

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, NOVEMBER 15, 2022, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Sabrina McCarty, Vice Mayor  
Keith N. Liles  
Laurie J. Mullins  
Michael W. Stovall

STAFF PRESENT: Pete Peters, Town Manager  
Cody Sexton, Assistant Town Manager  
Susan N. Johnson, Executive Assistant/Town Clerk  
Jeremy Carroll, Town Attorney  
Andrew Keen, Finance Director  
Fabricio Drumond, Police Chief  
Tim Lawless, Deputy Police Chief  
Anita McMillan, Planning & Zoning Director  
Nathan McClung, Assistant Planning & Zoning Director  
Marshall Stanley, Economic Development Specialist

**The Mayor called the meeting to order at 6:00**  
p.m. The Town Clerk called the roll with Council  
Member Liles, Council Member Mullins, Council  
Member Stovall, Vice Mayor McCarty and Mayor  
Grose present.

Roll call

**After a Moment of Silence, Council Member**  
Liles led the Pledge of Allegiance to the U.S. Flag.

**Under upcoming community events/**  
announcements, Vice Mayor McCarty announced  
the following: every Wednesday – 6:30 p.m. – Bingo;  
every Thursday – 6:30 p.m. – Trivia – every Friday  
and Saturday night – Live Music - Twin Creeks  
Brewery; November 18 – Andy Burnette; November  
19 – Travis Reigh; November 25 – Rare Form and  
November 26 – Eric Wayne Band – all at 8:00 p.m.  
at Rosie's; December 1 – 6:00 p.m. – tree lighting  
followed by Christmas Parade at 7:00 p.m.;  
December 6 – 5:30-7:00 p.m.; December 10 – 9:00-  
11:00 a.m.; December 17 – 9:00-11:00 a.m. and  
December 22 – 9:00-11:00 a.m. – Festival of Trees  
– Vinton War Memorial and December 13 – 5:30  
p.m. until – Santa Crawl through Vinton  
neighborhoods. Council Member McCarty also  
announced a Community Thanksgiving Service at  
the Vinton Wesleyan Church on November 20 at  
6:00 p.m.

**Council Member Stovall made a motion to**  
approve the Consent Agenda as presented; the

Approved minutes of the Regular Meeting  
of October 18, 2022 meeting and the

motion was seconded by Council Member Liles and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) - None.

Regular Meeting of November 1, 2022; adopted Resolution No. 2523 appropriating funds in the amount of \$1,357.95 for the receipt of an insurance claim made on a vehicle (Unit 1136) of the Police Department

**Under awards, introductions, presentations and proclamations,** the next item on the agenda was the introduction of Marshall Stanley, Economic Development Specialist. Following comments by the Town Manager, the Mayor and Council welcomed Mr. Stanley to the Town.

**The next item on the agenda was the** consideration of public comments concerning the proposed Amendment to the Town of Vinton Comprehensive Plan to Adopt and Incorporate by Reference the Town of Vinton GAP Summary – Route 24 Bike/Ped Plan, May 2022. The Mayor opened the Public Hearing at 6:12 p.m.

Public Hearing Opened

Nathan McClung commented that Council has been briefed on this matter several times, most recently at the November 1, 2022 Council Meeting. On November 3, 2022 the Vinton Planning Commission voted unanimously to adopt the Plan. The purpose of adopting the Plan is to ensure that the recommended improvements are made eligible for future transportation grant funding through the Virginia Department of Transportation. It also solidifies and legitimizes the work of the Steering Committees, Town Staff and Vinton residents.

Hearing no public comments, the Mayor closed the Public Hearing at 6:14 p.m.

Public Hearing Closed

**Council Member Liles made a motion to adopt** the Ordinance as presented; the motion was seconded by Vice Mayor McCarty and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) - None.

Adopted Ordinance No. 1047 approving an Amendment to the Town of Vinton Comprehensive Plan to Adopt and Incorporate by Reference the Town of Vinton GAP Summary – Route 24 Bike/Ped Plan, May 2022

**The next item on the agenda was a briefing on an** Intergovernmental Agreement between the City of Roanoke and the Town of Vinton relating to the City of Roanoke's Glade Creek Stream Restoration Project. Anita McMillan first commented that Town Staff and Roanoke County Staff have been working with Roanoke City on their streambank restoration project since 2021. Just like the Woodland Place, this project will be funded by the Virginia Department

of Environmental Quality (DEQ) Stormwater Local Assistance Funds (SLAF) and will benefit the Town just Roanoke County's Glade Creek Streambank Project, Phase I and II.

Roanoke City has to meet the DEQ Total Maximum Daily Load (TMDL) allocation requirements and even though the property belongs to the Town, the City will get the benefit of the TMDL allocations. The map showing the four properties in the Town limits and two that are located within Roanoke City were included with the agenda package. The Town Attorney has reviewed the Agreement.

The Town Manager commented that Staff would encourage the City to share details of the project with their citizens because although the project is primarily in the City, it will have some traffic impact on our residents.

**The Town Manager commented that the** Garthright Bridge maintenance project began yesterday. He also announced that our contract vendor has indicated that the equipment has arrived for the traffic signals on Niagara/Vinyard and By-Pass/Hardy. Once the dates for installation are confirmed, more specific information will be provided.

**The next item on the agenda was on the current** Council Committees. The Town Manager first commented there are four active Council Committees: Finance, Public Works, Economic Development and Public Safety. Each election year Council Members are appointed to serve for two years on these Committees.

Staff would like to dissolve the Public Safety Committee and any items that would typically go to that Committee would be referred to Public Works or the Highway Safety Committee. Staff would also like to create a new Community Development Committee to review items from the Planning & Zoning Department, Community Programs and Economic Development.

The Committee structure works very well and provides an opportunity to evaluate items and flush out the details before being presented at a Council Meeting. The Finance Committee meets every month and the Public Works and Community Development Committees would meet alternating

months so we would have a more frequent meeting schedule.

The Town Clerk commented that Council will be asked to take action at their December 6, 2022 meeting to dissolve the Economic Development and Public Safety Committees and create the new Community Development Committee.

The Town Clerk next congratulated Council Member Stovall and Vice Mayor McCarty on their re-election to Council. Since this is the Town's first November election, the organizational meeting will be on January 3, 2023 at which time Council Members will be appointed to the three Committees.

**Under reports from Council Committees,** **Andrew** Keen first commented that the Finance Committee met on November 7, 2022. The Committee reviewed the Resolution for damage to the Police vehicle that was approved under the Consent Agenda.

With regard to the September 30, 2022 Financial Report, Mr. Keen commented that all of the major revenue sources such as personal property, pari-mutuel and meals taxes, business licenses and cigarette stamps are either meeting or exceeding budget. The Town's largest expense category, personnel, remains under budget and all other expense categories are continuing to stay at or under budget. At this point there have not been any trends affecting the revenue or expense side to date. The cash position continues to look good through September with total cash on hand being approximately \$14 million with approximately \$6 million being restricted cash. There was an increase of approximately \$300,000 in our General Fund cash.

With regard to the Town's investments, Mr. Keen commented that currently there is approximately \$3.3 million in investments in a combination of money markets, CDs and trust funds. To date there has been minimal growth in these funds at essentially \$500 in accrued interest.

Mr. Keen next commented that according to the Town's investment policy, there are three major objectives--the preservation of principal, the maintenance of liquidity and maximizing the return. Given the current interest rates, he contacted all of the banks in the Town to see what options they had

and what might be best suited for the Town's funds. There were a variety of options, but he wanted to focus on the preservation of principal and maximizing the return, but not tie up the funds forever even though the investment policy allows us to do a CD for up to 24 months.

One of our local banks offered a CD at 3.8% for four months, so we moved money from our Utility Fund checking account, which was earning no interest to a CD, which will earn approximately \$25,000 over a four-month period. These funds can be turned over three times annually and make \$75,000 in earnings as long as interest rates remain where they are.

Mr. Keen next commented that currently we have a money market of \$1.6 million that has been earning 0.40% interest. In working with the same bank, we were able to get an interest rate of 2.75%, which will increase the earnings over a one-year period from \$6,000 to approximately \$44,000.

Cody Sexton commented that in June when we were looking for CD rates, we were happy to see 1.41%. Now five months later Mr. Keen is finding 3+% which is more than double in a five-month period.

**Council Member Stovall made a motion to** approve the September 30, 2022 Financial Reports as presented; the motion was seconded by Council Member Mullins and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) - None.

Approved September 30, 2022 Financial Report

**Council Members commented on the recent** Veterans Luncheon, the announcement of Pok-E Joe's coming to the Joe Goodpies location and wished everyone a Happy Thanksgiving.

**The Mayor reminded everyone again of the** Community Thanksgiving Service; congratulated Vice Mayor McCarty and Council Member Stovall for being re-elected to Council, the recent Roanoke Valley-Alleghany Regional Commission and wished everyone a Happy Thanksgiving.

**Council Member Mullins made a motion to** adjourn the meeting; the motion was seconded by Vice Mayor McCarty and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) - None. The meeting was adjourned at 6:39 p.m.

Meeting adjourned

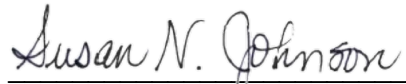
APPROVED:



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Bradley E. Grose, Mayor

ATTEST:



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Susan N. Johnson, CMC, Town Clerk