

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, APRIL 18, 2023, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor
Michael W. Stovall, Vice Mayor
Sabrina McCarty
Laurie J. Mullins

MEMBERS ABSENT: Keith N. Liles

STAFF PRESENT: Pete Peters, Town Manager/Town Clerk
Cody Sexton, Assistant Town Manager/Treasurer
Antonia Arias-Magallon, Administrative Manager
Jeremy Carroll, Town Attorney
Fabricio Drumond, Police Chief
Tim Lawless, Deputy Police Chief
Andrew Keen, Finance Director
Nathan McClung, Assistant Planning and Zoning Director
Fayula Gordon, Associate Planner
Mandie Baker, Executive Assistant
William Holland, Community Services Officer
Ginny Rhodes, Records Manager
Justin Baker, Detective Officer
Brandon Alterio, Sergeant Officer
William Boyd, Corporal Officer
Brandon Charlton, Corporal Officer
Scott Hurt, Lieutenant

The Mayor called the meeting to order at 6:00
p.m. The Administrative Manager called the roll
with Council Member Mullins, Council Member
McCarty, Vice Mayor Stovall, and Mayor Grose
present and Council Member Liles absent.

Roll call

After a Moment of Silence, Deputy Police
Chief Lawless led the Pledge of Allegiance to the
U.S. Flag.

Under upcoming community events/
announcements, Council Member McCarty
announced the following: April 28 – Dogwood
Festival from 6 p.m. to 9:30 p.m. – Vinton Farmer’s
Market; April 29 – Dogwood Festival from 10 a.m.
to 4 p.m. – Downtown Vinton; April 19 – Coffee
with Cops at RND from 8:30 – 10:30 a.m.

Council Member McCarty commented for those
interested to visit one of our community's many
restaurants and entertainment venues, such as
Rosie’s, Lancerlot, Twin Creeks, Vinton Bowling,
Defy Gravity, etc. More information can be found

at each venue's website or social media. And for more information on everything happening in Vinton, please visit the IN Vinton Facebook page, and don't forget to like and share.

Under Council Member Activities, Council Member Mullins announced the following: April 10 – Mayor Grose and Vice Mayor Stovall, attended the Finance Committee Meeting; April 12 – Council Member McCarty attended the Community Development Committee Meeting; April 6 – Mayor Grose, Vice Mayor Stovall, Council Member McCarty, and Council Member Mullins, attended the State of the Town Address; April 13 – Council Member Mullins attended the RVTV Committee Meeting; April 18 – Mayor Grose and Town Manager Peters met with Jason Peters and Richard Caywood for quarterly Board/Mayor meeting.

Vice Mayor Stovall made a motion to approve the Consent Agenda as presented; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Mullins, Stovall, McCarty, Grose; Nays (0) – None; Absent (1) – Liles.

Under awards, introductions, presentations, and proclamations, Chief Drumond and Deputy Chief Lawless Recognized Officer Brandon Charlton and Officer William Boyd for their promotions to Corporal. Chief Drumond invited the officers' families to pin their badges and take a photo. The Officers next shook the hands of the members on the dais.

The next item on the agenda to consider was Chief Drumond presented an award for Leadership Award to Sergeant Brandon Alterio and Officer of the Year to Detective Justin Baker. The Officers then shook the hands of the members on the dais.

Approved minutes of the Council Strategic Planning Retreat Meeting of March 24, 2023; approved minutes of the Regular Meeting of April 4, 2023; adopted Resolution No. 2545 appropriating funds in the amount of \$18,859.00 received for scrap metal to the Public Works budget; adopted Resolution No. 2546 appropriating funds in the amount of \$3,469.99 for the receipt of an insurance claim made on a Town Vehicle involved in an accident; adopted Resolution No. 2547 appropriating funds in the amount of \$3,272.35 for the receipt of an insurance claim made on a Town vehicle involved in an accident.

The next item on the agenda to consider, Fayula Gordon commented this is the Town's 23rd year to celebrate Arbor Day. This year's event will be on April 28th at 12:00 p.m. at the Herman L Horn Elementary School where they will plant 16 trees. Mayor Grose read the Proclamation.

Under briefings, Chief Drumond, Deputy Chief Lawless, Executive Assistant Mandie Baker, Records Manager Ginny Rhodes, Community Services Officer William Holland, Lieutenant Scott Hurt, and Detective Justin Baker gave the annual and 3rd quarter report for the Police Department. Each member reviewed a PowerPoint that showed each department's statistics and reports. The PowerPoint will be available at the Town Clerk's office as part of the permanent files record.

The next item on the agenda was to consider adoption of a Resolution approving the 2023-2024 operating budget for the Roanoke Valley Regional Cable Television Committee. Scott Ramsburg, Director of RVTV, reviewed the budget document that was provided in the Agenda Package.

Council Member Mullins and Mayor Grose expressed appreciation towards RVTV.

After comments from Council Member Mullins made a motion to adopt and Council Member McCarty seconded the motion, carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Mullins, Stovall, McCarty, Grose; Nays (0) – None; Absent (1) – Liles.

The next item on the agenda was to consider adoption of a Resolution authorizing the renewal of the Town of Vinton Employees' group health insurance coverage with The Local Choice Program for the contract year July 1, 2023, through June 30, 2024. Director of Human Resources and Risk Management Donna Collins presented the resolution.

Council Member McCarty made a motion to adopt the Resolution as presented; the motion was seconded by Council Member Mullins and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Mullins, Stovall, McCarty, Grose; Nays (0) – None; Absent (1) – Liles.

Adopted Resolution No. 2548 approving the 2023-2024 operating budget for the Roanoke Valley Regional Cable Television Committee. Scott Ramsburg, Director of RVTV.

Adopted Resolution No. 2549 authorizing the renewal of the Town of Vinton Employees' group health insurance coverage with The Local Choice Program for the contract year July 1, 2023, through June 30, 2024.

The Town Manager Peters first commented on the new message bulletin board in the lobby. Town Manager Peters next commented that the personal property tax bills have been printed and mailed out and the real estate tax bills will be out next week.

Stovall commented that it is important to try and get those paid.

With regard to the nominations for the 2023 VML Policy Committees, the Administrative Manager commented that Council was polled and provided the proposed slate of nominees and all indicated they wanted to continue serving on the same committee.

Vice Mayor Stovall made a motion to approve the Slate of Officers as presented; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Mullins, Stovall, McCarty, Grose; Nays (0) – None; Absent (1) – Liles.

Approved the 2023 VML Policy Committees Slate of Officers as presented

Under reports from Council Committees, Mr. Keen first commented that the Finance Committee met on April 10, 2023. Mr. Keen discussed the Resolutions that were added under the April 18, 2023 Consent Agenda. Mr. Keen next commented that the Town has approved the FY2023-2024 Community Contributions. Mr. Keen next went over the financial statements for the month of February. The total cash is roughly \$6 million and there is about \$5.3 million total in investments split between three banking institutions.

Council Member Mullins made a motion to approve the February 28, 2023, Financial Statement as presented; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Mullins, Stovall, McCarty, Grose; Nays (0) – None; Absent (1) – Liles.

Approved the February 28, 2023, Financial Statement

Mr. McClung first commented on the Community Development Committee meeting that was held on April 12, 2023. The first item of discussion was the Shared Dockless Mobility Operations Program Update. The Town is trying to

prevent road deployments or improper parking of electric scooters. Mr. McClung went over the document that was provided in the Agenda Package.

Mr. McClung next commented on the Vinton Historic District. There are a lot of ways that the Town can develop a historic district. The Virginia State Code does not allow you to have a sign with the label drugs when there is not a pharmacy. The Town is looking at all options to preserve Vinton's historic parts and having a historic district. The Town is looking to investigate all the incentives of having a historic district.

Mr. McClung next commented on the Vinyard Road Corridor Study and working with staff and private property owners regarding the road work. The Town is looking at options to create a different route for better traffic and pedestrian safety.

Mr. McClung announced the following: April 28 – Arbor Day Event; May 10 – Roanoke Regional Housing Network Housing Symposium; May 25 – DAR Recycled Bench Dedication.

Vice Mayor Stovall congratulated the Mayor on the State of the Town Address. Council Member Mullins expressed appreciation for the Police Department. Council Member McCarty expressed appreciation for the Police Department and the information they provided.

Mayor Grose thanked staff for their work done for the State of the Town. Mayor Grose expressed appreciation for the Police Department. Mayor Grose commented on the passing of a long-time resident of Vinton, Virginia, Mr. Darrell English.

The next item on the agenda was a request to convene in a Closed Meeting, Pursuant to § 2.2-3711 (A) (1) of the 1950 Code of Virginia, as amended, for discussion of the appointment of the Town Attorney. Council Member Mullins made a motion to convene in Closed Session; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Mullins Stovall, McCarty, Grose; Nays (0) – None; Absent (1) - Liles. Council went into Closed Session at 8:19 p.m.

At 8:35 p.m., the regular meeting reconvened, and the Certification that the Closed Meeting was held in accordance with State Code requirements was approved on motion by Council Member McCarty; seconded by Council Member Mullins and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) –Mullins, Stovall, McCarty, Grose; Nays (0) – None; Absent (1) – Liles.

Council Member McCarty made a motion to adjourn the meeting; the motion was seconded by Council Member Mullins and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Mullins, Stovall, McCarty, Grose; Nays (0) – None; Absent (1) – Liles. The meeting was adjourned at 8:36 p.m.

Meeting adjourned

The Mayor called the Work Session to order at 8:37 p.m.

Mr. Sexton commented on the PTO plan that was put in 18 months ago. This will be the first year that some PTO balances need to be brought down to the maximum allowable limits. The Town is looking at an option to give employees with the option to buy out their PTO depending on how much PTO they have and will have left over.

Mr. Keen commented that the VRSA rates remain. Roanoke County gave employees a 7% COLA raise, and the Town is discussing whether to give the 7% instead of the 5% raise in the next Fiscal Year to match what the County provided for their staff.

Town Manager Peters commented on the Capital Improvements Projects. Town Manager Peters reviewed a PowerPoint that will be available at the Town Clerks' Office as part of the Permanent files record.

Town Manager Peters commented on the new building that will house staff from departments such as Human Resources, Capital Projects, Communications, and Police.

Town Manager Peters commented on the park that will be built where the pool is. The Town has not come up with an exact plan, but the process will be set in phases. The Town is currently looking at options on what to build. The Town is also waiting to hear back from a grant program.

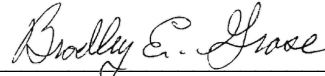
Mayor Grose and Council Members commented on purchasing a one-armed bandit. Mr. Sexton commented that if the Town were to purchase the truck, the Town would not change the routes until the new calendar was to come out.

Mayor Grose commented on looking at projects such as the sidewalks, traffic signal replacements, and restrooms. Vice Mayor Stovall and Council Member Mullins commented on the Wolf Creek project. Town Manager Peters commented there will be a Resolution to look at during the next meeting for the Wolf Creek project.

The Council discussed options of what the Towns needs were and where the spending is most important. The Council agreed for the Town to work on traffic signals, sidewalk construction, Wolf Creek, and Gateway Signs.


The Work Session adjourned at 7:14 p.m.

APPROVED:



Bradley E. Grose, Mayor

ATTEST:



Richard W. Peters, Jr., Town Clerk