOTAL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY FUND TOTAL	3041,715.10	3016,908.60	3263,412.83	3447,766.66	2,522,752.49	3,618,150.00	3,684,151.00	3,684,151.00

		ACTUAL DOLLARS					BUDGETS		
		06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TRANSFERS FROM									
600.4105.001									
TRANSFER FROM		.00	0.00	0.00	0.00	0.00	0.00	299,792.00	299,792.00
TRANSFERS FROM	TOTAL	.00	0.00	0.00	0.00	0.00	0.00	299,792.00	299,792.00
	TOTAL	.00	0.00	0.00	0.00	0.00	0.00	299,792.00	299,792.00

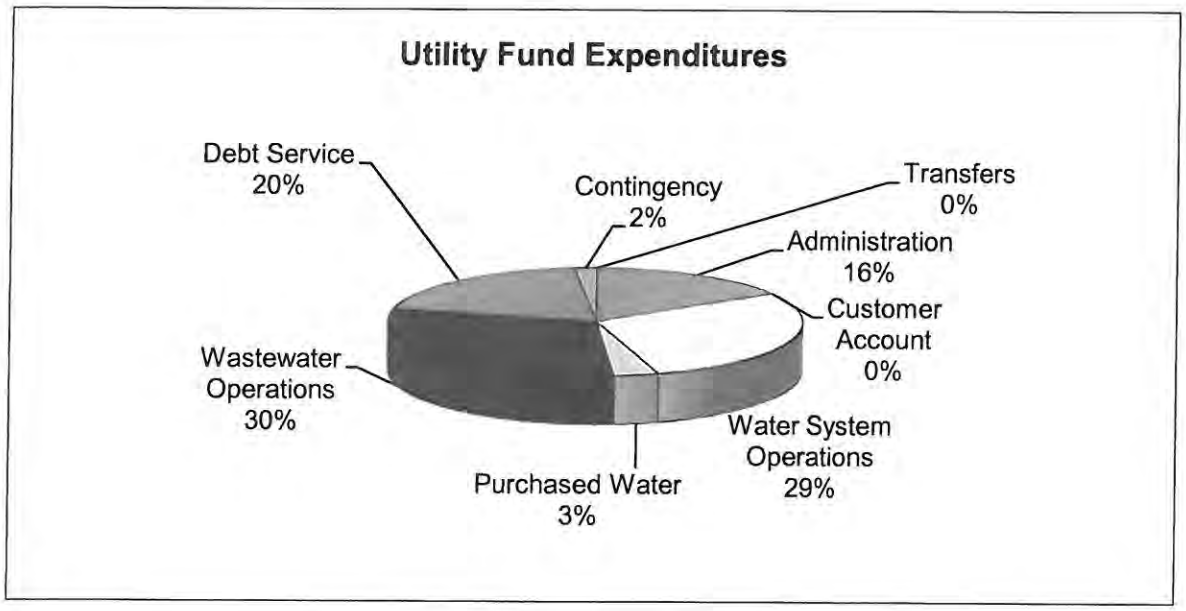
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
GRAND TOTAL	10549,186.54	13229,599.94	10916,308.52	11266,936.33	8,121,734.86	12,740,545.00	12,570,193.00	12,607,693.00

TOTAL NUMBER OF RECORDS PRINTED 145

Funding Summary

Utility Fund Expenditures
BY Function Compared to the FY 14-15 Adopted Budget

	Actual Revenues FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Summary Accounts					
Administration	520,907	583,085	549,655	-	-100.00%
Customer Account	-	-	253,470	-	100.00%
Water System Operations	744,585	1,051,676	1,055,347	-	-100.00%
Purchased Water	103,926	125,000	125,000	-	-100.00%
Wastewater Operations	729,482	1,080,915	884,280	-	-100.00%
Debt Service	204,130	715,459	736,586	-	-100.00%
Contingency	674,615	62,015	-	-	100.00%
Transfers	-	-	79,813	-	0.00%
Total	2,977,644	3,618,150	3,684,151	-	-100.00%

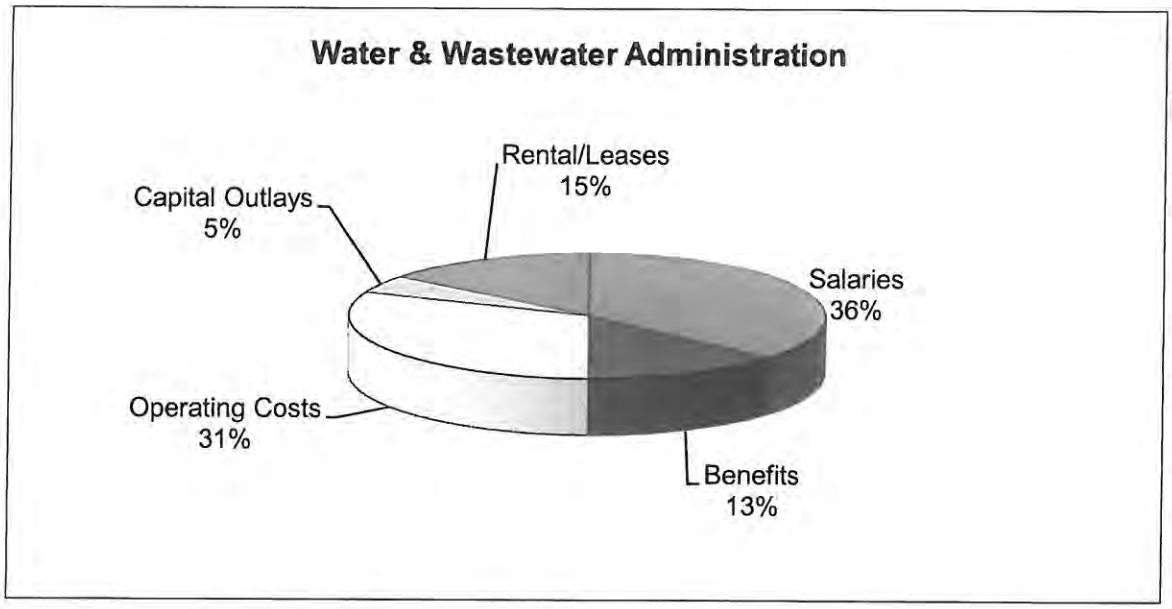


Funding Summary

Water & Wastewater Administration

Account Code: 300.9400

	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	263,938	214,120	200,463		-6.38%
Benefits	90,309	82,425	74,288		-9.87%
Operating Costs	105,409	200,290	169,904		-15.17%
Capital Outlays	-	25,000	25,000		0.00%
Rental/Leases	61,251	61,250	80,000		30.61%
Total	520,907	583,085	549,655	-	-5.73%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A * Employees Charged here are based in other cost centers				
Total				

UTILITY FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WATER & WASTEWATER ADMIN.								
300.9400.101 SALARIES & WAGES	245,043.39	251,146.07	263,935.98	221,331.87	143,783.64	214,120.00	200,463.00	200,463.00
300.9400.102 SALARIES & WAGES - OVERTIV	20.55	81.36	2.05	370.06	198.26	0.00	0.00	0.00
300.9400.103 SALARIES & WAGES - PART-TI	9.00	9.00-	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.105 TERMINATION PAY	.00	0.00	0.00	0.00	3,320.83	0.00	0.00	0.00
300.9400.201 SS/MEDICARE	18,779.55	18,901.99	17,227.50	15,572.18	10,647.65	16,380.00	15,336.00	15,336.00
300.9400.202 RETIREMENT CONTRIBUTION- V	32,925.14	20,730.55	16,134.32	26,812.74	16,808.26	26,550.00	21,911.00	21,911.00
300.9400.203 INSURANCE - VRS	661.24	2,980.50	3,043.55	2,577.37	1,612.80	2,830.00	2,626.00	2,626.00
300.9400.204 NATIONWIDE	.00	0.00	0.00	274.49	234.29	195.00	195.00	195.00
300.9400.205 MEDICAL INSURANCE	33,616.38	33,435.20	39,589.40	44,276.13	27,138.80	35,420.00	32,603.00	32,603.00
300.9400.209 UNEMPLOYMENT INSURANCE	.00	425.10	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.211 WORKERS' COMPENSATION INS	1,059.00	790.00	615.16	796.05	1,149.34	1,050.00	1,617.00	1,617.00
300.9400.302 CONTRACTUAL SERVICES	37,412.04	72,730.45	12,936.51	7,541.60	8,319.10	32,050.00	32,050.00	15,050.00
300.9400.303 INDEPENDENT AUDITORS	.00	0.00	21,804.37	18,385.00	21,564.46	20,000.00	22,900.00	22,900.00
300.9400.305 MAINTENANCE SERVICE CONTRA	1,084.12	1,140.11	11,843.35	22,542.63	18,399.17	26,000.00	32,464.00	32,464.00
300.9400.357 PROFESSIONAL & TECHNICAL P	203.00	516.14	631.45	301.16	25.82	700.00	700.00	700.00
300.9400.521 TELEPHONE	.00	2,337.15	3,043.21	1,813.12	2,194.73	1,800.00	1,800.00	1,800.00
300.9400.522 POSTAGE	.00	0.00	0.00	0.00	1,340.71	0.00	0.00	0.00
300.9400.537 SMALL INSURANCE CLAIMS	.00	0.00	5,384.69	300.49	10.00	1,250.00	1,250.00	1,250.00
300.9400.538 LIABILITY INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.541 OFFICE SUPPLIES	2,468.24	2,453.22	2,191.74	2,334.32	852.74	2,800.00	2,800.00	2,800.00
300.9400.546 PRINTING SUPPLIES-FINANCE	2,378.94	1,988.99	1,788.78	3,336.62	554.94	4,000.00	0.00	0.00
300.9400.554 MAT. & SUPP. - STORM RELAT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9400.555 JANITORIAL SUPPLY	.00	0.00	20.46	768.36	715.80	850.00	850.00	850.00

UTILITY FUND

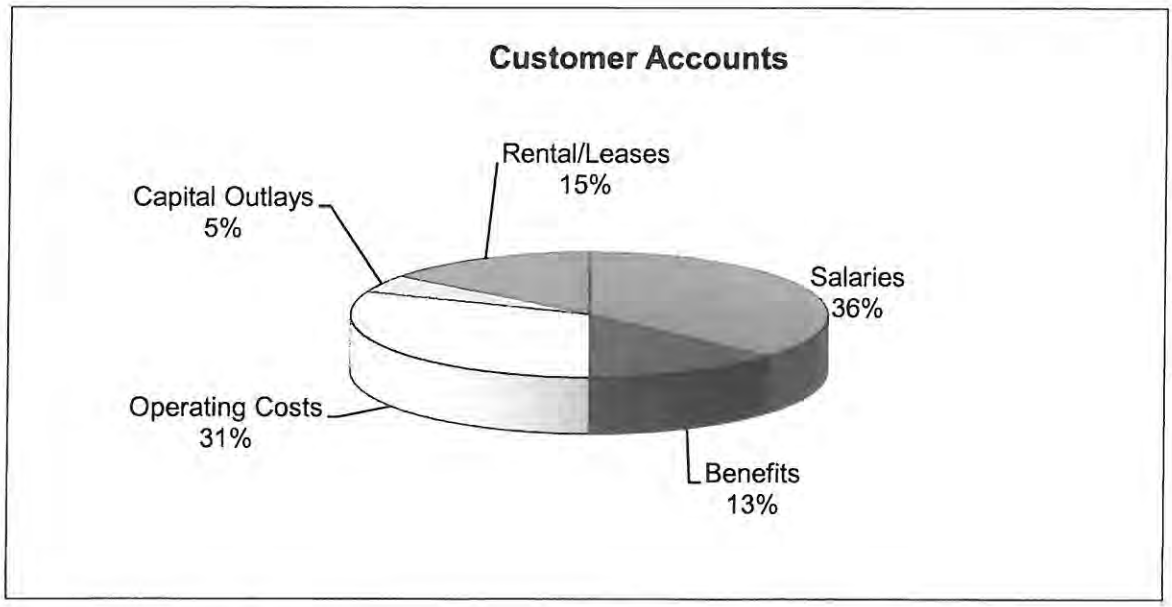
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WATER & WASTEWATER ADMIN.								
300.9400.560 TRAVEL (MILEAGE/FARE)	674.97	547.91	0.00	350.00	0.00	1,200.00	1,200.00	1,200.00
300.9400.580 C D L PROGRAM	40.00	183.50	427.00	51.50	0.00	100.00	100.00	100.00
300.9400.581 DUES & SUBSCRIPTIONS	1,845.00	982.00	2,138.00	1,969.00	1,470.00	2,215.00	2,215.00	2,215.00
300.9400.585 MISCELLANEOUS	.00	39.99	10.00	27.71	1.34	0.00	0.00	0.00
300.9400.586 ROANOKE COUNTY UTILITY TAX	39,779.47	39,381.43	41,498.70	43,715.71	30,893.07	45,000.00	45,000.00	45,000.00
300.9400.589 MEETING EXPENSES	104.84	97.32	0.00	162.50	0.00	350.00	350.00	350.00
300.9400.590 WATER WORKS ASSESSMENT FEE	10,366.85	14,918.15	14,918.15	14,918.15	14,918.15	15,200.00	15,200.00	15,200.00
300.9400.591 EMPLOYEE APPRECIATION	477.03	533.39	288.50	274.56	410.83	500.00	500.00	500.00
300.9400.597 VA UTILITY PROTECTION SRVC	1,078.35	1,086.75	1,255.80	1,375.77	803.25	1,525.00	1,525.00	1,525.00
300.9400.603 BAD DEBT EXPENSE	4,500.00	6,960.00	6,340.64	0.00	0.00	6,000.00	6,000.00	6,000.00
300.9400.799 CAPITAL OUTLAY	.00	0.00	0.00	0.00	0.00	25,000.00	25,000.00	25,000.00
300.9400.801 LEASE/RENTAL OF EQUIPMENT	.00	0.00	0.00	1,000.90	711.00	1,000.00	1,000.00	1,000.00
300.9400.802 RENT OF BUILDING	56,250.00	56,250.00	56,250.00	56,250.00	56,250.00	75,000.00	75,000.00	75,000.00
300.9400.803 LEASE OF STORAGE FACILITY	4,333.42	3,666.74	4,000.08	4,000.08	3,333.40	4,000.00	4,000.00	4,000.00
300.9400.903 BANK SERVICE CHARGES	.00	0.00	3,246.70	5,596.07	4,579.34	5,000.00	5,000.00	5,000.00
300.9400.904 CREDIT CARD FEES	.00	12,057.49	19,511.53	21,880.85	14,988.22	15,000.00	15,000.00	15,000.00
WATER & WASTEWATER ADMIN. TOTAL	495,110.52	546,352.50	550,077.62	520,906.99	387,229.94	583,085.00	566,655.00	549,655.00

Funding Summary

Customer Accounts

Account Code: 300.9405

	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	-	-	139,798		100.00%
Benefits	-	-	59,227		100.00%
Operating Costs	-	-	33,445		100.00%
Capital Outlays	-	-	21,000		100.00%
Rental/Leases		-	-		100.00%
Total	-	-	253,470	-	100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A * Employees Charged here are based in other cost centers				
Total				

UTILITY FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
CUSTOMER ACCOUNTS								
300.9405.101 SALARIES & WAGES	.00	0.00	0.00	0.00	0.00	0.00	135,342.00	135,342.00
300.9405.102 SALARIES & WAGES - OVERTIM	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9405.103 SALARIES & WAGES - PART-TI	.00	0.00	0.00	0.00	0.00	0.00	4,456.00	4,456.00
300.9405.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9405.201 SS/MEDICARE	.00	0.00	0.00	0.00	0.00	0.00	10,695.00	10,695.00
300.9405.202 RETIREMENT CONTRIBUTION -V	.00	0.00	0.00	0.00	0.00	0.00	14,695.00	14,695.00
300.9405.203 INSURANCE - VRS	.00	0.00	0.00	0.00	0.00	0.00	1,762.00	1,762.00
300.9405.204 NATIONWIDE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9405.205 MEDICAL INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	30,985.00	30,985.00
300.9405.209 UNEMPLOYMENT INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9405.211 WORKERS' COMPENSATION INS	.00	0.00	0.00	0.00	0.00	0.00	1,090.00	1,090.00
300.9405.304 MAINTENANCE & REPAIRS EQUI	.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
300.9405.306 PRINTING & BINDING	.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00
300.9405.355 WATER/SEWER BILLING ACCOUN	.00	0.00	0.00	0.00	0.00	0.00	27,675.00	27,675.00
300.9405.521 TELEPHONE	.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00
300.9405.522 POSTAGE	.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00
300.9405.535 MOTOR VEHICLE INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	520.00	520.00
300.9405.538 LIBAILITY INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9405.541 OFFICE SUPPLIES	.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00
300.9405.560 TRAVEL (MILEAGE/FARE)	.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
300.9405.581 DUES & SUBSCRIPTIONS	.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00
300.9405.709 REPLACEMENT OF EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
300.9405.710 METER REPLACEMENT	.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
300.9405.716 OTHER EQUIPMENT	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

UTILITY FUND

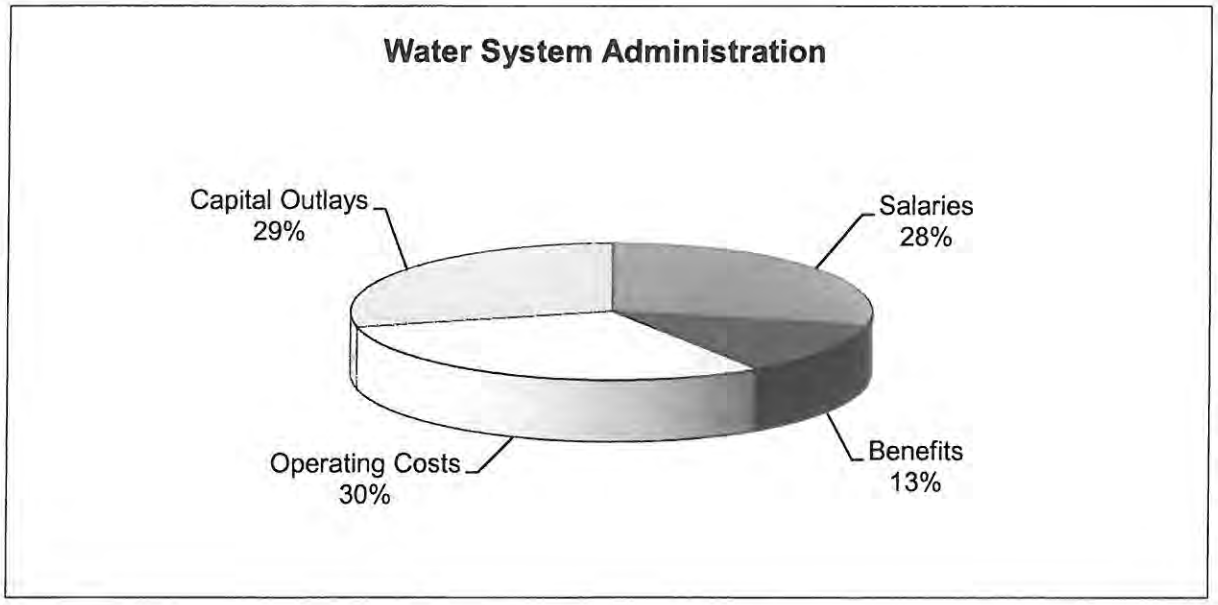
		ACTUAL DOLLARS					BUDGETS		
		06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
CUSTOMER ACCOUNTS									
	TOTAL	.00	0.00	0.00	0.00	0.00	0.00	253,470.00	253,470.00

Funding Summary

Water System Maintenance

Account Code: 300.9410

	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	313,410	330,061	299,424		-9.28%
Benefits	145,129	131,360	131,610		0.19%
Operating Costs	241,106	344,510	320,972		-6.83%
Capital Outlays	44,939	245,745	303,341		23.44%
Rental/Leases	-	-	-	-	-
Total	744,585	1,051,676	1,055,347	-	-100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
Utility Serv Tech	1.00	1.00	1.00	1.00
Water System Op I	-	-	1.00	1.00
Sr Utility Serv Tech	1.00	1.00	1.00	1.00
PT - Water System Tech	2.00	2.00	2.00	2.00
Water System Op III	1.00	1.00	1.00	1.00
Utilities System Manager	1.00	1.00	1.00	1.00
Total	6.00	6.00	7.00	7.00

UTILITY FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WATER SYSTEM MAINTENANCE								
300.9410.101 SALARIES & WAGES	248,813.77	265,299.79	314,899.47	255,071.61	175,301.00	262,930.00	248,544.00	248,544.00
300.9410.102 SALARIES & WAGES - OVERTIM	31,605.72	33,124.38	29,394.66	39,268.76	24,846.61	38,880.00	38,880.00	38,880.00
300.9410.103 SALARIES & WAGES - PART-TI	34,039.94	27,204.39	24,890.83	19,069.54	10,401.51	28,251.00	12,000.00	12,000.00
300.9410.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.201 SS/MEDICARE	22,865.28	23,816.32	27,405.08	22,929.42	15,351.63	25,205.00	22,906.00	22,906.00
300.9410.202 RETIREMENT CONTRIBUTION- V	30,934.58	22,645.44	19,677.41	32,856.06	21,773.09	32,605.00	27,136.00	27,136.00
300.9410.203 INSURANCE - VRS	652.86	2,909.41	3,303.84	3,233.83	2,089.62	3,470.00	3,253.00	3,253.00
300.9410.204 NATIONWIDE	.00	0.00	0.00	413.58	402.45	285.00	285.00	285.00
300.9410.205 MEDICAL INSURANCE	60,020.16	60,995.11	76,925.16	79,434.65	47,026.50	61,570.00	71,658.00	71,658.00
300.9410.209 UNEMPLOYMENT INSURANCE	.00	1,270.80	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.211 WORKERS' COMPENSATION INS	5,872.00	5,953.00	4,836.69	6,261.86	4,717.85	8,225.00	6,372.00	6,372.00
300.9410.302 CONTRACTUAL SERVICES	5,245.73	10,693.57	2,856.06	2,843.83	12,585.91	27,000.00	27,000.00	22,000.00
300.9410.304 MAINTENANCE & REPAIRS EQUI	6,384.89	3,627.96	4,870.71	10,760.84	10,677.38	5,500.00	8,500.00	6,800.00
300.9410.306 PRINTING & BINDING	3,259.03	3,475.46	3,864.36	367.00	156.58	4,500.00	4,500.00	4,500.00
300.9410.310 UNIFORMS/WEARING APPAREL	2,725.77	3,946.10	4,266.29	4,058.74	3,158.75	4,560.00	4,560.00	4,560.00
300.9410.313 WATER PURCHASED FOR RESALE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.350 MAINTENANCE & REPAIR BLDG.	49,378.10	35,221.72	26,563.99	195.85-	0.00	0.00	0.00	0.00
300.9410.353 LABORATORY TESTING	14,335.06	13,130.53	12,622.48	11,892.87	11,050.12	18,000.00	18,000.00	18,000.00
300.9410.355 WATER BILLING-FINANCE	19,588.02	9,759.62	9,921.20	9,219.09	7,609.19	13,000.00	0.00	0.00
300.9410.361 WATER STORAGE- MNT. & REPA	.00	1,478.86	0.00	0.00	727.09	2,500.00	2,500.00	2,500.00
300.9410.380 CHESTNUT WELL REPAIR & MNT	.00	0.00	0.00	512.90	1,176.08	7,020.00	7,020.00	7,020.00
300.9410.381 CRAIG WELL REPAIR & MNT	.00	0.00	0.00	660.52	172.62	6,480.00	6,480.00	6,480.00
300.9410.382 BUSH WELL #1 REPAIR & MNT	.00	0.00	0.00	647.59	454.06	4,500.00	4,500.00	4,500.00
300.9410.383 MANSARD SQ WELL REPAIR & M	.00	0.00	0.00	140.74	119.36	4,500.00	4,500.00	4,500.00

UTILITY FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WATER SYSTEM MAINTENANCE								
300.9410.384 SPRING GROVE WELL REP & MN	.00	0.00	0.00	14,136.68	0.00	4,500.00	4,500.00	4,500.00
300.9410.385 MELISSA WELL REPAIR & MNT	.00	0.00	0.00	2,182.17	0.00	4,500.00	4,500.00	4,500.00
300.9410.386 STONEBRIDGE WELL REP & MNT	.00	0.00	0.00	1,684.50	796.72	4,500.00	4,500.00	4,500.00
300.9410.387 ROUTE 24 WELL REPAIR & MNT	.00	0.00	0.00	2,163.61	101.34	4,500.00	4,500.00	4,500.00
300.9410.388 BUSH WELL #2 REPAIR & MNT	.00	0.00	0.00	5,637.05	632.89	7,020.00	7,020.00	7,020.00
300.9410.389 BUSH WELL #3 REPAIR & MTN	.00	0.00	0.00	6,401.79	0.00	6,480.00	6,480.00	6,480.00
300.9410.510 ELECTRICAL SERVICES	102,202.11	118,442.43	126,401.59	129,506.89	81,004.05	105,000.00	105,000.00	105,000.00
300.9410.532 PROPERTY INSURANCE	10,968.00	9,115.00	7,632.00	8,668.00	4,962.00	9,550.00	6,947.00	6,947.00
300.9410.535 MOTOR VECHICLE INSURANCE	9,120.00	8,636.00	11,269.00	8,356.00	5,159.00	9,200.00	7,224.00	7,224.00
300.9410.538 LIABILITY INSURANCE	17,096.00	15,408.00	12,232.00	13,000.00	8,601.00	14,300.00	12,041.00	12,041.00
300.9410.548 GAS, OIL,GREASE & ANTIFREE	13,614.01	13,939.05	15,861.03	14,521.63	7,319.96	15,400.00	15,400.00	15,400.00
300.9410.553 MATERIALS & SUPPLIES	26,151.18	47,708.92	16,506.36-	28,385.30	16,448.09	40,000.00	40,000.00	40,000.00
300.9410.554 SMALL TOOLS	2,075.88	829.66	270.97	548.41	467.47	1,800.00	1,800.00	1,800.00
300.9410.555 JANITORIAL/INVENTORY SUPPL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.557 CHEMICALS FOR WATER SUPPLY	7,303.43	6,938.61	9,712.61	11,663.51	5,817.38	9,000.00	9,000.00	9,000.00
300.9410.558 STREET MATERIALS	3,437.90	3,304.23	11,514.38	12,766.26	6,997.26	6,700.00	6,700.00	6,700.00
300.9410.560 TRAVEL & TRAINING	2,278.00	2,712.20	1,821.83	2,677.61	145.64	3,500.00	3,500.00	3,500.00
300.9410.598 CROSS CONNECTION CTRL PRGM	513.98	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
300.9410.599 REGIONAL WATER SUPPLY PLNG	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.709 REPLACEMENT OF EQUIPMENT	1,074.32	0.00	1,019.69	0.00	1,056.61	4,500.00	4,500.00	4,500.00
300.9410.710 METER REPLACEMENT-FINANCE	20,395.06	14,178.53	15,923.70	281.09	3,782.43	20,000.00	0.00	0.00
300.9410.714 FIRE HYDRANTS	336.85	1,662.32-	7,473.91-	2,860.97	775.85	10,000.00	10,000.00	10,000.00
300.9410.716 OTHER EQUIPMENT	1,279.25	1,081.72	655.50	1,339.96	308.62	1,500.00	1,500.00	1,500.00
300.9410.717 MILLING & PAVEMENT	38,406.00	53,977.18	32,911.50	40,000.00	0.00	67,745.00	85,291.00	85,291.00

UTILITY FUND

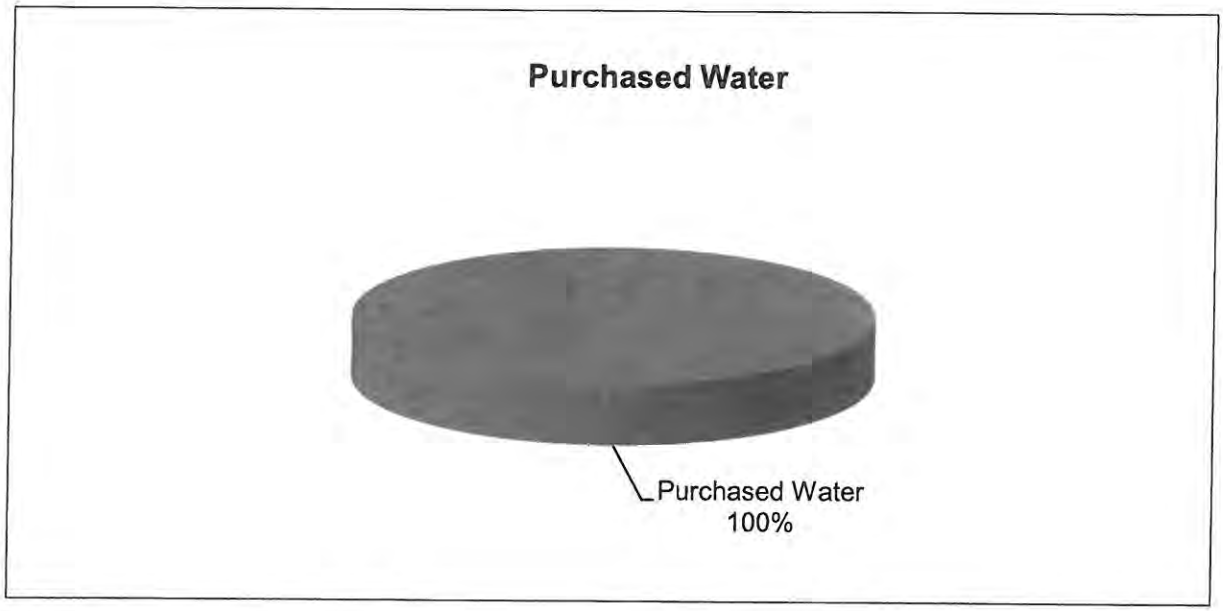
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WATER SYSTEM MAINTENANCE								
300.9410.726								
WATER LINE PROJECTS - BOND	.00	0.00	424.32	457.25	0.00	0.00	0.00	0.00
300.9410.750								
BACKHOE FRONT END LOADER	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.751								
PRV STATION-MONTGOMERY VIL	.00	176.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.752								
PRV STATION - FEATHER RD	.00	0.40-	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.781								
VDOT REV SHRG-PAVING & MIL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9410.798								
EQUIPMENT BOND 2013	.00	0.00	20,863.04	0.00	0.00	0.00	0.00	0.00
300.9410.799								
CAPITAL OUTLAY	.00	0.00	0.00	0.00	50,573.00	142,000.00	202,050.00	202,050.00
WATER SYSTEM MAINTENANCE TOTAL	791,972.88	819,337.27	810,831.12	806,686.26	544,746.71	1,051,676.00	1,062,047.00	1,055,347.00

Funding Summary

Purchased Water

Account Code: 300.9415

Summary Accounts	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Purchased Water	103,926	125,000	125,000	-	0.00%
Total	103,926	125,000	125,000	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

UTILITY FUND

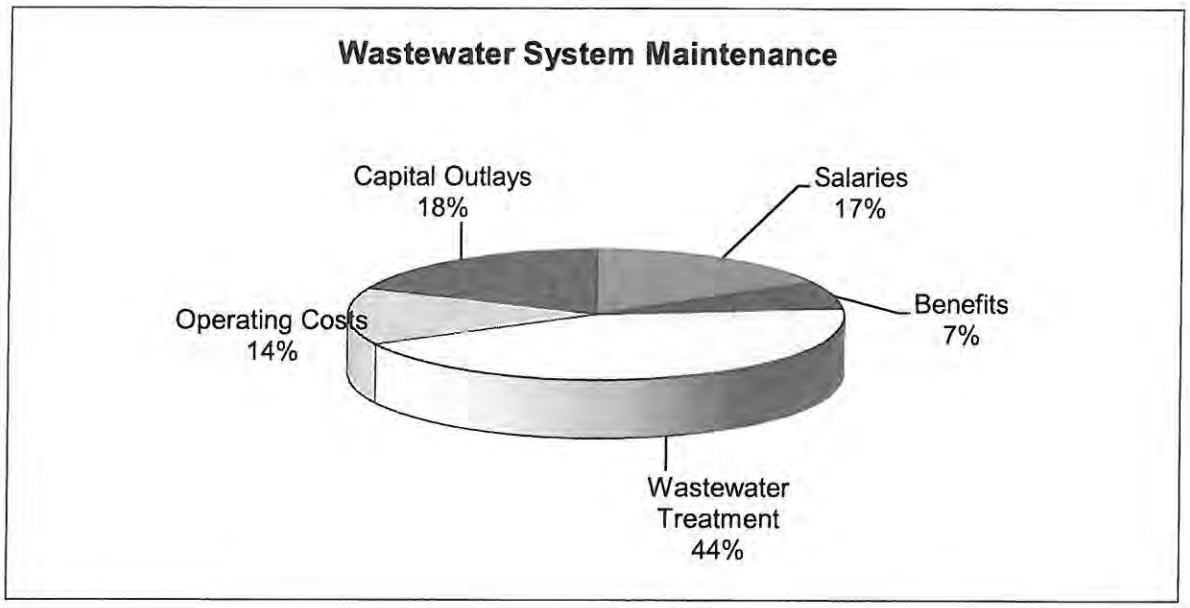
		ACTUAL DOLLARS					BUDGETS		
		06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
PURCHASED WATER									
300.9415.313									
PURCHASED WATER		114,777.96	106,143.76	119,568.63	103,925.78	69,121.66	125,000.00	125,000.00	125,000.00
PURCHASED WATER	TOTAL	114,777.96	106,143.76	119,568.63	103,925.78	69,121.66	125,000.00	125,000.00	125,000.00

Funding Summary

Wastewater System Maintenance

Account Code: 300.9500

	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Summary Accounts					
Salaries	180,694	197,540	146,978		-25.60%
Benefits	74,880	79,765	60,408		-24.27%
Wastewater Treatment	338,721	418,385	388,385		-7.17%
Operating Costs	133,498	169,275	124,359		-26.53%
Capital Outlays	1,688	215,950	164,150		-23.99%
Grants	-	-	-	-	-
Total	729,482	1,080,915	884,280	-	-100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
PT Wastewater OP	1.00	1.00	1.00	1.00
Wastewater System Op II	1.00	1.00	1.00	1.00
Wastewater System Op III	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

UTILITY FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WASTEWATER SYSTEM MAINT.								
300.9500.101 SALARIES & WAGES	168,228.20	170,470.24	183,383.96	180,693.91	134,357.59	170,185.00	131,858.00	131,858.00
300.9500.102 SALARIES & WAGES - OVERTIM	15,093.96	15,539.35	13,028.87	10,328.83	7,485.82	15,120.00	15,120.00	15,120.00
300.9500.103 SALARIES & WAGES - PART-TI	16,863.58	10,924.64	9,191.90	8,228.46	339.60	12,235.00	0.00	0.00
300.9500.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9500.201 SS/MEDICARE	15,324.78	14,675.12	13,590.43	14,760.45	10,493.48	15,065.00	11,244.00	11,244.00
300.9500.202 RETIREMENT CONTRIBUTION- V	21,083.66	14,174.35	11,266.45	21,380.04	15,183.20	21,105.00	14,392.00	14,392.00
300.9500.203 INSURANCE - VRS	441.28	2,005.88	2,091.78	2,112.51	1,456.72	2,250.00	1,725.00	1,725.00
300.9500.204 NATIONWIDE	.00	0.00	0.00	240.54	237.30	185.00	185.00	185.00
300.9500.205 MEDICAL INSURANCE	32,186.16	37,734.10	32,854.94	32,624.11	29,445.70	36,160.00	30,371.00	30,371.00
300.9500.211 WORKERS' COMPENSATION INS	2,361.00	2,348.00	2,906.62	3,762.33	1,584.09	5,000.00	2,491.00	2,491.00
300.9500.302 CONTRACTUAL SERVICES	20,193.44	1,185.60	1,869.06	169.00	771.48	23,000.00	23,000.00	13,400.00
300.9500.304 MAINTENANCE & REPAIRS EQUI	19,055.79	8,694.29	3,961.22	6,231.75	17,668.19	7,500.00	7,500.00	6,000.00
300.9500.305 MAINTENANCE SERVICE CONTRA	.00	0.00	749.59	1,962.46	2,687.95	1,800.00	1,800.00	1,800.00
300.9500.310 UNIFORMS/WEARING APPAREL	1,213.31	1,403.87	1,681.28	1,707.86	870.79	1,700.00	1,700.00	1,700.00
300.9500.314 WASTEWATER TREATMENT COST	294,961.02	269,248.72	384,254.85	338,721.46	244,225.74	418,385.00	388,385.00	388,385.00
300.9500.350 MAINTENANCE & REPAIR BLDG.	6,668.96	9,668.30	3,101.29	0.00	0.00	0.00	0.00	0.00
300.9500.353 LABORATORY TESTING	.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00
300.9500.355 SEWER BILLING-FINANCE	11,015.87	11,084.47	11,795.99	11,066.70	9,770.76	14,675.00	0.00	0.00
300.9500.380 HARDY RD SWR LS REP & MNT	.00	0.00	0.00	3,246.71	950.09	4,500.00	4,500.00	4,500.00
300.9500.381 NIAGARA SWR LS REP & MNT	.00	0.00	0.00	1,299.08	532.84	3,750.00	3,750.00	3,750.00
300.9500.382 THIRD STREET LS REP & MNT	.00	0.00	0.00	15,774.36	0.00	6,750.00	6,750.00	6,750.00
300.9500.510 ELECTRICAL SERVICES	18,829.34	21,401.31	28,858.90	26,056.71	18,273.98	22,000.00	22,000.00	22,000.00
300.9500.513 WATER AND SEWER SERVICE	356.71	361.08	407.36	727.61	1,326.23	1,500.00	1,500.00	1,500.00
300.9500.532 PROPERTY INSURANCE	8,436.00	7,010.00	5,872.00	6,668.00	3,816.00	7,350.00	5,344.00	4,276.00

UTILITY FUND

	ACTUAL DOLLARS 06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	BUDGETS REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
WASTEWATER SYSTEM MAINT.								
300.9500.535 MOTOR VECHICLE INSURANCE	6,080.00	5,756.00	7,512.00	5,568.00	3,441.00	6,150.00	4,816.00	3,853.00
300.9500.538 LIABILITY INSURANCE	13,152.00	11,852.00	9,408.00	10,000.00	6,615.00	11,000.00	9,262.00	7,410.00
300.9500.548 GAS, OIL,GREASE & ANTIFREE	7,653.87	9,097.79	11,052.13	6,946.64	3,563.38	7,700.00	7,700.00	6,160.00
300.9500.553 MATERIALS & SUPPLIES	27,430.06	8,781.49	350.42	6,639.30	5,137.31	42,000.00	42,000.00	33,600.00
300.9500.554 SMALL TOOLS	802.97	1,294.18	602.67	1,186.90	607.18	1,200.00	1,200.00	960.00
300.9500.555 JANITORIAL/INVENTORY SUPPL	.00	0.00	0.00	92.82	0.00	0.00	0.00	0.00
300.9500.558 STREET MATERIALS	2,109.34	2,359.06	10,092.58	5,803.37	3,076.62	3,500.00	3,500.00	3,500.00
300.9500.560 TRAVEL & TRAINING	751.00	676.00	200.00	1,075.00	139.65	2,100.00	2,100.00	2,100.00
300.9500.606 FATS, OIL & GREASE PROGRAM	179.40	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
300.9500.709 REPLACEMENT OF EQUIPMENT	1,029.99	1,386.14	234.37	1,015.68	0.00	1,500.00	1,500.00	1,500.00
300.9500.711 BACK WATER PREVENTION PRGM	100.00	0.00	0.00	0.00	0.00	1,250.00	1,250.00	1,250.00
300.9500.715 F.C. SEWER COST SHARE PRJC	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9500.716 OTHER EQUIPMENT	36,859.46	4,990.43	655.50	2,032.12	0.00	3,200.00	3,200.00	3,200.00
300.9500.722 SPECIAL PROJECTS	30,551.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9500.723 INFILTRATION PROJECT	5,951.50	13,241.20	27,552.76	0.00	0.00	60,000.00	60,000.00	60,000.00
300.9500.726 REGIONAL WWTP - UPGRADE	.00	0.00	0.00	1,359.56-	68,810.61	0.00	0.00	0.00
300.9500.732 REPAIR TINKER CREEK SEWER	989.11-	435.43	0.00	0.00	0.00	0.00	0.00	0.00
300.9500.733 LOSS IN DSPSAL - FIXED ASS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9500.734 WASHINGTON AVE SS OFFSET L	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9500.799 CAPITAL OUTLAY	.00	0.00	2,526.00	0.00	123,012.07	150,000.00	98,200.00	98,200.00
300.9500.820 PLANNING GRANT WW EXTSN PR	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER SYSTEM MAINT. TOTAL	783,974.54	657,799.04	781,052.92	726,763.15	715,880.37	1,080,915.00	909,443.00	884,280.00

Funding Summary

Debt Retirement

Account Code: 300.9800

	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Summary Accounts					
Debt Service	204,130	715,459	736,586	-	2.95%
Total	204,130	715,459	736,586	-	2.95%

Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

UTILITY FUND

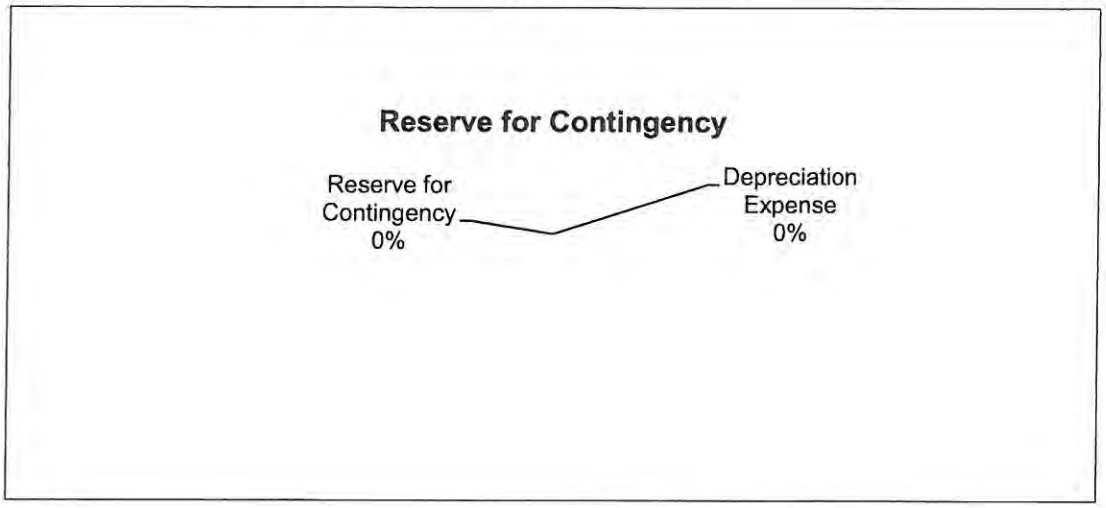
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
DEBT RETIREMENT:BONDS/L.T.D.								
300.9800.901 PRINCIPAL-WWTP PHASE I	.00	0.45-	0.44	0.00	0.00	0.00	0.00	0.00
300.9800.902 INTEREST - WWTP PHASE I	6,175.32	3,372.70	609.00	0.00	0.00	0.00	0.00	0.00
300.9800.903 OTHER LOAN COSTS	.00	1,125.00	125.00	250.00	770.20	0.00	0.00	0.00
300.9800.904 PRINCIPAL- WWTP PHASE II	.00	0.45	0.32-	0.00	59,797.69	120,523.00	124,288.00	124,288.00
300.9800.905 INTEREST - WWTP PHASE II	62,960.04	59,605.02	56,145.21	52,577.28	12,689.70	49,832.00	46,067.00	46,067.00
300.9800.911 VRA PRINCIPAL: WOLF CREEK	.60-	0.13	0.49	0.00	64,632.94	64,633.00	66,784.00	66,784.00
300.9800.912 VRA INTEREST: WOLF CREEK	29,846.34	27,928.62	25,947.12	23,899.62	11,160.84	22,851.00	20,701.00	20,701.00
300.9800.913 VRA PRINCIPAL: LINDENWOOD	.00	0.39	0.12	0.00	59,738.73	59,739.00	61,605.00	61,605.00
300.9800.914 VRA INTEREST: LINDENWOOD	29,781.79	28,114.58	26,394.82	24,622.62	15,083.66	23,411.00	21,545.00	21,545.00
300.9800.919 PRINCIPAL-W/S 2007 CAP IMP	.00	0.00	0.00	0.00	120,000.00	120,000.00	125,000.00	125,000.00
300.9800.920 INTEREST-W/S 2007 CAP IMP	104,228.71	87,013.59	101,040.15	96,256.92	55,656.25	97,125.00	92,538.00	92,538.00
300.9800.921 PRINCIPAL - 2012 BOND VRA	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9800.922 INTEREST - 2012 BOND VRA	.00	0.39-	510.82	0.00	0.00	0.00	0.00	0.00
300.9800.923 PRINCIPAL- 2013 COMMERCIAL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9800.924 INTEREST - 2013 COMMERCIAL	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300.9800.925 PRINCIPAL - 2013 BOND	.00	0.00	0.16	0.00	108,242.69	108,243.00	111,373.00	111,373.00
300.9800.926 INTEREST -2013 BOND	.00	0.00	46,922.68	1,805.28-	17,881.43	49,102.00	45,973.00	45,973.00
300.9800.929 PRINCIPAL-WVWA TINKER CREE	.00	0.00	0.00	0.00	10,373.13	0.00	14,241.00	14,241.00
300.9800.930 INTEREST-WVWA TINKER CREEK	.00	0.00	0.00	8,328.54	2,866.88	0.00	6,471.00	6,471.00
DEBT RETIREMENT:BONDS/L.T.D. TOTAL	232,991.60	207,159.64	257,695.69	204,129.70	538,894.14	715,459.00	736,586.00	736,586.00

Funding Summary

Contingency

Account Code: 300.9900

	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Summary Accounts					
Amortization Expense	0	-	-	-	0.00%
Depreciation Expense	674,615	-	-	-	0.00%
Reserve for Contingency	-	62,015	-	-	100.00%
Total	674,615	62,015	-	-	0.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

UTILITY FUND

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
CONTINGENCIES								
300.9900.407								
RESERVE FOR CONTINGENCIES	.00	0.00	0.00	0.00	0.00	62,015.00	0.00	0.00
300.9900.996								
DEPRECIATION	619,337.00	605,004.00	659,873.32	674,615.20	0.00	0.00	0.00	0.00
300.9900.997								
AMORTIZATION EXPENSE	4,330.18	4,330.18	0.00	0.00	0.00	0.00	0.00	0.00
CONTINGENCIES								
TOTAL	623,667.18	609,334.18	659,873.32	674,615.20	0.00	62,015.00	0.00	0.00

Funding Summary

Transfer

Account Code: 300.9950

Summary Accounts	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Operating Costs	-	-	79,813	-	0.00%
Capital Outlay	-	-	-	-	0.00%
Total	-	-	79,813	-	0.00%

Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A				
Total				

UTILITY FUND

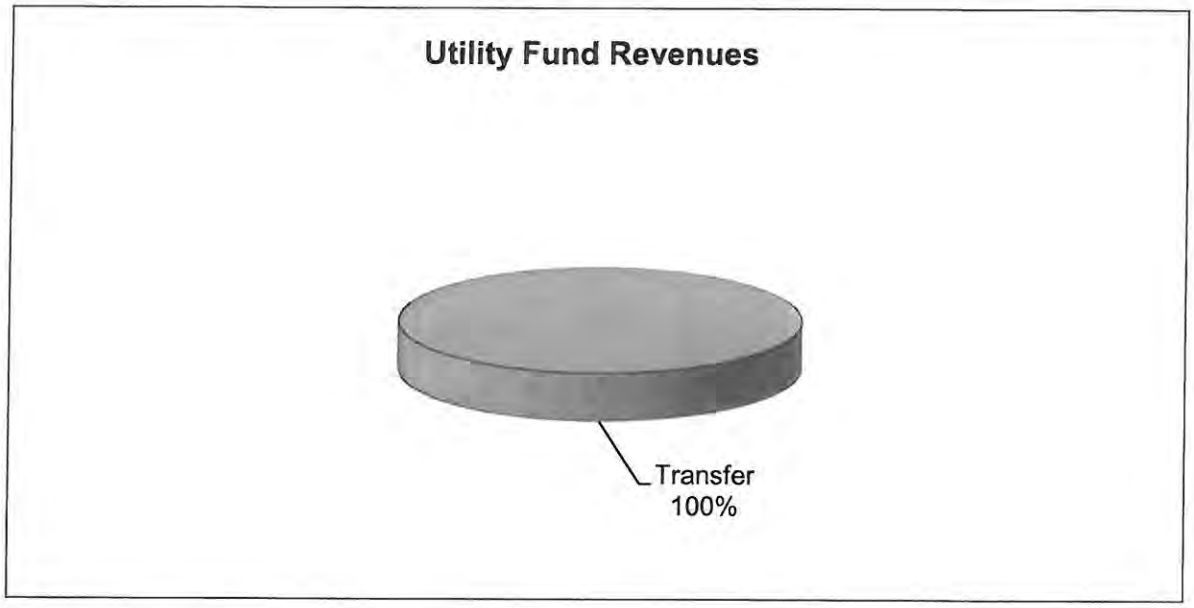
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
TRANSFERS TO								
300.9950.900								
TRANSFER TO OTHER FUNDS	500,000.00	0.00	0.00	0.00	0.00	0.00	79,813.00	79,813.00
300.9950.910								
NON DEPT TRANSFERS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS TO								
TOTAL	500,000.00	0.00	0.00	0.00	0.00	0.00	79,813.00	79,813.00
UTILITY FUND								
TOTAL	3542,494.68	2946,126.39	3179,099.30	3037,027.08	2,255,872.82	3,618,150.00	3,733,014.00	3,684,151.00

Funding Summary

Stormwater Revenues

BY Function Compared to the FY 14-15 Adopted Budget

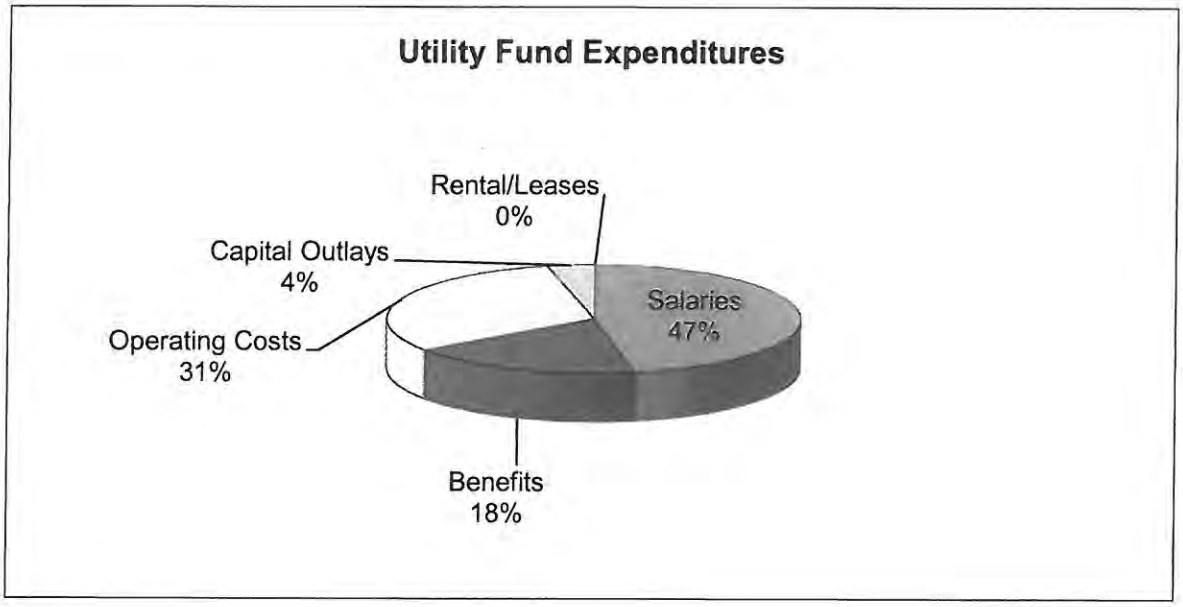
	Actual Revenues FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Transfer	-	-	299,792	-	100.00%
Total	-	-	299,792	-	100.00%



Funding Summary

Stormwater Fund Expenditures
BY Function Compared to the FY 14-15 Adopted Budget

	Actual Revenues FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	-	-	140,417	-	100.00%
Benefits	-	-	54,811	-	100.00%
Operating Costs	-	-	93,564	-	100.00%
Capital Outlays	-	-	11,000	-	100.00%
Rental/Leases	-	-	-	-	100.00%
Total	-	-	299,792	-	100.00%

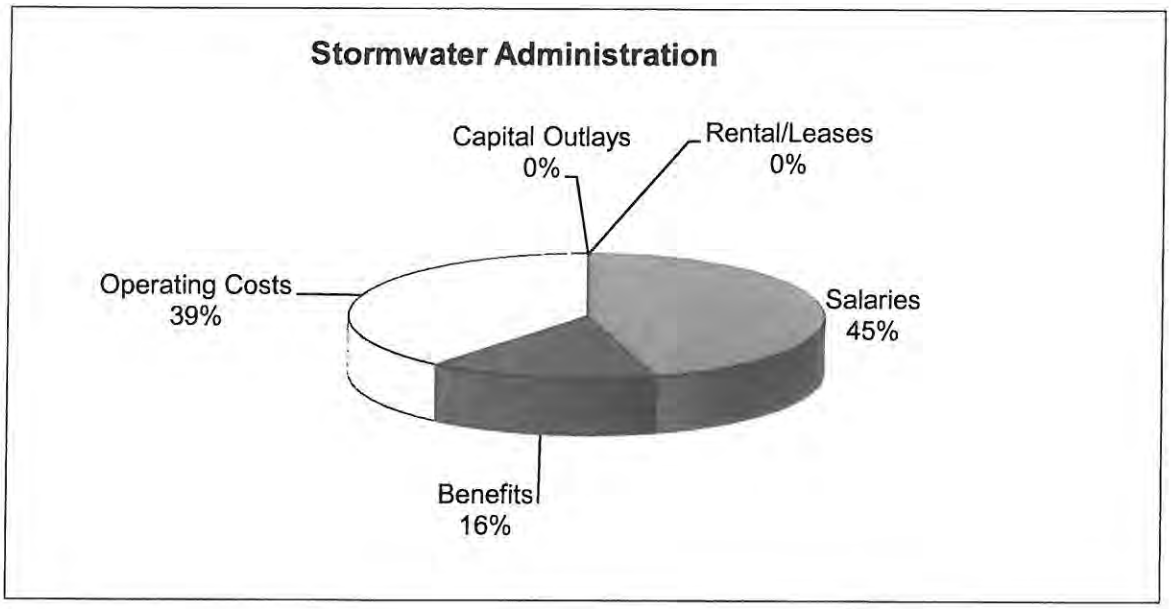


Funding Summary

Administration

Account Code: 600.6200

Summary Accounts	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 15-16
Salaries	-	-	45,896	-	100.00%
Benefits	-	-	15,760	-	100.00%
Operating Costs	-	-	39,600	-	100.00%
Capital Outlays	-	-	-	-	0.00%
Rental/Leases	-	-	-	-	0.00%
Total	-	-	101,256	-	100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A * Employees Charged here are based in other cost centers				
Total				

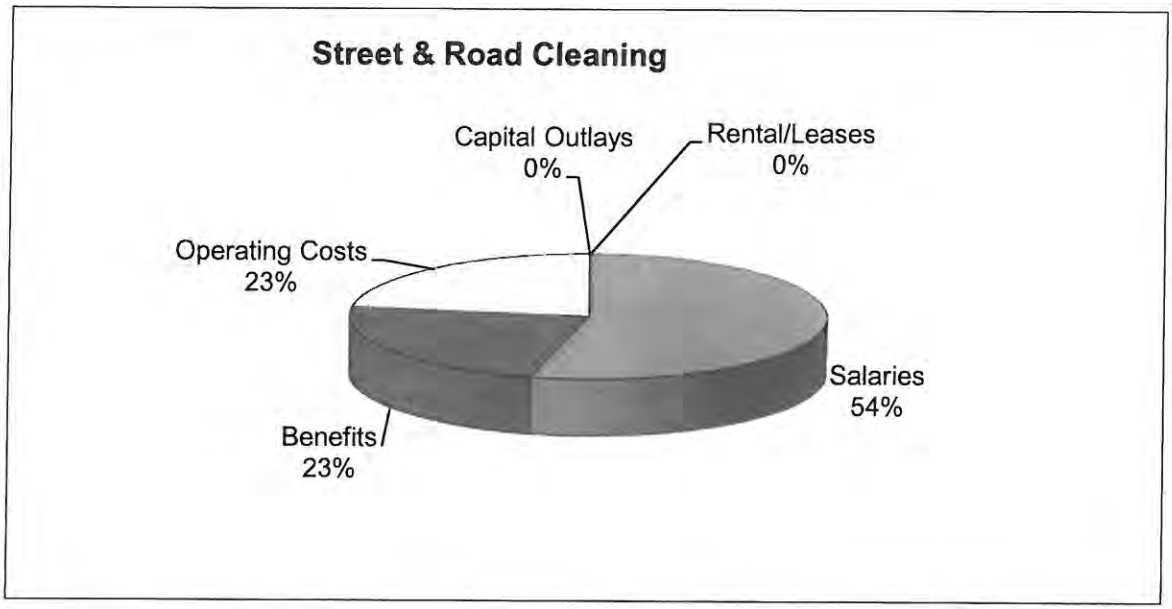
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
ADMINISTRATION								
600.6200.101 SALARIES & WAGES	.00	0.00	0.00	0.00	0.00	0.00	45,896.00	45,896.00
600.6200.102 SALARIES & WAGES - OVERTIM	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6200.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6200.201 SS/MEDICARE	.00	0.00	0.00	0.00	0.00	0.00	3,511.00	3,511.00
600.6200.202 RETIREMENT CONTRIBUTION- V	.00	0.00	0.00	0.00	0.00	0.00	5,017.00	5,017.00
600.6200.203 INSURANCE - VRS	.00	0.00	0.00	0.00	0.00	0.00	602.00	602.00
600.6200.204 NATIONWIDE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6200.205 MEDICAL INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	6,630.00	6,630.00
600.6200.209 UNEMPLOYMENT INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6200.211 WORKERS' COMPENSATION INS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6200.302 CONTRACTUAL SERVICES	.00	0.00	0.00	0.00	0.00	0.00	39,600.00	39,600.00
ADMINISTRATION TOTAL	.00	0.00	0.00	0.00	0.00	0.00	101,256.00	101,256.00

Funding Summary

Street & Road Cleaning Expenditures

Account Code: 600.6202

	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 15-16
Summary Accounts					
Salaries	-	-	44,073	-	100.00%
Benefits	-	-	19,188	-	100.00%
Operating Costs	-	-	18,604	-	100.00%
Capital Outlays	-	-	-	-	0.00%
Rental/Leases	-	-	-	-	0.00%
Total	-	-	81,865	-	100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A * Employees Charged here are based in other cost centers				
Total				

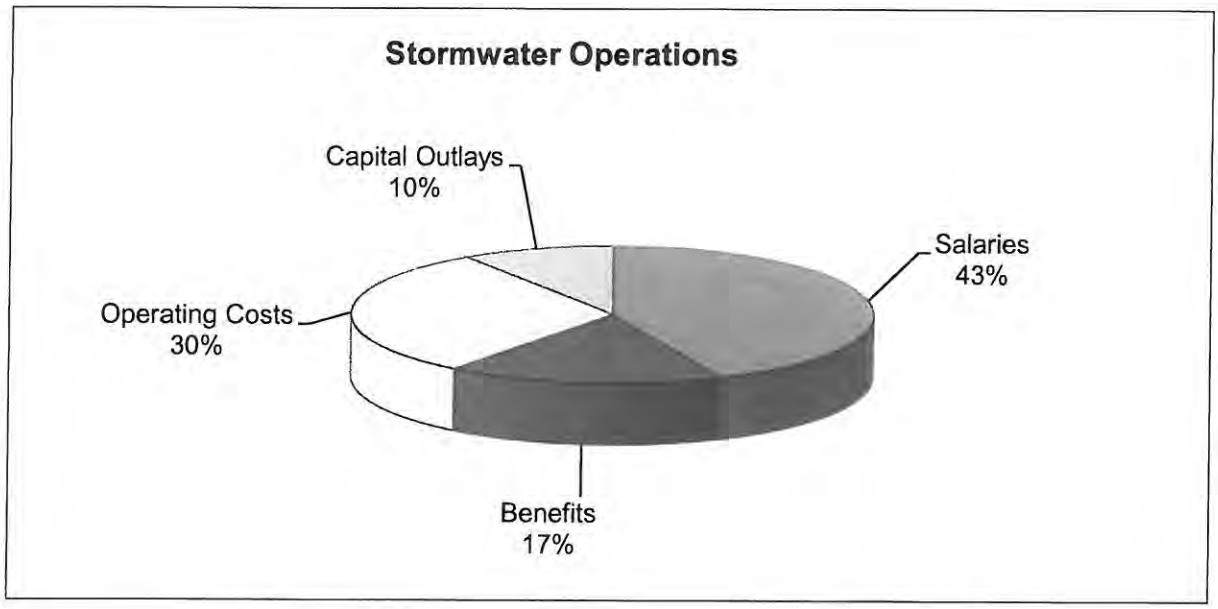
	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
STREET & ROAD CLEANING								
600.6202.101 SALARIES & WAGES	.00	0.00	0.00	0.00	0.00	0.00	43,638.00	43,638.00
600.6202.102 SALARIES & WAGES - OVERTIM	.00	0.00	0.00	0.00	0.00	0.00	435.00	435.00
600.6202.105 TERMINATION PAY	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6202.201 SS/MEDICARE	.00	0.00	0.00	0.00	0.00	0.00	3,372.00	3,372.00
600.6202.202 RETIREMENT CONTRIBUTION- V	.00	0.00	0.00	0.00	0.00	0.00	4,760.00	4,760.00
600.6202.203 INSURANCE - VRS	.00	0.00	0.00	0.00	0.00	0.00	571.00	571.00
600.6202.204 NATIONWIDE	.00	0.00	0.00	0.00	0.00	0.00	70.00	70.00
600.6202.205 MEDICAL INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	10,415.00	10,415.00
600.6202.211 WORKERS' COMPENSATION INS	.00	0.00	0.00	0.00	0.00	0.00	2,315.00	2,315.00
600.6202.304 MAINTENANCE & REPAIRS EQUI	.00	0.00	0.00	0.00	0.00	0.00	8,500.00	8,500.00
600.6202.310 UNIFORMS/WEARING APPAREL	.00	0.00	0.00	0.00	0.00	0.00	590.00	590.00
600.6202.535 MOTOR VEHICLE INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	399.00	399.00
600.6202.548 GAS, OIL,GREASE & ANTIFREE	.00	0.00	0.00	0.00	0.00	0.00	6,800.00	6,800.00
STREET & ROAD CLEANING TOTAL	.00	0.00	0.00	0.00	0.00	0.00	81,865.00	81,865.00

Funding Summary

Operations

Account Code: 600.6205

Summary Accounts	Actual Expenditures FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recommend	FY 16-17 Council Adopted	% Change From FY 14-15
Salaries	-	-	50,448		100.00%
Benefits	-	-	19,863		100.00%
Operating Costs	-	-	35,360		100.00%
Capital Outlays	-	-	11,000		100.00%
Rental/Leases	-	-	-	-	-
Total	-	-	116,671	-	100.00%



Personnel Summary

Authorized Positions	Actual FY 14-15	Adopted FY 15-16	FY 16-17 Manager Recom	FY 16-17 Council Adopted
N/A * Employees Charged here are based in other cost centers				
Total				

	ACTUAL DOLLARS					BUDGETS		
	06-30-2012	06-30-2013	06-30-2014	06-30-2015	03-31-2016	REVISED BUDGET	DEPT REQ 2017	MGR/COMM 2017
OPERATIONS								
600.6205.101 SALARIES & WAGES	.00	0.00	0.00	0.00	0.00	0.00	50,448.00	50,448.00
600.6205.102 SALARIES & WAGES - OVERTIM	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6205.103 SALARIES & WAGES - PART-TI	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6205.201 SS/MEDICARE	.00	0.00	0.00	0.00	0.00	0.00	3,860.00	3,860.00
600.6205.202 RETIREMENT CONTRIBUTION- V	.00	0.00	0.00	0.00	0.00	0.00	5,514.00	5,514.00
600.6205.203 INSURANCE - VRS	.00	0.00	0.00	0.00	0.00	0.00	661.00	661.00
600.6205.204 NATIONWIDE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6205.205 MEDICAL INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	9,828.00	9,828.00
600.6205.209 UNEMPLOYMENT INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6205.211 WORKERS' COMPENSATION INS	.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.6205.304 MAINTENANCE & REPAIRS EQUI	.00	0.00	0.00	0.00	0.00	0.00	7,800.00	7,800.00
600.6205.356 SPECIAL TRAINING	.00	0.00	0.00	0.00	0.00	0.00	560.00	560.00
600.6205.532 PROPERTY INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	1,335.00	1,335.00
600.6205.535 MOTOR VEHICLE INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	2,160.00	2,160.00
600.6205.538 LIABILITY INSURANCE	.00	0.00	0.00	0.00	0.00	0.00	2,315.00	2,315.00
600.6205.548 GAS, OIL,GREASE & ANTIFREE	.00	0.00	0.00	0.00	0.00	0.00	6,040.00	6,040.00
600.6205.553 MATERIALS & SUPPLIES	.00	0.00	0.00	0.00	0.00	0.00	9,600.00	9,600.00
600.6205.554 SMALL TOOLS	.00	0.00	0.00	0.00	0.00	0.00	560.00	560.00
600.6205.558 STREET MATERIALS	.00	0.00	0.00	0.00	0.00	0.00	4,990.00	4,990.00
600.6205.718 PROP OWNER: CURB & GUTTER	.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
600.6205.721 STORM DRAINAGE PROJECTS	.00	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
OPERATIONS TOTAL	.00	0.00	0.00	0.00	0.00	0.00	116,671.00	116,671.00
TOTAL	.00	0.00	0.00	0.00	0.00	0.00	299,792.00	299,792.00

Budget FY 2016-2017
Interim Town Manager's CIP Funding Listing

General Fund			
CIP Funding Description	**Amount**		**Budget Code**
Replace Medic 23 with 4WD Medic Unit	55,000		200.3205.799
Bridge Maintenance, Garthright Bridge	30,000		200.4101.799
Total General Fund	**85,000**		

Utility Fund			
CIP Funding Description	**Amount**		**Budget Code**
Meter Reading System Upgrade	25,000		300.9400.799
Mini-Excavator	34,000		300.9410.799
Skid Steer Loader, Tracked	44,000		300.9410.799
Devonshire Dr Water Line Replacement	9,000		300.9410.799
Peake St/Pitt Ave Water Line Replacement	14,200		300.9410.799
Aragona Drive Water Line Replacement	9,450		300.9410.799
Landfair Water Line Replacement	8,400		300.9410.799
Sewer Rodding Machine; Trailer Mounted	63,000		300.9500.799
Sewer Line Acoustic Inspection System	22,000		300.9500.799
Generator Connection (Stonebridge Well)	10,500		300.9500.799
Generator Connection (Spring Grove Well)	10,500		300.9500.799
Design and Engineering, 3rd Street Sewer Lift Station	10,000		300.9500.799
Feather RD (Bush Farm) Sewer Line Replacement	22,600		300.9500.799
Gearheart Park Sewer Replacement Phase II	22,600		300.9500.799
Total Utility Fund	**305,250**		

Fund/Department	Budget Code	Description	Dept Priority	Previous Funded	Request Fiscal 16-17 Dept Req	Mgr's Priority	Request 16-17 Mgr's Rec	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Total Including Prev Fund
General Fund												
Police	3101	Replace Current Animal Control Truck	1	0	0		0	30,000	0	0	0	30,000
	3101	Replace 8 Patrol Vehicles and 1 Lieutenant Vehicle	2	0	0		0	0	60,000	60,000	60,000	180,000
Total Police				**0**	**0**		**0**	**30,000**	**60,000**	**60,000**	**60,000**	**210,000**
Fire & EMS	3205	Upgrading the electrical wiring and breaker boxes of FD	3	0	140,415		0	0	0	0	0	140,415
	3205	Updating the Heating and A/C of the FD	4	0	220,050		0	0	0	0	0	220,050
	3205	Replacement of the 1997 Pierce Dash Pumper	2	0	67,914		0	67,914	67,914	67,914	67,914	339,570
	3205	Replacement of Concrete Ramps	5	0	46,620		0	0	0	0	0	46,620
	3205	Replacement of 1993 Simon-Duplex Ladder Truck	1	0	200,560		0	200,560	200,560	200,560	200,560	1,002,800
Rescue	3205	Replace Medic 23 with 4WD Medic Unit	1	45,000	55,000	1	55,000	0	0	0	0	100,000
	3205	Replacing Crew Hall bathroom floors with VCT	3	0	8,000		0	0	0	0	0	8,000
	3205	Replace 3-Zoll 12 Cardiac Monitors with 3-New Life Pack 15 Monitors	2	0	17,500		0	17,500	17,500	0	0	52,500
Total Fire & EMS				**45,000**	**756,059**		**55,000**	**285,974**	**285,974**	**268,474**	**268,474**	**1,909,955**
Public Works-Bldg	4101	Replace Underground Fuel Storage Tanks	1	0	25,000		0	0	0	0	0	25,000
	4101	Replace Town Fuel Pumps at Public Works	2	0	26,500		0	0	0	0	0	26,500
	4101	Connection and Transfer Switchgear for Public Works Building	3	0	19,000		0	0	0	0	0	19,000
	4101	Remodel Interior, Public Works Building	4	0	15,000		0	10,000	10,000	10,000	10,000	55,000
	4101	Repairs to Public Works Buildings & Facilities	5	0	20,000		0	20,000	20,000	20,000	10,000	90,000
	4101	Repairs to Public Works Buildings & Facilities (Plumbing & Electrical)	6	0	10,000		0	20,000	20,000	0	0	50,000
	4101	Enclose Equipment Storage Shelter	7	0	58,000		0	0	0	0	0	58,000
	4101	Reconstruct Public Works Parking Lots	8	0	31,500		0	31,500	0	0	0	63,000
	4101	Construct Covering for Salt Spreaders	9	0	60,000		0	0	0	0	0	60,000
	4101	Garage Air Compressor	10	0	0		0	0	6,000	0	0	6,000
	4101	Install CCTV Security Cameras at PW Yard and Canoe Launch Fac.	11	0	8,100		0		0	0	0	8,100
	4101	Replace Street Sweeper	1	0	47,000		0	47,000	47,000	47,000	47,000	235,000
	4101	Additional Bodies for Hooklift Truck	2	0	21,000		0	21,000	0	0	0	42,000
	4101	New Crack Sealer Equipment	3	0	42,000		0	0	0	0	0	42,000
	4101	Replacement engine for Knuckle Boom Truck	4	0	31,500		0	0	0	0	0	31,500
	4104	Utility Vehicle/UTV 4X4	5	0	0		0	20,000	0	0	0	20,000
	4101	Replace Knuckle Boom Bulk Refuse truck	6	0	31,540		0	31,540	31,540	31,540	31,540	157,700
	4101	Replace Refuse truck	7	0	42,000		0	42,000	42,000	42,000	42,000	210,000
	4101	Work Site and Work Zone Safety Package	8	0	8,600		0	8,600	8,600	8,600	8,600	43,000
	4101	Replace Dump Truck Mounted Salt Spreader	9	0	27,000		0	13,500	13,500	0	0	54,000
	4101	Replace (2) Zero-Turn Lawn Mowers	10	0	18,000		0	0	0	0	0	18,000
	4101	Replace Full-Size Crewcab Longbed Pickup, 2005 GMC	11	0	0		0	0	7,602	7,602	7,602	22,806
	4101	Replace Full-Size Pickup 4X4	12	0	0		0	6,972	6,972	6,972	6,972	27,888
	4101	Replace Backhoe-Frontend Loader	13	0	0		0	0	22,280	22,280	22,280	66,840
	4101	Replace Dump Truck, Snowplow and Spreader	14	0	0		0	28,560	28,560	28,560	28,560	114,240
	4101	Replace Field Service Truck. Garage	15	0	0		0	10,500	10,500	10,500	10,500	42,000
	4101	Computer System and Software for Fuel Pumps	1	0	20,000		0	0	0	0	0	20,000
Public Works-Streets	4101	Street Improvements - Various locations	1	0	15,000		0	0	0	0	0	15,000
	4101	Install Guardrails, Chestnut Avenue	2	0	15,225		0	0	0	0	0	15,225
	4101	Install Guardrails, Giles Avenue	3	0	0		0	18,690	0	0	0	18,690
	4101	Install Guardrails, Third Street	4	0	0		0	0	25,515	0	0	25,515
	4101	Install Guardrails, Niagara Road, along Woodland Place	5	0	0		0	0	0	35,175	0	35,175
	4101	Bridge Maintenance, Garthright Bridge	1	0	175,000	2	30,000	155,000	75,000	0	0	330,000
	4108	Downtown Improvements, Aesthetic Enhancements	1	0	7,500		0	0	0	0	0	7,500
Public Works-Signals	4108	Install Traffic Signal Camera Detector, Hardy Rd and Vineyard Rd	1	0	24,500		0	0	0	0	0	24,500
	4108	Install Traffic Signal Camera Detectors	2	0	73,500		0	0	0	0	0	73,500
	4108	Perform Traffic Signal Study & Replace Traffic Controllers	3	0	26,250		0	0	0	0	0	26,250
	4108	Install Traffic Signal Camera Detectors, Phase 2	4	0	0		0	73,500	0	0	0	73,500
	4108	Replace Traffic Controllers	5	0	23,100		0	17,850	17,850	0	0	58,800
Public Works-Sidewalks	4101	Preserve Downtown Sidewalks, Curbs & Gutters	1	0	6,405		0	0	0	0	0	6,405
Public Works-Stormwater	4101	Storm Water Drainage Improvement Projects	1	0	57,750		0	0	0	0	0	57,750

Fund/Department	Budget Code	Description	Dept Priority	Previous Funded	Request Fiscal 16-17 Dept Req	Mgr's Priority	Request 16-17 Mgr's Rec	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Total Including Prev Fund
	4101	Storm Drainage Improvement Downtown South End	2	0	0		0	1,043,700	0	0	0	1,043,700
	4101	Storm Drainage Improvement Downtown North End	3	0	0		0	590,520	0	0	0	590,520
	4101	Storm Drainage Improvement Bowman Addition Area	4	0	0		0	0	1,747,200	0	0	1,747,200
	4101	Storm Drainage Improvement Jackson Ave & Morrison Ave Areas	5	0	0		0	0	0	1,381,800	0	1,381,800
	4101	Storm Drainage Improvement Midway Area	6	0	0		0	0	0	0	2,112,600	2,112,600
Total Public Works				**0**	**985,970**		**30,000**	**2,210,432**	**2,140,119**	**1,652,029**	**2,337,654**	**9,251,204**
Special Programs	7101	Paving of Vinton Farmers' Market Parking Lot	1	0	37,400		0	0	0	0	0	37,400
Total Special Programs				**0**	**37,400**		**0**	**0**	**0**	**0**	**0**	**37,400**
	7105	Pool Parking Lot Paving	1	0	17,000		0	0	0	0	0	17,000
Total Swimming Pool				**0**	**17,000**		**0**	**0**	**0**	**0**	**0**	**17,000**
Senior Center	7107	Lighting	1	0	8,500		0	0	0	0	0	8,500
	7107	Furnace and Air Conditioner	2	0	6,645		0	6,645	0	0	0	13,290
	7107	Exterior Siding and Interior Drywall	3	0	90,305		0	0	90,305	0	0	180,610
Total Senior Center				**0**	**105,450**		**0**	**6,645**	**90,305**	**0**	**0**	**202,400**
		Total General Fund		**45,000**	**1,901,879**		**85,000**	**2,533,051**	**2,576,398**	**1,980,503**	**2,666,128**	**11,627,959**
Utility Fund												
Finance	9400	Meter Reading System Upgrade - Meter Change Program	1	25,000	25,000	1	25,000	25,000	25,000	25,000	25,000	150,000
Total Utility Fund - Adm				**25,000**	**25,000**		**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**150,000**
Utility Fund-Equipment	9410	Mini-Excavator	1	0	34,000	2	34,000	0	0	0	0	34,000
	9410	Skid Steer Loader, Tracked	2	0	44,000	3	44,000	0	0	0	0	44,000
	9500	Sewer Rodding Machine; Trailer Mounted	3	0	63,000	4	63,000	0	0	0	0	63,000
	9500	Sewer Jetter Vac Truck	4	0	0		0	62,000	62,000	62,000	62,000	248,000
	9500	Sewer Line Jetter, Trailer Mounted	5	0	0		0	0	73,500	0	0	73,500
Total Utility Fund Equipment				**0**	**141,000**		**141,000**	**62,000**	**135,500**	**62,000**	**62,000**	**462,500**
Utility Fund - Special Equipment	9500	Sewer Line Acoustic Inspection System	1	0	26,250	5	22,000	0	0	0	0	26,250
Total Utility Fund Special Equip.				**0**	**26,250**		**22,000**	**0**	**0**	**0**	**0**	**26,250**
Utility Fund - Buildings	9500	Generator Connection (Stonebridge Well)	1	0	10,500	6	10,500	0	0	0	0	10,500
	9500	Generator Connection (Spring Grove Well)	2	0	10,500	7	10,500	0	0	0	0	10,500
	9500	Generator Connection (Chestnut Well)	3	0	0		0	10,500	0	0	0	10,500
	9500	Generator Connection (Melissa Well)	4	0	0		0	10,500	0	0	0	10,500
Total Utility Fund Buildings				**0**	**21,000**		**21,000**	**21,000**	**0**	**0**	**0**	**42,000**
Sewer	9500	Design and Engineering, 3rd Street Sewer Lift Station	1	0	40,000	8	10,000	40,000	0	0	0	80,000
	9500	Feather RD (Bush Farm) Sewer Line Replacement	2	0	22,600	9	22,600	0	0	0	0	22,600
	9500	Gearheart Park Sewer Replacement Phase II	3	0	22,600	10	22,600	0	0	0	0	22,600
	9500	Renovate and Upgrade 3rd Street Sewer Lift Station	4	0	0		0	0	1,500,000	0	0	1,500,000
	9500	Design Niagara Road Interceptor Improvement	5	0	0		0	68,250	0	0	0	68,250
Water	9410	Design & Construct Jefferson & Cleveland Aves Waterline Phase II/III	1	0	0		0	0	675,000	0	0	675,000
	9410	Devonshire Dr Water Line Replacement	2	0	9,000	11	9,000	0	0	0	0	9,000
	9410	Peake St/Pitt Ave Water Line Replacement	3	0	14,200	12	14,200	0	0	0	0	14,200
	9410	Halliahurst Ave. & Jeanette Ave. Water Line	4	0	0		0	10,000	0	0	0	10,000
	9410	Aragona Drive Water Line Replacement	5	0	9,450	13	9,450	0	0	0	0	9,450
	9410	Landfair Water Line Replacement	6	0	8,400	14	8,400	0	0	0	0	8,400
	9410	Design Lindenwood Water System Replacement	7	0	83,000		0	83,000	83,000	0	0	166,000
Total Utility Fund-Infrastructure				**0**	**209,250**		**96,250**	**201,250**	**2,258,000**	**0**	**0**	**2,585,500**
		Total Utility Fund		**25,000**	**422,500**		**305,250**	**309,250**	**2,418,500**	**87,000**	**87,000**	**3,266,250**

Contribution Listing
Proposed Budget
Fiscal Year 2016-2017

Budget Account	Organization	Manager Requested FY 16-17	Council Adopted FY 15-16
	Community Contributions		
200.1100.571	Vinton Dogwood Festival	2,000	2,000
200.1100.571	Chamber of Commerce	9,000	9,000
200.1100.571	Christmas Parade Awards	100	100
200.1100.571	Needy Family (Lease payment-$800/Contribution-$500)	1,300	900
200.1100.571	Vinton Historical Society-Museum	0	3,000
200.1100.571	Spay/Neuter Project- RCACP/Mtn View	500	500
200.1100.571	WBHS After Prom	250	250
	Total	**13,150**	**15,750**
	Joint Local Government Services		
200.1100.600	AEP Steering Committee	1,916	1,916
200.1100.600	Greenway Program	3,520	3,520
200.1100.600	Roanoke Valley-Alleghany Regional Commission	7,362	6,883
200.1100.600	Roanoke Regional Partnership	17,775	17,722
200.1100.600	Roanoke Valley CATV - Channel 3	16,924	15,762
200.1100.600	Roanoke Valley TPO	1,215	1,215
200.1100.600	Roanoke Valley-Alleghany Regional Commission Roanoke River Blueway	433	0
	Total	**49,145**	**47,018**
	Contributions to Volunteer Fire & EMS		
200.3205.572	Vinton Fire Department	17,000	16,300
200.3205.573	Vinton Rescue Squad	17,000	16,300
	Total	**34,000**	**32,600**
	Grand Total of Organizational Funding	**96,295**	**95,368**

TOWN OF VINTON
CLASSIFICATION PLAN
EFFECTIVE JULY 1, 2016

Grade	Job Title	Status	No. Emp.	Department	MINIMUM	1ST QUARTILE	MIDPOINT	3RD QUARTILE	MAXIMUM			
1					16,838.23	18,943.01	21,047.79	23,152.57	25,257.35			102.00%
2					17,690.67	19,902.00	22,113.33	24,324.67	26,536.00			
3					18,586.27	20,909.55	23,232.83	25,556.12	27,879.40			
4					19,527.20	21,968.10	24,409.00	26,849.89	29,290.79			
5					20,536.15	23,103.17	25,670.19	28,237.21	30,804.22			
6					21,554.36	24,248.66	26,942.96	29,637.25	32,331.55			
7					22,645.55	25,476.24	28,306.94	31,137.63	33,968.33			
8					23,791.98	26,765.98	29,739.97	32,713.97	35,687.97			
9					24,996.46	28,121.01	31,245.57	34,370.13	37,494.68			
9					24,996.46	28,121.01	31,245.57	34,370.13	37,494.68			
10	Utility Service Technician	Nonexempt	1	Public Works	26,261.89	29,544.63	32,827.36	36,110.10	39,392.83			
10	Equipment Operator I	Nonexempt	8	Public Works	26,261.89	29,544.63	32,827.36	36,110.10	39,392.83			
10					26,261.89	29,544.63	32,827.36	36,110.10	39,392.83			
11	Senior Utility Service Technician	Nonexempt	1	Finance	27,591.41	31,040.33	34,489.26	37,938.19	41,387.11			
12	Police Records Technician	Nonexempt	1	Police	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Administrative Assistant	Nonexempt	1	Public Works	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Equipment Operator II	Nonexempt	5	Public Works	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Customer Service Asst/Accounting Tech.	Nonexempt	3	Finance	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Event Operation Assistant	Nonexempt	1	War Memorial	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12	Water System Operator I	Nonexempt	1	Public Works	28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
12					28,988.23	32,611.75	36,235.28	39,858.81	43,482.34			
13	Administrative Service Coordinator	Nonexempt	1	Police	30,455.61	34,262.56	38,069.51	41,876.46	45,683.41			
13	Wastewater System Operator II	Nonexempt	1	Public Works	30,455.61	34,262.56	38,069.51	41,876.46	45,683.41			
13	Equipment Operator III	Nonexempt	3	Public Works	30,455.61	34,262.56	38,069.51	41,876.46	45,683.41			
13	Administrative Manager	Nonexempt	1	Public Works	30,455.61	34,262.56	38,069.51	41,876.46	45,683.41			
14	Executive Assistant to the Town Manager/Town Clerk	Exempt/Discretionary	1	Administration	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
14	Planning and Zoning Coordinator	Nonexempt	1	Planning and Zoning	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
14	Wastewater System Operator III	Nonexempt	1	Public Works	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
14	Water System Operator III	Nonexempt	1	Public Works	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
14	Event Operation Assistant	Nonexempt	1	War Memorial	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
14	Mechanic	Nonexempt	1	Public Works	31,997.57	35,997.27	39,996.97	43,996.66	47,996.36			
15	Firefighter/EMT	Nonexempt	1	Fire/EMS	33,617.46	37,819.64	42,021.82	46,224.00	50,426.18			
15	Police Officer/ Uncertified	Nonexempt	5	Police	33,617.46	37,819.64	42,021.82	46,224.00	50,426.18			
16	Police Officer Entry Level (after 1 yr. training)	Nonexempt	2	Police	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16					35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16	Chief Mechanic	Nonexempt	1	Public Works	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16	Special Projects Coordinator	Nonexempt	1	Public Works	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			
16	Public Works Crew Leader	Nonexempt	4	Public Works	35,319.34	39,734.25	44,149.17	48,564.09	52,979.00			

TOWN OF VINTON
CLASSIFICATION PLAN
EFFECTIVE JULY 1, 2016

17	Certified Officer	Nonexempt	3	Police	37,107.38	41,745.80	46,384.22	51,022.64	55,661.06			
17	Firefighter/Medic	Nonexempt	7	Fire/EMS	37,107.38	41,745.80	46,384.22	51,022.64	55,661.06			
18	Master Police Officer	Nonexempt	4	Police	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Detective	Nonexempt	3	Police	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Facilities Manager	Exempt/Compensatory	1	War Memorial	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Financial Analyst	Nonexempt	1	Finance	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Utility System Manager	Nonexempt	1	Public Works	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
18	Planning and Zoning Enforcement Officer	Exempt/Compensatory	1	Planning and Zoning	38,985.94	43,859.18	48,732.43	53,605.67	58,478.91			
19	Special Programs Director	Exempt/Discretionary	1	Special Programs	40,959.60	46,079.55	51,199.50	56,319.45	61,439.40			
19	Sergeant- Patrol	Nonexempt	4	Police	40,959.60	46,079.55	51,199.50	56,319.45	61,439.40			
19	Sergeant- CID	Nonexempt	1	Police	40,959.60	46,079.55	51,199.50	56,319.45	61,439.40			
20	Lieutenant- EMS	Nonexempt	1	Fire/EMS	43,033.18	48,412.33	53,791.47	59,170.62	64,549.77			
20	Lieutenant - Fire	Nonexempt	1	Fire/EMS	43,033.18	48,412.33	53,791.47	59,170.62	64,549.77			
21	Accounting Manager	Exempt/Compensatory	1	Finance	47,500.58	53,438.16	59,375.73	65,313.30	71,250.88			
21	Lieutenant - Patrol	Nonexempt	1	Police	47,500.58	53,438.16	59,375.73	65,313.30	71,250.88			
21	Lieutenant - Police	Nonexempt	1	Police	47,500.58	53,438.16	59,375.73	65,313.30	71,250.88			
21	Assistant Public Works Director	Exempt/Compensatory	1	Public Works	47,500.58	53,438.16	59,375.73	65,313.30	71,250.88			
22					52,431.75	58,985.72	65,539.69	72,093.66	78,647.63			
22	Fire/EMS Captain	Nonexempt	1	Fire/EMS	52,431.75	58,985.72	65,539.69	72,093.66	78,647.63			
23					57,874.85	63,832.56	70,925.06	78,017.57	85,110.08			
24	Assist. Town Manager	Exempt/Discretionary	1	Administration	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
24	Planning and Zoning Director	Exempt/Discretionary	1	Planning and Zoning	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
24	Treasurer/Finance Director	Exempt/Discretionary	1	Finance	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
24	Human Resource Director	Exempt/Discretionary	1	Human Resources	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
24	Deputy Fire Chief	Nonexempt	1	Fire/EMS	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
24	Public Works Director	Exempt/Discretionary	1	Public Works	63,883.01	71,868.38	79,853.76	87,839.14	95,824.51			
25	Police Chief	Exempt/Discretionary	1	Police	70,514.86	79,329.22	88,143.58	96,957.94	105,772.30			
	Total Full-time Classified Positions		89									

THE TOWN *OF*

VINTON

V I R G I N I A

311 South Pollard Street
Vinton, VA 24179

Town Manager: 540-983-0607
Treasurer: 540-983-0608

http://www.vintonva.gov

Town of Vinton Taxes & Fees

*Real Estate Tax**

$.07 per $100 assessed value (+ $1.09 per $100 to Roanoke County)

*Personal Property Tax**

Value Used For Taxes: Loan Value, 77% of Retail Value

Assessment Ratio: 100%
Nominal Rate Per $100: $1.00 (+$3.50 to Roanoke County)

Motor Vehicle License Fee

$10.00 - $30.00 (Depends on weight and kind of vehicle)

*Machinery and Tools Tax**

Value Used For Taxes: Original Total Capitalized Cost

Nominal Rate Per $100: $1.00 (+$3.00 to Roanoke County)

Assessment Ratio	Effective Rate Per $100
Years 1-5 - 25%	$0.25 (+$0.75)
Years 6-10 - 20%	$0.20 (+$0.60)
Years 11+ - 15%	$0.15 (+$0.45)

*Vinton Residents pay some taxes to both the town and the county, since services are delivered by both jurisdictions

EFFECTIVE JULY 1, 2016

Cigarette Tax

$0.25 per pack of 25 or fewer cigarettes

Meals Tax

5% on the amount paid for meal(s) purchased from any food establishment, whether prepared in such food establishment or not, and whether consumed on the premises or not.

Transient Occupancy Tax

~~2%~~ 7% on the amount paid for a room or space provided on hotel, motels or campgrounds.

Business License Tax

Classification	Rates	Minimum Fee
Retail	$0.20 per $100.00 of gross receipts	$30.00 gross receipts 0 - $15,000
Business Services	$0.30 per $100.00 of gross receipts	$30.00 gross receipts 0 - $10,000
Professional	$0.35 per $100.00 of gross receipts	$30.00 gross receipts 0 - $ 8,570
Financial Services	$0.25 per $100.00 of gross receipts	$30.00 gross receipts 0 - $12.000
Wholesale	$0.05 per $100.00 of gross receipts	$30.00 gross receipts 0 - $60,000
Contractor	$0.16 per $100.00 of gross receipts	$30.00 gross receipts 0 - $18,750
Itinerant Vendor	$500	

Police Department Fees

Police Report	$ 15.00
Parking Ticket	$ 20.00
Handicap Parking Ticket	$100.00

EFFECTIVE JULY 1, 2016

Animal Control Fees

1 year license

- Altered Dog or Cat $ 5.00
- Unaltered Dog or Cat $10.00

3 year license

- Altered Dog or Cat $13.50
- Unaltered Dog or Cat $27.50

*By Ordinance No. 956, adopted October 21, 2014, Town residents are now allowed to have four dogs or cats, in any combination thereof (this number not including dogs or cats under four months of age). If more than two dogs or cats are kept as permitted herein, such additional dogs or cats must be spayed or neutered.

Planning and Zoning Fees

Zoning Permit $25.00

Sign Permit

- Banner $20.00
- Permanent or Portable $25.00 plus $5.00 per additional $1,000 of cost or portion thereof

Variance $250

Special Use Permit $250 plus $10 per acre

Site Plan Review $250 plus $50 per acre or portion thereof

Small Subdivision Review 1-4 lots $75

Large Subdivision Review 5 or more lots $220 plus $50 per lot

Rezoning to R – LD, R-1, or R-2 $500 plus $20 per acre or portion thereof

Rezoning to R-3 or R-B $700 plus $25 per acre or portion thereof

Rezoning GB or CB $700 plus $25 per acre or portion thereof

Rezoning M-1 or M-2 $700 plus $25 per acre or portion thereof

Administrative Appeal for Board of Zoning Appeals $250

War Memorial Pricing

Pricing Based on Event – Call 540-983-0645

EFFECTIVE JULY 1, 2016

Senior Center Rental

Pricing Based on Event – Call 540-983-0613

~~***Swimming Pool Fees***~~

~~Daily Rates:~~	~~4 years and under~~	~~free~~
	~~5 years - 15 years~~	~~$4.00~~
	~~Adult - 16 years and over~~	~~$5.00~~
	~~Seniors - 55 years and over~~	~~$4.00~~
	~~Twilight Swim~~	~~$2.00~~
	~~Groups~~	~~$3.00~~
	~~Non-Swimmer~~	~~$2.00~~

~~**Swim Parties**~~

~~For Pricing and Availability - Call 540-983-0644~~

~~**Swim Classes**~~

~~For Pricing and Availability - Call 540-983-0644~~

Farmer's Market Fees

The Vinton Farmers' Market operates Monday through Sunday, from 8 a.m. until 6 p.m. The market is open April through November. The Town of Vinton reserves the right to change or modify the operating hours and season.

Spaces/tables are on a paid reserved basis of:

$5.00 daily
$10.00 weekly
$40.00 monthly
$35.00/month Three Consecutive Months
$30.00/month Six Consecutive Months
$40.00/month Overnight Six Consecutive Months

Electric Utility Consumer Tax:

Residential Consumer:	.00900 per kWh/month not to exceed $1.80/month
Commercial Consumer:	.00610 per kWh/month not to exceed $ 600.00/month
Industrial Consumer:	.00640 per kWh/month not to exceed $ 600.00/month

EFFECTIVE JULY 1, 2016

Natural Gas Utility Consumer Tax:

Residential Consumer:	.12183 per CCF/month not to exceed $1.80/month
Commercial Consumer:	.12183 per CCF/month not to exceed $ 600.00/month
Industrial Consumer:	.12183 per CCF/month not to exceed $ 600.00/month

Public Water Utility Consumer Tax:

Residential Consumer:	12% per two-month billing period with a Maximum of $1.80 ($ 15.00 x 12%) per billing period.
Commercial/Industrial Consumer:	12% per monthly billing period with a maximum of $ 600.00 ($ 5,000.00 x 12%)

Local Telephone Utility Consumer Tax:

Residential Consumer:	12% of charges per month to $ 15.00 in charges per month
Commercial/Industrial Consumer:	12% of charges per month to $ 5,000.00 in charges per month.

All the above utilities also pay a license tax of one-half of one percent of gross receipts accruing from sales to the ultimate consumer in the town.

Public Right-of-Way User Fee

A public right-of-way user fee is imposed upon each access line of every certified provider of telecommunications as established under Code of Virginia, Section 56-468.1

The rate effective July 1, 2014 is $1.02 per access line.

Mobile Phone Utility Consumer Tax

All Consumers: 10% of charges per month to $ 30.00 in charges per month.

E-911 Telephone Service

All Consumers: $1.46/month per telephone line.

EFFECTIVE JULY 1, 2016

ORDINANCE NO. 953

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL, HELD ON TUESDAY, JUNE 3, 2014, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

AN ORDINANCE to adopt water and wastewater rates and charges for residential/ commercial/institutional/industrial users pursuant to the Vinton Town Code, Chapter 94, Utilities, Section 94-46, Water rates and charges and Section 94-91, Wastewater rates and charges and establishing an effective date.

WHEREAS, establishing rates and charges for service is the responsibility of Town Council; and

WHEREAS, the Utility Fund is an enterprise fund and expected to generate revenues to cover all associated costs of providing public water and wastewater services; and

WHEREAS, the Town proposes capital equipment purchases and other capital improvements for the Town; and

WHEREAS, a water and wastewater rate increase of 8.9% effective July 1, 2014 and a water and wastewater rate increase of 8.9% effective July 1, 2015 is needed to fund these capital purchases, capital improvements and support the annual debt service for existing general obligation bonds or future general obligation bonds as Council may deem necessary to accomplish these projects; and

WHEREAS, the Town Council supports the principle that utility fund costs should be shared in a fair and equitable manner amongst all customer classes; and

WHEREAS, a public hearing was advertised and held on May 20, 2014, and all public comments have been considered by Council; and

WHEREAS, the recommended, water and wastewater rate increases for residential, commercial, institutional, and industrial customers will result in fair and equitable water and wastewater rates and charges amongst customer classes.

NOW, THEREFORE, BE IT ORDAINED by the Vinton Town Council that the increased residential/commercial/institutional/industrial water and wastewater rates and charges shown on the attached Rates & Charges Schedule for Water and Wastewater Service are effective on July 1, 2014 and July 1, 2015 for any water and wastewater billed on or after those dates. Said Schedules are hereby incorporated by reference, enacted, approved and established.

This Ordinance adopted on motion made by Vice Mayor Nance and seconded by Council Member Adams, with the following votes recorded:

AYES: Adams, Altice, Nance, Grose

NAYS: None

ABSENT: Hare

APPROVED:

Bradley E. Grose

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson

Susan N. Johnson, Town Clerk

TOWN OF VINTON
RATES & CHARGES SCHEDULE FOR WATER AND WASTEWATER SERVICE

Water Rates & Charges	***Bimonthly***	***Monthly***	
Minimum Charge for Residential Service		***Gallons***	
First 3,000 gallons or less thru 5/8" meter	$20.53	First 1,500 or less	$10.27
Residential Volumetric Consumption Rate			
Next 30,000 gallons or less (*per 1,000 gallons*)	$3.79	Next 15,000 or less	$1.89
All over 33,000 gallons (*per 1,000 gallons*)	$4.75	All over 16,500	$2.37
Minimum Charge for Commercial/Institutional/Industrial Service		***Monthly***	
First 1,500 gallons or less thru 5/8" meter		$10.27	
First 1,500 gallons or less thru 3/4" meter		$11.21	
First 1,500 gallons or less thru 1" meter		$11.97	
First 1,500 gallons or less thru 1-1/4" meter		$12.45	
First 1,500 gallons or less thru 1-1/2" meter		$13.46	
First 1,500 gallons or less thru 2" meter		$17.22	
First 1,500 gallons or less thru 3" meter		$23.01	
First 1,500 gallons or less thru 4" meter		$30.22	
First 1,500 gallons or less thru 6" meter		$37.79	
First 1,500 gallons or less thru 8" meter		$42.29	
Commercial/Institutional/Industrial Volumetric Consumption Rate			
All over 1,500 gals. *(per 1,000 gals.)*		$4.84	
Purchased Water Sales		***Monthly***	
Service Charge.		$10.27	
Volumetric Consumption Rate (*Residential/Commercial/Institutional*). *(Per 1,000 gallons)*		$4.84	
Volumetric Consumption Rate (*Industrial*). *(Per 1,000 gallons)*		$3.81	
Bulk Water Sales		***Monthly***	
Hydrant Meter			
Service Charge.		$212.70	
Volumetric Consumption Rate (*per 1,000 gallons*).		$19.57	
Unmetered			
Service Charge.		$141.80	
Volumetric Consumption Rate (*per 1,000 gallons*).		$19.57	
Note. The Town shall determine when the hydrant meter will be used.			
Miscellaneous Water Service Charges and Fees			
Initial Service Application.	$25.00		
Temporary Water or Sewer account administravive fee	$50.00		
Tenant Deposit for Residential Unit	$100.00		
Deposit Required After Disconnection	$100.00		
Re-check reading of meter (See Note 1).	$25.00		
Meter Accuracy Test - Residential (See Note 2).	$50.00		
Meter Accuracy Test - Comml./Inst./Ind. (See Note 2).	$200.00		
Reconnect fee.	$40.00		
Additional Overtime Charge (See Note 3)	$25.00		
Return check fee.	$50.00		

Note 1. No charge for first re-read request. No charge for misread meter. Charge applies to any additional requests within a 12-month period.
Note 2. No charge if meter fails accuracy test.
Note 3. Applies for work other than 8:00 AM to 5:00 PM, Monday thru Friday.

TOWN OF VINTON
RATES & CHARGES SCHEDULE FOR WATER AND WASTEWATER SERVICE

Wastewater Rates & Charges	*Bimonthly*	*Monthly*	
		Gallons	
Minimum Charge for Residential Service - Metered	$30.14		$15.07
First 3,000 gallons or less		First 1,500 or less	
Residential Volumetric Disposal Rate			
All over 3,000 gallons (*per 1,000 gallons*)	$4.42	All over 1,500	$2.22
Minimum Charge for Commercial/Institutional/Industrial - Metered Service			$15.07
First 1,500 gallons or less.			
Commercial/Institutional/Industrial Volumetric Disposal Rate			
All over 1,500 gallons (*per 1,000 gallons*)			$4.42
	Bimonthly	*Monthly*	
Residential Unmetered Service	$62.79		$31.41
Fixed Charge (See Note 1)			

Note 1. Applies where no individual residential water meter is installed.

Town of Vinton Water & Wastewater Fees and Charges Schedule

System Development Fees

Meter Size, *in.*	Water	Wastewater	Total
5/8	$ 2,560.00	$ 2,675.00	$ 5,235.00
¾	$ 3,840.00	$ 4,010.00	$ 7,850.00
1	$ 6,400.00	$ 6,690.00	$ 13,090.00
1 ½	$ 12,800.00	$ 13,375.00	$ 26,175.00
2	$ 20,480.00	$ 21,400.00	$ 41,880.00
3	$ 38,400.00	$ 40,120.00	$ 78,520.00
4	$ 76,795.00	$ 80,245.00	$ 157,040.00
6	$153,595.00	$160,485.00	$ 314,080.00
8	$230,390.00	$240,730.00	$ 471,120.00
10	$383,985.00	$401,215.00	$ 785,200.00
12	$511,980.00	$534,950.00	$1,046,930.00

Note. Fees for residential service shall be calculated per metered dwelling unit. Multifamily apartment buildings shall be calculated per metered dwelling unit if apartments are individually metered. Service fees shall be calculated based upon the number of connections to the water main distribution line and/or wastewater collection line. When a separate service connection for irrigation is made to the main water distribution line, an additional fee for this metered service shall be charged.

Tap & Service Lateral Connection Charges

Water	Wastewater	Total
$1,990.00	$1,940.00	$3,930.00
$50 per foot greater than 15 ft	$65 per foot greater than 15 ft	**Note.** Service laterals installed to maximum of 15 feet at above charges.

Main Line Extension Charges

Water	Wastewater	
$96.00 per foot	$95.00 per foot	

Note. (1) Service laterals installed to maximum of 15 feet. (2) Depth of open cut to maximum of 5 feet. (3) Water service lateral connection to maximum 1-inch meter size. (4) Wastewater service lateral connection to maximum of 4-inch. (5) Main water distribution line and wastewater collection line each to a maximum of 8-inch. (6) Asphalt cut and patch is included. (7) Assumes no rock or ledge is encountered. (8) Work is performed on low traffic volume residential streets, not main/arterial collector streets or intersections. (9) Water and wastewater main extensions are performed in conjunction with tap & service lateral connection work. (10) A contracting charge of 20% for water and 16% for wastewater of the estimated value of the work or $1,000.00 each, whichever is greater, shall apply when the Town performs some or all of its work by contract. The customer may be required to make a down payment when work is to be performed by contract. An administrative service charge of $125.00, plus any actual costs incurred, will be assessed by the Town, if the customer elects to perform the work with its own contractor or not at all, after the Town obtains pricing from a contractor. Also, an administrative service charge of $125.00, plus any additional costs incurred, will be assessed when a customer requests return of fees and charges paid to the Town.
If conditions differ from above items (1) through (9), then additional charges shall apply.

Inspection Charges

Water	Wastewater	Residential Dwelling Unit
$120.00	$125.00	

(1) Above charges shall be calculated per residential dwelling unit for customer connections to the Town system. Additional charges shall apply if an excessive number of re-inspections are required, $70 for water and $75 for wastewater.

Water	Wastewater	Subdivision
$ 485.00	$ 505.00	Up to 10 dwelling units.
$1,065.00	$1,110.00	Up to 20 dwelling units.
$2,035.00	$2,120.00	20 or more units

(1) Above charges apply for inspection of water distribution lines, wastewater collection lines, and all appurtenances. Additional charges shall apply if an excessive number of re-inspections are required, $85 for water and $90 for wastewater.

Water	Wastewater	Commercial & Industrial
$400.00	$410.00	**Commercial**
$925.00	$960.00	**Commercial Apartment Complex, Multi-Building**
$795.00	$825.00	**Industrial**

Water Meter Setting Fees

Meter Size, *in.*		
5/8	$310.00	
¾	$380.00	
1	$450.00	
Meter size larger than 1-inch	*Determined and priced on a case by case basis.*	