

MINUTES OF A STRATEGIC PLANNING RETREAT OF VINTON TOWN COUNCIL HELD ON FRIDAY, FEBRUARY 21, 2020, AT THE VINTON WAR MEMORIAL, 814 WASHINGTON AVENUE, VINTON, VIRGINIA.

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Keith N. Liles, Vice Mayor  
Sabrina McCarty  
Janet Scheid  
Michael W. Stovall

STAFF PRESENT: Barry W. Thompson, Town Manager  
Susan N. Johnson, Executive Assistant/Town Clerk  
Pete Peters, Assistant Town Manager/Director of Economic Development  
Anne Cantrell, Finance Director/Treasurer  
Tom Foster, Police Chief  
Anita McMillan, Planning & Zoning Director  
Joey Hiner, Public Works Director  
Donna Collins, Human Resources Director/Risk Manager  
Chasity Barbour, Community Programs & Facilities Director

FACILITATORS: Alison Jorgensen, Council of Community Services  
Amanda Holcomb, Council of Community Services  
Anne Marie Green, Council of Community Services

The Council Retreat began on Friday morning, February 21, 2020 at 8:30 a.m. The Mayor opened the meeting, welcomed everyone and turned the meeting over to Alison Jorgensen and Amanda Holcomb. Ms. Jorgensen and Ms. Holcomb first reviewed a Visioning Exercise Summary PowerPoint presentation, which is on file in the Town Clerk's Office as a part of the permanent record and then facilitated the Visioning Exercise Responses and Input session of the Retreat.

After lunch, the first afternoon session was on personnel and compensation. Stephanie Davis, Associate Director for the Center for Public Administration and Policy at Virginia Tech reviewed a PowerPoint presentation on the Town of Vinton Pay Plan Update, which was a part of the agenda package and is on file in the Town Clerk's Office as a part of the permanent record. After comments and discussion, Council requested staff to come back to them with a recommendation for funding.

The next item on the agenda was a review of the work sheets included with the agenda package on the proposed FY21 Capital Improvement Plan (CIP), led by Anne Cantrell. After comments and discussion, Council gave their consensus to reallocate the one percent (1%) meals tax implemented on August 1, 2019 to public safety in the General Fund. Ms. Cantrell further commented that she would make a presentation to the Planning Commission and work with Staff to bring back recommendations to Council with outcomes from the Retreat to be considered and incorporated where feasible in the CIP.

With regard to the CIP, information was provided to Council on the potential to allocate a portion of the Spring paving funds to resurface unsafe portions of Mountain View Road prior to the estimated date of July 2021, when Virginia Department of Transportation (VDOT) funds would become available for the reconstruction of the entire road. After comments and discussion,

Council gave their consensus to spend \$10-15,000 from the paving budget to correct any areas that are currently unsafe and creating road hazards.

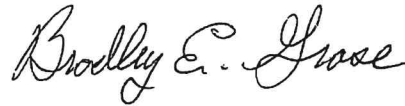
Mr. Peters next reviewed a PowerPoint presentation on community/economic development goals, which was a part of the agenda package and is on file in the Town Clerk's Office as a part of the permanent record.

The next item on the agenda related to the water and wastewater system. Denise Houchins, Environmental Health Specialist Senior at the Virginia Department of Health reviewed a PowerPoint presentation on water sampling, which was a part of the agenda package and is on file in the Town Clerk's Office as a part of the permanent record. Following her presentation, Joey Hiner next reviewed a PowerPoint presentation on a virtual tour of the Utility Systems, which was a part of the agenda package and is on file in the Town Clerk's Office as a part of the permanent record.

Ms. Jorgensen and Ms. Holcomb facilitated discussion of all topics and will prepare a final report, which will be brought back to Council for their review and approval at an upcoming Council meeting.

After closing comments, the meeting was adjourned at 4:40 p.m.

APPROVED:



Bradley E. Grose, Mayor

ATTEST:



Susan N. Johnson, CMC, Town Clerk