

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, SEPTEMBER 6, 2022, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Sabrina McCarty, Vice Mayor  
Keith N. Liles  
Laurie J. Mullins  
Michael W. Stovall

STAFF PRESENT: Pete Peters, Town Manager  
Cody Sexton, Assistant Town Manager  
Susan N. Johnson, Executive Assistant/Town Clerk  
Mark Popovich, Town Attorney  
Fabricio Drumond, Police Chief  
Tim Lawless, Deputy Police Chief  
Andrew Keen, Finance Director  
Donna Collins, Human Resources/Risk Management Director  
Chasity Barbour, Community Programs & Facilities Director

**The Mayor called the meeting to order at 6:00**  
p.m. The Town Clerk called the roll with Council  
Member Liles, Council Member Mullins, Council  
Member Stovall, Vice Mayor McCarty and Mayor  
Grose present.

Roll call

**After a Moment of Silence, Sam Cundiff led the**  
Pledge of Allegiance to the U.S. Flag.

**Under upcoming community events/**  
announcements, Vice Mayor McCarty announced  
the following: September 10 – 7:00 p.m. - Mingle at  
the Market with Mended Fences – Farmers’ Market;  
September 11 – 1:00-5:00 p.m. – Vinton Sunday  
Cruise IN – Farmers’ Market; September 9 – 8:00  
p.m. – Travis Reigh; September 16 – 8:00 p.m. –  
Willow Hill and September 17 – 8:00 p.m. – T-Fox &  
DJ Ryan – all at Rosie’s; September 23 – 7:30 p.m.  
– VT v. Wake Forest Hockey and September 24 –  
VT v. CNU – both at Lancer Lot.; September 11 –  
9:30 a.m. – Prayer Circle – Thrasher Memorial  
United Methodist Church (rain date of September  
18). Twin Creeks has their normal bingo on  
Wednesday and trivia on Thursday and there will be  
a mobile vaccine clinic at the Vinton Library parking  
lot and anyone can call the Vinton Chamber for more  
information. Vendors are needed for the Fall  
Festival is scheduled for October 8 and anyone can  
contact the Vinton Chamber for more information.

**Council Member Stovall made a motion to**  
approve the Consent Agenda as presented; the  
motion was seconded by Council Member Liles and  
carried by the following vote, with all members

voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None.

Approved minutes of the Regular Meeting of August 16, 2022

**Under awards, introductions, presentations and proclamations,** the next item on the agenda was the promotion and swearing ceremony for Sergeant Scott Hurt to Lieutenant and Sergeant Mike Caldwell to Lieutenant. After comments from Chief Drumond, the reading of his certificate and the placement of his badge and collar bars by his family, Sergeant Hurt made comments. Following his comments, the Town Clerk administered the Oath of Office.

After comments from Chief Drumond, the reading of his certificate and the placement of his collar pins and badge by his daughter, Sergeant Caldwell made comments. Following his comments, the Town Clerk administered the Oath of Office.

Captain Tim Lawless next made closing comments followed by comments from the Mayor and Members of Council.

**The next item on the agenda was the recognition** of Sam Cundiff. The Mayor first made opening comments on Mr. Cundiff's service on the Vinton Vision Committee, the Committee responsible for the Vinton-Roanoke County Veterans Monument (High Ground). Council Members next commented on personal experiences they have had with Mr. Cundiff over the years followed by comments from his family members. Mr. Cundiff next made comments and then was presented a plaque from the Town for his service to the community.

**The next item on the agenda was to consider** adoption of a Resolution in support of a joint grant application for the Federal Safe Streets 4 All program in cooperation with Roanoke County and Botetourt County. Cody Sexton first commented that transportation planning staff from Roanoke County approached the Town and Botetourt County concerning the possibility of entering into a regional partnership to pursue this grant. If this grant is funded, a safety study will be done on all of the major roads in the three localities. The study would identify opportunities for ways that we could mitigate safety hazards on these major roads and provide a Top-10 list of projects for each locality that we could then apply for funding through the Federal Infrastructure Investment and Jobs Act (IIJA). We will not have access to the funding through the IIJA if we do create a plan through this grant.

Mr. Sexton next commented that Roanoke County will be considering this item next week and Botetourt County took action two weeks ago. The Resolution will formally support the joint grant application and commit up to \$10,000 for our share of the 20% match based on population between the three localities and we already have the funds in our budget.

Council Member Liles commented that he thought this type of study was similar to what is done through Smart Scale and the Transportation Planning Organization (TPO) and that the Virginia Department of Transportation (VDOT) did a lot of that for us. Mr. Sexton comments that Roanoke County has the Timmons Group as an on call contractor who is federally certified and it is proposed to let them do the study. VDOT does manage funding at the State level, but these would be federal funds.

In further clarification, Mr. Sexton commented that this is a grant program that will fund 80% of the development of the safe streets plans and if we pay the Timmons Group \$100,000, the program would pay \$80,000 and the three localities would be responsible for the other \$20,000 based on the population.

After comments from the Mayor, the Town Manager commented that there will probably be some overlap of some projects that we know already exist and have already been talking about. By hiring a contractor, there will be review of some of the information we already have and it will provide some opportunities for us to get some additional grant funding and fix problems that we know are an issue. This is a new funding source and is the next phase of the CARES Act and ARPA funds for infrastructure. We could still tackle these projects in other forms and through other grants.

Mr. Sexton next commented that one of the requirements in the proposed Scope of Work since Smart Scale involves lots of pre-work before you can ever get to the application is that any deliverable be Smart Scale ready so that if for some reason halfway through the federal funding does not materialize, we can still drop back and essentially plug this into Smart Scale. We have looked for ways to design this so it is just not trying to meet the federal requirements but we can we use this to apply for any other sources of funding.

Council Member Mullins made a motion to adopt the Resolution as presented; the motion was seconded by Vice Mayor McCarty and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None.

Adopted Resolution No. 2515 in support of a joint grant application for the Federal Safe Streets 4 All program in cooperation with Roanoke County and Botetourt County

**The Town Manager commented that the traffic** signals have been received, but we are waiting on the cabinets. Milling started today, which will take about a week and then paving will begin. A Notice to Proceed has been issued effective today for the Walnut Avenue Bike & Ped Improvements from the 5<sup>th</sup> street bridge to the Town limits at the low water bridge. Materials for the Town-wide striping have been ordered and the pre-construction meeting for the Garthright Bridge was held today and we will be issuing a Notice to Proceed soon and expect it to get underway this month.

The Town Manager reminded everyone of the Transportation Workshop and Tour on September 16, 2022. We will meet in Council Chambers at 12:30 pm with lunch provided. We will have a presentation from two guest speakers with the City of Roanoke and then will leave and take a tour of some projects in the City. This is an ongoing discussion that we will have initially with Council and then we will have some public input opportunities in the future.

**Vice Mayor McCarty announced that the** restaurant shout-out was Macado's.

**The Mayor commented on the success of the** recent Mingle at the Market.

**The next item on the agenda was a request to** convene in Closed Meeting, Pursuant to § 2.2-3711 (A) (1) of the 1950 Code of Virginia, as amended, for discussion and consideration concerning the assignment and appointment of a specific Town employee and § 2.2-3711 (A) (3) of the 1950 Code of Virginia, as amended, for discussion concerning the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body in the Downtown area. Council Member Liles made a motion to convene in Closed Session; the motion was seconded by Vice Mayor McCarty and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty,

Grose; Nays (0) – None. Council went into Closed Session at 7:14 p.m.

At 8:05 p.m., the regular meeting reconvened and the Certification that the Closed Meeting was held in accordance with State Code requirements was approved on motion by Council Member Liles; seconded by Vice Mayor McCarty and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None.

**Council Member Liles made a motion to adjourn** the meeting; the motion was seconded by Vice Mayor McCarty and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None. The meeting was adjourned at 8:06 p.m.

Certification of Closed Meeting

Meeting adjourned

APPROVED:



Bradley E. Grose, Mayor

ATTEST:



Susan N. Johnson, CMC, Town Clerk