



TOWN OF VINTON
 311 S. POLLARD STREET
 VINTON, VA 24179
 540-983-0608 • Fax 540-985-3105
 www.vintonva.gov

APPLICATION / RENEWAL OF BUSINESS LICENSE

License Number: _____

START DATE IN VINTON:	* ONE TIME PROJECT *
TAX STATUS <input type="checkbox"/> SOLE PROPRIETOR <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION <input type="checkbox"/> LLC <input type="checkbox"/> OTHER LICENSEE	
BUSINESS LEGAL NAME	DESCRIPTION OF BUSINESS ACTIVITY
DBA / FICTIOUS NAME	
BUSINESS MAILING ADDRESS	ADDRESS IN VINTON where your business will be conducted
CITY, STATE, ZIP	CITY, STATE, ZIP
BUSINESS PHONE	CONTACT NAME
FEDERAL ID OR SSN NUMBER	CONTACT PHONE NUMBER
	CONTACT EMAIL ADDRESS

• LIST ALL GROSS RECEIPTS FOR EACH CLASSIFICATION.

CLASSIFICATION	GROSS RECEIPTS
RETAIL	
CONTRACTOR	
BUSINESS SERVICE	
PROFESSIONAL	
FINANCIAL SERVICES	
WHOLESALE	
DIRECT SELLER	
CIGARETTE SALES	

Retailers
 VA Sales & Use Number _____

Contractors
 VA State Registration Number _____

	ALCOHOLIC BEVERAGES	
	Greater than 3.2% of alcohol by weight	Less than 3.2 % alcohol by weight
RETAIL - ON / OFF		
MANUFACTURE		
DISTILL		
BREWERY / WINERY		
BOTTLER		
WHOLESALE - WINE/BEER		
BANQUET		
CATERER		

CORPORATIONS ONLY
 VIRGINIA REGISTERED AGENT

AGENT ADDRESS _____

AGENT PHONE NUMBER _____

WINE & BEER	<input type="checkbox"/> ON <input type="checkbox"/> OFF	\$25.00 FLAT TAX RATE EACH
MIXED BEV. SEATING	50 - 100 = \$200.00 / 101 - 150 = \$300.00 / 151 - 500 = \$500.00	

SERVICE STATION / GALLONS (IF APPLICABLE)	
GASOLINE	gallons
DIESEL	gallons
KEROSENE	gallons

PEDDLERS - *General* - \$250.00 per person

PEDDLERS - *Perishable* - \$50.00 per person

ITINERANT VENDOR - *General* - \$500.00 per person

ITINERANT VENDOR - *Perishable* - \$50.00 per person

NUMBER OF COIN-OPERATED MACHINES IN VINTON: _____

NUMBER OF EMPLOYEES: FT _____ PT _____
 (Including self)

Meals Tax
 Form issued

Charitable Organizations must present copy of 1045 Letter from IRS.

OFFICE USE ONLY

Entered By: _____

Date: _____

Decal Given

Comments: _____

Business License Mailed

Date: _____

Business License Picked up

Date: _____

Initial: _____

I, the undersigned applicant, do swear (or affirm) that the foregoing figures and statements are true, full and correct to the best of my knowledge and belief.

 SIGNATURE

 DATE

Town of Vinton

Business Information

- A zoning permit is required prior to issuance of Business License. For questions, contact 540-983-0601.
- A Business License is required to operate in the Town of Vinton, enforceable by law.
- Business License payments are due March 1st. After March 1st, a 10% penalty with a \$10.00 minimum will be applied per license.
- All trade/assumed names must be registered with the Clerk of Court prior to License being issued.
- Any changes in name, address or classification require a new application.
- BPOL Guidelines: The revised BPOL Guidelines issued by the Virginia Department of Taxation may be obtained by contacting the Department of Taxation at 804-440-2541.
- File Business Personal Property or Machine & Tools Taxes with the County of Roanoke, Commissioner of Revenue Office at 540-772-2046.
- Peddlers and Itinerate Vendors are required to get background checks and Police approval.
- All Business License applications must be signed to be valid. Your signature indicates you are aware of all applicable obligations associated with this license.

NOTICE TO CONTRACTORS: Extract of Chapter 11, Title 54.1 of the Virginia State Code - Any contractor who undertakes to bid upon, accept, or offers to accept a single contract or project of \$1,000 or more, must register with the State Board of Contractors.

Contractors must provide certificates of compliance with Worker's Compensation Regulations. (This amendment requires that no business license be issued-or reissued-to a contractor without proof of compliance with Chapter 8 of Title 65.2 of the Code of Virginia.)

If a contractor has a Business License issued by their locality, where they are based, we will honor that Business License for up to \$25,000 provided a copy of the Business License is submitted. Contractors based in non-licensing localities will be required to get a Vinton Business License.

Contractor Affirmation: (To be signed by all contractors not required to register with the State Board of Contractors.)

I do affirm that I have read the extract of Chapter 11, Title 54.1 of the Virginia State Code above and that I do not meet the requirements for registration.

SIGNATURE OF TAXPAYER (CONTRACTOR)

DATE