

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, NOVEMBER 1, 2022, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor
Keith N. Liles
Laurie J. Mullins
Michael W. Stovall

MEMBERS ABSENT: Sabrina McCarty, Vice Mayor

STAFF PRESENT: Pete Peters, Town Manager
Cody Sexton, Assistant Town Manager
Susan N. Johnson, Executive Assistant/Town Clerk
Jeremy Carroll, Town Attorney
Andrew Keen, Finance Director
Donna Collins, Human Resources/Risk Management Director
Fabricio Drumond, Police Chief
Tim Lawless, Deputy Police Chief
Anita McMillan, Planning & Zoning Director
Nathan McClung, Assistant Planning & Zoning Director
Jamie Hurt, Capital Projects Manager
Bo Herndon, Public Works Director
Chasity Barbour, Community Programs & Facilities Director

The Mayor called the meeting to order at 6:00 p.m. The Town Clerk called the roll with Council Member Liles, Council Member Mullins, Council Member Stovall and Mayor Grose present. Vice Mayor McCarty was absent.

Roll call

After a Moment of Silence, Randy Layman led the Pledge of Allegiance to the U.S. Flag.

Under upcoming community events/ announcements, Council Member Liles announced the following: November 11 – 5:30 p.m. – Boy Scouts Flag Burning and Wreath Ceremony – Vinton War Memorial; November 12 7:30 p.m. – VT v. UNC Hockey - Lancer Lot; November 4 – 8:00 p.m. – Midnight Blue and November 5 – 8:00 p.m. – Empty Bottles – both at Rosie’s; every Wednesday – 6:30 p.m. – Bingo and every Thursday – 6:30 p.m. – Trivia – Twin Creeks Brewery and December 1 – 6:00 p.m. – tree lighting followed by Christmas Parade at 7:00 p.m.

Council Member Stovall made a motion to approve the Consent Agenda as presented; the motion was seconded by Council Member Mullins and carried by the following vote, with all members

voting: Vote 4-0; Yeas (4) – Liles, Mullins, Stovall, Grose; Nays (0) – None; Absent (1) – McCarty.

Approved minutes of the October 4, 2022 meeting

Under awards, introductions, presentations and proclamations, the next item on the agenda was the recognition of Town of Vinton employees who are Veterans. Donna Collins made brief comments following which she recognized the Mayor, Chief Drumond, Sergeant Alterio and Officer Dibble and presented each with a plaque.

The next item on the agenda was the introduction and Swearing In Ceremony for Trinity Allen Otey, Daniel Marcel Valladarez and Stephanie Nicole Walsh. After comments by Deputy Chief Lawless, the Town Clerk administered Oaths of Office to Officers Walsh, Valladarez and Walsh. After comments by Chief Drumond, the Mayor and Council made comments.

The next item on the agenda was the introduction of new employees. Andrew Keen made brief comments and introduced Carrie Kessler, Senior Financial Analyst and Chasity Barbour made brief comments and introduced Caroline Loveland, Community Programs Coordinator. The Mayor and Council welcomed both to the Town.

The next item on the agenda was the Vinton Historical Society/History Museum Annual Report. Randy Layman first expressed appreciation to Council for their support and then read a printed report, which will be on file in the Town Clerk's Office as part of the permanent record.

Mr. Layman next commented that the Society wants to install an elevator at the Museum for access to the second floor for visitors with special needs and those who have limitations with stairs. They have secured Hill Studio to do a draft proposal and have received a courtesy review of the draft by another local architect. This will be a residential-type construction, not commercial with a preliminary budget of \$55,000 along with a fund raising campaign to be determined. Mr. Layman also commented that the Museum has had in excess of 1,000 visitors and more than 39 volunteers in 2022.

With regard to the elevator, the Town Manager commented that the elevator is external and operates on the outside of the building. It will not modify anything on the interior of the building. Mr.

Layman commented that two windows will be removed, footing will be added and it is operated mechanically. The outside will be covered with siding to make it blend with the rest of the building as well as the cap for the roofing.

The next item on the agenda was a briefing on the Town of Vinton Comprehensive Plan Amendment to Adopt and Incorporate by Reference the Town of Vinton GAP Summary – Route 24 Bike/Ped Plan, May 2022. Nathan McClung first commented that the importance of adopting this plan is to ensure that all of the improvements within the Plan are eligible to future Virginia Department of Transportation (VDOT) funding. Many of the VDOT grants require that it has to be within a regional or local plan, so having this Plan adopted into the Town's Comprehensive will meet that requirement. Additionally, it will solidify and legitimize the work of the two Steering Committees, Town Staff, Vinton residents and Council.

The Study was conducted with a \$100,000 Growth and Accessibility Planning (GAP) Grant through the Virginia's Office of Intermodal Planning and Investment (OIP). There was no match required by the Town. The study area consisted of the central area of the Town bordered by South Pollard, Washington Avenue and East Virginia Avenue/Hardy Road, but it was expanded past those areas and into the Jefferson Park neighborhood.

Mr. McClung next commented there was a Community and a Technical Steering Committee. There was also public involvement through a public meeting in October of 2021 and an interactive on-line survey. A final public meeting was held in March of 2022 at which meeting the recommendations were presented and everyone had a chance to give their input before the plan was finalized in May of 2022. Mr. McClung next commented on the stages in the development of the Plan. After the consultants completed their research, a toolkit of bicycle and pedestrian improvements was developed. He then commented on certain aspects of the toolkit and the subjective matrix. Mr. McClung further commented that adopting the Plan does not mean that the Town has to move forward on the specific recommended improvements or projects listed.

The Planning Commission will hold their Public Hearing on November 3, 2022 and Council will

conduct their Public Hearing and take action on the matter at their November 15, 2022 meeting.

The Mayor commented on the importance of the Plan for the future of the Town.

The next item on the agenda was an update on Public Works projects. Bo Herndon first commented that they are still waiting on equipment for the signals; however, the contractor was able to run some wiring to make the upgrades go faster once the equipment is received. The Hardy Road Street lights were installed on October 3rd. The paving was completed the end of September and the striping should be completed by the end of next week. With regard to the Garthright Bridge, that project will start on November 7th and is scheduled to be completed in 60 days, but could go through January due to weather and the holidays.

The Town Manager commented on the participation of Town Staff and the success of the Downtown Trick of Treating.

Council Members commented on the success of the Downtown Trick or Treating, the passing of Doug Forbes, all of the new employees and the support that Town staff gives to their co-workers.

The Mayor commented on the passing of Doug Forbes, the retirement of Chris McCarty and the success of the Downtown Trick of Treating.

Council Member Liles made a motion to adjourn the meeting; the motion was seconded by Council Member Mullins and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Liles, Mullins, Stovall, Grose; Nays (0) – None; Absent (1) - McCarty . The meeting was adjourned at 7:04 p.m.

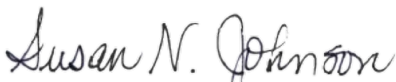
Meeting adjourned

APPROVED:



Bradley E. Grose, Mayor

ATTEST:



Susan N. Johnson, CMC, Town Clerk