

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, MARCH 21, 2023, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor
Michael W. Stovall, Vice Mayor
Sabrina McCarty
Laurie J. Mullins
Keith N. Liles

STAFF PRESENT: Pete Peters, Town Manager/Town Clerk
Cody Sexton, Assistant Town Manager/Town Treasurer
Antonia Arias-Magallon, Administrative Manager
Jeremy Carroll, Town Attorney
Fabricio Drumond, Police Chief
Andrew Keen, Finance Director
Bo Herndon, Public Works Director

The Mayor called the meeting to order at 6:00 | Roll call
p.m. The Administrative Manager called the roll with Council Member Liles, Council Member McCarty, Council Member Mullins, Vice Mayor Stovall, and Mayor Grose present.

After a Moment of Silence, Council Member
Liles, led the Pledge of Allegiance to the U.S. Flag.

Under upcoming community events/
announcements, Council Member McCarty announced the following: April 1 – Farmer’s Market Opens from 9a.m. to 1 p.m.; April 1 – Clean Valley Day from 9 a.m. to 12 Noon – Lake Drive Plaza/Kroger’s Parking Lot.

Council Member McCarty commented for those interested to visit one of the many restaurants and entertainment venues in our community, such as Rosie’s, Lancer Lot, Twin Creeks, Vinton Bowling, Defy Gravity, etc. More information can be found at each venue’s website or social media. And for more information on everything happening in Vinton, please visit the IN Vinton Facebook page and don’t forget to like and share.

Under Council Member Activities, Council
Member Mullins announced the following: March 13 – Mayor Grose and Vice Mayor Stovall attended the Finance Committee meeting; March 15 – Council Member Mullins and Council Member McCarty attended the Public Works Committee Meeting; March 18 – Mayor Grose attended the Vinton Car Show; March 16 – All five Council Members attended the Pok-E-Joe’s soft opening; March 8 –

Mayor Grose attended the Vinton Library Bike Rack unveil; March 6 – Mayor Grose attended the Roanoke County 200 Plan Reveal at the Vinton War Memorial; March 3 – Mayor Grose attended the Vinton Veterinary Hospital Grand Opening; February 28 – Vice Mayor Stovall and Council Member Liles attended Business After Hours hosted by Vinton Chamber at Twin Creeks; February 22 – Mayor Grose attended Salon 121 Grand Opening.

Council Member Liles made a motion to approve the Consent Agenda as presented; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, McCarty, Mullins, Stovall, Grose; Nays (0) – None.

Under awards, introductions, presentations, proclamations, Mayor Grose and Assistant Town Manager Sexton recognized Town Manager Peters for receiving ICMA Credential Manager accreditation. Town Manager Peters expressed appreciation and received a certificate of appreciation from the Council.

The next item on the agenda was a briefing from Town Attorney Jeremy Carroll for the required training on the Virginia Freedom of Information Act and public meeting rules. Mr. Carroll answered Council’s questions as needed. The PowerPoint will be available at the Town Clerk’s office as part of the permanent files record.

The next item on the agenda was to consider adoption of a Resolution allowing the Town Treasurer and Finance Director to remove outstanding water and sewer delinquent bills over five years old from the active records to a permanent file. Finance Director Keen made the presentation.

Vice Mayor Stovall made a motion to adopt the Resolution as presented; the motion was seconded by Council Member Mullins and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) - None.

Approved minutes of the Regular Council Meeting of February 21, 2023; adopted Resolution No.2534 authorizing the Town Council to appropriate funds of \$10,000 for Vinton’s Tree Inventory Project; adopted Resolution No.2535 appropriating funds of VRSA funds for Police Vehicle damage; adopted Resolution No.2536 appropriating funds of VRSA funds for Police Vehicle damage – Supplemental; adopted Resolution No.2537 appropriating funds for Law Enforcement Summit.

Adopted Resolution No.2539 allowing the Town Treasurer and Finance Director to remove outstanding water and sewer delinquent bills over five years old from the active records to a permanent file.

The next item on the agenda was to consider adoption of a Resolution allowing the Town Treasurer and Finance Director to remove outstanding Personal Property delinquent taxes and Vehicle License Fees over five years old from the active records to a permanent file. Finance Director Keen made the presentation.

Council Member Mullins made a motion to adopt the Resolution as presented; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) - None.

Council Member Liles and Mayor Grose commented on the increase of the personal property taxes.

The next item under the agenda was project briefings by the Town Manager. Town Manager Peters gave an update on the Garthright Bridge's original plaque that Council Members Liles had questioned in a previous meeting. The bridge was originally built in 1952 and rebuilt in 1982 where the Council at the time made the motion to preserve the original plaque and add another.

Town Manager Peters commented on the fire block properties. The Town is working with the owners and are trying to determine what to do with the properties. There may be two additional properties that will have some structural damage. The Town and Roanoke County have been supporting the owners and helping navigate the aftermath of the incident. The demolition is imminent, and Town Staff will keep the general public up to date.

Town Manager Peters commented on a new restaurant coming downtown at 107 South Pollard street. The restaurant is currently working on setting up utilities. The Town's primary sanitary sewer system runs through that block of South Pollard Street. In order to make the utility connections, the Town is working with a contractor to see when work can be done. There will be an inspection from the Western Virginia Water Authority. There will be some hard road closures and some that will still allow traffic. The Town will communicate with the public on the routes and detours. The Town will visit downtown businesses to inform them as well.

Adopted Resolution No.2538 allowing the Town Treasurer and Finance Director to remove outstanding Personal Property delinquent taxes and Vehicle License Fees over five years old from the active records to a permanent file.

Mayor Grose expressed appreciation for the fire block project update and commented on how the Town will notify the public.

Under reports from Council Committees, Mr. Keen first commented on the Finance Committee meeting on March 13, 2023. Mr. Keen commented on the Resolution for Police vehicle damage and the supplemental appropriation. Mr. Keen next commented on the \$150.00 in donation from other Police Chiefs for the Law Enforcement Summit. Mr. Keen next commented on the Tree Inventory grant that will help the Town identify what trees are on Town property and which have diseases or are in a dangerous spot. Mr. Keen next commented on the Woodland Place Stream Restoration Project which will have a Public Hearing at the next Town Council Meeting.

Mr. Keen commented on the January Financial Statements which show \$11.7 million dollars on hand. The general fund has increased about \$500,000.00. This increase is mostly due to delinquent personal property billings. The utility fund cash grew about \$600,000.00 due to the debt reimbursement payment from the Water Authority. All accounts are currently interest bearing. The interest rates and money in the accounts are anticipate to generate about \$23,000.00 monthly coming in. The Committee had an investment discussion about an expiring CD that expired March 17. The Town surveyed and compared local banks. The Committee came up with a decision to move them into a fully liquid money market account tied to the Federal Reserve's base rate minus 10bps. The current rate is at 4.47%.

Vice Mayor Stovall and Mayor Grose expressed appreciation on how the Town has managed the money.

Mr. Keen requested the approval of the November 30, 2022, December 31, 2022, and January 31, 2023 Financial Statements.

Council Member Liles made a motion to approve the November 30, 2022, December 31, 2022, and January 31, 2023 Financial Statements as presented; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, Mullins, Stovall, McCarty, Grose; Nays (0) - None.

Approved November 30, 2022, December 31, 2022, and January 31, 2023 Financial Statements.

Mr. Herndon first commented on the Public Works Committee Meeting on March 15, 2023. Mr. Herndon commented on the Town's signal lights. GPS timers have been installed and are working well. Mr. Herndon next commented on the completion of Garthright Bridge. The project was delayed about 30 days but is now finished and turned out well. Mr. Herndon commented on the Cleveland Avenue water line project. As of Friday, the project is scheduled to wrap up sometime in April. Mr. Herndon commented that Glo Fiber is still in town and installing. The fiber has been put in, and residents can call them up and request services. Mr. Herndon commented that the street lights on Gus Nicks have been replaced as well as more lights with LED lights. Mr. Herndon commented on the Stormwater projects. There was a project by the Farmers Market that is now completed. The Town will have about four more projects to work on. The Town is currently working with Thrasher United Methodist Church on the sinkhole in their parking lot. Mr. Herndon commented on the refuse collection and how the Town is looking at different ways to be more efficient with picking up refuse.

Council Member Liles commented on the street lights throughout the Town and questioned if there would be more lights replaced. Mr. Herndon commented that the lights were over 20 years old and were covered and replaced for free. As long as they are 20 years old, they should be able to replace them. The goal is to replace the lights in the whole Town.

Vice Mayor Stovall commented on the Town's birthday and the Pok-E-Joe's soft opening. Council Member Mullins expressed excitement for the projects and work being done. Council Member McCarty expressed appreciation on the birthday lunch that the Town hosted for March birthdays and RND coffee. Council Member McCarty and Council Member Liles congratulated Town Manager Peters on the certification. Council Member Liles expressed appreciation on the street lights and the March Madness Event the Town did for Employee Appreciation.

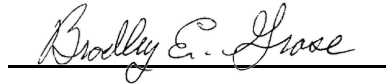
Mayor Grose expressed appreciation to Corey for inviting Council to the soft opening of Pok-E-Joe's. Mayor Grose also expressed appreciation for the March Madness event that was for Town staff and the Vinton Car Show.

Town Manager Peters commented on the Town Council Retreat that will take place on Friday, March 24, 2023 at 9:00 a.m.

Council Member Mullins made a motion to adjourn the meeting; the motion was seconded by Council Member Liles and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, McCarty, Mullins, Stovall, Grose; Nays (0) – None. The meeting was adjourned at 7:31 p.m.

Meeting Adjourned

APPROVED:



Bradley E. Grose, Mayor

ATTEST:



Richard W. Peters Jr., Town Clerk