

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, JANUARY 3, 2023, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Sabrina McCarty  
Laurie J. Mullins  
Michael W. Stovall

MEMBERS ABSENT: Keith N. Liles

STAFF PRESENT: Pete Peters, Town Manager  
Cody Sexton, Assistant Town Manager  
Susan N. Johnson, Executive Assistant/Town Clerk  
Jeremy Carroll, Town Attorney  
Andrew Keen, Finance Director  
Tim Lawless, Deputy Police Chief  
Donna Collins, Human Resources/Risk Management Director  
Bo Herndon, Public Works Director  
Chasity Barbour, Community Programs Director  
Jill Acker, Public Works Administrative Manager

**The Mayor called the meeting to order at 6:00** p.m. The Town Clerk called the roll with Council Member McCarty, Council Member Mullins, Council Member Stovall, and Mayor Grose present. Council Member Liles was absent.

Roll call

**After a Moment of Silence, Council Member** Mullins led the Pledge of Allegiance to the U.S. Flag.

**Under upcoming community events/** announcements, Council Member McCarty announced the following: every Wednesday – 6:30 p.m. – Bingo; every Thursday – 6:30 p.m. – Trivia – every Friday and Saturday night – Live Music - Twin Creeks Brewery; January 6 – The Jared Stout Band; January 7 – 5 Shades of Grey; January 13 - Corey Hunley and Matt Powell and January 14 – Jordan Harman Band – all at 8:00 p.m. at Rosie’s and January 16 – half price stake – Firehouse Skate and Play.

**The Mayor turned the meeting over to Susan** Johnson, the Town Clerk, who conducted the Investiture Service. Ms. Johnson then proceeded to administer the Oath of Office to Council Member Sabrina McCarty and Council Member Michael W. Stovall. After taking their Oath of Office, each made brief comments.

**The Mayor next expressed appreciation to** Council Member McCarty for serving as Vice Mayor for the past two years. After additional comments, the Mayor nominated Michael W. Stovall for Vice Mayor. Hearing no other nomination and not requiring a second, the nomination was carried by the following roll call vote, with all members voting: Vote 3-0-1; Yeas (3) – McCarty, Mullins, Grose; Nays (0) – None; Abstain (1) – Stovall; Absent (1) - Liles. Following the election, the Town Clerk proceeded to administer the Oath of Office to Vice Mayor Stovall.

Elected Michael W. Stovall as Vice Mayor for a term beginning January 1, 2023 to December 31, 2024

**The next item on the agenda was the appointment** of Council-appointed Officers. Vice Mayor Stovall made a motion to appoint Richard W. Peters, Jr., Town Manager; Cody Sexton, Treasurer; Fabricio Drumond, Chief of Police and Jeremy Carroll, Town Attorney for terms ending on December 31, 2024 and to appoint Richard W. Peters, Jr., as Town Clerk, for a term beginning February 1, 2023 and ending December 31, 2024. The motion was seconded by Council Member McCarty and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Mullins, Stovall, Grose; Nays (0) – None; Absent (1) – Liles.

Re-appointed Richard W. Peters, Jr., Town Manager; Cody Sexton, Treasurer; Fabricio Drumond, Chief of Police and Jeremy Carroll, Town Attorney for terms ending on December 31, 2024; appointed Richard W. Peters, Jr., as Town Clerk, for a term beginning February 1, 2023 and ending December 31, 2024.

**The next item on the agenda was the appointment** of members to the Council-appointed Committees. Council Member McCarty made a motion to appoint members of Council to the following Committees for two-year terms ending December 31, 2024: Sabrina McCarty and Keith Liles to the Community Development Committee; Brad Grose and Mike Stovall to the Finance Committee and Laurie Mullins and Sabrina McCarty to the Public Works Committee. The motion was seconded by Council Member Mullins and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Mullins, Stovall, Grose; Nays (0) – None; Absent (1) – Liles.

Appointed members to the Council-appointed Committees for two-year terms ending December 31, 2024: Sabrina McCarty and Keith Liles to the Community Development Committee; Brad Grose and Mike Stovall to the Finance Committee and Laurie Mullins and Sabrina McCarty to the Public Works Committee

**Vice Mayor Stovall made a motion to approve the** Consent Agenda as presented; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Mullins, Stovall, Grose; Nays (0) – None; Absent (1) – Liles.

Approved minutes of the Regular Council Meeting of December 6, 2022; the regular meeting schedule for Calendar Year 2023 and the Town holiday schedule for Calendar Year 2023; adopted Resolution No. 2528 appropriating funds in the amount of \$2,169.10 received for scrap metal to the Public Works budget; adopted Resolution No. 2529 appropriating funds in the amount of \$7,725.36 for the receipt of an insurance

claim made on a vehicle (Unit 1134) of the Police Department

**Under awards, introductions, presentations and proclamations,** the next item on the agenda was the Recognition of Jill Acker, 2022 Employee of the Year. After brief comments from Donna Collins, the Mayor presented an award to Ms. Acker, Public Works Administrative Manager.

**The next item on the agenda was the Community Programs Update.** Chasity Barbour first commented on the 2023 Town Calendar that has been mailed out to the residents. Next, she announced that every Saturday the Lancer Lot is having Theater on Ice from 10:45 a.m. to 12 Noon and Monday through Friday each week there is open ice from 1-3:30 p.m.

Chasity Barbour next commented on the 2022 statistics for the War Memorial and the Community Center. The War Memorial hosted 273 events and the Community Center hosted 394, which included paid rentals, senior programs and Town events. If nothing else is booked from today until June, we already have 293 events booked at the War Memorial and 325 events at the Community Center. There will be over 20,000 guests in the War Memorial and over 13,000 guests at the Community Center in a 12 month period and revenue is projected to reach over \$200,000 based on what we are currently doing. As of today, the revenues are approximately \$135,000.

Council Member McCarty commented on the Christmas lights and all of the positive comments that have been received this year.

**The next item on the agenda was to consider** adoption of a Resolution transferring \$92,618.62 from Capital Fund Capital Outlay to Capital Fund Contractual Services to purchase eleven (11) Pre-empt Detectors. The Town Manager first commented the Town utilizes the detectors that interrupt traffic signals to assist with emergency services response, primarily for fire engines and ambulances. Currently there are detectors on five intersections, which need to be replaced. Town Staff contacted Roanoke County Fire & Rescue to get their advice on other intersections that would be important to consider adding the detectors for not only the Roanoke County Fire & Rescue and the Volunteer Rescue Squad, but also for the City of Roanoke. Through discussions with our Public

Works Director, we made a determination that it would be of great benefit to not only replace the existing five detectors, but add the other six. Staff is recommending that Council consider approving the transfer of \$92,618.62 to the Capital Fund Outlay to provide for the replacement and installation of 11 detectors.

The Town Manager next introduced Deputy Chief Campbell from Roanoke County who commented on the relationship with Town Staff and being able to discuss their needs and infrastructure. The ability for them to be able to do their job starts with Council, Town Staff and this project moving forward. In responding in public safety, one of the things they have the least control over is other people and their reactions on the road when they are running an emergency. It is not only about getting to the emergency, but getting people to the hospital that are injured or sick and these detectors provide a means for them to enhance their response times from the 9-1-1 door step to the hospital doorstep to get aid rendered to those in need.

**Council Member Mullins made a motion to** approve the Resolution as presented; the motion was seconded by Council Member McCarty and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Mullins, Stovall, Grose; Nays (0) – None; Absent (1) – Liles.

Adopted Resolution No. 2430 transferring \$92,618.62 from Capital Fund Capital Outlay to Capital Fund Contractual Services to purchase eleven (11) Pre-empt Detectors

**The Town Manager commented that Staff will be** providing a year in review of 2022 at the next Council meeting.

**Under appointments to boards/commissions/** committees, Council Member Mullins made a motion to re-appoint Mandy Fullen to the Board of Zoning Appeals to a new five-year term beginning January 17, 2023 and ending January 16, 2028 and Marshall Stanley to the Roanoke Valley Regional Cable TV Committee to replace Susan Johnson; the motion was seconded by Vice Mayor Stovall and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Mullins, Stovall, Grose; Nays (0) – None; Absent (1) – Liles..

Re-appointed Mandy Fullen to the Board of Zoning Appeals to a new five-year term beginning January 17, 2023 and ending January 16, 2028 and appointed Marshall Stanley to the Roanoke Valley Regional Cable TV Committee to replace Susan Johnson

**Under reports from Committees, Andrew Keen** first commented that most of the items discussed by the Finance Committee were handled earlier in the meeting under the Consent Agenda and Items Requiring Action. The Town meals tax, pari-mutuel

tax and Roanoke County sales tax revenues remain strong through October. The largest expense in October was the paving at \$1.1 million. We have approximately \$10 million in cash between accounts that is on hand, which is an accumulation of our ARPA funds and General checking and approximately \$4 million in various investment accounts.

Mr. Keen next commented that the Finance Committee also discussed the Town's checking account balance, which is the only non-interest bearing account. Wells Fargo approached the Town with a sweep product they currently have that would allow us to accrue interest on those funds. After Staff did their due diligence by reaching out to others that handle public funds, the decision was made to move forward with the product. At this point this produce can generate as much as \$5,800 a month in interest, which can accumulate to approximately \$70,000 a year.

Vice Mayor Stovall made a motion to approve the October 31, 2022 Financial Report as presented; the motion was seconded by Council Member Mullins and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Mullins, Stovall, Grose; Nays (0) – None; Absent (1) – Liles.

Approved the October 31, 2022 Financial Report

**The Mayor commented on the new CodeRED** public alerting system that the Town has implemented and reminded citizens to sign up for the service. In response to a question about how many citizens have signed up, the Town Manager responded several weeks ago the count was over 200. Also, RVTV has assisted in producing a YouTube PSA that will go live tomorrow, which is another recruitment tool that will be utilized through social media to encourage folks to register. The Mayor also commented on the success of the Christmas Parade and the Santa Crawl.

**Vice Mayor Stovall expressed appreciation to the** citizens that re-elected him to another term on Council; Council Member Mullins congratulated Vice Mayor Stovall, commented on Chasity Barbour's enthusiasm and the success of the Santa Crawl and Council Member McCarty congratulated Vice Mayor Stovall and expressed appreciation for those who reached out to her recently concerning her mother.

**Council Member McCarty made a motion to** adjourn the meeting; the motion was seconded by

Council Member Mullins and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Mullins, Stovall, Grose; Nays (0) – None; Absent (1) – Liles. The meeting was adjourned at 6:51 p.m.

Meeting adjourned

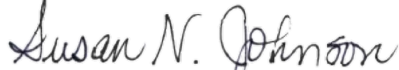
APPROVED:



---

Bradley E. Grose, Mayor

ATTEST:



---

Susan N. Johnson, CMC, Town Clerk