

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, FEBRUARY 15, 2022, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor
Sabrina McCarty, Vice Mayor
Keith N. Liles
Laurie J. Mullins
Michael W. Stovall

STAFF PRESENT: Pete Peters, Town Manager
Cody Sexton, Assistant Town Manager
Susan N. Johnson, Executive Assistant/Town Clerk
Anne Cantrell, Treasurer/Finance Director
Jeremy Carroll, Town Attorney
Fabricio Drumond, Police Chief

The Mayor called the meeting to order at 6:00 p.m. The Town Clerk called the roll with Council Member Liles, Council Member Mullins, Council Member Stovall, Vice Mayor McCarty and Mayor Grose present.

Roll call

After a Moment of Silence, Council Member Liles led the Pledge of Allegiance to the U.S. Flag.

Under upcoming community events/ announcements, Vice Mayor McCarty announced the following: February 17 – 5:00-7:00 p.m. - Vinton Chamber After Hours – Rosie’s; live music – February 18 – 8:00 p.m. – Kemistry and February 19 - 8:00 p.m. – Pete Turpin - Rosie’s; bingo every Wednesday night – 6:30 p.m. and trivia every Thursday night - 6:30 p.m. – Twin Creeks Brewery and March 10 – 7:30 am – State of the Town – War Memorial.

Council Member Mullins made a motion to approve the Consent Agenda as presented; the motion was seconded by Council Member Stovall and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None.

Approved minutes of Regular Meeting of February 1, 2022; adopted Resolution No. 2477 appropriating funds from the Stormwater Transfers-In account to the Special Projects account in the amount of \$115,000 for a Stormwater Project

Under awards, introductions, presentations and proclamations, the Mayor read a Proclamation recognizing Dan O’Donnell, County Administrator, in his retirement. The Mayor and Council made comments expressing their appreciation to Mr. O’Donnell. After Mr. O’Donnell made closing comments, he recognized Richard Caywood, the

new County Administrator, who was present at the meeting.

The next item on the agenda was a briefing on the 2022 Roanoke County Real Estate Reassessment. Ken Fay, Director of Roanoke County Real Estate Valuation, reviewed a PowerPoint presentation, which was a part of the agenda package and will be on file in the Town Clerk's Office as a part of the permanent record. With regard to the median sales price history in the Town, Council Member Stovall asked if there was a certain square footage. Mr. Fay responded this is based solely on sales price.

The next item on the agenda was a briefing on a Parking Lot Lease and Real Property Purchase Right of First Refusal between David S. McClung, II and the Town for approximately 1.463 acres located at 7 Walnut Avenue, Vinton, Virginia. The Town Manager first commented that this property is located behind the Farmers Market stage and was originally used by Cenvar Roofing. Staff contacted Mr. McClung about the potential interest of the Town in leasing the parking area for development of public parking to support our downtown businesses and special events.

With the assistance of the Town Attorney a Parking Lot Lease has been developed for a term of ten years with the Town improving the site for the purpose of public parking. The Lease also includes a first right-of-refusal to protect our investment should the owner be willing to sell the property in the future. There are parameters in the Lease to identify how the price would be determined if we exercised our right to purchase the property.

Hill Studio has developed some conceptual designs and we will be conducting additional detailed construction drawings of the parking with cost estimates. We are hopeful that we will be able to fund the improvements in the upcoming FY23 Capital Improvement Plan. We will bring the final Lease back to Council for formal action at a future meeting.

The next item on the agenda was to consider adoption of a Resolution authorizing the Town Manager to execute an Amendment to Memorandum of Understanding (MOU) dated July 1, 2019 between Roanoke County and the Town

of Vinton. Council was briefed on this matter at their February 1, 2022 meeting and Roanoke County approved the Amendment at their February 8, 2022 meeting. The Town Manager commented on the three primary amendments to the MOU. The Town Attorney commented that the termination date of the MOU is June 30, 2027 if either party gives a two-year notice of termination by June 30, 2025. The parties agree to meet in January of 2025 to discuss the status of the agreement and make any necessary changes. The Town Manager commented this is a benefit for both Roanoke County and the Town to have an opportunity to negotiate an outcome that is successful for both sides before the MOU expires.

After additional comments from the Mayor and Council, Council Member Liles made a motion to adopt the Resolution as presented; the motion was seconded by Vice Mayor McCarty and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None.

The Town Manager commented on the success of the Council Retreat and expressed appreciation to Staff for their assistance in planning the Retreat.

Under reports from Council Committees, Anne Cantrell first commented that the Finance Committee met on February 7, 2022. The Committee reviewed the December 31, 2021 financial statement. The Revenues in the General Fund are still performing over budget. Specifically outperforming are real estate, personal property tax, communications sales and use tax, business license, vehicle license fee, pari-mutuel tax, admissions tax, meals tax, permits, fines & forfeitures, rental property, additional refuse fees, charges for the War Memorial, recovered costs and State sales tax. Those underperforming are Public Service Court tax, franchise tax, bed tax, interest income, non-categorical and other categorical aid. Cash on hand the end of December was at \$10 million with \$4.7 million restricted and investments of \$3.3 million. Cash and investments combined was at \$13.3 million. The Utility fund was still performing well with \$2.7 million currently in that fund.

The Committee also reviewed two grant resolutions which will be scheduled for a Public

Adopted Resolution No. 2478 authorizing the Town Manager to execute an Amendment to Memorandum of Understanding (MOU) dated July 1, 2019 between Roanoke County and the Town of Vinton

Hearing at a future Council meeting due to the fact they are above the 1% threshold. The Committee also reviewed the stormwater transfer resolution that was on the consent agenda tonight.

Ms. Cantrell next commented that the Committee reviewed the debt schedule for next year. When we take all of our outstanding debt and account for the debt reimbursements from Roanoke County and the Western Virginia Water Authority, the net outstanding debt would be \$1.2 million next year. At the Retreat we discussed refunding approximately one-half of the current debt, which could potentially leave \$500,000-600,000 remaining for net debt of the whole Town.

Council Member Stovall made a motion to approve the December 31, 2021 Financial Report as presented; the motion was seconded by Vice Mayor McCarty and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None.

Approved the December 31, 2021 Financial Report

Council Members commented on the success of the Council Retreat, the news that the Business, Professional and Occupational License (BPOL) tax bill was tabled and the Town's great financial situation.

The Mayor commented on the recent Council Retreat and expressed appreciation to Staff and Council for making it a success.

Council Member Mullins made a motion to adjourn the meeting; the motion was seconded by Council Member Liles and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None. The meeting was adjourned at 6:49 p.m.

Meeting adjourned

APPROVED:



Bradley E. Grose, Mayor

ATTEST:



Susan N. Johnson, CMC, Town Clerk