

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, FEBRUARY 7, 2023, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor
Michael W. Stovall, Vice Mayor
Keith N. Liles
Sabrina McCarty
Laurie J. Mullins

STAFF PRESENT: Pete Peters, Town Manager/Town Clerk
Cody Sexton, Assistant Town Manager/Town Treasurer
Antonia Arias-Magallon, Administrative Manager
Jeremy Carroll, Town Attorney
Fabricio Drumond, Police Chief
Andrew Keen, Finance Director
Tim Lawless, Deputy Police Chief
Donna Collins, Human Resources/Risk Management Director
Bo Herndon, Public Works Director

The Mayor called the meeting to order at 6:00

p.m. The Administrative Manager called the roll with Council Member Liles, Council Member McCarty, Council Member Mullins, Vice Mayor Stovall and Mayor Grose present.

Roll call

After a Moment of Silence, Boy Scouts 235, from William Byrd Middle School and William Byrd High School, led the Pledge of Allegiance to the U.S. Flag.

Under upcoming community events/ announcements, Council Member McCarty announced the following: February 10 – 1 North 3 South; February 11 – Rare Form; February 17 – JoJo Stockton and Solacoustix and February 18 – The Bogeys – all at 8 p.m. at Rosie’s; Show on Ice every Saturday – 10:45 a.m. – 12 Noon and Open Skate weekdays – 1 p.m. – 1 :30 p.m. – at the Lancerlot; every Wednesday – 5:30 p.m. – 9 p.m. – Bingo; every Thursday – 5:30 p.m. – 9 p.m. – Trivia – every Friday and Saturday night – Live Music – at the Twin Creeks Brewery; February 21 – Pancakes with Police 8 a.m. – 10 a.m. – Renee’s Family Restaurant, and February 11 – 6 p.m. – 9 p.m. – Parents Night at Def Gravity.

Council Member Stovall made a motion to approve the Consent Agenda as presented; the motion was seconded by Council Member Liles and carried by the following vote, with all members

voting: Vote 5-0; Yeas (5) – Liles, McCarty, Mullins, Stovall, Grose; Nays (0) – None.

Approved minutes of the Regular Council Meeting of January 17, 2023

Under awards, introductions, presentations and proclamations, the next item was the introduction and Swearing In Ceremony for Jair De Jesus Gonzalez Ponce. After the comments by Chief Drumond, the Town Clerk administered Oaths of Office to Officer Jair De Jesus Gonzalez Ponce. After comments by Chief Drumond, the Mayor and Council made comments.

The next item on the agenda was the introduction of new employees. Town Manager Peters made brief comments and introduced Antonia Arias-Magallon, Administrative Manager, and Andrew Keen made brief comments and introduced Neil Divers, Financial Administrator.

The Town Manager expressed appreciation to the staff for receiving the 2022 GFOA Distinguished Budget Presentation Award for the Town of Vinton, the seventh year in a row, and to Anita McMillan and her staff for receiving approval on the MS4 permit which is required for urbanized areas. The MS4 permit is a way to manage a clean stormwater runoff system with existing businesses and development. The Town Manager next gave an update on the closing of the Finance/Treasurer's Office on Thursday, February 9, and Friday, February 10, due to a software update that is a result of Roanoke County updating their financial software. There will also be a street closure on Meadow Street, Wednesday, February 8, from 3 a.m. – 8 a.m., while the Western Virginia Water Authority makes repairs to the system. The CodeRED system was used to send out notices regarding the water repair. The Mayor and council made comments regarding the water system repair and the MS4 permit.

Under appointments to boards/commissions/committees, Council Member Liles made a motion to re-appoint David Jones to the Planning Commission to a new four-year term beginning March 1, 2023 and ending February 28, 2027; the motion was seconded by Council Member McCarty and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Liles, McCarty, Mullins, Stovall, Grose; Nays (0) – None.

Re-appointed David Jones to the Board of Zoning Appeals to a new five-year term beginning March 1, 2023 and ending February 28, 2027

Under reports from Committees, Bo Herndon first welcomed Council Member Mullins to the Public Works Committee and expressed appreciation to Council Member Liles for his part on the committee the previous two years. Then Mr. Herndon commented that some items may be revisited from past meetings, due to not having a meeting in a while.

Mr. Herndon commented on the signal lights that were updated on six intersections from PFG, coming into town, to Bypass road. The cabinet that controls the signal lights at the entrance of the PFG went out, and we are awaiting a replacement. A contractor from Texas is also coming Wednesday, February 9 to start working on synchronizing the signal lights together and will be studying the timing of the lights for a few days. The Cleveland Avenue waterline project is estimated to be completed in May 2023. The Water Authority notified Public works about an issue with the storm drains. After the water line is done, Public Works will fix some of the storm drains before putting the asphalt down. The Town went out to contract for striping in the fall of 2022 but was delayed due to weather. The completion for the roads to be restriped and painted is estimated to be done by the end of March. The goal is to restripe and paint half of the Town's roads each year. The Glo Fiber contractor has been working in the roads and the patchwork on the roads at the moment is a temporary patch. Mr. Herndon contacted the contractor, and they are going to go back and patch it with asphalt. The estimated time for this project to be done is by mid-summer 2023. Mr. Herndon commented on Public Works' winter preparedness and the use of CodeRED to help inform residents of where to park when snow does come down.

Mr. Herndon then reviewed a PowerPoint presentation, which will be on file in the Town Clerk's Office as part of the permanent record. The Mayor and Council Members commented on the signal lights, storm drain repair, Glo Fiber, the snow preparedness, and the PowerPoint Presentation.

Council Members commented on the Public Works meeting, the Garthright Bridge, and the litter on Third Street. Town Manager Peters mentioned a cleanup day in April and talking with the inmates about doing community service before then. Council Member Liles thanked the Boy Scouts 235 for coming.

The Mayor thanked the troops for coming out and taking the time to learn about the government. He expressed appreciation to Mr. Herndon and the Public Works Department for the work being done. He expressed appreciation to the Town's intern Matthew Moore, since it is his last week with the Town.

The next item on the agenda was a request to convene in Closed Meeting, Pursuant to § 2.2-3711 (A) (1) of the 1950 Code of Virginia, as amended, for discussion of the annual performance of the Town Manager. Council Member Mullins made a motion to convene in Closed Session; the motion was seconded by Vice Mayor Stovall and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None. Council went into Closed Session at 7:09 p.m.

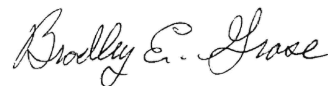
At 8:20 p.m., the regular meeting reconvened and the Certification that the Closed Meeting was held in accordance with State Code requirements was approved on motion by Council Member Liles; seconded by Council Member McCarty and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) – None.

Council Member Mullins made a motion to adjourn the meeting; the motion was seconded by Council Member Liles and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, McCarty, Mullins, Stovall, Grose; Nays (0) – None. The meeting was adjourned at 8:31 p.m.

Certificate of Closed Meeting

Meeting Adjourned

APPROVED:



Bradley E. Grose, Mayor

ATTEST:



Richard W. Peters Jr., Town Clerk